



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**WORKSHOP/LEGISLATIVE MEETING**

**JULY 25, 2007**

**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Dominic D. DiFrancesco, II, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Chad Saylor, Chief Clerk; William Tully, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Tom Guenther, Director of IT; Kelly Wolf, Manager, Solid Waste Department; Diane McNaughton, Commissioners' Office; Robert F. Dick, Treasurer; Deb Lisi, Controller's Office; Elke Moyer, Human Services Director's Office; Leila McAdoo, Solicitor's Office; Mitch Baylarian, Solicitor's Office; Scott Burford, Deputy Chief Clerk; George Connor, Community & Economic Development; Dan Robinson, Director of Community & Economic Development; Joe Cherry, Court Administrator's Office; Mike Yohe, Director of Budget & Finance; Steve Libhart, District Attorney's Office; Edgar Cohen, Director of Facilities Maintenance; Kay Lengle, Personnel; Kim Robison, Director of Domestic Relations; Robert Hawley, Deputy Court Administrator; Gertrude Farling, Controller's Office; Kacey Truax, Commissioners' Office; Brenda Hoffer, Commissioners' Office; Lena Martinez-Fure, Commissioners' Office; Matt Pavone, Intern/Commissioners' Office; Tory Pinto, Intern/Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Mickey Minnich, Garry Lenton and Janis Creason.

**MINUTES**

## **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

Mr. Haste: We have two sets of Meeting Minutes, the July 11<sup>th</sup> Workshop and Salary Board Minutes.

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the July 11, 2007 Workshop Meeting Minutes and the July 11, 2007 Salary Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Saylor: There was one Executive Session held on July 23, 2007 to discuss litigation.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

## **MICKEY MINNICH – PRESENTATION**

Mr. Hartwick: It gives me great pleasure today to honor a true hero of mine -- A guy who was influential in my life since I was probably three years old, a guy who was an outstanding football coach, outstanding husband and an outstanding individual and somebody who is caring and compassionate and his leadership qualities were engrained into me at a very young age. He had a great and large influence on the way that I view life, the way that I understand that nothing comes without hard work and the way that I know that winning had to be achieved in an honorable way and to be able to outwork your opponent and also to remember to be humble in defeat. I'm talking about Mickey Minnich. We actually have had the opportunity to honor Mickey and as some of you may or may not know that Mickey Minnich was the head of the Big 33 for a number of years. They just celebrated their 50<sup>th</sup> Anniversary and Mickey is actually going to be retiring this year. If you know Mickey, with all of his energy and enthusiasm and plus he

has a much better hairline than me, he is not going anywhere. He is going to continue to be actively involved in promoting, in honor of his wife, Vicki's Angel Walk to provide scholarships to other young individuals throughout this region, as well as whatever God defines his future to be. I'm extremely excited to be here to honor a friend of mine and a hero, Mickey Minnich.

Mr. Hartwick read the Proclamation that was presented to Mickey.

Office of County Commissioner  
**Dauphin County, Pennsylvania**

## Proclamation

*We, the Dauphin County Board of Commissioners, take great pride and pleasure in joining his countless friends, family members, fellow workers, diehard sports fans and the community at large in honoring and congratulating Mickey Minnich on his accomplishment-laden life and richly deserved retirement;*

*Whereas, Minnich took over the leadership of the legendary Big 33 Game in 1979 and was appointed executive director of the Big 33 Scholarship Foundation in 1985; now, after more than 22 years of eminent service, Mickey will retire on Aug. 31, 2007;*

*Whereas, under his charismatic leadership, this former high school football coach has helped to promote, select and award more than 3,500 scholarships, presenting more than \$3.6 million in academic scholarships to students throughout the tri-state area, and launching Vickie's Angel Walk in honor of his wife, who became an angel in May 2003;*

*Whereas, throughout these challenges, he produced, promoted and coordinated one of the nation's most revered all-star football games, earning the amazing distinction of having a Big 33 alumnus in the line-up of every NFL Super Bowl match-up;*

*Whereas, we honor and congratulate this beloved father and grandfather on a job exceedingly well done, especially in this pivotal year, the 50<sup>th</sup> anniversary of the PNC Big 33 Football Classic, as he has truly been an unparalleled asset to Dauphin County, aspiring athletes in Ohio, Pennsylvania and Maryland, and the sports world everywhere;*

*Therefore, we join the 253,300 residents of Dauphin County in honoring Mickey Minnich as he retires as the driving force behind the Big 33 Football Classic; we applaud his devotion to excellence, athletic and academic achievement, and community service; we wish him continued health, happiness and success in the years to come; and, in honor of his incredible accomplishments, we do hereby proudly proclaim June 16, 2007 to be "Big 33 and Mickey Minnich Day" in Dauphin County.*

(Applause was given.)

Mr. DiFrancesco: It is a great opportunity for us today to actually pay tribute to Mickey. It is unfortunate in today's society that there are not more men and women coaching like you and meeting young people, because all too often today the troubles that we see with the folks making bad choices in the NFL and other major league sports. Somebody has to be there in the early phases to take that young talent and to show them that it's not about the wins and losses on the scoreboard, as much as it is about the wins and losses in life. It is about caring for other people. Your entire career has been moving young people, caring for others and as we mentioned today with Vicki's Angel Walk, that commitment still continues to take care of people who are going through tough times. We need more people like you. You have just been a glowing example to others

of what a coach, father and what a man in the community should be like. Today, we take great pride in being able to honor you for everything that you have accomplished.

Mr. Haste: I think if there was a who's who of Central Pennsylvania folks in sports or charitable activities, you would definitely be in both of those categories. We want to thank you for the contribution you've made, not to just Dauphin County, but to Central Pennsylvania.

(Applause was given and pictures were taken.)

Mr. Minnich: To the Commissioners and everybody here, I'm really humbled when I think about where I started down in Shipoke. I later moved to uptown Harrisburg and became a William Penn Tiger. My daily rivals were John Harris and Steel-High. Little did I know that I would go on through William Penn and then go to Gettysburg College. I wasn't sure what I wanted to do and went into the Army for two years. I was probably the last of the draftees and then ended up coaching and coached at John Harris. All my uptown friends said, "how could you do that." Well, it was just the way destiny worked its way out. I was there from 1963 to 1977 and then went to York for one year. I was the Assistant Principal at York Vo-Tech. Then Steel-High calls me and I go to Steel-High and what an experience. All my John Harris friends say how can you do that. George had an inspiration because he came to all the practices wearing braces and all that stuff and I used to use him to tell our kids to count your blessings, to work hard. I almost lost my job, because we went to play Harrisburg High and they beat us 6 or 7 to nothing. I think it was my first year. Everybody thought I threw the game. I'm really honored with the Big 33 for me as an example for all the City youth that you can make it. From my humble beginnings the ability to be a teacher and coach for 25 years and then to be an Executive Director of the Big 33 for 22 years always trying to make a difference in society and help our fellow Americans and our young people and now you mention Vicki's Angel Walk, which is really helping families fight cancer. We are helping a number of families in Dauphin County. Not to take any more time I'm really humbled and I appreciate it. Every day is a blessing and if I can help anybody I'll do that. Thank you very much for the honor.

Commissioners: Thank you.

(Applause was given.)

## **DEPARTMENT DIRECTORS/GUESTS**

- A. Kelly Wolf, Manager, Solid Waste Department  
*Update on Solid Waste Activities (Power Point)*  
*Solid Waste Rules & Regulations (Revised)***

Ms. Wolf: I'm here this morning to talk to you a little about the updates on all of the recycling programs that the County has, as well as answer any questions about the revision to our Rules and Regulations for hauler registration.

The voluntary recycling drop-off program – the 2007 stats to date we recycled...

Mr. Haste: How many sites?

Ms. Wolf: We have nine sites throughout the County. I hope to expand that sometime soon. We are at 781 tons collectively altogether this year. It looks like we are in route to exceed what we've collected last year.

Mr. Hartwick: I watched something on Good Morning America the other day and it talked about that there is some recycling that is extremely expensive to dispose of and some that actually is good related in trying to raise revenue from collecting and recycling. Could you tell me how the aluminum and cardboard, etc. does?

Ms. Wolf: Aluminum and all fiber office paper, cardboard, newspaper, magazines, plastic containers, those items are market driven. Right now the prices per ton are pretty high. An example for the month of June, just for our newspaper and cardboard, we received a \$5,000 check. Those commodities, for the most part, is revenue producing. However, glass has a negative value. We do pay to get rid of glass. If we don't pay to recycle it, it will end up in the landfill and it doesn't degrade. Hopefully we plan to find a way to pulverize the glass and then be able to give it away for free as an aggregate or some type of pipe fill.

Mr. DiFrancesco: Can you also explain just briefly how we dispose of these products? Where they actually go? I learned a little bit, but not a lot. We actually deliver it to those facilities and what impact will the Recycling Center have on potential changes of the way we do business?

Ms. Wolf: Each of the items is collected separately. One truck will go and collect all the aluminum and that is taken to Consolidated Scrap on Cameron Street. The corrugated cardboard and newspaper are taken to Spectrum Recyclers in Highspire. The glass we have to take to Recycle America in York. Plastic containers also go to Recycle America right now because our other processor can no longer handle the volume that we were taking there. The office paper also goes to Harrisburg Waste Paper Company. We try to spread it around rather than just taking it all to one company because we have to go where transportation and the best value we're getting per ton.

Mr. Haste: It is market driven.

Mr. DiFrancesco: How will the new Recycling Center impact?

Ms. Wolf: In several ways. It will help us cut down on transportation costs, because we won't be running all over the place. We can have a one stop shop to drop all of our commodities there. We'll get the direct revenue from all of the materials rather than us going through a processor. Let's say fiber is \$187 per ton at the mill. We may be only getting \$40 of that per ton. It will definitely increase the revenue side for us.

Mr. Haste: In time if you heard it is source separated and the hope is at some point in time some of the recycling streams go in there could be site separated, which means it is separated there. We are not there yet, but it is a step to try to get to that.

Mr. DiFrancesco: This would reduce our costs in pick-up.

Mr. Haste: I think it would also increase recyclables because folks don't have to set and separate it. The easier you make it for the consumer to just put it in no matter what it is and separate it at the Center I think we will get more people cooperating.

Mr. DiFrancesco: When is the Center expected to open at this point?

Ms. Wolf: We have been negotiating with a company from Carnegie and they have been in contact with us several times, gave us a proposal, but the proposal wasn't exactly what we needed. They were coming back from the last month. We still have not received an updated proposal, which would include the option for them to actually install their own equipment in the facility.

Mr. DiFrancesco: When will the assets that are down there right now being stored have to be out? I know they were shooting for the end of this month. Is that critical?

Ms. Wolf: Yes they were shooting for the end of the month, but it is not critical. I have spoken to one of the detectives in CID who I correspond with and I've told him once I have a definite date I will give them at least 30 to 60 days to find a spot.

Mr. DiFrancesco: Can you make sure Steve Shaver knows that?

Ms. Wolf: Yes. This just gives you an indicator of when the program started in 2002 and how far we have come, just for participation. Cardboard – businesses seem to use their depots a lot, which is good for us. Glass is always on the rise, but as they phase out glass in the consumer market and replace it with plastic hopefully the glass will actually go down instead of increasing. That is one recyclable that we would like to see go down.

Mr. DiFrancesco: I would assume that is also a factor driving why there is no market for it if they are trying to phase it out.

Ms. Wolf: Newspaper and magazines are hot commodities so too speak. That is what we collect the most of and I think we will exceed the 783 tons that we collected last year. Plastic – it is actually hard to keep up with all the plastic that gets recycled.

Revenue – In 2002 we started out with \$7,500 and in 2005 and 2006 it has been around \$40,000 each year. Since the program's inception we have collected \$152,000 in revenue, which goes back into our programs for education and operation.

The employee recycling program shows from 2002 to current that our employees are recycling as far as office paper. We are doing okay, but I think we can do better but we are getting there.

We have a program with the Library System – “Recycling for Literacy”. We have containers in all the libraries that collect cell phones and printer cartridges. We collect, sell and donate the money back to the Library System so they can buy books, etc. These are some statistics on how many printer cartridges we recycled at the libraries. We generated \$3,900 for them from the printer cartridge sale. Cell phones we collected a little over 1,000 and collected a little over \$1,000 in revenue for the Library as well.

In the heart and soul of my favorite program is the electronics recycling program. This also continues to increase. You can see in 2001 we were only recycling 4 tons and last year we recycled 136 tons. I think we will do about the same this year.

In the household hazardous waste program, the curbside program that we have, we offer free disposal of household hazardous waste to every household in the County once per year. This year we collected 3.2 tons and served 155 households so far. DEP does reimburse us 50% for the expenses that we incur for the program. This just gives you a breakdown of the type of items that we are collecting from folks. It seems to be oil based paint is the most collected at the curb.

That concludes my update. Do you have any questions?

Mr. DiFrancesco: The impact to your funding streams with the changes to the State regulations or I should say court cases that were recently, how does that impact you? Tell me the fee that was just thrown out by the Courts and how that impacts you?

Ms. Wolf: The administrative fee or the hauler fee?

Mr. DiFrancesco: Which was thrown out? I'm very confused because I understood that the way we worded or structured our program in Dauphin County the one fee that was thrown out we could still charge or something. I'm very confused about which one it was that was thrown out and how it impacts you.

Ms. Wolf: That would be the administrative fee, which counties were collecting a fee per ton on their county's waste that was disposed of and basically that funds our department to enforce our plan. Right now I believe there was just recently a Court ruling that allows us to still collect the fees, because we designate all of our waste to one facility. That facility is municipally owned and we do have an investment in it so we can still collect the fees on that. The hauler fees on the other hand we can no longer collect. That was only generating about \$4,000 a year in revenue. That is what the rule and regulation change is to accommodate and we are no longer calling it a permitting process, but a registration process. It is just as a courtesy to keep track of who is hauling what in the County.

**B. Tom Guenther, Director of IT**  
***Update on IT Activities***

Mr. Guenther: Chad had asked me to come before you today to give you an update on our Department's activities. I'll try to keep this brief. It is always a challenge to try to do a brief update on things that we are working on; as technology is pervasive in every facet of County operations. I have a few things to highlight today and a few issues that we are working on. As you know we have made some significant strides over the last year to upgrade the departmental solutions with new technology for departments like the Register of Wills and Recorder of Deeds. We are also working on two current projects. We are updating the software in the Sheriff's Office and we have one going on in the Courts with the jury automation process. We are looking at some significant gains in how we process payments to jurors.

You've heard me talk a lot over the last couple years about records management. In looking at some of Kelly's statistics, I would love to reduce the amount of paper that we recycle just by reducing the paper usage. It still frustrates me when I see people printing out emails. That is how people do business. We continue to work through ways to improve our records management processes. We have electronic imaging projects now in place in the Children and Youth Office, where they are doing imaging of the case files. We have projects going on with Adult Probation and the Prison to do similar functions. We also recently got the first archive established. It is a very small archive near the Print Shop. We can start looking at moving centralized storage of historical documents and files into one central location. I see that process expanding over the next few years, but at least we have our first round at that.

One of the other things that I would like to highlight would be our use of the web technology. As you know last year we did a significant project in updating the County's website. I continue to get a lot of comments and a lot of ideas of what we are doing there and people seem to be generally happy with that update. It has also been significant that a lot more of the departments are getting involved in bringing new ideas to the website. That is a great thing. We kind of shifted from that outside web facing project to trying to do more on the inside with the kind of web technology that we have. You have heard me talk a lot about the update to our internet and the County intranet that we can use for the employees' benefit. A few months ago I had the opportunity to travel to Washington to meet with Microsoft. Two things that were consistent throughout that meeting were the idea of collaboration and unified messaging. Collaboration really is the ability to have employees communicate and exchange ideas and documents in a better way. The best example I can give you would be that I could be working on a contract for a particular project and I could have a solicitor involved as well as my business partner involved we are going to be moving throughout the document exchange process changing the contract bouncing back and forth the ideas. The whole idea of collaboration is to make that more efficient. Make that document flow a lot faster. Unified messaging, as you all know, involves getting messages and business communications from all sources, whether it is email, voice mail or text messaging, and trying to manage all of these messages in a way that you can be

efficient with your business. We are looking at trying to collapse those messages in a variety of ways, no matter what device you are using, in a way that you can be able to deal with them more efficiently. So, the intranet that we are putting together for County employees is going to lead more to that concept, which will be in the next year or two.

I can't come before you without speaking about our GIS efforts. This is probably over the last few years the area of the department that I'm the most excited about and we made the most significant ground on. Dauphin County used to be referred to as the black hole of GIS data. I'll never forget that comment. We made changes in that area. We are doing things now here in Dauphin County that other counties are looking at. One of the things that we have about ready to turn over is Emergency Management. They will now be on the same platform of GIS activity as the Tax Assessment folks and the Tri-County Planning people. In the Land Subdivision and new parcel development process, we are flowing data seamlessly from that initial phase right into emergency management instead of that whole re-creation and duplication of work. We are making some significant strides here.

Two areas that I'm reporting on today are soon to be policy issues. These are backend technology issues, but keep hitting us on how we are going to do things over the next few years. One would be the idea of remote access. We have employees that are looking to use their home computers or have ability to do work from their home – changing the concept of how we work and play and do business. Constantly it is not a matter of just getting email any more it is how do I get to my documents, how do I get all these other systems of information. Criminal Justice, they want access to everything from all these different locations. We are considering that type of access, as well as the ability for caseworkers or probation officers being able to get access to all this information while out in the field. There are two different concepts. We had a policy before and Randy is going to have some requisitions to bring before you in the next couple of minutes. Just like we are doing with the Blackberrys, we are starting to put some aircards in specific laptops that would have access while they are out in the field. One of the ones that we will have before you today is putting aircards into two laptops for juvenile probation officers so they can use the electronic monitoring device that is coming through an internet service and pass that unit around amongst the different probation officers to get that information out in the field all the time. Where I see us going with this is of course you are going to have a lot of caseworkers that are going to start to want that kind of access out in the field for all their services. There again looking at expense in technology to bring those types of services is something that we are going to have to manage and work through. As I talk to departments and users I consistently remind them that if we move in that direction and are thinking of doing business in that fashion there has to be some trade-off. One of the trade-offs you should see is a corresponding reduction in building space. If you are out working in the field we can move towards the concept of these sales organizations are using that have virtual offices where they are sharing space. I would hope that we are not getting requests for additional space in these departments as they add the services. We have been looking at the idea of an employee being at home and trying to access information. As I looked through this policy and did some research with the State and

some of the other local organizations with things that they are doing, I really believe that we don't want to be in the business of supporting somebody's personal PC. I can't control what they do on a home PC. We are really going to be looking at if the employee needs that level of access, that level of involvement, it is up to us as decision-makers to be looking at that and then help get them a County owned asset that I can support and manage. The concept would be that worker would start moving from a desk top unit in the lease program to a mobile laptop device. It would be one unit, whatever they need, and we get them the right piece of equipment.

Mr. Haste: Isn't that a little bit of what the tablets started out to be?

Mr. Guenther: Correct in Probation.

Mr. Haste: The idea is that when they would come to work they would dock it or download it and carry it with them.

Mr. Guenther: If they are home all they would need is their home internet connection and I can get them into a private network to support County applications.

Mr. Haste: This unit that we supply not...

Mr. Guenther: Not their own.

Mr. Hartwick: I may sound like a technology dinosaur when I start to ask these questions. Don't you think instead of coming forward with requests that are going to cost additional resources for mobile laptops and aircards that we need to have an overall plan that takes a look at where the reductions are going to come from as a result of our investment in new technology. Ultimately, it is supposed to do two things from just my standpoint – improve efficiency and ability to do work where people are at and also in the long term save paper and additional costs. If we are piece-mealing these things and starting to give laptops to certain numbers of people, I don't understand why we wouldn't think about an overall plan with reductions, because what I could see happening and just excuse me for sounding cynical we invest in new technology and we don't see a correlating reduction in expenses. It becomes another tool that people can or cannot take advantage of rather than an overall game plan that is going to improve efficiency and reduce costs in the long term.

Mr. Haste: I understand what you are saying. I challenge anybody to come up with one computer system in any company that greatly reduces paper flow, because it hasn't happened. That is an argument that everybody uses, but it doesn't happen. We have the technology to do it, but we are humans and humans don't get out of their old habits. As Tom said, people are still printing out emails and putting them in a file so they have it for later. I really think what this does in certain areas and I would be careful of where we allow this, but those who are field workers, it gives them quicker access to data and quicker response to the client, thus being able to serve more clients in shorter periods of

time. I would rather see that as opposed to how many pounds of paper we are going to save. I think the pounds of paper are not going to happen.

Mr. DiFrancesco: The other piece of it is and we talked about this a lot, but one of the complaints from JPO I know at least is that the volume of paperwork that goes behind every case in terms of the court, there could be 50 pieces of paper. Right now, if any of it is automated it is a very small amount to the point where automated fields like names and certain numbers and so forth can just automatically be dumped into. As we start to look at giving probation officers, who do work in the field, laptops or notebooks instead of PCs, they are out logging those papers as they meet with their client and that is a whole other step that doesn't have to be done and that is going to free up a lot of their time. I would like to see pushed forward is getting more mobile units in the hands of the JPOs, but also whatever we can do to automate those forms that they have to fill out, because I have been told a million times that would really give them more time freed up to visit with clients.

Mr. Haste: One of the other frustrations that I have seen so far is even the reporting that we have to then pass on to the State. Oftentimes we can't do it electronically even though we are collecting electronically because they want it done on their format in their system and it is a system different than ours.

Mr. Hartwick: That's sort of precisely the point that we want to improve efficiencies, but ultimately in the end when you take a look at the time work study it is probably not going to allow for us with our mandatory reporting requirements and other issues that we need to still come into the office or have support to be able to provide it is not going to save us a whole lot of time. It may make it a little easier for the out in the field individual to be able to process and get access to information, but is it really going to be able to save. Have we done an overall study of that by department? Again I don't want to be Mr. Anti-Technology. I just used to be a guy who was a director of a field staff and I know who wanted to take a look at new technology and the way people changed what they did every day and the way they entered things into mobile laptops and the work that still needed to be done, it was like trying to get people to change over the system when in fact we still had to have support system and people doing the same things that were required as a part of State law or whatever the internal requirement was and it really didn't save a lot of time or resources. I think it all sounds good, but an overall comprehensive plan rather than taking a look at what the investment is going to be and not be able to see where the efficiencies or the savings would be, it would be hard for me to say yes to that investment.

Mr. Guenther: We are trying to monitor this. Your points are valid and that is what we are trying to come up with. The one thing that I would say to you, from my experience, is when it comes to establishing technology here at the County government we have not experienced a lot of massive reductions that some businesses had. I would say to you that in County government we have been able to do things maybe better or curb the tide of expansion. I spent a lot of time last year at Adult Probation looking at their environment. They have larger caseloads today per probation officer than they did 10

years ago. They are managing more. So, we had to give them other tools to allow them to do it at a greater level.

Mr. Hartwick: We are hearing from the juvenile side that the caseloads are not going to be managed and that they need more staff. So, we are going to invest in technology and additional staff. I just see it as an overall growth of the department instead of efficiencies that are going to reduce the staff. We are going to hear the same complaints that we are overworked, we don't have time and we have too few of people per the amount of people in our caseload and we need more juvenile probation officers. If we are doing the investment, I'm not seeing the correlating efficiencies that are supposed to come as a result of the savings to the overall organization.

Mr. Guenther: We'll get with you on that.

The last point that I would like to make from a technology standpoint where we spend a lot of time and energy is a lot greater involvement with the municipalities. I probably will keep talking about this over and over again. The work that we are doing for emergency management and the local police departments has just expanded tremendously. There are a lot of different reasons for that. One would be the homeland security funding that is bringing additional technology to the first responder community that needs infrastructure support and the County serves as the hub for that technology.

Mr. Haste: Plus it is trying to get everybody on the same platform so they can communicate. The most logical place for that to be coordinated is here. By default you become the IT guy for all municipal police departments.

Mr. Guenther: Don't forget we have fire and EMS that are connected as well. That just keeps expanding. It's not in our traditional business model. How far do we go? Where does our responsibility lie? We have an ongoing conversation with Lower Paxton right now on where we take that.

Mr. Haste: Chief Martin is well aware of that.

Mr. Hartwick: It sounds like the laying of the infrastructure for County run police, EMS and fire.

Mr. DiFrancesco: In reality there's got to be a change in the way we draft policy, because we cannot continue to service the needs of those local communities and logically it would be ours to do. When our IT people go out to a particular department and say here is a list of equipment you have to buy in order for it to work with ours and then that local municipality goes out and buys something completely different and when it doesn't work comes back to us and says "why can't it work, make it work". There has to be some sort of agreement in place where certain parts of the decision-making process are the County's. It is our responsibility and they've got to live with it. This central records management system that the local police departments have been talking about for many years, I understand that we may be on the brink, but I'm not holding my

breath. Again, people have to understand that it is not only about the system that you like, but it's about finding a system that works with everybody else and a compromise taking place. Otherwise, that seamless trading of information is never going to happen. Again, this is one place where the municipalities have to set aside their own personal interests and compromise. Certainly voice their opinion. There has to be a forum for everybody to sort of get out on the table what they are looking for, but at the end of the day it has to be a compromised situation. Nobody is going to get 100% of what they want. The bottom line is it's either going to work or it's not. People have to understand that people want to maintain their authority within their local government, but there are certain aspects that if they expect us to pick up the pieces and again it does make sense for us to be the sort of technology center of the County, but with that responsibility on us also comes responsibility on them.

Mr. Hartwick: What formal way do we have through either law or policy to be able to determine, just like we did with the radio communications system, there was a lot of differing opinions about what was the best technology, when do we begin to be able to, we have the chiefs of police, select a system that we then move ahead and start to fund.

