



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

TUESDAY, JULY 1, 2003 (10:00 A.M.)

MEMBERS PRESENT

Jeff Haste, Chairman
Lowman Henry, Vice Chairman
Anthony Petrucci, Secretary

STAFF PRESENT

Robert Burns, Chief Clerk; Julia Nace, Assistant Chief Clerk; Bill Tully, Esq., Solicitor; Marie Rebeck, Controller; Bob Dick, Treasurer; Phil Spaseff, Recorder of Deeds; Joseph Kleinfelter, President Judge; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Rick Wynn, Director of Human Services; Mike Pries, Director of Safety and Security; Edgar Cohen, Director of Facility Maintenance; Jennifer Kocher, Director of Communications; Dan Robinson, Director of Economic Development; Richie Martz, Commissioners' Office; Jane Gordon, Commissioners' Office; Kacey Truax, Commissioners' Office; Gary Serhan, Controller's Office; Faye Fisher, Personnel; Sharon Ludwig, Personnel; David Schliger, Personnel; Diane McNaughton, Communications; Melanie McCaffrey, Solicitor's Office; Phil Intrieri, Deputy Court Administrator; Kelly Wolf, Recycling Coordinator; Yvonne Fuhrman, Solid Waste Management; Carolyn Thompson, Court Administrator; Rita Frealing-Shultz, Domestic Relations; Michaelene Barone, Adult & Family Services; Shari Eagle, Information Technology; Jim Albert, Commissioners' Office.

GUESTS PRESENT

Jack Sherzer, Patriot-News; Loretta Barbee-Dare; Linda Cicconello; Kimberly Hagg; Nancy Wessel; Aguado Jalgado.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance

APPROVAL OF MINUTES

Mr. Haste: We have on the Agenda the June 10, 2003 Legislative Meeting Minutes, June 10, 2003 Election Board Meeting Minutes, and the June 17, 2003 Workshop Meeting Minutes that we will approve next week.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time on our Agenda for Public participation. Is there anyone in the audience that would like to address the Board of Commissioners on an item that is not already on the Agenda? (There was no public participation.)

PERSONNEL

Mr. Haste: Personnel, Faye.

Ms. Fisher: Good morning, Commissioners. There is one Salary Board item in the Personnel packet, and that is to create a full time Fiscal Technician position in Children & Youth. This position will be primarily funded through Federal and State monies.

Mr. Petrucci: Is this a second Financial Technician? Don't we already have someone doing fiscal work? We are now needing another?

Mr. Wynn: For the whole department.

Ms. Fisher: Any other questions on the Salary Board item? Moving into the Personnel packet. We have the Workshop Agenda Vacancies listing. Mike Yohe issued his report this morning on all of the Personnel transactions. Next we have the Workshop Agenda New Hires listing. Next we have the Workshop Agenda Changes listing. Next we have the Overtime report for pay period 12.

Mr. Henry: I have a question on that. Is this a misprint under Adult Probation? We had zero hours of Overtime for pay period 12 in 2002 and 600 hours of Overtime for 2003. Will you double check that? Either that is a misprint or we need an explanation on how we could have racked up 600 hours of Overtime in one pay period.

Ms. Fisher: I'll confirm with our payroll department.

Mr. Henry: Thank you.

Ms. Fisher: Finally we have an Overtime request for the Prison.

Mr. Haste: Any questions for Faye? Thank you.

TRAINING PACKET

Mr. Haste: Bob, anything on the Training packet?

Mr. Burns: Mr. Chairman, there are no items for vote today. There are a total of 10 in the packet and all ten were pre-approved by the oversight Commissioner. They can be carried over to next week.

Mr. Haste: Thank you.

PURCHASE ORDERS

Mr. Haste: Purchase orders, Randy.

Mr. Baratucci: You should have all received a packet yesterday. On page 8, we are going to be eliminating that item. It is a printer for Economic Development and they informed me that they could pay for that out of non County funds. I believe Industrial Development Authority monies or something like that so that is going to be pulled off of the report. There are no other changes at this time. If there are any I'll highlight them next week when I give you a new report to approve. If you have any questions on this one, I'll be happy to answer them. All of the budget issues, as usual, were reviewed by Mike and myself and we will fix those before next week also.

Mr. Haste: Any questions for Randy? Thank you.

DEPARTMENT DIRECTORS/GUESTS

Mr. Haste: Nancy.

Ms. Wessel: Good morning, Commissioners. First of all I want to thank you for allowing me to come. I would like to talk a little bit, if I may, about AmeriServe Financial Bank. I appreciate the opportunity to come before the Commissioners of Dauphin County to speak about AmeriServe Financial Bank. AmeriServe Financial Bank is a full service

bank. We are located right at the foot of the Capitol on the corner of State Street and Third Street. We are located in the Steel Workers' Building. AmeriServe Financial Bank, our headquarters are located in Johnstown, Pennsylvania. In Cambria and Somerset Counties we are the largest banks in that area and we do have the largest market share. In Cambria and Somerset Counties many people know about us and know our history. We were originally known as US National Bank. We recently had a name change about three years ago. We are one of 13 union banks in all of the United States. 70% of our work force, and we have about 450 employees, belong to the Steel Workers' Union. That is a unique position for us. We value our union relationship.

When we built the branch in Harrisburg and we also have a branch in Pittsburgh in the Steel Workers' Building of Pittsburgh, we built these branches as union niche offices. What we did was ask for union funds. Our philosophy is, as a union bank we are asking unions to do business with us and put their deposits in our bank. That has worked quite well. However, this is our second year at the base of the Capitol and although the union funds works well for us we are on a sales campaign to ask for government business. We have done that in Allegheny County. We have been able to meet with the Mayor of Pittsburgh and the Allegheny County, Commissioners and different people there to ask for government business also.

In your packet is information about AmeriServe Financial. You may not know us here in Dauphin County but we are very proud to be in Dauphin County. If you have any questions I'd be happy to meet with anyone individually. We have the Branch Manager, Linda Cicconello here and Kim Hagg is the platform sales associate of that office. I'm just here to introduce us to the Commissioners, to see if there is anything we can do to help you. I can talk about our commitment to customers. We have 7 day banking in some of our offices in Cambria and Somerset County, in the shopping areas we are 7 day banking. We do home delivery. We take papers to your home if you can't get out to us. Our commitment to service and to our customers is well known in other counties where we are well known.

Our commitment to our employees is also something that I like to talk about. With 70% of our work force belonging to the Steel Workers' Union, we have a labor management participation team that about two years ago won Governor Ridge's award of excellence. So we cherish our labor management relationship. We work hard at that.

Our commitment to the community is well known too throughout the counties where we have had offices for over a hundred years. I think I neglected to tell you that. We are 103 years old. We have a sheet that I can tell you about some of the community reinvestment acts that we have done. We are very pro-active in helping low to moderate income families with mortgages, fees and we are quite proud of our community reinvestment focus too. Once again I am here to just ask you if there is anything that we can do for you, if there is any County business, we would appreciate that opportunity. Understanding that I believe that there are 40 municipalities in

Dauphin County. We have a full cash management service. We channel a lot of the municipalities in Cambia and Somerset County. We are very familiar with that.

Mr. Haste: Are you looking for individual accounts or are you looking for County government accounts?

Ms. Wessel: Chairman Haste, we are looking for anything actually. We are a full service bank and I could talk to you about some of the personal things. We have a killer rate on savings accounts, 2.22%. We monitor our competition and I am comfortable to say that we can often exceed the competition's rate because we have special pricing. In our Harrisburg area, we know we need to grow this branch. We have a two year campaign to grow that branch. So yes, we can do home equity loans. Right now, with the rates being what they are, we have very competitive home equity loan rates. We have full service mortgage on the personal side.

On the business side we have a full cash management product. We can sweep into anything. Some of our customers are very large customers in Somerset County. We have large fast food chains, we have large department stores that you would recognize the names of. We have municipal funds. We have some programming technicians that are quite adapt at special needs that certain businesses have. We can send files ACH, we can manipulate files multiple ways. We are quite proud of our technical skills. I think basically my being here today is to introduce AmeriServe Financial to Dauphin County although we have been here for two years, shame on us. We have not come before you prior to this. We would like to encourage you to stop by the branch at any time and get to know us.

Mr. Haste: I will ask that you talk to Mike Yohe. Mike is our director of Budget & Finance. The County accounts are done by RFP. Mike will send those out. If you will let Mike know what the rates are so that we can look at it. Any questions? Thank you.

President Judge Kleinfelter: Mr. Chairman, although I am not on the Agenda, may I come in under Directors' report for about two minutes?

Mr. Haste: Sure.

President Judge Kleinfelter: This is good news. I just wanted to take just a few minutes to bring you up to date on a project. Last May 15th, I came before this Board with what was at the time a rather startling request given our hiring freeze, and that was to add 17 new employees to our office of Domestic Relations Services. Joining me here at the table this morning is our director of that department, Rita Frealing-Shultz, Esq. I projected the cost of those employees at \$1/2 million. As you well know 66% of that was reimbursable by the Department of Public Welfare but that still left \$170,000 for Dauphin County. In June of last year this Board approved that hire and on August 20 the department moved to its new headquarters on the 8th floor of the Human Services building with that staff. Today, I am happy to report that through the recapture of incentive monies which are given by the Department of Public Welfare for increased

performance, we have captured every dollar of that \$170,000 plus about \$10,000 to the good. The projections worked out. Fiscally we are sound on that project and the really good news aside from the fiscal side of it is that we have been able to dramatically increase the services that this department provides families through spousal and child support here in Dauphin County. I have some handouts for you in addition to what I have just said. There are some statistical reports attached which compare Dauphin County with other third class counties here in Central Pennsylvania.

One last thing in this department that I would like to call to your attention. Commissioner Haste is always asking me for a plan to come up with more money. It has come to my attention that for one reason or another, I'm not appointing blame at anybody, we are missing the boat on charging rent to this department for this space that it occupies. What I just handed you is the total number of square feet that DRS occupies times a rate provided to me by the Controller's office which allocates expenses for that space at \$15 a square foot. If you take the total number of square feet times that rental and then take the number of days that we were in the building last year, 133 days, and then take two thirds of that what we can charge out. This is really money that we should really try to recapture from the State and if you all would be good enough to send me a bill we will see that the bill goes to DPW. For this year I think the rate can even be higher and we should be getting a bill for the first 6 months of 2003. So those are some things for you to think about. As I leave the table here I do want to say that the success of what I presented to you this morning is due in large part to our director, Rita Frealing. She has my appreciation and congratulations and I'm sure she has that of the Board as well. Any questions?

Mr. Haste: Thank you. Any other department heads before I move forward?

SOLICITOR'S REPORT

Mr. Haste: Bill.

Mr. Tully: We have a relatively lengthy Solicitor's report. A good half of that is the Human Services contracts that come due. Primarily it's the fiscal year for them so that is not an unusual phenomenon. If there are any questions I would be more than happy to attempt to answer the ones that I have the information at my disposal at this point. I don't anticipate any major changes before next week.

Mr. Haste: Commissioners, any questions for Bill? Thank you.

ITEMS FOR DISCUSSION

Mr. Haste: Items for discussion. Item A, B, and C. Item A, Bob, do you want to speak to it?

- A. Rescind motion taken at the 6/24/03 Legislative Meeting, authorizing Monumental Life Insurance Company/Professional Insurance

Services, Inc., offering Long Term Care Insurance to all County Employees and create a Benefits Committee to solicit input from county employees on possible benefit offerings. (**NEEDS VOTED ON 7/01/03)

Mr. Burns: Sure. Commissioners, you will recall at last week's meeting there was a vote to offer a supplemental insurance benefit in the form of long term care benefits. The Board had expressed an interest in first appointing a benefits committee to review new supplemental benefit options that would be offered to employees. I think we jumped the gun a little bit by voting last week on that particular item. So what we would like to do or recommend would be to rescind that vote from last week, then form a benefits committee to review the long term care as well as any other supplemental benefits that the County may offer in the future. I don't think we are prepared to appoint a committee today but perhaps at next week's meeting we might be.

Mr. Haste: Questions or discussion? Is there a motion to rescind the motion to appoint Monumental Life Insurance for long term care?

Mr. Henry: So moved.

Mr. Petrucci: Second.

Mr. Haste: All those in favor signify by saying aye.

All: Aye.

Mr. Haste: Motion carries. Any of the others that we need to act on today, Bob?

Mr. Burns: No, Mr. Chairman, I don't believe so.

- B. Appoint Ingrid Sorama Solano Jobe to the Mental Health/Mental Retardation Advisory Board. Term will expire December 31, 2005.
- C. Change Order #2002-01-12 with L. R. Costanzo Co., Inc., general contractor, in an add amt. of \$2,685.28 for Phase I renovations to the Dauphin County Courthouse.

COMMISSIONERS' COMMENTS

Mr. Haste: We are at the point in time for Commissioners' comments. Do any of the Commissioners have anything that they would like to bring before the Board at this point in time?

Mr. Petrucci: Mr. Chairman, as a result of our last week's discussions about the overcrowding at the Prison and a recommendation that we have a task force created to look at the overcrowding I have been assembling names of individuals that would like to serve on the task force. Several very prominent names have come forward. I do

remain open to receive more of those kinds of individuals that can make up a substantial blue ribbon kind of committee to look at options on the overcrowding.

Mr. Haste: Anyone else for comment?

PUBLIC PARTICIPATION

Mr. Haste: We are again back at the second point in time on the Agenda if there is anything that any member of the public would like to bring before the Board, now is the time and place to do so. Hearing none.

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. Henry: So moved.

Mr. Petrucci: Second.

Mr. Haste: All those in favor signify by saying aye.

All: Aye.

Mr. Haste: Meeting adjourned.

Respectfully submitted,

Robert Burns, Chief Clerk/Chief of Staff

Transcribed by: Shari Eagle
July 1, 2003
printed 7/28/03