



DAUPHIN COUNTY BOARD OF COMMISSIONERS

COMMISSIONERS' WORKSHOP MEETING

WEDNESDAY, SEPTEMBER 6, 2006

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk/Chief of Staff; Bill Tully, Esq., Solicitor; Marie Rebuck, Controller; Robert Dick, Treasurer; Tom Guenther, Information Technology Director; Faye Fisher, Personnel Director; Dave Schreiber, Personnel; Kay Sinner, Personnel; Elke Moyer, Human Services; Gary Serhan, Deputy Controller; Chip Vance, Esq., Assistant Solicitor; Diane McNaughton, Press Secretary; Randy Baratucci, Purchasing Director; Edgar Cohen, Facility Maintenance Director; Leila McAdoo, Solicitor's Office; Steve Libhart, District Attorney's Office; Dan Robinson, Community & Economic Development Director; Jena Wolgemuth, Commissioners' Office; Lena Martinez, Commissioners' Office; and Julia E. Nace, Assistant Chief Clerk

GUESTS PRESENT

John Gunnett, Skelly & Loy; Garry Lenton, Patriot News

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: We have the August 23, 2006 Workshop Meeting Minutes to be approved next week.

PUBLIC PARTICIPATION

Mr. Haste: Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DIRECTORS/GUESTS

Mr. Haste: Steve, please come forward.

- A. Stephen B. Libhart, District Attorney's Office
 - 1. Presentation of renewal of Victim of Juvenile Offenders Act (VOJO) and Rights and Services Act (RASA) grant applications administered through Pennsylvania Commission on Crime and Delinquency. **(***A VOTE IS REQUESTED 9/06/06)**

Mr. Libhart: Today I have two grant applications which are actually going to require three signature pages this year. PCCD has changed some of their funding policies whereas we used to do pass through agreements between government agencies under the same county, now they want two separate applications. So what you see before you on the summary page explains how the Rights and Services Act Grant announcement will be split between the office of the District Attorney and the Victim Witness Assistance Program.

First with that grant, \$293,833 total over 2007 & 2008 will go to fund in part the salaries and benefits of nine staff members. In 2007 that will be \$144,534 and in 2008 it will be \$149,299. In that same announcement, \$53,194 will be given to the Office of the District Attorney with \$26,415 in 2007 and \$26,779 in 2008 funding in part the salary of the Victim Witness Advocate employed by the District Attorney's Office. This grant does represent a continuation of funds that have been available roughly for the last fifteen years. I believe both offices have received a similar breakdown over the entirety of that time. There are no matching funds required of this announcement.

The next one is the Juvenile Offenders Act which historically has been devoted to the Victim Witness Assistance Program. Between 2007 and 2008 the juvenile officers will receive \$196,712 to fund in part the salaries and benefits of nine web staff members.

Mr. Haste: It is actually three applications this year?

Mr. Libhart: It is three applications but two announcements.

Mr. Haste: Are there any questions of Steve? (There were none.) Is there a motion to approve the three grant applications?

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick to approve the renewal of Victim of Juvenile Offenders Act (VOJO) and Rights and Services Act (RASA) grant applications administered through Pennsylvania Commission on Crime and Delinquency; motion carried.

Mr. Haste: Dan, please come forward.

B. Dan Robinson, Economic Development Director

1. Intergovernmental Grant Request for Dauphin County Emergency Medical Services Council - Paxtang, Penbrook, Steelton and Susquehanna Township.

Mr. Robinson: I believe you all had a packet of the Dauphin County Intergovernmental Co-Operation Grant. This grant was devised to a degree through the state Association of Boroughs through their digital infrastructure management security system otherwise known as DIMSS. It is a pilot project that encompasses Dauphin County's EMS Council in cooperation with Paxtang, Penbrook, Steelton Borough and Susquehanna Township and their desire to install internet ready and GPS enabled computers in two ambulances with updated emergency management module and related software. These computers will allow the four municipalities to further test the infrastructure and management capabilities of the DIMSS modules. The objective is two fold to test updated versions of DIMSS software in the EMS and infrastructure management environments and two, to determine the feasibility of collecting and ensuring emergency management and key infrastructure data on the internet on a county-wide scale. We also have letters of support from the four municipalities. They are contributing financially and in-kind. Also in the audience is the President of Skelly & Loy which will be overseeing some of the project. The grant is for \$25,000 through our Inter-governmental Co-operation Grant. There is matching money coming from the four municipalities for a total of \$50,000 in cost.

I'm here today to bring this to your attention, answer any questions and see if we could have a vote either this week or next week.

Mr. Haste: Is this the second phase of this?

Mr. Gunnett: I'm John Gunnett with Skelly & Loy.

Mr. Haste: Isn't this the second round? I thought some of this was done with these municipalities three, four or five years ago.