Mr. Haste: We are starting that process. Chief Martin, we have had numerous conversations. He is there. They have to answer to local boards that may not always be on the same page as the police department. I think the ground work that they are doing is good to get us to a point where we can eventually say here is the system that we will support. Here is the system that is going to be, support it or you are on your own. Chief Martin is there.

Mr. DiFrancesco: The other interesting component is and I'm going to use Lower Paxton as an example, because I think it is really a testament and compliment to them. There is a community that can be on the cutting edge. They have the staff and the capacity within, they actually have an IT Director who can take advantage of modern technology, therefore they want to get way out in front of what is going on and use it to their advantage, which is all well and fine until we get to a point where now not only does IT have to service the whole county, but they also have to service to a different standard where okay this person is here and they can handle this much and this person wants what they have but most of that work is being done on the staff side at the community level. There are a lot of hurdles that need to be overcome to make this work.

Mr. Haste: Plus there are systems that were built by police officers, who happened to be a part-time computer hack that knew more than anybody else and developed a system to get so far and now they don't know what to do with it.

Mr. DiFrancesco: It is a challenge.

Mr. Hartwick: This may sound like a political incorrect outrageous suggestion, but what about a cost sharing one step plan that you make a pitch to each one of the municipalities and see who is in and who is out.

Mr. Haste: Chief Martin is doing that ground work.

Mr. DiFrancesco: I honestly think the cost sharing is not going to be as difficult as getting everybody on the same page on what it looks like. That seems to be the big challenge right now.

Mr. Haste: They all joke about attorneys. You can do the same thing with IT. Get ten IT people in the office and ask them what the best system or solution is you will have at least 8 different suggestions. Depending on what generation of computer learning they came out of.

Mr. Guenther: I'll just close with we continue to bring a lot of other solutions to the County. I'll keep you updated as we move forward on that.

Mr. DiFrancesco: How are we doing on capacity with all the things that you are doing?

Mr. Guenther: We are doing fine.

Mr. DiFrancesco: Are we running into any walls in terms of the whole changes that are taking place at the Federal level?

Mr. Guenther: Communications, back-end server, storage capacity, we are good.

**C. Steve Libhart, District Attorney's Office  
PCCD Grant**

Mr. Libhart: Today we have a grant application that we have previously submitted. I was here about six months ago and we submitted it as a concept paper for steps against recidivism. We noticed a higher recidivism rate especially amongst first time incarcerations out at DCP. This program is specifically tailored to combat recidivism rates by starting a re-entry program that is tailored for each one. If there is drug and alcohol substance abuse in their past, they go directly to treatment, if treatment hasn't already been ordered. It includes some vocational rehabilitation, education and job placement. The program is going to be co-sponsored by the Dauphin County Probation and through the Firm Foundation, which is a program administered by Rev. Ron Tilley. We were selected by the State Department of Corrections along with York County as the only two counties that would do this program. I think the Secretary of the Corrections felt that since we're so close by that is one thing, but also we do experience higher than average rate of recidivism for first time incarcerations, especially at the County level. As you all know, that is a good way to combat people getting into DCP for a longer time on a second or subsequent sentence. It also helps the State Department of Corrections, because many times second and subsequent offenses end up in State

Prisons. This is a 14 month program as opposed to a year program. It says it is a PCCD Grant, merely because PCCD is the financial agent for the Department of Corrections. This money is coming directly from the Department of Corrections to Dauphin County and York County.

Mr. Hartwick: Is this a one-time grant or is this going to be one that if we show the outcomes that are consistent with what the expectations are from the Department of Corrections would this be something that we can renew or go after yearly?

Mr. Libhart: To be fair, there hasn't been any indication that it is definitely going to be renewed regardless of what the outcome is. I think what the Department of Corrections will probably try to do is if we show some promise in this program and York County shows some promise in this program they would try to secure Federal funds then to re-administer it and expand it to many more counties and probably largely in urban areas throughout the State.

Mr. Haste: It is my understanding if this is successful they are going to try to go to other counties. I think what they are going to try to use it for is seed money in other counties and hope that in that year you've got enough evidence to convince someone else to help fund it.

Mr. Libhart: I think probably about the mid-way point you will start to hear more on if there is going to be additional funding, will it be straight continuation or will there be a break in that. Because of that we are using strictly consultants to do this work so we don't have any ties that are longer lasting than the life of the grant.

Mr. Hartwick: Is someone going to be hired full-time to serve on this grant?

Mr. Libhart: To oversee the grant, we will do the financial reporting just from the invoices that the County gets. The programmatic reports will be submitted to the County and then to PCCD. I'll submit them, but they will be given to me by Rev. Tilley.

Mr. Hartwick: The Firm Foundation is going to be the ones who administer the program?

Mr. Libhart: In large part I would say 90% of the program administration will be through the Firm Foundation with 10% by Adult Probation.

Mr. Hartwick: Are they going to assign one specific point person in this?

Mr. Haste: My understanding is they haven't hired the person yet.

Mr. Libhart: They have not.

Mr. Hartwick: Isn't that the one that is supposed to be hired by the community committee that is supposed to make a recommendation?

Mr. Libhart: That's my understanding.

Mr. Hartwick: I just wanted to make sure that we were talking about the same thing.

Mr. Libhart: I think Judge Lewis is also being kept in the loop on everything that is going on with this as well.

Mr. Haste: The only thing that I would ask – is there a way and I guess we really need to make this to the Firm Foundation, but if you could say to them that we need, at least, quarterly updates from them on how things are going. I don't want to wait here and be here a year later and find out...

Mr. Hartwick: As a matter of fact, could we have Rev. Tilley come in and talk about the layout, how they envision this working and who the players are going to be and how?

Mr. Libhart: He has already been scheduled to appear before the Justice Advisory Board in August as well.

Mr. DiFrancesco: I would like to see what the support structure is actually going to be. What types of new and innovative things are we going to be doing to give a person the support they need to not go back into the Prison? When you're dealing with an 80+ recidivism rate, I guess you could think it either way. It's either so intimidating that nothing has worked in the past or it is so easy to have an impact on it because so many people keep going back. I want to know what the program looks like, more than a narrative.

Mr. Libhart: Okay. I don't have anything for you.

Mr. Haste: Do we need to sign?

Mr. Libhart: Yes, I left the signature page here.

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the submission of a PCCD Grant entitled "Dauphin RSAT"; motion carried.**

## **SALARY BOARD**

(The Minutes of the Dauphin County Salary Board are on file in the Commissioners' Office.)

## **PERSONNEL**

Ms. Lengle: Do you have any questions on the Personnel Packet? I have no changes. I just want to point out that there are some requests for overtime in the Packet. The one was in last week's packet, but now we have specific dates.

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Personnel Packet, as presented; motion carried.**

## **PURCHASE ORDERS**

Mr. Baratucci: The Purchase Order Packet was given to you yesterday to review. Do you have any questions on the Packet? It is there for your approval. However, there may be some questions on the Remote Access items. There were three. I received a phone call prior to the meeting from Bob Burns asking to pull the one for Aging. Tom had a concern because he mentioned that the aging item might be some requirement with the Department of Aging. If you want to just pull that one so they can resolve the issues on that.

Mr. Hartwick: I had a conversation with Bob prior to the meeting on my position on additional expenditures in this area. I asked Bob if this was an essential computer. I said that we had approved one in the past for Personnel because they were in labor negotiations that were going on and if there is justification and if it is a state requirement he needs to let me know. If not, then if he has to make the decision to pull it, but I certainly wouldn't be supporting it. He decided to pull it. I did answer those questions.

Mr. Baratucci: I'll ask him to get with Tom and to get back to you on it. All three of the requests are the type for the aircards. There are two for Juvenile Probation and they are going to be shared by five different people.

**It was moved by Mr. DiFrancesco and seconded by Mr. Haste that the Board approve the Remote Access Requisitions.**

**Question:** Mr. Hartwick: It is a \$50 charge, is that it or is there also going to be the service charge monthly \$540.00 along with the \$50?

Mr. Baratucci: The \$540 plus \$50 to set up. It is about \$600 a year.

**Motion:** Mr. Haste – Aye; Mr. DiFrancesco – Aye; and Mr. Hartwick – Nay; motion carried.

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet; motion carried.**

## **REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe gave the following Report:

### **Report from the Office of Budget & Finance July 25, 2007**

- **July 20, 2007** transferred **\$4,583,497.38** to the **Payables** account and **\$1,701,221.49** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$136,408.58 rate 5.190%**
- **Balance today in Community Banks investment account \$69,083,311.66 rate 5.250%** (This rate equals today's Community Banks 90-day TBill rate of 4.750% plus 50 basis points)
- **Balance today in Sovereign Bank investment account \$22,400,091.53 rate 5.200%** (This rate equals today's 1-month LIBOR rate of 5.320% minus 12 basis points)
- **Balance today in PNC Bank investment account \$101,789.38 rate 5.100%** (This rate equals today's Fed Funds rate of 5.250% minus 15 basis points)
- **Balance today in Graystone Bank investment account \$102,567.17 rate 4.920%** (This rate equals last month's average 1-month LIBOR rate of 5.320% minus 40 basis points)
- **Balance today in Commerce Bank investment account \$102,403.48 rate 4.635%** (This rate equals today's 90-day T-Bill rate of 4.885% minus 25 basis points)

### **No T.R.A.N. Line of Credit required for 2007.**

Are there any questions on the Investment Report? (There was none.)

### **Budget Amendments**

Mr. Yohe: A week or so back I gave you the June 30, 2007 budget amendment reports. Again, these are changes to the bottom line of all the county funds. One report on all the funds that operate on a calendar year they would be the second quarter and the fiscal year funds would be the final 06/07 numbers. Are there any questions? (There was none.)

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Budget Amendments to the second quarter calendar year 2007 budget and the final quarter for the Fiscal Year 2006/07 Budget; motion carried.**

## **REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor: We have two distinguished individuals with us today to whom I would like to draw your attention. One is our new Intern who is just starting today, Mr. Tory Pinto. He is going to be working with Diane in Communications.

We are bidding a fond farewell to Matt Pavone who has had the great pleasure of interning with Mike Pries. He has done a lot of hard work in updating our workplace safety manual, which was years old. Tomorrow is his last day with us, but it also marks his 21<sup>st</sup> birthday so a very auspicious occasion all around. That is out with the old, in with the new intern update.

The only thing I wanted to note and Richie pointed out to me that although it is not noted in the Agenda we are scheduled to have a Retirement Board meeting and just wanted to make sure that was brought to your attention.

Mr. Haste: We were aware of that.

## **SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR**

Mr. Tully: All items listed for vote have been reviewed and ready to go. I would be happy to answer any questions you have? (There was none.)

## **MATTERS REQUIRING BOARD ACTION**

Mr. Haste: We have Items on the Agenda A through Q for Board approval. Are there any items that need to be pulled out separately? (There was none.)

- A. Training Packet.
- B. Approval to transfer the authority for project coordination of the Dauphin County Parks, Recreation, Open Space and Greenways Study from the County Parks & Recreation Department to the Tri-County Regional Planning Commission.
- C. Purchase of Service Per Diem Rates for FY 2007/08 between Children & Youth and:
  - 1. NHS Youth Services
  - 2. Adelphoi Village, Inc.
  - 3. Children's Home of York
  - 4. Kendu Corporation
  - 5. Pyramid Healthcare, Inc.
  - 6. Silver Springs-Martin Luther School
  - 7. Catholic Charities of the Diocese of Harrisburg, PA

8. Children's Institute of Pittsburgh
  9. Family & Children Services of Central Pennsylvania (formerly Family Service Partners)
  10. It Takes a Village, Inc.
  11. It Takes a Village, Inc. #2
  12. YWCA of Greater Harrisburg
  13. Holy Family Social Services
  14. Pressley Ridge, Inc.
  15. United Methodist Home for Children Emergency Shelter for Youth (previously Daron Shelter)
  16. United Methodist Home for Children Residential Care, Inc. (previously Mechanicsburg Children's Home)
  17. Bair Foundation of Pennsylvania
- D. Solid Waste Management & Recycling Revised Rules & Regulations for collection, transportation and disposal of solid waste.
- E. Request for Proposal for Third Party Administration of HRA/Medical Expense Reimbursement Plan.
- F. Application and Agreement for Grant-in-Aid Continuing Program for the Improvement of County Adult Probation Services FY 2007-2008.
- G. Cintas Service Agreement for mop heads. Rental for 24 months with weekly charge of \$15.00 and \$2.50 weekly service charge.
- H. Farm Show Space Rental Agreement for 2008. Space rental fee: \$255.00.
- I. Purchase of Service Agreements between Area Agency on Aging and:
1. Cumberland County Office of Aging and Community Services
  2. Visiting Nurses Association of Central Pennsylvania, Inc.
  3. It Takes a Village, Inc.
- J. Purchase of Service Agreements between Children and Youth and:
1. Community Action Commission
  2. Jo Ann Jankoski
  3. Children's Choice, Inc.
  4. ChildFirst Services, Inc.
  5. The Boy's & Girl's club of Central Pennsylvania, Inc.
  6. The Impact Project, Inc.
  7. Concern Professional Services for Children, Youth and Families, Inc.
  8. ViaQuest Behavioral Health of Pennsylvania, Inc.

9. Pinnacle Health Hospital, Inc.
  10. Pinkney's Vineyard of Faith, Inc.
  11. It Takes a Village, Inc. (Contract #1)
  12. It Takes a Village, Inc. (Contract #2)
  13. Felder & Wright Independent Living and After Care Services, Inc.
  14. Family and Children Services of Central Pennsylvania, Inc.
  15. COBYS Family Services, Inc.
- K. Child Welfare Education for Leadership (CWEL) Program Agreements between Dauphin County, the University of Pittsburgh and:
1. Joseph A. Patterson
  2. Nichole L. Rosendahl
- L. MH Purchase of Service Agreements between MH/MR and:
1. Diane T. Myers and Associates, Inc.
  2. Youth Advocate Programs, Inc.
  3. James M. Petrascu
  4. Philhaven
  5. Keystone Community Resources, Inc.
  6. National Mentor Healthcare, LLC t/d/b/a PA Mentor
  7. Community Service Group, Inc.
  8. Pinnacle Health Hospitals
  9. Brook Glen Behavioral Hospital
- M. MR Purchase of Service Agreements between MH/MR and:
1. Keystone Community Resources, Inc.
  2. National Mentor Healthcare, LLC t/d/b/a PA Mentor
  3. Messiah Village
- N. Medicaid Waiver Service Agreement between MH/MR and Pinnacle Health Hospitals.
- O. Homeless Assistance Program Fund Agreement between MH/MR and Christian Churches United.
- P. Adopt Resolution #18-2007 - Bank Account Resolution for a new account for the Jury Payment System for M & T Bank.
- Q. Purchase of land adjoining Fort Hunter from Ned Buck and Gary Hendrickson.

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Matters Requiring Action Items A through Q, as listed above; motion carried.**

### **FORMER BUSINESS**

(There was none.)

### **NEW BUSINESS**

Mr. Hartwick: Tomorrow night is the follow-up meeting with District Justice Jennings and the R U Tired Campaign at Wordsworth Academy at 6:00 p.m. Anybody interested in volunteering on these efforts we would love to see you there.

### **CORRESPONDENCE**

Mr. Haste: We have correspondence listed on the Agenda that will be handled by the staff appropriately.

- A. Notification from Buchart Horn, Inc. advising that Derry Township is applying to DEP for General Permits 7 and 3 regarding the Bullfrog Valley Stream Stabilization and Pedestrian Crossing Project.

### **PUBLIC PARTICIPATION**

Mr. Haste: Again, we are at the point in time for public participation. Is there anyone that would like to address the Board? (There was none.)

The Retirement Board will convene at 11:15 a.m.

### **ADJOURNMENT**

**There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board adjourn.**

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz