



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP/LEGISLATIVE MEETING

JANUARY 5, 2011
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; William Tully, Esq., Solicitor; J. Scott Burford, Deputy Chief Clerk; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Dave Coldren, Prison; Faye Fisher, Human Resources Director; Dave Schreiber, Human Resources; Kay Lenge, Human Resources; George Connor, Community & Economic Development; Amy Richards, Commissioners' Office; Leila Brown, Solicitor's Office; and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Gene Stilp and Matt Miller

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the December 15, 2010 Workshop Meeting Minutes and the December 22, 2010 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners, as you know there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time?

Mr. Stilp: Happy New Year and best of health to you. I'm Gene Stilp from Middle Paxton Township. I just want to give you something to think about in the next few weeks, and to see if I can come back in a couple weeks to get your answer. It's a simple thing. I'd like to see if the Board would consider for yourselves, and nobody else, taking a 10% pay cut for this year. See if you consider that. No answer today just in the future. Think about that. Think about taking a 10% pay cut for the Commissioners. Thank you.

Best of health and happiness for the New Year.

Mr. Haste: Is there anybody else who would like to address the Board at this time? (There was none.)

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: Are there any questions on the items in the Personnel Packet?

Mr. Saylor: Kay, could I ask a question about #6? Do we have the right employee there?

Ms. Lengle: That is correct. That is for an attendance violation.

Mr. Saylor: Okay, I'm sorry.

Ms. Lenge: There is also a request for a carry-over of vacation leave and an educational program request.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: Commissioners' you have received your packet and since today is a combined meeting I would ask for your approval. The only item showing over-budget is on page 15 and that is being corrected. It just required an internal department budget transfer.

Secondly, as we had discussed you can see this is a light packet for the beginning of the year and that is because we only had a day or so to do entering. I would like if you could agree to approve PO's again next week at the Workshop and then of course the regular approval at the Legislative Meeting. Then we would be back on our 2-week schedule. I think this would work better for the beginning of the year, because even though there is a lot on here this is for contracts that run the entire year. I'm sure we are going to get a lot more in the next couple days as we get time. The one question that is always asked, there might be some large numbers on here, but a lot of these are yearly purchase orders. The money doesn't go out right now. In fact, one is our office supply contract bid for \$100,000. That is a contract that will carry us through most of the year. I ask for your approval and your okay to request approval next week.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Baratucci: Are you okay with approving next week?

Mr. Haste: Yes.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following report:

Report from the Office of Budget & Finance

January 5, 2011

- **December 23, 2010** transferred **\$2,135,425.26** to the **Payables** account from the County's Concentration account for checks issued that week.
- **December 30, 2010** transferred **\$2,927,565.15** to the **Payables** account and **\$1,950,198.56** to the **Payroll** account from the County's Concentration account for checks issued that week.

Mr. Yohe: You see I've added two lines here and at the next meeting we will actually start reporting the wires so we are encompassing all of the expenses that go out between my reports rather than just the amounts that go out of payroll and the payables accounts.

- **Wire Payments since last report:**
- **Debt Service Payments since last report:**
- **Total Term Investments**
 - 7/15/10 - **\$20,121,608.98** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 1/13/11
 - 12/16/10 - **\$ 5,033,620.15** 3-mo. CD - Graystone Bank – **0.500%** - matures 3/17/11
- **Balance today in INVEST account #2100017144860: \$1,377.64 rate 0.062%**
- **Balance today in Susquehanna Bank investment account #119002023: \$10,012,755.36 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,540,328.84 rate 0.570%**
(This rate equals today's PLGIT-Class interest rate of 0.020% plus 55 basis points)
- **Balance today in Citizens Bank Municipal Money Market account #6223510156 - \$15,496.67 rate 0.200%**
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$11,546.51 rate 0.200%**
- **Balance today in Integrity Bank Money Market Checking account 1- #2206001209 - \$5,025,205.15 rate 0.850%**
- **Balance today in Integrity Bank Money Market Checking account 2- #2206001217 - \$5,029,664.41 rate 1.000%**

- **Balance today in PNC Bank investment account #5004319839: \$20,724,069.48 rate 0.350%**
- **Balance today in Graystone Bank investment account #1610000596: \$1,034.86 rate 0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Metro Bank investment account #0536557523: \$101.32 rate 0.140%**

No T.R.A.N. Line of Credit required for 2011.

Mr. Hartwick: I was going to ask a question, but realized that we can't put anymore into the other accounts because they are all capped out.

Mr. Yohe: Correct.

Mr. Hartwick: The accounts with the higher interest rates.

Mr. Yohe: The bad news to me was if you notice, PLGIT class dropped to as low as it's ever been and INVEST is about as low as I've ever seen it. I have a feeling it is going to be the same, but I will check since it's a new year. Thank you.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: Commissioners I have nothing unless there are questions of me.

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: All of the matters requiring Board action have been reviewed for form and legality and are ready for a vote. I would be happy to answer any questions you might have. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Proposed Stipulations of Settlement for Tax Assessment Appeals:
 - 1. Eastridge Affordable Housing, LP, No. 2009-CV-15586-TX, Parcel No. 63-015-068, Worchester Avenue, Swatara Township
 - 2. The Third Clabell Company/Horst Realty, Docket No. 2010-CV-14060-TX, 34 Pineford Drive, Middletown Borough, Tax Parcel No. 41-022-002
 - 3. Harrisburg Hospitality Group, LLC, 525 South Front Street, Docket No. 2008-CV-15354-TX, Tax Parcel No. 01-056-005
 - 4. Pheasant Hill Estates, 14400 Pheasant Hill Road, Docket No. 2009-CV-15806-TX, Tax Parcel No. 62-013-12
- C. Purchase of Service Agreement between Dauphin County and Comcast for 2011 Public Service Announcements.

- D. Service Agreement (67084) between Dauphin County and Controls, Service & Engineering Co., Inc. for 2011 HVAC maintenance for the ECC.
- E. Service Agreement (PM67083) between Dauphin County and Controls, Service & Engineering Co., Inc. for 2011 HVAC maintenance for the following Tower Sites:
 - 1. Ellendale
 - 2. Berry
 - 3. Blue Mountain
 - 4. Conewago
 - 5. Lower Swatara
 - 6. Chambers Hill
 - 7. Fairview
 - 8. 333 Market
 - 9. Lykens
 - 10. Mahantango
 - 11. Peter's Mountain
 - 12. Londonderry
 - 13. Pillow
 - 14. Reservoir Park
 - 15. Derry Township
- F. Service Agreement (PM67084) between Dauphin County and Controls, Service & Engineering Co., Inc. for 2011 HVAC maintenance at the EMA Main Administration Building.
- G. Memorandum of Understanding between Dauphin County and Exelon Nuclear for continuance of an Emergency Planner position for the period 1/1/2011 – 12/31/2014.
- H. Proposed exoneration of St. Margaret Mary Parish; Tax Parcel No. 62-021-292 - \$745.72 and Tax Parcel No. 62-021-043 - \$2,711.74 for the years 2004, 2005, 2006, 2007, 2008 and 2009 (County Tax and County Library Tax).
- I. Resolution No. 1- 2011 selecting Commissioner George P. Hartwick, III to serve on the Board of Directors of the SouthCentral LEO.
- J. Resolution No. 2-2011 appointing Robert Gallagher, Ray Spencer, and Matt Tunnell to the SouthCentral Workforce Investment Board to serve for a term expiring on September 30, 2013.
- K. Subdivision and Land Development Service Agreement between Dauphin County and the Board of Commissioners of Swatara Township.
- L. Lease Agreement between Dauphin County and HP Financial Services, Schedule No. 103108000040 for 90 PCs and 5 laptops for distribution to various departments.
- M. Appointment of Scott Shearer to the Fort Hunter Board of Trustees, term expiring December 31, 2013.
- N. Satisfaction Piece for Yvette Montague-Taylor on the property located at 2453 Walnut Street, Harrisburg, PA 17103 (\$5,000.00).
- O. Senior Center Grant Agreement between Dauphin County and The Steelton Community Development Foundation, Inc.
- P. Purchase of Service Agreements between Children & Youth and:

1. Children's Home of York
 2. Glen Mills Schools
- Q. Purchase of Service Agreement between MH/MR and Pennsylvania Behavioral Health & Aging Coalition.
- R. Purchase of Service Per Diem Rates between Children & Youth and:
1. Bethany Christian Services of Central PA
 2. Hempfield Behavioral Health, Inc.
- S. Matching Share from Unrestricted Gaming Funds for Millersburg Colonnade Theater to match State Redevelopment Assistance Capitol Grant (RACP) for \$750,000 to be administered through the Dauphin County Redevelopment Authority.
- T. Consultant Agreement between Dauphin County and Terry R. Haines for administration of the Dauphin County Affordable Housing Program for the period 1/1/2011 to 12/31/2011.

Mr. Haste: We have Matters Requiring Board Action, Items A through T on today's Agenda. Is there anything that needs to be pulled out and voted on separately? (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through T, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda, Items A through F, which will be handled by the staff appropriately.

- A. Notification from Tyco Electronics advising of their intent to submit a NPDES renewal application to the PA Dept. of Environmental Protection for discharge of treated water

from groundwater remediation system to Wiconisco Creek, Williamstown Borough, Dauphin County.

- B. Notification from H. Edward Black and Associates, P.C. advising that Millersburg Borough is applying for a Chapter 105, Water Obstruction and Encroachment Permit, and a Chapter 106, Floodplain Encroachment Permit from the PA Dept. of Environmental Protection and a U.S. Army Corps of Engineers Section 404 Permit for the proposed additions to the existing park complex at Millersburg Riverfront Park project located at the confluence of Susquehanna River and Wiconisco Creek, Millersburg Borough, Dauphin County.
- C. Notification from Glace Associates advising that Halifax Water and Sewer Authority's Act 14 Notification Public Water Supply Improvements in compliance with Groundwater Rule is being reviewed by the DEP.
- D. Notification from The Hershey Company advising of their request for approval to modify existing air contamination sources and obtain a permit, from DEP, to operate these sources at The Hershey Company, West Hershey, PA Plant, 1033 Old West Chocolate Ave., Derry Township, Dauphin County.
- E. Notification from dhi engineering & environmental services advising that Dura-Bond Pipe LLC is applying to DEP for an application for the renewal of Air Quality Operating Permit No. 22-05047 for the facility located in Steelton.
- F. Notification from Mellott Engineering, Inc. advising that The McNaughton Company is applying to DEP for permits for The Townes at Briar Creek proposed 96-unit residential townhouse project off Dewey Drive in West Hanover Township project

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board?

(There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz