

**RULE 1915.15(c) EDUCATIONAL SEMINAR ATTENDANCE AND CUSTODY  
CONFERENCE SCHEDULING ORDER - CUSTODY  
COMPLAINT, CUSTODY COUNT IN DIVORCE COMPLAINT OR  
PETITION FOR MODIFICATION OR PETITION FOR CONTEMPT**

In addition to the information required by Pa.R.C.P. 1915.15(a) or 1915.15(b), each Custody Complaint, Petition for Modification, Petition for Contempt, or custody count in a Divorce action relating to child custody shall include an Educational Seminar Attendance and Custody Conference Scheduling Order in substantially the following form:

|           |                                |
|-----------|--------------------------------|
|           | : IN THE COURT OF COMMON PLEAS |
|           | : DAUPHIN COUNTY, PENNSYLVANIA |
| Plaintiff | :                              |
|           | : CIVIL ACTION                 |
|           | : CUSTODY                      |
|           | :                              |
| Defendant | : NO.                          |

**EDUCATIONAL SEMINAR AND CUSTODY CONFERENCE SCHEDULING ORDER**

AND NOW, upon consideration of the attached Complaint, Petition for Modification or Petition for Contempt of a Custody Order, it is hereby ordered that the parties and their respective counsel appear before Custody Conference Officer \_\_\_\_\_ on \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ M, Dauphin County Courthouse, 3<sup>rd</sup> Floor, 101 Market Street, Suite 300, Harrisburg, Pennsylvania for a Custody Conference.

At such Conference, an effort will be made to conciliate and resolve the issues in dispute, or if this cannot be accomplished, to define and narrow the issues to be heard by the Court and to recommend an interim order pending pretrial/trial. Failure to appear may also result in an interim order being entered.

Children should not attend the conference unless requested by the Custody Conference Officer.

All parties are ORDERED to attend a four hour educational seminar (Seminar for Families in Change and Conflict). File with the Prothonotary and bring with you to the Custody Conference your Seminar Certificate of Attendance you will receive at the Seminar. The Plaintiff is scheduled to attend on \_\_\_\_\_ at \_\_\_\_\_ M and the Defendant is scheduled to attend on \_\_\_\_\_ at \_\_\_\_\_ M. Any requests for rescheduling must be directed to the provider of the Seminar and you will be required to attend the next available Seminar. (See attached information sheet regarding the Seminar).

**FAILURE TO ATTEND AND COMPLETE THE SEMINAR WILL BE BROUGHT TO THE ATTENTION OF THE COURT AND MAY RESULT IN THE FINDING OF CONTEMPT OF COURT PUNISHABLE BY FINE AND OTHER APPROPRIATE SANCTIONS.**

**IF YOU FAIL TO APPEAR AT THE CUSTODY CONFERENCE WITHOUT PROPER CAUSE SHOWN, THE CUSTODY CONFERENCE OFFICER SHALL REFER THE MATTER TO THE COURT FOR A CONTEMPT HEARING WHICH CAN RESULT IN AN INTERIM CUSTODY ORDER, THE IMPOSITION OF SANCTIONS INCLUDING FINES, ATTORNEY FEES AND COSTS.**

You must complete and file with the Prothonotary a Criminal or Abuse History Verification regarding you and anyone living in your household on or before \_\_\_\_\_. The Criminal or Abuse History Verification is attached and is also available at [www.dauphincounty.org/government/Court-Departments/Self-Help-Center](http://www.dauphincounty.org/government/Court-Departments/Self-Help-Center).

You must mail a copy of your Criminal or Abuse History Verification to all other parties by \_\_\_\_\_.

*No party may change the child(ren)'s residence which significantly impairs the ability of the other party to exercise custodial rights without first complying with all of the applicable provisions of 23 Pa.C.S. §5337 and Pa.R.C.P. No. 1915.17 regarding relocation.*

If any party to this custody action is incarcerated at any stage of the proceedings, the Custody Conference Officer or Judge will make reasonable efforts to arrange for the incarcerated party to participate by telephone or video conference. If you, as an incarcerated party, do not think such arrangements have been made, please contact the Court Administrator's office at (717) 780-6624 or by mail at 3<sup>rd</sup> floor, Dauphin County Courthouse, 101 Market Street, Harrisburg, PA 17101.

**If any party needs an interpreter at either the custody conference or trial, please contact the Court Administrator's office at (717) 780-6640 or email [interpreterrequest@dauphinc.org](mailto:interpreterrequest@dauphinc.org) as soon as possible. It takes a minimum of five days to schedule an interpreter and failure to make a timely request could delay the proceedings.**

FOR THE COURT:

Date \_\_\_\_\_

By \_\_\_\_\_  
Custody Conference Officer

**YOU SHOULD TAKE THIS ORDER TO YOUR LAWYER AT ONCE.**

IF YOU DO NOT HAVE A LAWYER AND WANT A LAWYER TO REPRESENT YOU, IMMEDIATELY CONTACT MIDPENN LEGAL SERVICES AT (717) 232-0581 TO OBTAIN LEGAL REPRESENTATION OR REFERRAL TO THE DAUPHIN COUNTY BAR ASSOCIATION LAWYER REFERRAL.

#### AMERICANS WITH DISABILITIES ACT OF 1990

The Court of Common Pleas of Dauphin County is required by law to comply with the Americans with Disabilities Act of 1990. For information about accessible facilities and reasonable accommodations available to disabled individuals having business before the court, please contact the Court Administrator's Office at (717) 780-66[30]08. All arrangements must be made at least 72 hours prior to any hearing or conference.