Mr. Gunnett: This is an update and expansion upon the DIMSS software. You are correct. There have been five municipalities that were involved in this. Penbrook and Paxtang were participants in that along with Middletown, Camp Hill and Mechanicsburg. That pilot project was purely with different modules for infrastructure, sewer, water, road, and buildings. Middletown had the emergency management portion of the pilot project. This is an expansion bringing in Emergency Medical Services component that will be a totally new component. They were aware of what Middletown did and Middletown worked it getting their disabled people identified with people needing assistance in case of an emergency and evacuation-helicopter ports, things of that – areas in which they could gather if there is an emergency for an evacuation. This is putting units and software on ambulances. It is the Dauphin County Emergency Management Council who is the spearhead. They cover the whole county. They also, between Susquehanna and the Steelton unit cover these four municipalities. What they want to do is specifically pare this and they are getting mounted units right on ambulances so that they can collect information of every call that they respond too. The information will be special needs such as oxygen, but also things like if there is are issues. They are going to be able on the run when they are going to a call, pop this up and have their heavy infrastructure in front of them, of course the roadways, etc., they are going to be able to see when they are responding if there is a special need at that address. Their idea and goal is to collect all this information during the course of their responding to the calls which is going to be quite a few of them in the area. In addition to that, each of the municipalities is going to be working on the ones that don't have it, Susquehanna and Steelton, they are going to be getting the version of all those modules of the infrastructure and begin to implement that. There is going to be training for those municipalities on development of the digital GIS-GPS based infrastructure management. If you see the Susquehanna Township EMA, there will be coordination and it is one of the guidelines with the Dauphin County EMA to insure compatibility with what they are doing now and what they plan to do.

Mr. Haste: So this has been coordinated with our EMA Office?

Mr. Gunnett: Yes, that is part of the initial startup. The Susquehanna representative is aware of it. One of the requirements once the monies are available will be to get with them and go over what their system needs. We know what they have requested and they are aware of what is supposed to be done that it can be compatible with their CAD system.

Mr. Haste: Has our Information Technology Office and GIS effort been consulted at all in this?

Mr. Gunnett: Not in this. I don't think. They were involved and consulted in the DIMSS aspect. I do not believe that they have been consulted on Emergency Medical Services portion.

Mr. Haste: Is this compatible with what we're trying to do in other county efforts?

Mr. Gunnett: We insured that it will be compatible. That is part of the whole process. Some of the participants are requesting that Steelton and Susquehanna make sure that it is compatible.

Mr. DiFrancesco: The information that they are gathering, who would keep that up-to-date? What I understand of the program up to this point, you were charting buildings, you were charting manhole covers, storm sewers, etc. things of that nature that don't move.

Mr. Gunnett: Correct.

Mr. DiFrancesco: Special needs tend to change very quickly over time. The way the program is set up, who would be responsible for keeping this information up-to-date in the overall program? This is the information that I think that they'll be gathering but can change week to week.

Mr. Gunnett: Exactly and that is part of if you notice in there, there is going to be a document that is prepared as a part of this program that is going to deal with the issues such as that. This is just the pilot to get the information, show that it can be done, can be utilized, can be shared but the document coming out of that will identify all these different needs and that is one that we've thought about but we don't have the answer yet as far as I know. That is definitely what is going to come out on that document. This pilot program works are on the way already to try to get federal money to really go county-wide with at least the EMS component of it. So that is already in the mix but the pilot program I think is going to be a critical element to see if we can actually get the federal money to go forward on this. We don't have all the answers right now.

Mr. DiFrancesco: Control the information, HIPPA concerns and things of that nature, that will all be part of this as well?

Mr. Gunnett: Yes, we're aware that there are issues with access to the information and part of what we are doing will be dealing with how you screen that and how you limit the access to HIPPA.

Mr. Haste: We'll have it on the agenda next week for action.

Mr. Gunnett: Thank you.

PERSONNEL

Ms. Sinner: I have no salary board requests. There are several items in the personnel packet that I'm requesting a vote for today because they are effective September 11, 2006. Those items are in the vacancies #1 & #2; and then in the new hires, items #9,

#10, & #11; and in changes, item #17. Are there any questions on the items in the packet? Some are just the usual filling vacancies and there is a grant writer being hired. That person is under Budget & Finance but also Human Services. Are there any questions?

Mr. Haste: What is the transaction at Schaffner?

Ms. Sinner: That person had been a part-time youth program specialist then went full-time and it is not working out. They are going back to part-time.

Mr. Haste: So it wasn't a problem?

Ms. Sinner: Based on the description and requested action, there might be more of a problem. I'm not sure.

Mr. Haste: Nick went to double check.

Ms. Sinner: I just got a call about it yesterday to reverse the transaction. He went into the other position August 14th.

Mr. Haste: Of this year?

Ms. Sinner: Yes.

Mr. Haste: He didn't last long.

Ms. Sinner: No. I hate to put Dave on the spot but he might know more about it than me.

Mr. Schreiber: I only heard about it yesterday and my understanding was that it was apparent very quickly that it wasn't going to work. They are going to reprimand the individual they just want to move him back to the part-time position.

Mr. Haste: Is there a motion to approve Items #1, 2, 9, 10, 11, & 17 in the personnel packet?

It was moved by Mr. Hartwick and seconded by Mr. Haste to approve Items. #1, 2, 9, 10, 11 & 17 in the personnel packet; motion carried. (Commissioner DiFrancesco was absent from the room when the vote was taken.)

PURCHASE ORDERS

Mr. Baratucci: You all should have received a packet yesterday. As usual there are some budget issues that we need to take care of between now and next week. There is nothing unusual in the packet. If you have any questions on the packet I'll be happy to answer them. Otherwise it is for your review and approval next week.

Mr. Hartwick: I would like to have a review and up-to-date report on what we have spent on #15.

Mr. Baratucci: When I received that, I contacted Scott. I think he sent an email to Chad and forwarded an email to me for the remainder of the year as what his estimate was. Obviously, as you can see from the budget issue it shows a negative of \$110,000. I don't know if they didn't budget anything for it. I don't think that is all for this particular company. I think it is all of their services. I know Scott seems to have somewhat of a handle on it. So you probably could check with him.

Mr. Hartwick: I just want to find out what we have been billed for and what has been spent from year to date.

Mr. Haste: Do we have the bid opening for the prison on Monday?

Mr. Baratucci: Yes, on the 11th.

Mr. Haste: In here?

Mr. Baratucci: Yes at 2:00. Normally what we will do is open them and then get them to the engineer for review and come back with the recommendation. Anyone is certainly welcome to attend if they wish or you can see me afterwards for the results.

Mr. Haste: Do you have anything else?

Mr. Baratucci: I don't have anything unless you have any questions.

TRAINING PACKET

Mr. Haste: I know we need to vote on item #2, for the prison in the training packet. Is there a motion to approve item #2 on the Training Packet?

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco to approve item #2 on the Training Packet; motion carried.

ITEMS FOR DISCUSSION

Mr. Haste: We have two items listed. Item A which is the Retiree Health Program and Item B is the Severance Package for the non-union employees at Spring Creek that was discussed in an Executive Session.

A. Adopt Resolution No. 21-2006 authorizing a Retiree Health Program for non-union employees. **(***A VOTE IS REQUESTED 9/06/06)**

B. Approval of a severance benefit package for the non-union employees at Spring Creek. **(**A VOTE IS REQUESTED 9/06/06)**

Mr. Hartwick: Can we do those separate?

Mr. Haste: Is there a motion to approve Resolution No. 21-2006?

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco to adopt Resolution No. 21-2006 authorizing a Retiree Health Program for non-union employees; motion carried.

Mr. Haste: Item B which is approval of a severance packet for benefits for non-union employees at Spring Creek which will not be transferring to the new company. Is there a motion to approve?

It was moved by Mr. DiFrancesco and seconded by Mr. Haste to approve a severance benefit package for the non-union employees at Spring Creek.

Mr. Haste: All those in favor say, aye.

Mr. Haste & Mr. DiFrancesco: Aye.

Mr. Haste: Those opposed?

Mr. Hartwick: No

Mr. Haste: Motion carried.

SOLICITOR'S REPORT

Mr. Tully: I have nothing to add to the report but happy to answer any questions you may have. (There were none.)

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have nothing to report unless you have any questions.

COMMISSIONERS' COMMENTS

Mr. Haste: Is there anything else that needs to be brought before the Board?

Mr. DiFrancesco: I would like to make sure that there would be no objections to this Board sending an endorsement letter for the Dauphin County Library System who is submitting a WY internet access grant application for three of their branch locations. There is no county match or no obligation on part of the county. It would simply be an endorsement supporting their grant request.

Mr. Haste: Is that so you can take your own computer?

Mr. DiFrancesco: I think you can take your own computer but I think you would still have to have an account in order to access it.

Mr. Haste: A library card.

Mr. DiFrancesco: Yes, basically it is free internet access. I think it is a good program. Are there any concerns?

Mr. Hartwick and Mr. Haste: No.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there is anyone in the audience that would like to address the Board at this time? (There was none.)

ADJOURNMENT

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick to adjourn the meeting; motion carries.

Respectfully submitted,

Chad Saylor
Chief Clerk/Chief of Staff

Transcribed by: Julia E. Nace, Asst. Chief Clerk
September 6, 2006

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