



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**WORKSHOP/LEGISLATIVE MEETING**

**JANUARY 6, 2010**

**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Dominic D. DiFrancesco, II, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Marie Rebeck, Controller; William Tully, Esq., Solicitor; J. Scott Burford, Deputy Chief Clerk; Randy Baratucci, Director of Purchasing; Tom Guenther, Director of IT; Mike Yohe, Director of Budget & Finance; Gary Serhan, Deputy Controller; Carolyn Thompson, Court Administrator; Dave Schreiber, Personnel; Kay Lengle, Personnel; Garry Esworthy, Risk Manager; August Memmi, Director of Community & Economic Development; Guy Beneventano, Esq., Solicitor's Office; Leila Brown, Solicitor's Office; Greg Schneider, Budget & Finance; Diane McNaughton, Press Secretary; Amy Richards, Commissioners' Office; Kacey Truax, Commissioners' Office; Jena Wolgemuth, Commissioners' Office and Brenda Hoffer, Commissioners' Office

**GUESTS PRESENT**

Emily Opilo

**MINUTES**

**CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.

**MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the December 16, 2009 Workshop Meeting Minutes; motion carried.**

**It was moved by Ms. Rebeck and seconded by Mr. DiFrancesco that the Board approve the December 16, 2009 Salary Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Burford: As you know we met this morning to discuss matters of litigation.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There were none.)

## **DEPARTMENT DIRECTORS/GUESTS**

(There were none.)

## **SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

## **PERSONNEL**

Ms. Lingle: Are there any questions on items in the Personnel Packet?

Mr. Haste: The only one I didn't see in here that I know is coming up soon is the Records Office at the Prison. Is that position coming up later?

Ms. Lingle: I was thinking that person was hired. I'm not sure. There was a position filled that went through a meeting a few weeks ago. They are starting on January 25. I can't be sure. I'll let you know.

I do have a change in start date on New Hire #17. She will be starting February 1<sup>st</sup>.

Mr. Haste: In Court Administration?

Ms. Lenge: Yes.

Mr. DiFrancesco: Number 8 will be tabled for the time being.

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Personnel Packet as amended; motion carried.**

### **PURCHASE ORDERS**

Mr. Baratucci: You should have received your Packet yesterday. We tried to get the ones in there that needed to get done right away for the first of the year. As usual, there are a lot that are yearly costs. There are two that are showing over budget, but both of them have been fixed. One was for EMA for that staffing study that was going to go in last year, but ended up going in this year, because that is when most of the work is going to be done. They just had to move some money around to take care of that. The other was for the Courts. There were a few last minute additions, a printer and a mobile desk unit. All of the budget things were taken care of. The Packet is ready for approval unless you have any questions. (There were none.)

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Purchase Order Packet; motion carried.**

Mr. Baratucci: I have one other item. It is a request from Dan Eisenhauer in MH/MR to hook up a personal Blackberry that he has and have the County pay for the data part of that. It is his personal unit. He would pay the voice part and then the County would reimburse him for the data part. We have done this for a couple other people. He did indicate that he ran this by Commissioner Hartwick and he was okay with it. I didn't know if it needed to be approved today or if you want to think about it until next week. I just received it this morning.

Mr. Hartwick: I had a lengthy conversation with Dan on where these dollars would come from. Dan has identified the sources that would be used. Dan has taken on a significantly larger amount of responsibilities. He is oftentimes out of the office. I have approved this request for him. Based upon his work amount and his needs in this case I am going to advocate for him to receive this service.

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Blackberry Request for Dan Eisenhauer; motion carried.**

### **REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe presented the following Report:

**Report from the Office of Budget & Finance**  
**January 6, 2010**

- **December 24, 2009** transferred **\$1,897,839.72** to the **Payables** account from the County's Concentration account for checks issued that week.
- **December 31, 2009** transferred **\$2,387,391.61** to the **Payables** account and **\$1,985,784.25** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
  - None
- **Balance today in INVEST account \$1,375.26 rate 0.119%**
- **Balance today in Susquehanna Bank investment account \$29,905,627.83 rate 0.500%**  
(This rate is fixed for the month)

Mr. Yohe: The next one that I have listed, hopefully by next week we'll vote to open this account at First National. Had we had any money in there today we would be getting a rate of .640%, which would be significant when you see Citizens later on.

Mr. Haste: How much are we going to put there?

Mr. Yohe: I'm going to put as much as I can.

Mr. Haste: Do they have a cap?

Mr. Yohe: I think they do, but they didn't mention it. They didn't mention anything in the paperwork.

- **Balance today in First National Bank investment account \$0.00 rate 0.640%**  
(This rate equals today's PLGIT-Class interest rate of 0.09% plus 55 basis points)
- **Balance today in Citizens Bank Municipal Money Market account \$57,095,724.00 rate 0.200%**  
(This rate is fixed for the month)

Mr. Yohe: I have been back and forth with Citizens all morning. I think they are going to come back with something a little better than that, but I have nothing to report at this time.

- **Balance today in Citizens Bank Municipal Money Market Checking account \$2,007,367.11 rate 0.200%**  
(This rate is fixed for the month)
- **Balance today in PNC Bank investment account \$1,000.00 rate 0.200%**  
(This equals today's Fed Funds rate of 0.250% minus 5 basis points)

- **Balance today in Graystone Bank investment account \$1,000.00 rate 0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Metro Bank investment account \$100.00 rate 0.000%** (This equals today's 90-day T-Bill rate of 0.070% minus 25 basis points)

**No T.R.A.N. Line of Credit required for 2010.**

Mr. Yohe: I'll be looking at putting some more money out fixed, even at six weeks. I have to go out six months to get .5%. We might throw some out... I hate to do that before the tax money comes in, because we are going to need as much cash flow as we can for the beginning of the year.

Mr. Hartwick: It's a sad picture.

Mr. Yohe: It is sad. I was not happy to see Invest drop way down again. It was rising for my last three reports and now it dropped in half. There is no good news in sight.

Mr. Hartwick: Those 5 to 6% interests are long gone.

Mr. Haste: The 7-year compound is out the window.

Mr. Yohe: I would think at these rates yes.

**REPORT FROM DEPUTY CHIEF CLERK/CHIEF OF STAFF – J. SCOTT BURFORD**

Mr. Burford: If I can draw your attention to Matters Requiring Board Action, Letter M, the name of the Deputy Tax Collector for Jackson Township is Susan Faust, not Dale Faust.

**SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR**

Mr. Tully: All the matters requiring Board action have been reviewed and are ready for a vote. I would be happy to answer any questions you might have. (There were none.)

**MATTERS REQUIRING BOARD ACTION**

- A. Training Packet.
- B. Satisfaction Pieces for:
  1. Karen Curran on the property located at 2113 Penn Street, Harrisburg, PA 17104 (\$2,057.00).
  2. Donald D. Klinger on the property located at 4117 Linglestown Road, Harrisburg, PA 17112 (\$5,000.00).
  3. Joan Washington on the property located at 2248 Logan Street, Harrisburg, PA 17110 (\$3,500.00).

- C. Subordination Agreement for Elizabeth Stover on the property located at 411 S. Union Street, Middletown, PA 17057.
- D. Resolution #1-2010 reducing the amount of assistance to first-time homebuyer applicants from \$5,000.00 to \$3,000.00.
- E. Maintenance Agreement between Dauphin County and Herre Brothers for the Work Release Center boilers.
- F. Request to contribute the County's pro rata share (\$1,993.20) for appraisal services and trial costs needed to ascertain the true value of Hummelstown Housing, 300 Poplar Ave., Parcel #31-042-015.
- G. Local Economic Development Assistance Grant (LEDA) Contract between Dauphin County and the Pennsylvania Department of Community & Economic Development, Contract #C000046733 for \$28,975.00, effective 7/1/2009 – 6/30/2010.
- H. Purchase of Service Agreement for detention between Dauphin County and Lackawanna County for the purchase of bed space at Lackawanna County Juvenile Detention Center.
- I. Proposed PILOT Agreement for Mohn Street Accessible Housing, Inc., Tax Parcel #63-048-300.
- J. Lease Agreement between the Dauphin County Solid Waste Management and Recycling Center and the Dauphin County Crisis Response Team Task Force for vehicle and equipment storage.
- K. Consultant Agreement between Dauphin County and Terry Haines for administration of the DCED Affordable Housing Program for the period 1/1/2010 – 12/31/2010.
- L. Repository Offers:
  - 1. Property #09-024-025 – Bidder Mark Watson - \$300.00
  - 2. Property #09-060-024 – Bidder William Dunbar – \$300.00
  - 3. Property #09-060-020 – Bidder William Dunbar - \$300.00
  - 4. Property #41-016-071 – Bidder Saifullah Siddiqui - \$300.00
  - 5. Property #60-008-028 – Bidder Saifullah Siddiqui - \$300.00
  - 6. Property #60-018-049 – Bidder Saifullah Siddiqui - \$300.00
- M. Appointment of ~~Dale F. Faust~~ Susan F. Faust as Deputy Tax Collector for Jackson Township.
- N. Purchase of Service Agreement between Area Agency on Aging and Angels on Call, Ltd.
- O. Amendment #1 to Purchase of Service Agreement between Drug and Alcohol Services and Mazzitti & Sullivan Counseling Services, Inc.
- P. Purchase of Service Agreements between Children and Youth and:
  - 1. The Bair Foundation of Pennsylvania
  - 2. Pinnacle Health Hospital, Inc. (Children's Resource Center and Women's and Children's Services)
  - 3. Children's Center for Treatment and Education

- Q. Adoption Assistance Agreements #2009-86, #2009-89, #2009-92, #2009-93 and #2009-94.
- R. Subsidized Legal Custodianship Agreements #2009-02, #2009-03 and #2009-06.
- S. MH Purchase of Service Agreement between MH/MR and Impact Systems, Inc.
- T. Amendments to Purchase of Service Agreements between MH/MR and:
  - 1. Paxton Ministries – Amendment #2
  - 2. CMU – Amendment #1
- U. Consultancy Agreement with Temple University Harrisburg for integrated human services training.
- V. Purchase of Service Agreement between the Human Services Director's Office and C. Ted Lick Wildwood Conference Center for meeting space and food for diversity training.
- W. Appointment of Chief Robert Martin to the Schaffner Advisory Board. Term expires December 31, 2012.
- X. Purchase of Service Per Diem Rates between Children & Youth and:
  - 1. Bair Foundation of Pennsylvania
  - 2. Alternative Rehabilitation Communities, Inc.
  - 3. Centre County Youth Service Bureau
  - 4. Children's Home of York
  - 5. Pinkey's Vineyard of Faith
  - 6. Windsor Pointe
  - 7. Community Service Foundation (CSF)
  - 8. The Impact Project, Inc.
  - 9. Youth Services Agency of PA
  - 10. Pride of the Neighborhood Academies
- Y. Proposed Stipulations of Settlements – Ratified for:
  - 1. Krupal Desai, t/d/b/a Triple Diamond, Inc., 105 Kelly Court, Parcel No. 25-011-100, Docket No. 2009-CV-2509-TX
  - 2. Hershey Foods Corporation/Hershey Chocolate USA – Docket No. 2008-CV-15990-TX

Mr. Haste: We have Matters Requiring Board Action, Items A through Y. Are there any that need to be pulled out separately? (There were none.)

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve Matters Requiring Board Action, Items A through Y; motion carried.**

## **NEW BUSINESS**

(There was none.)

## **COMMISSIONERS' DISCUSSION & ACTIONS**

(There was none.)

## **CORRESPONDENCE**

Mr. Haste: We have correspondence that has been received by the Commissioners' Office this week, which will be handled by the staff accordingly, Items A through E.

- A. Receipt of the final audit of the Dauphin County Economic Development Corporation for the period ending December 31, 2008.
- B. Receipt of a copy of a letter from DEP to Rausch Creek Land, LP advising that the annual bond review for Surface Mining Permit No. 22851601 has been determined, by both the Compliance and Technical Services Sections of the Pottsville District Mining Office, to adequately represent current/planned site operating conditions and is acceptable to the Department.
- C. Notification from Akens Engineering Associates, Inc. advising that Pennsy Supply, Inc. is applying to DEP for an NPDES Permit for discharges of storm water associated with industrial activities (renewal of existing permit #PAR213511).
- D. Notification from Thomas H. Metz Engineering, Inc. advising that they are applying to DEP for a NPDES Permit for the Edgewater Development, Phases II thru IV project in Royalton Borough.
- E. Receipt of a letter from PennDOT indicating the approval of Dauphin County's Encumbrance Application in the amount of \$550,000.00 for Project #C-94-22000-03.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There were none.)

## **ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board adjourn.**

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz