



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP/LEGISLATIVE MEETING

JANUARY 7, 2009
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Guy Beneventano, Esq., Solicitor's Office; Dave Schreiber, Personnel; Kay Lenge, Personnel; David Feidt, Solicitor's Office; William Struemke, Solicitor's Office; Amy Richards, Commissioners' Office; Faye Fisher, Personnel; August Memmi, Community & Economic Development; Randy Baratucci, Director of Purchasing; Mike Potteiger, Director of Adult Probation; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Human Services Director's Office; J. Scott Burford, Deputy Chief Clerk; Leila Brown, Solicitor's Office; Diane McNaughton, Commissioners' Office; Jena Wolgemuth, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Dan Miller

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the December 10, 2008 Salary Board Meeting Minutes and the December 17, 2008 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: We had an Executive Session that was held on December 19, 2008 to discuss litigation matters.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

(There was none.)

SALARY BOARD

The January 7, 2009 Salary Board Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: Are there any questions on any of the items in the Personnel Packet or the Addendum? (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Personnel Packet and Addendum; motion carried.

PURCHASE ORDERS

Mr. Baratucci: You should have all received the Purchase Order Packet yesterday. This is the first one of the year. As per usual there are lots of contracts, blanket purchase orders where we approve a dollar amount to spend against it as needed. It looks like a high dollar amount, but again most of these items are not going to be spent in the first week of the year. They are spread throughout the year. All the items are under budget, since it's a new year. It is there for your approval.

Mr. Haste: Are there any questions of Randy? (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Purchase Order Packet as presented; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report.

**Report from the Office of Budget & Finance
January 7, 2009**

- **January 2, 2009** transferred **\$1,732,604.58** to the **Payables** account and **\$1,819,581.97** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
 - None
- **Balance today in INVEST account \$100,418.20 rate 1.277%**
- **Balance today in Susquehanna Bank investment account \$100,665.79 rate 0.750%** (This rate is fixed for the month)
- **Balance today in Sovereign Bank investment account \$46,304,061.49 rate 1.900%** (This rate is fixed for the month)
- **Balance today in Citizens Bank investment account \$10,058,540.86 rate 2.750%** (This rate is fixed for the month)
- **Balance today in Citizens Bank Flex CD Program \$32,529,193.45 rate 2.320%** (This rate is fixed for the month)
- **Balance today in PNC Bank investment account \$1,000.00 rate 0.200%** (This equals today's Fed Funds rate of 0.250% minus 5 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Commerce Bank investment account \$100.00 rate 0.000%** (This equals today's 90-day T-Bill rate of 0.140% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2009.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I would only note for the record that Solicitor Tully is absent today. He will be out for a while. He had knee surgery. We don't have an immediate report, but I'm sure all has gone well. Other than that I have nothing to report unless there are questions of me. (There was none.)

SOLICITOR'S REPORT – GUY BENEVENTANO, ESQ.

Mr. Beneventano: The Solicitor's Office has submitted to you its final report. We have nothing to add to that unless you have specific questions or directives for us. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Appointment of Leland Nelson to the Dauphin County Solid Waste Advisory Committee.
- C. Appointment of Darrin Robinson to LEPC to replace Chief Donald Konkle who retired.
- D. 2009 Illusion Maker Agreement for Performance for recycling education instruction at Central Dauphin, City of Harrisburg, Halifax, Susquehanna, Steelton-Highspire, Derry Township, Lower Dauphin, Middletown, Millersburg and Upper Dauphin School Districts.
- E. Crabtree, Rohrbaugh & Associates proposal to assemble bid documents for replacing mezzanine fencing at the Dauphin County Prison.
- F. Contract Amendment between Dauphin County Weatherization and PP&L.
- G. Certification of County Funds for 2009 Program Year between Dauphin County and the Pennsylvania Department of Agriculture certifying the County match for easement purchases for farmland preservation.
- H. Consultant Agreement between Dauphin County and Terry R. Haines for administration of the Dauphin County Affordable Housing Fund Program from 1/1/09 – 12/31/09.
- I. Appointment of Deborah Nifong, Bruce Foreman, Sara Jane Cate, Chris Mummert and Pete Palacios to the Dauphin County Library Board. Terms will expire December 31, 2009.
- J. Purchase of Service Per Diem Rates between Children and Youth and:
 - 1. T. W. Ponessa and Associates
 - 2. Diversified Treatment Alternatives, Inc.
 - 3. Families United Network, Inc.
 - 4. Family Care for Children and Youth, Inc.
 - 5. Family Care Services, Inc.
 - 6. Gaudenzia Chambers Hill Adolescent Program
 - 7. George Junior Republic of PA
 - 8. Glade Run Lutheran Services
 - 9. Glen Mills School
 - 10. Holy Family Social Services

11. The Impact Project, Inc.
 12. Jewish Family Service of Greater Harrisburg, Inc.
 13. Keystone Children & Family Services, Inc.
 14. Commonwealth Clinical Group, Inc.
- K. Amendment to 2008-2009 LIHEAP Program increasing funds for the Weatherization Assistance Program.
- L. Uniform Rental Service Agreement between Dauphin County and Cintas for 1/1/09 – 12/31/09.
- M. Service Agreement between Dauphin County and Cintas for mops for 1/1/09 – 12/31/09.
- N. Amendments to Purchase of Service Agreements between Area Agency on Aging and:
1. It Takes A Village, Inc. – Amendment #1
 2. United Cerebral Palsy of Central Pennsylvania, Inc. – Amendment #1
- O. Purchase of Service Agreements between Children and Youth and:
1. COBYS Family Services, Inc.
 2. Children’s Choice, Inc.
 3. The Bradley Center, Inc.
 4. Adelphoi Village, Inc.
 5. Cornell Abraxas Group, Inc.
- P. Amendment #1 to Purchase of Service Agreement between Children and Youth and Pressley Ridge.
- Q. Adoption Assistance Agreements #2008-94, #2008-95, #2008-96 and #2008-97.
- R. Subsidized Legal Custodianship Agreement #2008-08.
- S. Memorandum of Understanding between Dauphin County and the Administrative Office of Pennsylvania Courts for reimbursement of costs incurred by the County for entering data into the Common Pleas Case Management System.
- T. MH Purchase of Service Agreement between MH/MR and Alexia Wheeler, M.A., CCC-SLP.
- U. ITF Medicaid Waiver Service Agreement between MH/MR and Alexia Wheeler, M.A., CCC-SLP.
- V. Amendments to Purchase of Service Agreements between MH/MR and:
1. Wyoming Valley Professional Ambulance Service, Inc. – Amendment #1
 2. Victoria Kern, MPT t/d/b/a Kern Physical Therapy Services – Amendment #1
- W. Amendment #1 to the Human Services Development Fund Agreement between Dauphin County and the Central Pennsylvania Food Bank, Inc.
- X. Homeless Management Information System Agreement between Dauphin County and the Capital Area Coalition on Homelessness, Inc.
- Y. Refund of 2007 March Interim Penalties, Interest and Bureau Costs – Rodney & Molly Sauder – Parcel #62-029-109 - \$100.85.

- Z. Agreement between Dauphin County (Schaffner) and PrimeCare, Inc. - Amendment #1.

Mr. Haste: We have Items for Board Action today, Items A through Z. Are there any items that need to be pulled out or discussed separately? (There was none.)

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through Z, listed above; motion carried.

NEW OR OLD BUSINESS

Mr. Haste: The Warden will be going on medical leave for three months. He has to have surgery. Lenny Carroll, starting on Sunday morning, will be in charge out at the jail until the Warden gets back in action. Everything will move as normal, but if you need anything you can talk to Lenny.

CORRESPONDENCE

Mr. Haste: We have correspondence listed, Items A and B, which will be handled by the staff appropriately.

- A. Notification from Act One Consultants, Inc. advising that Dan C. Welte is applying to DEP for a General Permit #5 for the installation of a sanitary sewer line crossing under a small tributary stream on part of the Brookview subdivision in West Hanover Township.
- B. Receipt of a letter from Traffic Planning and Design, Inc. advising that PennDOT is applying to DEP for a Joint Application for Pennsylvania Water Obstruction and Encroachment Permit and U.S. Army Corps of Engineers Section 404 Permit for the SR 0209 Section 011 over Wiconisco Creek (replacement of the existing three span bridge carrying SR 0209 over the Wiconisco Creek in Williams Township).

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz

