



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

TUESDAY, JUNE 3, 2003

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Lowman Henry, Vice Chairman
Anthony Petrucci, Secretary

STAFF PRESENT

Robert Burns, Chief Clerk/Chief of Staff; Julia E. Nace, Assistant Chief Clerk; Marie Rebeck, Controller; Robert Dick, Treasurer; Bill Tully, Esq., Solicitor; Phi Spaseff, Recorder of Deeds; Guy Beneventano, Esq., Assistant Solicitor; Robert Knupp, Esq., Assistant Solicitor; Tom Guenther, Information Technology; John Doebling, Information Technology; George Kuharic, Information Technology; Greg Bush, Information Technology; Randy Baratucci, Purchasing Director; Diane McNaughton, Communications; Jenn Kocher, Information Technology; Melanie McCaffrey, Solicitor's Office; Steve Chiavetta, Director of Registration & Elections; Rick Wynn, Human Services Director; Sharon Ludwig, Personnel; Mike Yohe, Budget Director; Mike Pries, Security Director; Faye Fisher, Personnel Director; Garry Esworthy, Risk Manager; Jane Gordon, Commissioners' Office; Richie Martz, Commissioners' Office; Shari Eagle, Information Technology; Dan Robinson, Director of Economic Development; Gary Serhan, Deputy Controller; Anthony White, Fiscal Dept.

GUESTS PRESENT

Andrew Dowling, Esq.; Jim Hoffer, CAT; Loretta Barbee Dare; Jack Sherzer; Dan Schudder, Wolf/Block

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance

APPROVAL OF MINUTES

Mr. Haste: We have the Minutes from the May 13, 2003 Legislative Meeting; May 13, 2003 Salary Board Meeting; and May 21, 2003 Workshop Meeting on the agenda that we will approve next week.

ELECTION BOARD

The Minutes from the Election Board are on file in the Commissioners' Office.

PUBLIC PARTICIPATION

Mr. Haste: Now we are at the time and place in our Commissioners' meeting for public participation. Is there anyone in the audience that would like to address the Board of Commissioners at this time? Seeing none, we will go to personnel packet.

PERSONNEL

Ms. Fisher: Good morning, Commissioners. I'm happy to report that there are no salary board items in today's packet so we can move right into the personnel packet.

First we have the workshop agenda vacancies listing. There is one position listed on the vacancy listing which is #4 that I would ask the Board to vote on and approve today. We do have a new hire listed on the next listing to go into that position. This is per Commissioner Petrucci's request.

Mr. Petrucci: So moved.

Mr. Henry: Who are we hiring?

Ms. Fisher: On the workshop agenda new hire listing, page 2, #13.

Mr. Haste: It's just a name change.

Mr. Henry: Just a name change?

Ms. Fisher: No, it's...

Mr. Henry: Oh, I see.

Mr. Petrucci: They look the same.

Mr. Henry: Second.

Mr. Haste: All those in favor say, aye.

All: Aye.

Mr. Haste: Motion carries.

Ms. Fisher: There are several other new hires, new hire #7, #8, #9, #10, #11, & #12 that I would also like the Board to vote on and approve today. These new hires will be starting at Dauphin Manor prior to next week's Legislative Meeting. This has been approved by Commissioner Henry.

Mr. Henry: So moved.

Mr. Petrucci: Second.

Mr. Haste: We have a motion and a second. All those in favor say, aye.

All: Aye.

Mr. Haste: Motion carries.

Ms. Fisher: Next we have the workshop agenda changes listing.

Mr. Haste: The five part-time deputy sheriffs that are on the vacancy listing, are any of those the same ones on the new hire listing?

Ms. Fisher: Yes, there are five part time deputy sheriffs new hires listed to fill those five positions.

Next we have the overtime report for pay period #10 and finally we have an overtime request from the Prison.

Are there any questions on the personnel packet?

Mr. Haste: One thing I would like to do. Is Mr. Yohe here? Mike had sent us an email. There are two areas that I have concern with and I would ask that Mike if you could talk with these two departments before we vote next week. Both, in the District Attorney's Office according to Mike's email that they are on schedule to be over budget by \$100,000 and it appears that the Court Administrator's Office is on track to be over budget by \$110,000. I know we hear from the President Judge each week that he will stay under budget. Before I make a vote to do these, I would like to see how both of those plan to come in on budget. If there is no plan, I will not vote.

Mr. Yohe: I have finished the projection of 2003 budget. That's how I'm able to make those notes now. That is something that I'm going to put on each week the status report for the end of the year.

Mr. Haste: I need to see the plan before we move forward. Is there anything else for Faye? Thank you.

TRAINING PACKET

Mr. Burns: Mr. Chairman, there are thirteen requests in the packet today. They can all wait for Board action next week and they have all been pre-approved by the oversight commissioner.

PURCHASE ORDERS

Mr. Baratucci: Commissioners you should have received a packet yesterday and this morning you should have received an add on. Children & Youth has sent a request for some funds that they want to expend prior to June 30. It has to do with their Independent Living Grant for some computers that they are giving to some of their youth that are graduating and moving onto college. They would like that included in the packet so that we could get a P.O. next week so that the computers can be purchased and received prior to June 30th. If you could have that added to the packet it will be on the one next week that you officially approve.

In addition to that on page 29 of the packet, Mr. Cohen tells me that he would like to have permission to verbally order the condensing unit for McBride at Dauphin Manor. It is something that needs to be done as soon as possible. The vendor will take a verbal with the understanding that the purchase order will go through next week. Edgar is here in case you have any detailed questions. If possible if that could be voted on and approved today it would be great. It is the second item on page 29.

If you have any other questions, I will be happy to answer them.

Mr. Haste: There is a request to approve, give a verbal, for the condensing unit on page 29. Is there a motion to do so?

Mr. Henry: So moved.

Mr. Haste: Is there a second?

Mr. Petrucci: Second.

Mr. Haste: All those in favor say, aye.

All: Aye.

Mr. Haste: Motion carries.

Mr. Henry: One thing that we might want to look at and Jane maybe you or you and Edgar, I remember the last two years we have experienced really high temperatures in the kitchen over the summer. We had to bring in air conditioning units from outside sources. One of the things that we have looked at was moving air conditioners from the old building over and assuming we are going to have summer this year, which may or may not happen, we might want to start planning for that now because in another four or five weeks we could get into a hot weather situation. If we look at that, I would appreciate it.

Mr. Petrucci: Randy, page 21 and page 22, are we just paying for that service from two different funds? One from Domestic Relations for equipment rental.

Mr. Baratucci: That is the yearly bill we get to use the Metro System over at the City. Each department pays for their share. There are actually six different ones throughout. At the bottom on page 21 is Domestic Relations' share and on page 22 are our Drug Forfeiture funds. There is also one for Adult Probation, District Attorney's Office, and EMA. They all use that but we get one combined bill for the year and each department pays for their share.

Mr. Petrucci: Okay, thanks.

Mr. Baratucci: Are there any other questions?

DIRECTORS

A. Jim Hoffer, Executive Director of CAT

1. Discussion on proposed Mass Transit Service and Funding Agreement.

Mr. Haste: Mr. Hoffer.

Mr. Hoffer: Good morning. Thank you for having Capitol Area Transit present. With me this morning is Attorney Dan Schuller with the firm of Wolf/Block who has been involved with drafting the mass transit service and funding agreement that was proposed for consideration by you folks. We'll try to respond to questions that you may have or if you would like a general background I can also share that.

Mr. Haste: This is for the request for the \$315,000?

Mr. Hoffer: Yes.

Mr. Haste: Why don't you go over the plan for the public.

Mr. Hoffer: I would be glad to. Public transportation as with all other modes of transportation be it highway network, AMTRAK, federal aviation association are dependent in some extent in public money. For Capital Area Transit and public transit in this nation that's a combination of federal sources, of state sources and local government sources. All federal and state grants which are received by Capitol Area Transit are required by legislation to have a local government funding match. It's different percentages as two different types of grants be it operating capital, planning, etc. For CAT and for our three local supporting jurisdictions, Dauphin County, Cumberland County and the City of Harrisburg, that does vary from year to year depending upon what grants CAT is eligible for. Quite often there are some significant, peaks and valleys in our local funding requests. We realize that at times that's been a hardship for our local government jurisdictions in their planning as they plan ahead for their budgets. Not quite sure where CAT's local funding match requirement will come in at. As an example, in the last year we have sought federal, state and local funding to buy twenty replacement buses. We project that cost to be six million dollars. We want to replace our remaining 1979 model buses which are used daily and our 1988 buses. I talked of spikes that spiked local government funding match to two hundred thousand dollars for one year. Those we realized are difficult situations and yet necessary for the capital grant. Working with local jurisdictions, it has been suggested think more long term and try to reach some type stable, I'll use the word, predictable funding from local government. What has been proposed is an eight year life for a mass transit service and funding agreement among Dauphin County, Cumberland County and the City of Harrisburg. We have tried to project ahead what local funding matches will be needed. That could be quite difficult with the volatility of federal and now state budgets. But we have worked at an eight year effort to try to so to say almost lock in local government funding. To be specific with Dauphin County our funding request for this calendar year was \$524,373 to Dauphin County. Quite honestly, the most that it has ever been and the most it has ever been to Cumberland County and to the City of Harrisburg. Partly responsible because of the spike as I mentioned in a capital grant, six million dollar

capital grant. But also, we have the opportunity through the local MPO, Metropolitan Planning Organization, known here as HATS, the Harrisburg Area Transportation Study, to receive some congestion, mitigation and air quality funds which will help us to slightly expand some bus service adding some new additional trips on existing routes hoping to introduce local routes if we can receive local share. Again, another reason for the mass transit service and funding agreement local share. Under the proposal, we would be asking for eight years. Dauphin County to make a commitment of \$315,050 starting with this calendar year, calendar year 2003, and extending out through June 2011 on the assumption that this would be adopted. We are asking the City of Harrisburg to commit \$243,168 each year. I can say that the transactions have occurred with the City and they are in a position to sign the agreement. We are asking Cumberland County to commit \$218,888 each year. The status report on Cumberland County, the Commissioners did adopt this mass transit service and funding agreement at their meeting held yesterday at the \$218,888 level. That would allow then for a total local match to Capitol Area Transit of \$777,106. What we intend to do with that is take that money and leverage a bank note. We have taken basically proposals from lending institutions. The bank note would be an eight year note. Current interest rate is 3.42%. This would allow significant dollars that we can buy the replacement buses that we need now. It would generate a total of \$4,750,000 for Capitol Area Transit. Certainly what we would be charged with is the obligation under the mass transit service and funding agreement with our three owners. The three owners being you folks as Dauphin County, Cumberland County and City of Harrisburg to make the debt service payments on the bank note. I'm sorry for the length but this is a very detailed transaction. I tried to present just a general summary.

Mr. Haste: Commissioners any questions or comments?

Mr. Henry: I have a number of questions. First of all, Mike, what is our current, in the current fiscal year, what is our current allocation to CAT? Do you know off hand?

Mr. Yohe: I believe it is around \$288,000.

Mr. Henry: So for fiscal year 2003, we're giving \$288,000. So going up to \$315,000 is a sizeable increase.

Mr. Burns: Commissioner, if I could interject. If you check those figures Mike, I think it might be \$312,000.

Mr. Henry: Oh \$312,000.

Mr. Burns: I could be wrong but that was my recollection.

Mr. Henry: So basically you want to take what we are currently giving you and just have an annual increment increase above and beyond that.

Mr. Hoffer: Yes, that is correct. The amount is \$312,000.

Mr. Henry: It is \$312,000, thank you. So \$315,000 would represent that modest increase for the year. What's happening with ridership, Jim? Is there an upward trend, downward trend, is it flat?

Mr. Hoffer: Overall ridership is up about 3% from last year. We are having a slight upward trend in our fixed route division. It seems that the last number of years of the 4-5% increase is in our paratransit division. That is stabilized and especially with this past winter, the harsh winter, the ridership in the shared ride program for senior citizens is down. Fixed route is up, paratransit is down slightly but overall company wide it is up to 3-4%.

Mr. Henry: In terms of the bond that is being floated, I noted in today's newspaper Commissioner Reveno from Cumberland County was expressing concern that a portion of the bond proceeds would be going to operational expenses. Is that an accurate reflection of what will happen with the bond money?

Mr. Hoffer: If I may, excuse me, it's a bank note. There is no bond.

Mr. Henry: There is no bond.

Mr. Hoffer: No bond, just a bank note.

Mr. Henry: A bank note. A loan not a bond issue.

Mr. Hoffer: If I may to answer your question, Commissioner, Commissioner Reveno is exactly correct. A portion of the local funding match, every year, goes for operating assistance to pay to operate the buses each day. Specifically that goes to match several state grants the Act 26 general operating assistance grant from the Commonwealth of Pennsylvania, which we get nearly 1.4 million dollars. That state grant will fund 75 cents out of each dollar in expense. Therefore, the required local government match is 25 cents of that dollar. We also receive some asset maintenance funding from the state. That is funded 96 2/3 cents on the dollar by the state. It's the PTAF, Pennsylvania Transportation Assistance Fund. That requires a 3 1/3 cents out of each one dollar match. So, yes, that's why I mentioned in the beginning it's capital, it's operating, it's planning. Commissioner Reveno was right and that's where some of the local match goes every year to operations.

Mr. Henry: I understand that some of the local money would go to match to leverage the federal and state dollars. But what I'm trying to get at is with the specific bank note that you are planning to take. Will borrowed money go for operational expenses?

Mr. Hoffer: Borrowed money?

Mr. Henry: Yes, money that is borrowed from the bank. Will that go to cover annual operating expenses or is that all going to capital.....

Mr. Hoffer: In the sense that we are borrowing money, the answer is yes. But if the mass transit service and funding agreement is adopted, the bank note, the debt service payments, is paid from those annual payments from the local supporting jurisdictions.

Mr. Henry: I guess what I'm trying to get to is, when you float this bank note, are you going to use those proceeds to pay for things like staff, administration, bus drivers, things of that nature or is that money going to buy these new buses?

Mr. Hoffer: It is a combination of both. It's our entire operation.

Mr. Henry: I would agree with the Commissioner from Cumberland County then that would be a concern that we would borrow money to cover operational expenses.

Mr. Hoffer: That is some of the grants that we receive and have received now since the birth of Capitol Area Transit in 1973.

Mr. Henry: Isn't that a little like paying for your groceries from a visa card? You end up paying for something and it's gone, you don't have an ongoing asset as a result of it.

Mr. Hoffer: The asset is in the form of the capital support from the two counties and the city. In other words, this year the \$312,000 or the year previous to that where it was I believe \$300,000, a portion of that always goes for operations.

Mr. Henry: Let me take a different approach to the question, what is the total amount of the bank note that is being floated?

Mr. Hoffer: \$4,750,000.

Mr. Henry: \$4,700,000 roughly. Now you're going to receive should this be approved, \$315,000 from Dauphin, also allocations from Harrisburg and Cumberland County. The roughly \$900,000 a year you get from the three stakeholders, does that cover your operational expenses?

Mr. Hoffer: Oh yes.

Mr. Henry: Or are you going to be drawing down on the 4.7 million to cover those operational expenses?

Mr. Hoffer: No, that more than covers the local share requirement for operational expenses.

Mr. Henry: Okay. If that is the case, then you are not using money from the loan to pay for operational expenses. You are using money from the three stakeholders to defease that loan.

Mr. Hoffer: Yes, and that is what I tried to share when I mentioned on the debt service payments.

Mr. Henry: What portion of your budget does fare receipts make up?

Mr. Hoffer: Fare box revenue, currently covers about 30% of the urbanized routes. We do have several routes where fare revenue covers 100% of the routes. I'm talking about our special events route with the Pennsylvania Department of Agriculture, the shuttle bus operated with the Harrisburg Parking Authority's financial support connecting City Island, center city and the Capitol complex. But those removed 30% is a round figure for fare box recovery, not revenue recovery, fare box recovery.

Mr. Henry: Fare box recovery. Then you receive some contract money from Human Services for a specific project, correct?

Mr. Hoffer: Commissioner, yes we do, but that goes to the paratransit division. What we're talking about here today and proposing is solely for the fixed route bus division.

Mr. Henry: You have that segmented into another part of your budget?

Mr. Hoffer: Yes, that's a completely different budget that does not come to you folks or the other local supporting jurisdictions for money for support. Paratransit must stand on its own with the myriad of human service programs that supports that.

Mr. Henry: If you take all these revenue sources and add them together, over the next eight years are you projecting those revenue sources will cover your costs, admitting that federal and state budgets are unpredictable and you could be thrown a curve ball from one of those entities at any particular point in time, will this revenue cover your expenses or do you still need another local revenue source in order to get through this eight year period should everything remain where you would project to be at this point? I know that's a big if.

Mr. Hoffer: That's fair and you presented it in a fair manner. Yes, it is the answer in the short term.

Mr. Henry: So you don't need another tax source or anything of that nature?

Mr. Hoffer: Not with our existing bus operation in the fixed route division.

Mr. Henry: I only have one more, probably more for Bob, we have a 1973 resolution that leaves all three entities at significant risk without necessary controls and protection for us, will part of this be rescinding that 1973 resolution and replacing it with this eight year commitment?

Mr. Burns: I think, Commissioner, that's entirely up to the Board. That's one option I know that has been discussed. Another option would have been simply to make sure

that the proposed agreement that CAT has proposed contains language to make clear that represents the entire eight year commitment from the county.

Mr. Henry: My concern is that the 1973 resolution is open ended and that should something dramatically on toward occur in terms of a loss of federal or state revenue. There could be an argument made. There could be arguments made both ways. So this is sort of shaping up a great opportunity for litigation down the road that the three entities, that the three municipalities would be responsible for whatever debt is incurred by CAT as a result of those deficiencies. I would want to be careful not to commit eight years of Boards of County Commissioners to having to pay whatever happens especially that could be out of the control not only the Boards of Commissioners and the City but also out of CAT's control as well because they can't control what happens from federal and state sources. I was hoping whatever motion we make or resolution we have to this in some way we either rescind or cap that resolution so that we don't leave ourselves open ended down the road.

Mr. Haste: I concur. One of my concerns is, in fact that resolution, I said this to Dick Miller, Dick is one that likes to bring that up on occasion. Basically, what it does is put the counties where we are obligated to cover any shortfall that CAT comes up with.

Mr. Hoffer: You are correct, it does.

Mr. Haste: With very little input from the counties on the preparation of the budget other than our nominees to the Board. I'm not sure how much they get into the operational side of it. I have a difficult problem guaranteeing someone's budget when we have limited input into that budget preparation. I also see the need for us to continue to support CAT and want to do so, but I also want to do it in a way that protects the County and the county's taxpayers that there is a fiducial watchdog so to speak on this. Not to say that you don't do that, if you're not there and someone else is there, I'm a little leery. I would only support this if in fact we do take a look at rescinding that '73 resolution. If we are going to go forward with this commitment, we're going to make an eight year commitment, we're going to set the figures, I only want to do so if in fact we're taking out the clause that is in '73 basically makes us pick up anything else beyond that. So the county and the county taxpayers are clear and we fully understand what our obligation is because if we don't change that we're on the hook for the \$315,000 plus whatever shortfall might be there. We have a need to know what our revenue obligation is as well.

Mr. Hoffer: CAT's interpretation is that this eight year agreement would supersede the 1973 agreement and the Board acted at their May 28th meeting to indicate that officially as part of their board meeting because we realize that is an issue. We look at this as eight years of hope for basic stability among our three local supporting jurisdictions and Capitol Area Transit.

Mr. Haste: I want to make sure that's also reflected in our action by the Board.

Mr. Henry: It needs to be memorialized in whatever documents are prepared.

Mr. Hoffer: I would suggest because I know your solicitors as well as others have reviewed the draft and I would certainly be working together and incorporate what language is needed that all parties are comfortable.

Mr. Schuller: We can include the whereas clauses in the preparing.

Mr. Haste: Two other points, when I remember looking at, and I want to go back to a question Commissioner Henry asked about whether this gets you through your eight years, I remember looking at some numbers and maybe things have changed since I saw those, that really had your 7 & 8 in question. Has that been clarified?

Mr. Hoffer: Yes, you are correct. Through the enactment by the City of Harrisburg of an additional 5% parking tax which is dedicated to mass transit to CAT, there will be additional funds coming from that mass transit tax as it is generated and as it hopes to generate additional revenues over the years. We are looking at that to partially take care of years 7 & 8. Then also we have been fortunate that when this process began in the exploration stage the borrowing rate was 4.38%. It has dropped almost a full percent and that now allows us to really pretty much get through the full eight years. So we have been very fortunate on several stances some additional revenue coming from a jurisdiction and also the drop in interest rates.

Mr. Haste: Another question with the purchase of your new buses, I'll be honest with you I didn't pay to much attention to this before until I became a Commissioner but now when I walk out at lunch time or I go out, I take notice to the buses that go around and the ridership on the buses. It seems like at times there are very few people on a large bus. Is part of this plan to get smaller buses? To me it doesn't seem to be efficient to be driving, I don't know what they are 38 seaters or whatever with five people on them.

Mr. Hoffer: It's fair, it's a fair question. I'll answer it but I would also like to use a parallel. I'll answer it by saying that is why in our last bus purchase we purchased twenty-one 30 foot model buses.

Mr. Haste: That will seat how many folks?

Mr. Hoffer: Those seat 32, Commissioner. We have a unique situation so I need to stray a little bit. It was probably shared in the largest metropolitan areas in other state Capitols. If you look at productivity standards, service standards, Capitol Area Transit is so out whack in peak to base ratio. What that means the number of buses required in peak hours service is 51. The number required in our base which would be at lunch time our at night is 20 something right now. It is because of the influx of people that need to come to one central area for basically employment. That is why it is called morning and afternoon rush hour service. Those buses are relatively full. We may have purchased to many when we purchased twenty-one 30 foot buses. They are cheaper to operate because they are smaller and lighter in weight, they get better fuel

mileage. But we are getting complaints because of people standing. We have certainly some operational challenges as to where we can assign those buses to try to accommodate a seated load. You are correct, evening ridership, midday ridership, is not as great as rush hour. You will not see the heads of as many people on the bus but I profess that is no different than highway system. Even on our own Capitol beltway, we can drive that Saturdays and Sundays at ease. We cannot drive it morning and evening rush hour of week days at ease. Think if we have to travel to any of our larger metropolitan areas, Baltimore, Washington, really how easy it is to drive there on a Saturday. But as I did a few weeks ago have to drive into Shady Grove Metro down to Frederick, Maryland interstate 270 about 6:30 in the morning was basically bumper to bumper from Frederick, Maryland into Shady Grove Metro. So there is a parallel in transportation. Yes, you are right at noontime you will see not as many people on the buses but that is why there is not as much service on the streets.

Mr. Haste: Maybe this isn't practical, and I guess this is what I was wondering, would we not be better off to use the larger buses during those peak times and it would be more efficient to have an eighteen or twenty seater for those times when we really have five or seven....

Mr. Hoffer: We try to maximize that as much as we can.

Mr. Haste: You do some of that now?

Mr. Hoffer: Yes.

Mr. Haste: What is the smallest bus we have?

Mr. Hoffer: The smallest would be the thirty-two passenger bus, thirty feet in length.

Mr. Haste: That's the smallest.

Mr. Hoffer: There is another very nice amenity that they have, they are all lift equipped. We still have large buses that do not have lifts on. So as we continue to replace our older vehicles, the 1979 models that I mentioned, the 1987 and 1988 models none of those buses have lifts. Of course working with various people with disabilities and say the Center for Independent Living, various organizations of people where those that have a disability are part of, we are trying to get our lift equipped buses out not only at midday but also at rush hours. It's all wrapped up in the operational challenge of putting the bus service on the street.

Mr. Haste: I will just make one other comment. It's really not anything I think you can address but in a way what we are doing with transportation is almost hypocritical because we tend to want to build more parking garages downtown to encourage more vehicles to come in and then we ask why the ridership is going down. If in fact which only causes the cost to us to subsidize the mass transit to go up. To me it sounds like if we were as a total transportation system looking at it, we would not be encouraging as

many parking garages. It just doesn't seem to....something doesn't seem to click there. We're building more parking garages to encourage more vehicles to come downtown.

Mr. Hoffer: I'll say thank you for your comment and I'll also be the first to say that I have been chastised several times of having said that in several circles. Thanks.

Mr. Haste: Are there any other questions for Jim?

Mr. Petrucci: To what extent do you have coverage outside of your three municipalities, for example into Lebanon, and into Perry County?

Mr. Hoffer: We do not operate any fixed route bus service into Lebanon County. We do not operate any fixed route bus service into Perry County. We had up to several years ago, our Route F which goes through Wormleysburg, Enola, Summerdale Plaza, a Park and Ride that used to extend into Marysville. Quite frankly after three years of requesting a minimal amount of dollar support from the Perry County Commissioners, we had to say that we are sorry we need to stop bus service. You're not supporting it. Now, I will say and we do receive PennDOT support for this that during the reconstruction of Route 15S from Camp Hill to Dillsburg we were asked to start a bus service supported by PennDOT using federal highway administration funds that was built into the project. So we do have three round trips daily. They are during only rush hours. That's three over the whole day that serves the Park & Ride location at Winding Hill Road which is in Cumberland County. But we do go to the supermarket in Dillsburg where there is another Park & Ride so we extend a few miles into York County with that one route. That's three round trips a day. Other than that everything is operated exclusively within Cumberland and Dauphin County.

Mr. Petrucci: Thank you.

Mr. Haste: Another question, are you in your planning, especially over the next eight years since you're going to have your funding stream somewhat stabilized, are you looking at speaking to other municipalities or other private sector folks to help out with this? I know Cumberland and Dauphin that makes a lot of sense. We are the two counties, but then when you go after the City of Harrisburg, that's where most of the ridership is, you go there. But I know there are other municipalities talk and want certain routes in place and I would think there are certain businesses that are benefited by routes coming to their location or could be. Are you looking to talk to any of those folks to help with the funding?

Mr. Hoffer: Yes, we are and we have talked and talked and talked. One current example and I mentioned of the Harrisburg Parking Authority putting up the local share of dollars for the free shuttle when I mentioned the exception to the routes 30% from the new City Island Parking Garage to center City here in the Capitol complex. So there we're receiving the local share from another entity although I don't know if it is public or private but an authority. We're currently working and we will soon, I hope be in a position to make a public announcement of a new bus route and we believe we will

have that funded with the combination of congestion, mitigation and air quality funds which will be 80 cents on the dollar from the federal government for that portion not covered by fares. The 20 cents on the dollar will come from a township through an authority and hopefully this week I will know if some major employers are involved. Quite frankly, a bus route will serve the employers if they're in financially and we have been told by the elected officials from that jurisdiction if they're not in, they don't get bus service because they are not paying.

Mr. Haste: Okay.

Mr. Hoffer: And then I think also of our continual push over the years for the commuter benefit program that employers can provide to employees similar to a section 125 or 401K tax deferred basis. There are a lot of different ways, different opportunities. It's just that we need several champions.

Mr. Haste: I commend you for looking beyond just the three folks, the three organizations that fund you now. I think that's...if in fact we are going to have CAT survive I think that's the only way we're going to be able to do this, is to spread it around.

Mr. Hoffer: You're correct.

Mr. Haste: Are there any other questions for Jim? Thank you.

Mr. Henry: Thank you, Jim.

Mr. Haste: Mr. Cohen.

B. Edgar Cohen, Director of Facility Maintenance

1. Facilities Update

Mr. Cohen: Good morning, Commissioners. You should have received a Facilities Maintenance Packet. If you have any questions on the packet, I'll be glad to answer them. If not, it stands as presented.

Mr. Haste: Are there any questions for Edgar? Thank you. Mr. Guenther.

C. Thomas Guenther, Director, Information Technology

1. Update of the Information Technology Dept.

Mr. Guenther: Good morning, Commissioners.

All: Good morning.

Mr. Guenther: As requested by the Board, I was asked to review the budget cuts that Jim Frandano proposed as well as reviewing the entire Information Technology budget. I have prepared a written response to Jim Frandano's budget cuts and that is included in the packet. I would recommend that the only further action that we would take would be on item #4 that he has presented. That is how to, I'll continue to investigate the use of the state archive as the storage center for permanent microfilm storage.

Over the past few years the I.T. budget has risen due to increases in staff and equipment. I would not recommend an immediate reduction in those areas as it will lead to a decreased level of service. After review of the budget however, I have a few other areas of reductions or improvements that I would anticipate a yield of annual savings of \$200,000. We anticipate a decrease in the costs of departmental personal computer lease. We had started that program about three years ago. At the end of this year we'll come up on the expiration of our first set of lease agreements. It is our analysis that we can move from a three year lease to a four year lease for our equipment. This will accomplish our two goals of keeping the installed base of technology current while helping our budget situation. We will be able to spread that cost out over the next budget period. We have leased approximately five hundred machines over the past couple of years. The annual cost of a leased machine is approximately \$600. We see that cost dropping about \$400 a year. In releasing those 500 machines will result in an annual savings of about \$100,000 to the County budget.

We have also determined that based on these leased schedules and the way that they have been implemented that the I.T. staff can perform the installation services as a part of our normal operations. As we did those 500 installs we contracted for installation services at a cost of about \$175.00 per machine. We'll pick that up as a part of our normal operations.

The second area of equipment and services is we're looking to decrease the Unisys equipment lease cost. We have again over the last couple of years added a bunch of additional servers and equipment into the new computer room. We are looking at and working with Unisys in the possibility of configuring a smaller less expensive enterprise server. We are converting more and more applications from our legacy base system onto the Windows NT environment which will decrease that cost. So we are looking with them if we can renegotiate that lease and check if there is anything we can do on the equipment standpoint to drop that cost. I'll have more information on that over the next few months.

The third item that we will look at is that we want to reallocate resources to complete a telephone line cost on each project. This project was pulled at the end of 2002 before all the work has been completed. If you will recall, we picked up responsibilities for phones back in 2000. We're still coming up with additional lines and things that are duplicated and services that are duplicated. We have to really analyze this and see where we can reduce some of the services. We project, and I talked with John Doebing about this, we project that we can save at least another \$20,000. So we want to get resources back on that project and get this done.

The fourth area is that we put colored copiers and printers in the Information Technology Office and in the Print Shop. We need to really promote the use of colored copiers and get our offices using it. Some of these offices have colored laser printers in place that are expensive to operate and they are using them at a to high a volume. By the promotion of this, we think that we can drop cost as well as do some service generation and recoup some revenue coming back into our office. So that is an area that we are really going to investigate.

Looking at those four items, I think we can look at about \$150,000 in budget results coming out of those.

I also wanted to talk to you about a few items in regards to personnel. Since the beginning of April, we had a number of changes in addition to the elimination of the CIO position. We have filled the opened Help Desk position using multiple part-time personnel. This will result in savings of salary and benefits costs of approximately \$700-800. I have already talked to a gentleman up at HACC and that has been very well received. We're using it as an internship program and the people that we brought on board are getting credits for that program. I think that is going to work out real well.

After a review of other changes and considering organizational structure, I recommend some other areas. First in the elimination of the CIO position, we can eliminate the coordinator of services position who recently resigned as well as the part-time technical support position which retired in mid April. The second area I would like to reallocate 50% of the EMA Technical Analyst that works for Emergency Management the E911 funding can be used to support this position. I have talked with Mike Wertz, he is agreeable to this. We had been paying 100% of that salary through the I.T. General Fund Budget. He can recoup part of that money based on the work that this gentleman is doing through EMA.

Mr. Haste: How does he recoup it?

Mr. Guenther: Through the E911 Fund.

The next two items I would like to suggest is that we create two other positions. Now I know that at this point in time it's probably not the most advantageous position to take to create two positions but there are two things that we would like to accomplish. First, we would like to create a GIS Analyst position. GIS, Geographic Information Systems, has been an area that we have struggled with from the technology standpoint for a long period of time. GIS got installed for Emergency Management back when they implemented the 911 System ten years ago. We have never been in a position to create a centralized GIS System. We continually get data requests from municipalities and from business firms looking for Dauphin County GIS data. Through my local government contacts, Dauphin County is lagging behind in this area. We put together budget requests in last year's budget to fund that position and it needed to be pulled as part of the mandated cuts just to get the budget balanced. I think we have an

opportunity now to redirect some of the personnel costs and get a GIS person on board and really let them start working with the project, working with EMA, working with Tax Assessment and all the other departments that could really use the GIS services. I believe that we could hire that person in the range of \$40,000 a year. I know there are local government people that have experience and have an interest in doing a project like this. So we would just have to research that.

The other area that I would like to create would be a project manager for the office. This position would be multifaceted and would coordinate the administrative and technical functions within the department. It would also be responsible for the supervision of the Help Desk. That's one area right now that we are a little bit weak in. We have the Help Desk. I was supervising the Help Desk and with the additional responsibilities it is a little bit hard to still maintain that. So we are looking for some coordination there. This person would also be responsible for the coordination of client training program and become responsible for the maintenance and repairs equipment that was previously handled by the part-time technician. I would like to move on this as quickly as possible. We have a person that has been working for us on a consulting basis with a prepaid agreement with Arcus that is qualified to do this work. I would very highly recommend that we bring him on board. Again, I'm looking at a salary in the \$40,000 to \$45,000 range. The savings in this salary line item would still amount to over \$100,000. That's where we are coming up with objective savings for the office in the \$250,000 range.

That's my review and recommendations that I have come up with. Again, I would be more than happy to answer any other questions that you have.

Mr. Haste: This GIS person or what you want to do with GIS, explain to me what product they would be producing, maps?

Mr. Guenther: The basic way to interpret the GIS is that it is digital and an online mapping function.

Mr. Haste: Right, I understand GIS, GPS, all that fairly well. Have you looked at, if in fact we do this, have you looked at a way to generate revenue by whatever product or service they provide? I will go back to one of my previous life with an engineering company, GIS information changes all the time. Engineering companies are always looking for up to date GIS information because that's the way that profession has moved, GIS and GPS. Would whatever this position does, would that put us in a position to be able to sell maps or sell that information to generate revenue?

Mr. Guenther: I would say, yes. I've talked with Steve Howe. Steve Howe, Mike Wertz and Guy Beneventano had a meeting last week to discuss the sale of data. We're looking at that. I would also caution you that in my conversation with Lancaster County over their years of experience and they have a full GIS office of about ten people, they have determined that it is not that beneficial to sell data. They give a lot of it away. Now I'm not recommending today that we do that. It might not be as great a revenue

source though as we think it could be. We're going to have to do a further analysis of that.

Mr. Henry: It tends to not be. There are a lot of other applications as well. There are Human Services applications, there are Economic Development applications. Whenever we started looking at GIS what was amazing was the way it sort of reached into almost every department of county government. So there is a tremendous positive benefit to applying these systems.

Mr. Haste: If in fact, we go producing data that could be sold there is another thing that I thought of, there is a township in Berks County, Cumberland Township, I remember looking at their GIS system. What they were able to do to cut their cost, they developed a platform or format that information must be received in. What they did is they gave discounts to certain people for giving them that information so that the maintenance of the system once it was up and going was a lot less costly.

Mr. Guenther: I would see us doing that. I think the difference between today and even ten years ago like Lancaster County started on this project ten years ago developed a full office and built a lot of their own data. What you are going to see us work on now, we have EMA's base map, their road center lines and the aerials. Any data layers that we lay over top of that a lot of their data out there that is available. We've got to establish data sharing agreements and bring that data on. Municipalities have done some of this work. We can work with them. We have been notified of another project that the federal government is doing with 133 cities and it is through the Homeland Security money. All Capitol cities are included. We're going to get a wealth of information from the federal government for at least the lower part of Dauphin County on all kinds of different data layers that are going to enhance our GIS activities. So you can see that we are going to have a lot more resources to gather from that we don't have to necessarily recreate it. Where Lancaster County has done a lot of their creation on their own. So we will take advantage of that.

Mr. Petrucci: I didn't notice any mention of Dauphin County Planning Commission and the Tri-County Planning Commission which also has been interested in trying to establish and perhaps have a GIS position or wanting to join with a counsel of governments that have an eight or nine county GIS system. Have you looked at what the Planning Commission has done?

Mr. Guenther: We have. We have formed a GIS committee here at Dauphin County. Tri-County is part of that committee. They are working with us. They do do some things that are a little different than us and what we need for other departments. I see them as part of our committee and a player on the team but not necessarily as the central function to control for the other county departments.

Mr. Petrucci: Has the state like PennDOT's District 8 that covers eight counties, do they have GIS systems?

Mr. Guenther: Yes, they do.

Mr. Haste: Yes.

Mr. Petrucci: Do they share with.....

Mr. Guenther: They can. One of the big things that we will be getting from the state in the next year, DCNR, the Conservation and Natural Resources Agency, is doing another fly over. They have asked for budget funds from the state to do a fly over of approximately of four years to keep the technology updated. That data will be passed down to all the counties. So we are getting more and more from the state.

Mr. Petrucci: Okay, I recall about eleven years ago when we were doing it with EMA and I was hoping that we could put all our departments together and do one that would have blended with the needs of an awful lot of departments. There are different scale size photographs and stuff like that. It ultimately got to the spot where even Harrisburg did it's own GIS fly over and differing municipalities were doing their own. It was pretty dangerous to being flying up there the GIS airplanes could be running into each other all taking photographs. I would have hoped that we would have been able to coordinate and cooperate to a far greater extent far earlier. Hopefully we can soon get there.

Mr. Haste: Are there any other questions for Tom?

Mr. Henry: On another matter, can you explain to me what caused our election night to boggle? We've had some angry calls from media outlets about that.

Mr. Guenther: Very, very old technology.

Mr. Henry: Where?

Mr. Guenther: In the Voter Registration Department.

Mr. Henry: How did we spend close to a million dollars just two years ago updating software in the Election Department and not have this taken care of and why has this system worked well in past elections and it breaks down this time?

Mr. Guenther: A few things. First of all, the million dollars that was spent in that department was not for election related equipment. That was for voter registration equipment. Voter registration software.

Mr. Henry: We spent money on upgrading the software in the machines, too.

Mr. Guenther: Not to my knowledge. I have the other managers here with me maybe they can respond.

Mr. Henry: I believe we did.

Mr. Bush: Not that I'm aware of.

Mr. Guenther: There was nothing on the machine level.

Mr. Henry: It was not my understanding at the that time, that was what we were specifically doing was the machine upgrades because the machines were quite dated and...

Mr. Guenther: They are quite dated.

Mr. Henry: They are quite dated. Now to the credit to the Board of Commissioners at that time, going to electronic voting machines was really a forward thinking decision. But it was my understanding at the time is that's what we were buying was software to upgrade the machines. But be as it may, we will certainly look into that further. It worked for the last three years and then what happened this time that was different?

Mr. Guenther: Actually, it didn't work right last fall. We had a similar problem last fall that we had this time. What we have to do is we have to transfer the data off of Steve's central machine down there that is running DOS based technology that was in the early 80's. We have to capture that file, move it to another server where we can reformat that and publish it to the web. That transfer program skipped lost data in the transfer process. Last fall it happened in 5 or 6 precincts and we were dealing with 14 races. What they did in those 5 precincts that it skipped the lost data they went in and manually reentered the data and got the totals updated for those 14 races. The timeframe did not take that long. This time we had I think 26 precincts that dropped data. We had over 450 races. It truly in the middle of the night was like looking for a needle in the haystack trying to find what data got dropped in that transfer process. We readjusted routines, recaptured it and got the information reposted the following morning.

Mr. Henry: Why did we leave and not correct the problem? We left Associated Press and the local media all hanging. We were one of only two counties in the state that were in a position of essentially goofing up the projection of the statewide judicial races.

Mr. Guenther: Commissioner, I would say that there was a communication issue. We thought that everybody had the results that they needed and that we knew that we had this problem. Things have changed in regards to how we put data out on the web and how people get results. I've talked to the Patriot News. In the past, they were here available in the Courthouse and they were there if there were any problems we could get right to them and tell them of an issue. That has changed and we recognize that. One of the other things that we found out is that it is very difficult for anybody to get into this building. The building was shut down at twelve and we were still here. They didn't have any way to get to us. There's definitely some procedures and there are things that we would have done better that night. We acknowledge that. We've talked about that. We will make sure that won't happen again.

Mr. Henry: Could we have a plan within the next couple of weeks for how we can...even our communications director learned of the problem when she got a phone call at home in the middle of the night from a media organization. I think we should have a plan that within the next couple of weeks that does two things. One it addresses the technological problem in that we can move forward and do whatever software additions or whatever we have to do or replacements in order to try to speed this up. And second a communications plan, for if there is a failure of the technology a way that we can communicate more efficiently with the news media and not be put in an embarrassing situation again in November. So we have at least now the luxury of several months to correct the problem. So if you could get back to us with and we don't have to do a public thing in a meeting, if you could just get us an email or memo or something indicating where we are going I would appreciate it.

Mr. Guenther: I'll do that. As far as the technology, we probably at this point are going to be waiting from direction from the state, the federal elections commission has issued all the new guidelines about electronic reporting. We are going to be forced to do something different. Our system will not comply with those guidelines.

Mr. Henry: We will have to do that even if everything worked perfectly, we would still have to do that. The key is that we have a smooth efficient reporting for the November election.

Mr. Guenther: We will do that.

Mr. Henry: That's where we want to be.

Mr. Guenther: No problem.

Mr. Henry: Thanks.

Mr. Haste: Is there anything else for Tom? Thank you. Mr. Yohe.

D. Mike Yohe, Budget Director

1. Presentation of the FY03/04 Budget for the 20 day inspection period.

Mr. Yohe: Would you like me to wait until the Chairman returns or....

Mr. Henry: You can move forward I think.

Mr. Yohe: Commissioners, today we have advertised to make the Dauphin County 2003/2004 fiscal budget available for the twenty day inspection period. I have handed out a summary of all the various funds and the county requirements of each. They reflect our meeting, pretty much the results of our meeting, this past Thursday the public

budget hearing that we had with all the individual directors. There was definitely some anxiety that I sent out the budget packages for this fiscal year in early April given all the press about the state of the county budget and the proposed Governor's budget. I'm happy to report that at least on a fiscal basis those cuts that the state is going through have not affected the county share, in fact purely financially our county share has actually dropped for the proposed 2003/2004 fiscal year. A lot of credit again goes to our fiscal agency directors, Mr. Wynn and everybody involved in making very good use of non-county dollars and keeping those increases or lack of state funding from affecting the county budget. Again I say we did a very good job for the third and fourth year in a row with the proposed fiscal budget.

I would like to go over for the record each of the nine funds that run on a July to June fiscal year. Again for those that are not aware these funds more or less correspond with the state fiscal year. They get most of their funding through the state. They are required to report on a July to June basis. Therefore, we have this budget year every year to adopt this budget.

Those nine funds involved are Area Agency on Aging, we're looking at a .14% increase in their budget.

Children & Youth a .30% increase in their budget.

Drugs & Alcohol we actually had a reduction in their budget which was very well publicized that there was a substantial cut in that area in the state budget. That budget dropped by 28.47%.

We have an Aging Consumer Contribution Fund those are more or less the monies from meals on wheels that people donate. We had a slight .193% increase there.

Mental Health/Mental Retardation we had an actual decrease of .23% for 03/04.

Our State Grant Fund this is a fund that we run various grants for any county department through that run on a July to June basis.

Also, our Adult and Family Services budget is supported in the 107 Fund. We had a 1.34% drop there.

Weatherization, we had 2.84% increase. That is the largest increase of the nine funds.

Our Human Services Development Fund, there again well documented a big cut in the state budget in that area. We had a 93.83% drop in that budget.

Finally, we have the HAZ Mat Fund and that is primarily the EMA Hazardous Materials operations and they had a cut there of 32.39%. Just to clear that, the reason there's a big cut there is that we actually added on the county side a large amount of money last

year in response to the 911 activity and terrorist activity. So what you are seeing is a big drop in that fund is the reflection of the reduction in the county portion of that budget.

A total of all nine funds together, the current budget is \$122,878,343.00 and we are proposing a 2003/04 budget of \$120,539,029.00 or a 1.9% drop. The second section on the handout is the general fund requirements and the total for each of those funds. I'm not going to read each one but as you see at the bottom we have an \$82,738 reduction in our requested county fund for the next fiscal year.

We go to the second page, I would like to highlight of the total operation of 120,539,029.00 the county is required to match or put into this operation \$8,199,821.00 or 6.8% of the total.

Within all nine funds we are only looking at six new positions that are being proposed and we are going to eliminate one. In Children & Youth we have four school based caseworkers. These were discussed at the public hearing on Thursday. Again in Weatherization we are going to eliminate one position and add two crew worker positions which will enable the county to do the city Weatherization program on it's own.

The last two pages are just some pie charts highlighting where the money comes from. The rest of the money 8.2 million approximately comes from the county. \$58,000,000 comes from the state. Approximately \$50,000,000 from the federal government and another 4.8 million from other sources.

On the expense side, the last page of the total \$120,000,000 budget 11% is salary and benefits, 10% is other and 79% of these funds are for provider services or contracted services that the agencies contract out.

That's all I have. We have to make this available for the 20 day inspection period. I'm happy to answer any questions you may have now.

Mr. Haste: Will a copy be put out at the receptionist desk?

Mr. Yohe: A copy will be put out at the receptionist desk and I will get a copy on the website.

Mr. Haste: Thank you.

Mr. Henry: Great. I think congratulations are in order to Mr. Wynn who apparently has a comment.

Mr. Wynn: Real quick if I could, I know this is a long meeting. These are not without paying to some of the clients out there that are served. I'm still mulling over whether I'll recommend the guys to have a hearing related to how the budget cuts from the state, not from us, from the state will affect people. I think more about this week and recommend to you. It also should be noted that although these are the fiscal year, my

budget in my office per se is calendar year and the Human Services Development Fund does pay over \$70,000 in my office and I am working on a recommendation which could affect my operations in organizing all human services. We know it's a tough budget year next year for the county. The categoricals did their job again and turned in less money from you then the year before. I think we have done that pretty consistently. I don't know how much more we could reduce. The only other option for services was if we backfilled all the state cuts and I know you're not going to do that. I just wanted to say there are people going unserved and I hope eventually some of that money is restored.

Mr. Haste: Thank you.

Mr. Henry: Well, this was a tremendous job, Rick, and if our calendar year departments are able to turn in the same sort of performance we could avoid any sort of tax hike for next year. We have actual reductions and not reductions in proposed increases but actual reductions which are almost unheard of. Relative to the service cuts and I think the point deserves to be emphasized. The service cuts are a result of cuts in state funding. For some reason the Rendell Administration has chosen to balance the state budget on the backs of the poor and most needy of our Commonwealth and that's coming to bear particularly if you look at Drugs & Alcohol where there is a 1.3 million dollar cut in state funding. That is bound to reverberate in terms of additional demands on services and other categoricals as those people don't get treatment probably will also end up in further aggravating our over crowding problem at the Dauphin County Prison. Unfortunately, however that is the reality of what the state has done and you are correct that the nature of the cuts. It's not a county induced cut it is a state induced cut. Our fiscal personnel have done a tremendous job in going through those cuts and prevented them from having a dramatic impact on the county budget as well. I think our hats should be off to those folks as well and to you and Mike.

Mr. Petrucci: Mike what happened to 106?

Mr. Yohe: Mental Health used to be 105 fund and Mental Retardation used to be the 106 fund. When we got the new financial system we collapsed it into one.

Mr. Petrucci: Okay. I thought maybe there was an elimination of a department that I didn't know about. Secondly, I have rather consistently over the years advocated reallocating resources, I am not a bit opposed at the amount of money the county is spending on it's human services and the more we can utilize county dollars to extract assistance from grants is fine. But I do see two areas that I would in my consideration reapportion to some of the other areas that were cut. For example, the \$90,000 to A.A.A. and the \$207,000 to Drug & Alcohol are not matches necessary to bring in additional funds and I would allocate those dollars to the other areas where there were other clients that might fall within greater need of human service attention. I'm in general agreement with this fiscal budget for human services departments. I did have some disagreement in regard to some allocations but on the other hand it is again not a bad budget.

Mr. Haste: Is there anything else for Mike or Rick? Thank you.

Mr. Yohe: May I have a motion?

Mr. Haste: Is there a motion to accept this budget and lay it on the table for the 20 day inspection period?

Mr. Henry: So moved.

Mr. Haste: Is there a second?

Mr. Petrucci: Second.

Mr. Haste: All those in favor say, aye.

All: Aye.

Mr. Haste: Motion carries.

SOLICITOR'S REPORT

Mr. Tully: No changes to the report as submitted previously.

Mr. Haste: Are there any questions for Mr. Tully?

Mr. Henry: It's the best report you have ever given.

ITEMS FOR DISCUSSION

Mr. Haste: You see we have items for discussion, Items A thru H and I see A, B, C, & D are requesting Board action today. Is there any discussion on any of the items?

Is there a motion to approve A, B, C, & D?

Mr. Henry: So moved.

Mr. Petrucci: Second.

Mr. Haste: Is there any discussion? All those in favor say, aye.

All: Aye.

Mr. Haste: Motion carries.

- A. Engineering Services Agreement between Dauphin County

Solid Waste Management and Navarro & Wright Consulting Engineers, Inc., for waste management & recycling facilities.
(*NEEDS VOTED ON TODAY)**

- B. Approval of application to DEP for Planning Grant to undertake a substantial plan revision to Dauphin County Municipal Waste Management Plan for the purpose of providing capacity assurance for construction demolition waste generated within the County. This Plan revision is being done in accordance with DEP modifications imposed in December, 2000. The entire project is expected to cost \$100,000. The Department of Solid Waste will provide a \$20,000 share of the total cost. No general fund money will be spent.
(*NEEDS VOTED ON TODAY)**
- C. Approval of an application to DEP for Planning Grant to undertake a non-substantial plan revision to Dauphin County Municipal Waste Management Plan for the purpose of providing resource recovery facility capacity assurance for waste generated within Dauphin County and to implement provisions of the non-substantial 2002 Plan Revision approved by DEP on March 6, 2003. The entire project is expected to cost \$94,800. The Department of Solid Waste will provide an \$18,960 share of the total cost. No general fund money will be spent. **(***NEEDS VOTED ON TODAY)**
- D. Agreement for Consulting Services with Anthony L. White.
(*NEEDS VOTED ON TODAY)**
- E. Approval to increase various service rates and charges at Spring Creek Rehabilitation and Health Care Center (Dauphin Manor) to be effective 30 days after approval.
- F. Request from South Central Assembly for Effective Governance to make a \$5,000 contribution from the Affordable Housing Trust Fund to fund a Predatory Lending Task Force.
- G. Appoint Matthew Jacob Steck to the Industrial Development Board.
- H. Contract with insurance broker to represent Dauphin County for vision, prescription and dental insurance plans.

COMMISSIONERS' COMMENTS

Mr. Haste: Is there anything under Commissioners' comments? Seeing none we are at the point in time again for public participation.

PUBLIC PARTICIPATION

Mr. Haste: Is there anybody in the audience that would like to address the Board of Commissioners?

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. Henry: So moved.

Mr. Petrucci: Second.

Mr. Haste: All those in favor say, aye.

All: Aye.

Mr. Haste: The meeting is adjourned.

Respectfully submitted,

Robert Burns, Chief Clerk/Chief of Staff

Transcribed by: Shari Eagle
June 3, 2003

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