



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**WORKSHOP/LEGISLATIVE MEETING**

**JULY 13, 2011**  
**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Fred Lighty, Esq., Human Services Director's Office; Leila Brown, Solicitor's Office; Steve Libhart, Director of EMA; Greg Schneider, Budget & Finance; Amy Richards, Commissioners' Office; Brad Winnick, Chief Public Defender; Dave Schreiber, Human Resources; Mike Potteiger, Director of Adult Probation; Jeff Patton, Juvenile Probation; Chad Libby, Juvenile Probation; Kay Lengle, Human Resources; Terry Kaufman, Solicitor's Office; Jillian Van Belle, Solicitor's Office; Edgar Cohen, Director of Facilities Maintenance; Randy Baratucci, Director of Purchasing; Chris Rhoad, Juvenile Probation; Natalie Burston, Juvenile Probation; Julie Mackey, Commissioners' Office; Abby Gabner, Commissioner's Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Jennifer Storm, Matt Miller, Jim Roxbury, Dan Elby, Ron Sharp, Mike Elby, Terence Morton, Robert Gilbert, Jess Buckner, Derek Thomas, Dontray Thomas, Marcus Cokosky, Scott Cummings, Joseph Puglio, Kelvin Santiago, Brent Patrick, Alex Legrady, Devin Tonkin, Jordan Holmes, Dennis Enos, Gary Hurst, Jumorris Brown, Clayton McCleave, Leanna Foster, Anthony Bowles, Taviar Williams, Wendell Crews, Devaughn Allen, Brandon Anderson, Renee Blessing, Kevin Jackson, Alicdee Vasquez, Tonaim Shaheed, Harold Brantley, Major Frost, Malcolm LeMay, Leon Wilkerson, II, Doran Condon and Eric Stevenson

**MINUTES**

## **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:19 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the June 15, 2011 Workshop Meeting, the June 29, 2011 Workshop Meeting and the July 6, 2011 Legislative Meeting; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Ms. Evans: There were two Executive Sessions held this morning, one regarding Real Estate and one regarding Matters of Litigation.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

## **DEPARTMENT DIRECTORS/GUESTS**

### **A. Jeff Patton, Juvenile Probation and Ron Sharp, ARC**

#### **1. Dauphin County Neighborhood Reporting Center – Summer Work Program**

Mr. Patton: As you know with me sitting at the table is Mr. Daniel Elby, CEO of Alternative Rehabilitation Communities. On behalf of Dan I would like to thank you for inviting us here today.

The young men that you see seated behind me are all involved in our Neighborhood Reporting Center Summer Work Program that is run by Alternative Rehabilitation Communities. These young men have been involved in this program starting on April 16<sup>th</sup> and will go until the end of August of this year. Commissioner Hartwick personally witnessed this yesterday up at Fort Hunter where he was at and observed part of our

painting project at Fort Hunter. The summer work program involves two different components. One is a landscaping component where some of the students are taught how to properly landscape venues. It involves cutting grass, trimming hedges, weeding, edging, planting flowers and shrubs, mulching and fertilizing at different ARC venues throughout Central Pennsylvania. The painting components mostly occur at Fort Hunter and also indoors and outdoors at Fort Hunter and ARC venues in Central Pennsylvania. With those students we've had over 30 students participate in the summer program. With those students every day are professional landscapers and painters that ARC has employed as part of this program who spend every minute with the students as they participate in this skill. They have taught them the right way to do this and have been great role models and mentors for these students. Also, ARC Counselors are with the students every day too so it is a real team effort between the students, the professional folks who are hired and the counselors that are ARC employees.

I would also like to thank Dr. Ronald Sharp, Director of Treatment at ARC, for his leadership with this program and Mike Elby, Director of Operations for ARC. They have been instrumental for the success and for this program happening. This program, as you know, was made possible from three different funding sources. This Board of Commissioners supported this endeavor with a grant of money for the operation of the program. We are very thankful for that. The Workforce Investment Board, Mr. Condon, is here. The Youth Program Manager supported this project with a grant from the WIB, which helped us get started. This was the second year that the WIB supported this effort. We are very thankful for that. Last, but not least, the Pennsylvania Commission on Crime and Delinquency. The County received a grant to help with this program until the end of the summer. Those three entities were involved in funding the program. ARC took a personal sacrifice in some of the funding to help this program go that they were not reimbursed for. We are very grateful for that. I'm told that at the end of the program, when this ends on August 26<sup>th</sup>, between \$50,000 and \$60,000 of the monies that were devoted will be paid in salaries for these young men. They will use this money to support themselves. They will use the money to pay back crime victims for restitution they may owe to help victims become whole for the crimes that they were involved in and also pay fines and costs. Part of the money they will use to buy school clothes and to buy things that normal teenagers would buy with money they earned from their summer jobs.

Also involved in this program, we have two full-time probation officers that are assigned to the Neighborhood Reporting Centers. We started the first Neighborhood Reporting Center at the Bethel Church in February of 2009. We have a probation officer, his name is Christopher Rhoad. Chris is assigned to that program full-time. When we started our second Neighborhood Reporting Center at Greater Zion Baptist Church on Progress Avenue Miss Tenisha Baker was assigned to that program. These two folks work very closely with the staff from ARC to ensure that the students are there every day and that they are behaving appropriately and are learning what they need to learn. I'm personally very proud of the efforts they put forth from the Probation Office standpoint.

I would also like to thank Chad Libby. He is here today. He is our Assistant Director. I would like to thank him for his support and leadership for this program. It truly has been a team effort. I know the young people sitting behind me will benefit from this experience and have had the opportunity to learn several skills that could help them through life. That is really the reason why we do this. It helps them earn a little bit of money, but more importantly it teaches them a skill and trade, something they can use when their lives take them down their career path. They are here today to be recognized and thanked. We appreciate you having us here today.

Mr. Elby: We are very fortunate to have this partnership with Dauphin County. The leadership and vision that the Commissioners have in terms of providing young people an opportunity to have this type of experience, where they are surrounded by positive people and are in an environment where they have an opportunity to make some money and learn some skills. These are the types of skills that they can take with them. They can get jobs. They have an opportunity to make money for themselves and see life from a whole different perspective. They have an opportunity to contribute, support their family and Dauphin County is providing our students with this type of an opportunity. We are very fortunate that my young brother, Michael, and the good Dr. Ron Sharp provide the day-to-day leadership for this particular program. We have an outstanding staff. They are good role models. You don't cut corners. You have integrity and everything. These are the types of experiences that these students will carry with them for the rest of their lives. On behalf of ARC I would really like to thank the Commissioners for providing the students with this opportunity. Thank you!

Mr. Haste: To the young men that were up at Fort Hunter yesterday. I got there a little later. I had a meeting at Fort Hunter. I had the opportunity to speak with some of the trustees. I told them that I was going to be seeing you today. They asked that I share this with you. I don't know that you realize the partnership you were making while you were there. I want to talk about that for a little bit. The Trustees really are the caretakers of Fort Hunter. Even though it is a County Park, when it was deeded to the County a Board of Trustees was established. It is their responsibility to ensure that the Park and that historic site continue. They do the maintenance and upkeep. It is a lot of fundraising. They are volunteers. These are people in the community that serve on the Board. They are volunteers and they have a passion for preserving our heritage, history and to make sure that many people can use it for years to come. They wanted me to share with you their great thanks to the young men who were up there working. For volunteers it is a labor of love and it is difficult for them to make sure things happen. They have tremendous pride in seeing our youth help them with maintaining our heritage and history and to make sure that we have a Park that is open to people to be able to use. They wanted me to extend their sincere thank you to you. Even though the two organizations may not have met yet, they wanted you to know they feel a partnership and kinship with you on what you were doing. It is a shared goal and mission that you had even though you are in two different places at a time. They asked that I pass that on to you today. Even though you didn't know it, you were developing a relationship with another organization in making a very positive impact. They wanted you to know that.

Mr. Hartwick: I want to thank the staff that is engaged. This is difficult work. There is no easy way to deal with teenagers who have put up with a lot of crap in their own life, who went through a lot of experiences that they didn't sign up for, but ultimately when you are faced with significant controversy and adversity that really reveals your character. You are going to go one way and figure out a way to make excuses and try to follow a path that may have you defined for the rest of your life as somebody who continues the cycle or you are going to figure out a way to stand up and make a difference. You can say that the things that I went through and the things that my child went through, the things that my brother or parents went through are things that I'm not going to have my kids go through. This is a unique opportunity. There are a lot of eyes on you throughout the State. You saw statewide cameras yesterday that are going to be broadcasting what is happening here in Dauphin County as a model for other kids around the Commonwealth. So, you can either slack off and hide in the back of the van or you can figure out a way to step up and be the ones that contribute, learn a trade and figure out a way that you can expand this opportunity. Life is not full of a whole lot of opportunities. My life has been filled with a whole lot of challenges. The difference is the people who step up to the plate are the ones who move forward and make a difference. The ones who make excuses are going to be the ones that we all talk about and say coulda, woulda, shoulda. This is a great chance for you to be able to model a program and show that if given an opportunity despite what you've been through, because I can't describe that. We all have our own experiences, but you can't have excuses to continue to move down another path. The unique opportunity that we have here through a partnership with ARC, let me just state one moment about the provider that we have here, because quite frankly this program would not work if it wasn't for the partnership with ARC and their commitment to our community. Even with the grants and the summer programs, Dan Elby made a commitment to; first of all, he serves kids. I call him to try to help kids get into state schools, opportunities for jobs. We are committed to our community in a way that most of you don't see. He hires folks from Harrisburg, Steelton and other communities. If you want to talk about things that are different or brand new, somehow it is worse for what you are going through, some of the people that are running your programs have been through a whole lot more than you have. So, stop feeling sorry for yourself and figure out a way to learn something from the people that are committed to you and are invested in trying to make a difference in your life. This is a calling, a purpose and an opportunity. ARC staff, with the PCCD grant this year, received significant dollars and decided to forego any administrative fee. They are not collecting any money to process checks for you, to try to run this through their organization. They decided instead of their organization making money, they are going to make sure that all the dollars that come through for this program go directly to you as your salaries. That is the kind of commitment that we need from providers. Folks making sacrifices personally and financially and quite frankly the people that we need in our community that step up. The question is what are we going to do? I run into kids all over the place that were part of the painting program last year. Now we expanded it to landscaping and painting. This is an opportunity for you to do something other than a hustle, something other than what you see outside the doorstep every day. This is something that can allow you to have a skill. Now, I understand we are

partnering with the HVAC trades, the pipefitters are now going to offer apprenticeships to folks who successfully complete the program. So, you won't be preferred if you are hanging out in the back of the van. You are not going to get a paycheck if you are hanging out in the back of the van. You've got to step up and understand that nothing comes easy that is worthwhile. If it takes effort and work you are going to be rewarded. You are going to be able to raise a family and change this community. Hopefully sit in this seat and make differences as it relates to the opportunities you have been given. This is a real chance for you to set a trend and be a role model in this community based upon the way you respond. I was in the same shoes and I was worried about girls and sports and everything that I wasn't supposed to worry about, but ultimately I figured out a way to navigate through that in a difficult childhood to try to be in a position, thanks to God, to make a difference. Now, it is your chance to be able to do the same thing. Are you going to step up and work or are you going to say this is more people preaching to me and trying to teach me a lesson and get off my back and don't tell me things I don't know or we going to figure out a way to really learn something from this opportunity and actually make a difference. I have two friends from High School that run a landscaping business. My brother is a barber and he is raising two kids and a family. I opened a painting business with my Dad when he lost his job at Bethlehem Steel. These are all things that can sustain you and a family in life. You've been oriented at HACC in Midtown. Now when you walk by a building in Midtown you have a connection inside that will help you with financial aid, getting higher education and figuring out a way to complete larger certificates to be able to really have a meaningful job and to contribute to our community. This is a great opportunity. I'm proud of you, but I'm also not going to be put down by someone who doesn't want to step up and actually do the work. You are really under a spotlight and either this works or people point to it and say this is another waste of money. Why are we going to do this, because these kids are not going to respond? It is really up to you to make a difference and show that this opportunity is actually going to benefit you and you will never become involved or engaged in any kind of system again. I don't want to see you until you call me up and say I just completed my degree can you help me get this job. Can you get into the trades? Can I actually do some work for the County? Those are the things that I want to hear from you and those are the things that we'll continue to stand here and support you in. This is a great opportunity and I'm proud of you. Continue the good work, but don't think that people aren't watching. Make very good use of the opportunity you got.

Mr. Pries: I'm not even going to try to follow that up. That was very impressive, Commissioner Haste as well. Those were very eloquent comments and to the point. I just want to thank Mr. Patton, Mr. Elby, the staff from Juvenile Probation and other agencies that assisted in this matter. I can tell you as one Board member I look forward to continuing to support this in the years ahead. Thank you for all you do and the young men and women that are here today, thank you for all that you are doing and take heed to what my two colleagues said. They meant every word of it. They speak the truth.

Mr. Patton: I also want to thank and acknowledge the two directors of the NRC Programs. I left them out in my presentation, Mr. Leon Williams and Mr. Harold Brantley. They are the Directors of the two NRC Programs and they provide the day-to-

day leadership for the success for this program. I want to make sure they get the credit they deserve.

Mr. Haste: That PCN show is going to be in September so you will be able to see the results of your efforts yesterday on PCN. Thank you very much.

(Pictures were taken and Applause given.)

## **B. Jennifer Storm**

### **1. 2011 JAG Grant Continuation Application (Listed as Item F under Matters Requiring Board Action**

Ms. Storm: I'm here today on behalf of the Criminal Justice Advisory Board to present to you this year's JAG Allocation Grant. The JAG Grant is the Justice Assistance Grant. If you remember years ago it used to be the Local Law Enforcement Block Grant. It was also the Edward Bryne Fund. Now it is the JAG Fund. It is a pot of money that comes directly to the County and is already pre-designated for the municipalities who had the highest crime rate, which goes by the UCR reports. This year it is Harrisburg City, Swatara Township and Lower Paxton. On any given year depending upon the monies that are available sometimes other municipalities are included in that. In the past we have seen Lower Swatara and Susquehanna Township. But, because this fund, along with some of the other funding pots is dwindling, we did receive a 12.5% decrease in this fund this year. So, the allocations that you should have in the packet before you the allocations are again to Harrisburg City, Swatara Township and Lower Paxton Township. Harrisburg City, along with Swatara Township enters into an agreement with the Victim/Witness Assistance Program to allow us to use in Swatara Township's case all of the money in Harrisburg City's case 50% of the money to support our police advocate community partnership, which is actually where we have crime victim advocates who are placed in the police departments across the County. They actually sit side-by-side with the detectives so that they can do that very important early outreach to crime victims. They often go to crime scenes with the detectives and then they are able to really keep the victims up to date on what is happening with the cases, because they are getting that information basically real time. You have the budgets before you and the allocation disbursements. All I really need is the signatures on three Interlock Agreements, just basically saying that Dauphin County has been made aware of these funds. The funds have to come through Dauphin County even though Dauphin County doesn't get any money. In the past when there was a lot of money Dauphin County actually was a funded entity as well, but because of the decrease in funds over the years Dauphin County also fell off.

Mr. Pries: Why is the City of Harrisburg getting less? I see Swatara is getting the most, followed by Lower Paxton and then Harrisburg City is getting the least amount.

Ms. Storm: No, Harrisburg City actually has the largest allocation. I believe theirs is \$90,000, but what they do is they split that 50/50 with our organization. If you are

looking actually at the budget it appears that we are getting the most, because Victim Witness gets \$65,248. That is 50% of Harrisburg's allocation and the entire entitlement of Swatara.

Mr. Pries: I'm not looking at the actual form.

Ms. Storm: Are you looking at the Agenda?

Mr. Pries: It says \$5,000.

Ms. Storm: I wanted to draw your attention to that. That was a typo on someone's part. Harrisburg's entitlement is actually \$91,490, with it being split 50/50 between us and them. So, each of us is getting \$45,745. I noticed that too. These funds can be used for anything from the purchase of equipment to any local law enforcement technology upgrades that they wish to engage in, which you'll notice Lower Paxton and the City that is typically what they utilize their funds for. It can also be used for training and crime victim witness management.

## **SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

## **HUMAN RESOURCES**

Ms. Lengle: On New Hire #12, I would like to change the start date to July 18, 2011. I have no other changes.

Mr. Haste: Are there any questions of Kay? (There was none.)

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet, as amended.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **PURCHASE ORDERS**

Mr. Baratucci: You have your Purchase Order Packet. Unless you have any questions, since this is a combo meeting, I would ask for your approval of the POs. Everything is in order budget-wise.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

### Vending Machine RFP Discussion

Mr. Baratucci: The second thing that I wanted to bring up is a little while ago, after a long tenure, we decided to do a new RFP for our vending services. A summary of what was received is on the comparison sheet, which I hope you have in your packet. We received proposals from five different companies as noted there. It was separated into a soda and juice contract and then a coffee/snacks food contract. They could put proposals in for one or both.

The soda/juices one was pretty much a no brainer. As you can see from the percentages and these are percentages that the County will be getting of sales. Coca-Cola, our current vendor, is offering the 46% commission rate. They are actually keeping the pricing the same, which is good. We tried to keep the prices low, because most of the machines are servicing our employees so we are trying to get a good match between our low prices, but enough that both the company and the County make some money. I'm disappointed in Pepsi. Their proposal was really low and also wanted to increase the prices. Canteen had the second best proposal there, but far lower than Coca-Cola. The current contract runs out July 31. What we would like to do is get your okay to move forward with negotiating a contract with the recommendations so that we can actually have it at your next meeting, which I know will be a Workshop. We would need to sign the contracts prior to July 31, so we need to do it two weeks from today at a Workshop. We'll work it through the Solicitor's Office.

The second part was more difficult. As you can see we had three people that submitted proposals. One was Canteen, which is the new name of Covenco. They are also our current vendor. The other one is TrendVending. Both gave us excellent proposals. Our current rate is only 12%. As you can see they both started out in the 20 to 21% range. Because it was an RFP, I went to the Solicitor's Office and asked if we could sit down and negotiate to see if one or the other would step up to give us a separation. Well, they both did. Actually Canteen's original proposal was a little bit higher, but did not include food, which is a big seller out at the Work Release Center. They make a lot of money on that captive audience. Not only did they agree to increase the food, but they increased their proposal by 2%, from 21% to 23%. Trend originally had given us an alternate proposal at 23.5%, but they have a caveat in there that they would have to get both. They would have to get the soda and this one. After negotiating with them, they agreed to give us the 23.5% without the soda contract. It boiled down to the point that we had two excellent proposals, tough choice, do we stay with the current vendor or do we try a new one, which would be Trend. We checked references and went through the proposals thoroughly and it just came down to we really couldn't pick one or the other. We are recommending going with the one that has the .5% extra commission, which would be TrendVending. It would be a three-year contract. We will try them out for three years. We can extend or for some reason if we are not happy we can do this again in three years. Obviously if they don't perform at all, which I don't

think would be the case. They not only handling all of the Hershey accounts, but they have a number of accounts at the State, so they are familiar with the government and large corporations. We are confident that they will be able to handle our needs. That would be our recommendation unless you have any questions or disagree or would like us to do something else. Our recommendation would be to go with Coke and TrendVending for the other. This would be just to authorize us to negotiate a contract. The actual contract will come in two weeks.

Mr. Pries: Are they both for three years?

Mr. Baratucci: Yes.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board authorized Mr. Baratucci, Director of Purchasing, to negotiate a contract with Coca-Cola and TrendVending.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **REPORT FROM BUDGET & FINANCE – GREG SCHNEIDER, BUDGET DIRECTOR**

Mr. Schneider provided the following Report:

### **Report from the Office of Budget & Finance July 13, 2011**

- **July 8, 2011** transferred **\$742,871.95** to the **Payables** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$75,814.87**
- **Debt Service Payments since last report: \$0.00**
- **Total Term Investments**
  - 1/13/11 - **\$10,025,429.08** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 7/14/11
  - 3/31/11 - **\$10,013,835.00** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 9/29/11
  - 4/21/11 - **\$20,021,351.14** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 10/20/11
  - 4/21/11 - **\$10,014,545.54** 12-mo. CD - Susquehanna Bank – **0.750%** - matures 4/19/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.13 rate 0.035%**

- **Balance today in Susquehanna Bank investment account #119002023: \$7,148,116.29**  
rate 0.250%
- **Balance today in First National Bank investment account #97014743: \$7,564,310.76**  
rate 0.530%  
(This rate equals today's PLGIT-Class interest rate of 0.030% plus 50 basis points)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$100.00 rate 0.00%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$15,106,961.52 rate 0.650%**
- **Balance today in PNC Bank investment account #5004319839: \$24,760,495.22 rate 0.250%**
- **Balance today in Graystone Bank investment account #1610000596: \$250,491.69 rate 0.650%**
- **Balance today in Metro Bank investment account #0536557523: \$101.39 rate 0.120%**

**No T.R.A.N. Line of Credit required for 2011.**

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.**

Ms. Evans: I wanted to note that the County is hosting a "Packing Party" today. It is from 11:30 to 12:30 behind the Administration Building. County employees will volunteer their time to package donated items collected during a six-week donation drive for troops serving overseas. The County partnered with Bob Houser and the Bob Smith Detachment. This Hummelstown-based organization sends care packages to those serving in combat zones. Thank you to them and our interns for helping get this "Packing Party" together for today.

I also wanted to note a correction in today's agenda; the next scheduled meeting for the Commissioners' Workshop will be July 27, 2011 at 10:00 a.m.

**SOLICITOR'S REPORT – FRED LIGHTY, ESQ.**

Mr. Lighty: All of the items on your Agenda requiring Board action have been reviewed by the Solicitor's Office and are ready for a vote.

Mr. Pries: The item under the City should also be changed to \$45,000.

**MATTERS REQUIRING BOARD ACTION**

- A. Training Packet.

- B. Purchase of Service Per Diem Rates between Children & Youth and:
  - 1. Halifax United Methodist Church
  - 2. Hansel and Gretel Day Care Center
  - 3. International Service Center
  - 4. PA Counseling Service
  - 5. Program for Female Offenders, Inc. of Greater Harrisburg Area
  - 6. Sleber Associates, Inc.
  - 7. Visiting Nurse Association of Central Pennsylvania
  
- C. Subordination Agreements for:
  - 1. Adam M. Alumbaugh on the property located at 1840 State Street, Harrisburg, PA 17103.
  - 2. Gabriel D. Bol on the property located at 2743 Boas Street, Harrisburg, PA 17103.
  
- D. Request to contribute the County's pro rata share (\$2,204.00) for appraisal services and trial costs needed to ascertain the true value of The Suite at Hershey Condominium Association, 176 E. Hershey Park Drive, Docket No. 2010-CV-1370-TX – Parcel #24-004-035.
  
- E. Justice Assistance Grant (JAG) Local Jurisdiction for the Pennsylvania District Attorneys Institute to provide training to Pennsylvania juvenile prosecutors.
  
- F. 2011 JAG Grant Continuation Application and Inter-Local Agreements between:
  - 1. County of Dauphin/Lower Paxton Township - \$10,961 of JAG Funds
  - 2. County of Dauphin/Swatara Township - \$19,503 of JAG Funds
  - 3. County of Dauphin/City of Harrisburg - \$45,735 of Entitlement
  
- G. Resolution #19-2011 authorizing the execution of the Transportation Enhancement Program, Federal-Aid Reimbursement Agreement for reimbursement of County funds expended to construct a portion of the Lykens Valley Rail Trail.
  
- H Memorandum of Understanding between Dauphin County on behalf of the South Central (PA) Task Force and Washington County, Maryland.
  
- I. PEMA State Fiscal Year 2010/2011 Hazardous Material Response Fund Grant Agreement for \$67,666 (HMRF Grant and Guidance Application submitted 4/4/11).
  
- J. Partial Refund of 2010 Real Estate Taxes to COBA, Inc. – Parcel #63-024-055 (3501 Paxton Street) - \$306,134.1.
  
- K. Tenant Estoppel Certificate between Dauphin County and COBA, Inc., MB Harrisburg Holdings, LLC and First Harrisburg, Inc., current term of lease expires 4/30/2020.
  
- L. 2010-2011 Affirmative Action Plan.
  
- M. Proposed Change Orders (PC) – Juvenile Court Relocation and Renovation Project:
  - 1. Simeral Construction (PC 34) – Provide Door Hardware Changes - \$1,698.00
  - 2. J & S Fabrication, Inc. (PC 11) – Additional Fire Dampers Required per Code Inspector - \$2,235.00.
  - 3. Altamar Enterprises, Inc. (PC 35) – Install Data at future Children & Youth –

\$4,205.00

- N. Purchase of Service Agreement between Dauphin County and De Lage Landen Financial Services for one Lanier LD150sp Digital Copy System for the Juvenile Court Center.
- O. Budget Amendments: Second Quarter for those funds on a calendar year and final 2010/2011 figures for those on a fiscal budget.
- P. Appointment of Amy Fox to the Dauphin County Library Board. Term expires December 31, 2011.
- Q. Purchase of Service Agreements between AAA and:
  - 1. Assistance-At-Home, Inc.
  - 2. Good News Consulting, Inc.
- R. Purchase of Service Agreements between Children & Youth and:
  - 1. Pennsylvania Counseling Services, Inc.
  - 2. Sleber Associates, P.C.
  - 3. Visiting Nurse Association of Central Pennsylvania, Inc.
  - 4. International Service Center
  - 5. The Program for Female Offenders of South Central Pennsylvania, Inc.
  - 6. Commonwealth Clinical Group, Inc.
  - 7. Halifax United Methodist Church
  - 8. Samara: The Center for Individual and Family Growth, Inc.
  - 9. YWCA of Greater Harrisburg
  - 10. Hempfield Behavioral Health, Inc.
  - 11. Family Support of Central Pennsylvania, Inc.
  - 12. Eleanor Bush, Esq.
- S. Amendment #1 to Purchase of Service Agreement between Children & Youth and Boyo Transportation Services, Inc.
- T. Adoption Assistance Agreements #2011-22 and #2011-23.
- U. Purchase of Service Agreements between MH/ID and:
  - 1. NHS Pennsylvania t/b/d/a NHS Capital Region
  - 2. Western Pennsylvania School for the Deaf
  - 3. Riverside Associates, P.C.
  - 4. Victoria T. Kern, MPT
  - 5. Jaime L. Hunter, CCC-SLP
  - 6. Jessica Gazsi, PT DPT
  - 7. Fetterhoff & Zilli
  - 8. Keystone Service Systems, Inc.
  - 9. Pressley Ridge
  - 10. Allegheny Valley School
- V. ITF Medicaid Waiver Service Agreements between MH/ID and:
  - 1. Victoria T. Kern, MPT
  - 2. Jaime L. Hunter, CCC-SLP
  - 3. Jessica Gazsi, PT DPT
  - 4. Western Pennsylvania School for the Deaf
  - 5. Keystone Service Systems, Inc.

- W. Emergency Food Assistance Program (TEFAP) Grant Agreement between Dauphin County and the Pennsylvania Department of Agriculture.

Mr. Haste: We have Items A through W that are listed on the Agenda. Are there any that need to be pulled out and voted on or discussed separately?

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through W, listed above.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

### **FORMER BUSINESS**

(There was none.)

### **NEW BUSINESS**

(There was none.)

### **COMMISSIONERS' DISCUSSION & ACTIONS**

(There was none.)

### **CORRESPONDENCE**

Mr. Haste: We have correspondence listed on the Agenda, Items A through H, which will be handled by the staff appropriately.

- A. Notification from Dauphin Engineering Co. advising that Ernst Mishra Real Estate Associates is applying to DEP for a General NPDES Permit for discharges of stormwater from construction activities in Susquehanna Township.
- B. Notification from Herbert, Rowland & Grubic advising that The Harrisburg Authority is applying to DEP for a Water Allocation Permit Application. This permit will allow the Authority to continue to withdraw surface water from the DeHart Reservoir and the Susquehanna River to supply their drinking water system.
- C. Notification from CET Engineering Services advising that the Lykens Borough Authority is applying to DEP for a Water Quality Management Permit and a Joint Permit for Water Obstruction and Encroachment for proposed improvements to the existing Authority wastewater treatment facility located on Arlington Street in Lykens Borough.
- D. Notification from CEI advising that they are applying to DEP for a General NPDES Permit for discharges of stormwater from construction activities on State Route 209 near Railroad Street, Williamstown.
- E. Notification from Instrumentation, Control & Energy Engineering, LLC advising that Hummelstown Borough is applying to DEP for a Part II Water Quality Management Permit for upgrades to Pump Stations #1, #2 and #3.

- F. Notification from Haines & Kibblehouse, Inc. advising that they are applying to DEP for the renewal of their existing State Only Operating Permit with regards to the Handwerk Materials Crushing Plane in Lower Swatara Township.
- G. Notification from RK&K advising that the West Hanover Township Water and Sewer Authority is applying to DEP for a Small Project Permit – Water Obstruction and Encroachment Permit for the upgrading of the existing wastewater treatment plant.
- H. Notification from Century Engineering, Inc. advising that Lawrence Street Partners, L.P. is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities on Route 230 and Lawrence St., Middletown.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

## **ADJOURNMENT**

**There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.**

Transcribed by: Richie-Ann Martz