

## RULE 114 ORDERS

If a proposed order or alternative orders are attached to any motion, petition or answers or responses thereto, the proposed order shall contain a distribution legend. The distribution legend shall include the name(s) and mailing address(es), telephone number(s), facsimile number(s) and e-mail address(es), if any, of all attorneys and/or self-represented parties to be served with a copy of the order. The distribution legend shall also list Court Administration, the Sheriff's Office and any other entity that should receive a copy of the order.