



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

March 1, 2006
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie Rebuck, Controller; Robert F. Dick, Treasurer; William Tully, Esq., Solicitor; Guy Beneventano, Esq., Assistant Solicitor; Tom Guenther, Director of IT; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Edgar Cohen, Director of Facilities Maintenance; Faye Fisher, Director of Personnel; Diane McNaughton, Commissioners' Office; Dan Robinson, Director of Community & Economic Development; Gary Serhan, Deputy Controller; Dave Schreiber, Personnel; Kay Sinner, Personnel; Scott Burford, Spring Creek Administrator; Stephen Libhart, District Attorney's Office; Bob Christoff, Conservation District; Greg Schneider, Budget & Finance; Melanie McCaffrey, Solicitor's Office; Carolyn Thompson, Court Administrator; Julia Nace, Assistant Chief Clerk; Elke Moyer, Human Services Office; Jena Wolgemuth, Commissioners' Office; Lena Martinez, Commissioners' Office and Richie-Ann Martz, Commissioners' Office

GUESTS PRESENT

Jack Sherzer, Pete Carlucci, Tim Rearden, Eric Hershey and Ray Riley

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: We have four sets of meeting minutes that we will take up at next week's meeting.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ELECTION BOARD MEETING

(The Minutes of the Election Board Meeting are on file in the Commissioners' Office.)

DIRECTORS/GUESTS

Eric Hershey, Engineer for Herbert, Rowland & Grubic, Inc.;

Pete Carlucci, Esq., Eckert Seamans Cherin & Mellott, LLC

1. *Update of District Justice Office #12-2-05 Project*
2. *Adopt Ordinance #1-2006 to incur debt in an amount not to exceed \$900,000 to be authorized and issued by the Dauphin County Industrial Development Authority for District Justice office #12-2-05*

Mr. Saylor: Just so everyone is clear, we have to consider some financing for the district justice office. I thought this would be an opportune time to have Eric from HRG come forward and give you an update on the status of the district office for Judge Postelle.

Mr. Hershey: Just an update and I will try to keep it short. As you know the building is under construction and we are progressing. We did have a bit of a set back with the subsurface soil conditions, but we are moving forward now. The block for the exterior walls is scheduled to start today. We will start seeing walls up and that should take about two weeks. It will take another two weeks to put the roof and trusses on and then they can really move because they are protected from the weather. Right now we are looking at a July 1st move-in date for Judge Postelle. I know he is anxious to get in sooner rather than later. Are there any questions?

Mr. Haste: Are we pretty sure that all the problems now are corrected?

Mr. Hershey: With the soil, yes I believe so. There shouldn't be anything else that comes up that I can foresee.

Mr. Hartwick: I had a meeting with Eric and he promised me no more change orders.

Mr. Haste: Don't make promises that you can't keep.

Mr. Hartwick: I don't think he made it, but I want to put him on the record.

Mr. Haste: Pete, do you want to talk about the Ordinance?

Mr. Carlucci: Yes. As Chad indicated, we are here today to talk about the financing of the district justice office. This is the second one that the IDA will have acquired and financed on behalf of the County. As part of that effort, the IDA solicited proposals from 13 banks and we received proposals from 12. We asked for proposals that gave us amortizations from 15 years to 20 years. After a review of the responses that were received, it is the recommendation of the IDA that you proceed to accept a proposal from Commerce Bank, which is a 20-year loan at a fixed rate of 4.4%, with a minimum amount of any sort of pre-payment penalty. Interest rates have gone up since we did the last one. The last one, you may recall, we were able to finance on a 10-year amortization at an interest rate of 3.63% fixed. This is a 20-year amortization at 4.4%. You are also borrowing a little more money. The loan is scheduled for an amount not to exceed \$900,000. Based upon discussions that we have had with Eric and also with Bruce Foreman concerning the condemnation with respect to the land, we think that the \$900,000 is probably a fair estimate. To the extent that the costs are less, we will be able to use any excess monies that are borrowed to pay down the loan. There won't be any surplus that will have to be carried.

What you have before you today is a debt ordinance that would do two things. Basically, it would guarantee the loan on behalf of the IDA and also would approve a Proposed Lease Arrangement between IDA as the owner and the County as the tenant. It is a triple net lease and it would be expected that the monies to be received would be sufficient to retire the outstanding debt. At the conclusion of the Lease, the County has the option to assume ownership or to allow the IDA to continue to own it with perhaps some rental arrangement, but that is 20 years down the road. That is a fair summary of the process that we went through and why we are at the point that we are today. I would be happy to try to answer any questions you have.

Mr. Hartwick: This is Ordinance #1, is that what it is?

Mr. Saylor: It is Ordinance #1.

Mr. Haste: Any further questions of Pete?

Mr. DiFrancesco: Of the banks that were invited to submit proposals, do you recall who responded?

Mr. Carlucci: I can't respond to you in an entire detail on that. I can tell you that all of the local banks were invited to participate.

Mr. DiFrancesco: Who did respond?

Mr. Carlucci: I'm not sure that I can give you that list off the top of my head. All the local banks were invited and I believe that all the banks but one local bank did not respond. We included PNC and all the banks that have a presence here in the local area. Commerce Bank, in the opinion of the IDA, was the most competitive. There were some proposals that came in with a little lower initial interest rate, but they were floating and would have gone up after that. They just felt at 4.4%, given the low fixed interest rate, it just made a lot of sense to go forward with this.

Mr. DiFrancesco: I would appreciate it if staff would share with me what came in.

Mr. Carlucci: I would be happy to. We have a summary that we distributed to the IDA and we can also get that to you.

Mr. DiFrancesco: I would appreciate that.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve Ordinance #1-2006, captioned as follows; motion carried.

AN ORDINANCE

OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DAUPHIN, PENNSYLVANIA DETERMINING TO INCUR DEBT IN THE AMOUNT NOT TO EXCEED \$900,000; DETERMINING THAT SUCH DEBT SHALL BE INCURRED AS LEASE RENTAL DEBT TO BE EVIDENCED BY A GUARANTEED LEASE REVENUE NOTE, SERIES OF 2006, TO BE AUTHORIZED AND TO BE ISSUED BY DAUPHIN COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY; BRIEFLY DESCRIBING THE PROJECT FOR WHICH SAID DEBT IS TO BE INCURRED AND SPECIFYING THE REALISTIC USEFUL LIFE OF SAID PROJECT; AUTHORIZING AND DIRECTING PROPER OFFICERS OF THE COUNTY TO EXECUTE, ATTEST, SEAL AND DELIVER, AS APPROPRIATE, (I) AN AGREEMENT OF LEASE, BETWEEN SAID AUTHORITY, AS LESSOR, AND THE COUNTY, AS LESSEE, AND (II) A GUARANTY AGREEMENT WITH RESPECT TO AFORESAID GUARANTEED LEASE REVENUE NOTE; APPROVING THE FORMS OF SAID AGREEMENT OF LEASE AND SAID GUARANTY AGREEMENT; AUTHORIZING AND DIRECTING THE CHAIRMAN OR VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS AND THE CHIEF CLERK OF THE COUNTY TO PREPARE, VERIFY AND FILE, AS APPLICABLE, THE DEBT STATEMENT, THE BORROWING BASE CERTIFICATE TO BE APPENDED TO THE DEBT STATEMENT, AND OTHER APPROPRIATE DOCUMENTS REQUIRED BY THE LOCAL GOVERNMENT UNIT DEBT ACT [53 Pa. C.S. § 8001 ET SEQ.]; SPECIFYING THE MAXIMUM LEASE RENTALS TO BE PAID BY THE COUNTY PURSUANT TO SAID AGREEMENT OF LEASE; GUARANTEEING PAYMENT OF THE PRINCIPAL OF AND INTEREST ON AFORESAID GUARANTEED LEASE REVENUE NOTE AND MAKING CERTAIN COVENANTS WITH RESPECT THERETO; SPECIFYING THE MAXIMUM AMOUNT OF THE GUARANTY OBLIGATIONS OF THE COUNTY PURSUANT TO SUCH GUARANTY AGREEMENT; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THE COUNTY WITH RESPECT TO THE GUARANTY AGREEMENT; AUTHORIZING PROPER OFFICERS OF THE COUNTY TO EXECUTE ALL REQUIRED, NECESSARY OR DESIRABLE CERTIFICATES AND DOCUMENTS IN CONNECTION

WITH SAID LEASE RENTAL DEBT AND THE PROJECT; AUTHORIZING PROPER OFFICERS OF THE COUNTY TO TAKE ALL OTHER REQUIRED, NECESSARY OR DESIRABLE ACTION IN CONNECTION WITH SUCH PROJECT AND THE EXECUTION, DELIVERY OR ACCEPTANCE OF SAID AGREEMENT OF LEASE AND SAID GUARANTY AGREEMENT; PROVIDING FOR THE EFFECTIVENESS OF THIS ORDINANCE; PROVIDING FOR THE SEVERABILITY OF PROVISIONS OF THIS ORDINANCE; AND PROVIDING FOR THE REPEAL OF ALL INCONSISTENT ORDINANCES OR RESOLUTIONS OR PARTS OF ORDINANCES OR RESOLUTIONS.

(The entire Ordinance #1-2006 is on file in the Commissioners' Office.)

Robert Christoff, Conservation District
Growing Greener Grant Application

Mr. Christoff: On Monday I dropped off some applications for Growing Greener Grants for the Commissioners. With the grant is an application for funding to repair a couple of outfall structures, stormwater facility outfall structures at a couple of the County facilities. One is at the Prison and one is at Spring Creek and to remediate some erosion problems that exist there. You will recall that the County facilities that have the separate storm sewer systems are subject to Federal permit requirements under the NPDES Phase 2 program for small MS 4. Part of that permitting is inspection of facilities and maintenance of facilities, including the storm sewer facilities. As part of the inspections and the work that we do under that permit, we noticed that some of these outfalls were having problems and should be fixed. We thought this might be a good way to secure some funding for the County to get those fixed. A couple of the outfalls, the one at Spring Creek has actually broken away from the pipe. The one at the Prison is severely undermined and is in danger of collapsing into the stream. The grant request that you have is for approximately \$72,000. Eleven thousand of that, which represents approximately 15% of the grant, has to be funded by the County. There is a 15% match requirement and that can be in-kind or cash. The Conservation District, as it has outlined in the grant, could provide about \$3,800 worth of in-kind services for the grant, which would leave the County with a \$7,000 cash contribution. The way we intended to do this would be to submit this to DEP to see if it can be funded through the State dollars for Growing Greener. If you want us to we could also submit it to the Commissioners for consideration under the Growing Greener money that is at the County Commissioners' discretion.

Mr. Haste: Actually our policy is that we won't consider those until they are rejected by the State. Hopefully the State won't reject.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the submission of an application for the State Growing Greener Grant for the purposes stated above; motion carried.

Mr. Christoff: These are due in DEP's Office by Friday, so I would need one signed copy.

Mr. Haste: We will sign them right now. I saw the one behind the Prison first hand and that is pretty bad. We are lucky.

Mr. Christoff: I'm surprised it hasn't fallen in yet.

Tim Reardon, Associate Executive Director, Dauphin County Planning Commission

Funding for additional Federal Transit Money

Mr. Reardon: Tri-County Regional Planning Commission and the HATS Planning Program have an opportunity to secure additional Federal funding through some residual money at the Department of Transportation. The funding comes with a local match requirement of 20%. The funding that we are looking for is \$21,173. (He provided the Commissioners with a funding breakout.) We have an agreement with Capitol Area Transit that the Federal Transit Planning Funds that come to the region, they receive approximately 18.5%, which is the amount indicated. They will provide the local match on that. The remaining share for the HATS Program is \$17,263 of which the work program formula works out that Dauphin County's share would be \$1,726.30. As you know the Federal Surface Transportation Legislation changed last year finally requiring us to do our project selections in somewhat of a different way through the regional transportation plan. Historically the project applications have been sent to municipalities and other organizations and brought back to us for prioritization and ranking. What we would like to do with this funding is to generate some information to those project applicants and municipalities on how that process works. We continually get applications for the wrong type of funding or for the wrong scopes. In addition to that the NEPA process has required us to have in each application a project need and the date as well as alternatives. This particular round our staff provided that information and what we would like to do is to put the burden of providing that information on the applicant to free up some of our staff time. Through this additional money, we want to produce documentation to send out to municipalities to show how the processes work. In addition to that we would propose to go out on workshops and hold meetings with applicants. Commissioner Haste, this is where we may be able to get into the pre-qualification requirements for subcontractors and contractors on small projects; bringing in some of the economically challenged firms to do some of the smaller projects. We are asking, unfortunately, the timing is off on the budget or we would have had this in our budget request for the \$1,726.30 to provide Dauphin County's portion of the local match to secure the rest of the funding.

Mr. Haste: On the one point under "End Products", one of the things that we discussed under SAFETEA-LU funding is our safe streets projects that have come before HATS. One of the things that we found out with some of those projects is we can't get many bidders on them because the projects are so small. They tend to be sidewalk and/or crosswalk type of projects, because it is dealing with pedestrian traffic instead of transportation traffic. So, a lot of the qualified PennDOT contractors aren't bidding on these because they are pocket change to them. We worked with PennDOT and HATS to try to see if we could team with some of the disadvantaged owned and minority owned companies to try to do this. It still did not work under PennDOT's qualification process. What Tim is suggesting is that we may be able under that one point to reach out to some of those folks and try to help them get pre-qualified under PennDOT so we

have another pool of people that can bid on these projects. One of the problems that we found if there is not enough bidders the price ends up being a lot higher than anticipated, because it is just not what most of the contractors are looking for. It seemed to be a pretty good win. When Tim came to me I thought us putting \$1,726.30 in here to draw down this money to try to move that program forward was well worth it.

Mr. Hartwick: I certainly think it sounds like a good project. I always ask the question when they ask for a local match is there anything besides money that we could use.

Mr. Rearden: Not really in this case. We will be providing the staff to do the work.

Mr. DiFrancesco: I just want to say too that one of the benefits that we have, unfortunately we are not on budget cycle right now because this money just became available, but the fact that our budget is put back on the right track gives us the opportunity to take advantage of these issues that are unexpected. When dollars do come available it actually helps us do a better job and we can take advantage of it.

Mr. Haste: It doesn't say that we need to vote, but could we have a vote so Tim can move forward?

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the local County match of \$1,726.30, which will be used to obtain Federal Transit Money; motion carried.

Stephen Libhart, District Attorney's Office

1. *Project modification request re: D&A Restrictive Intermediate Punishment Program*
2. *2006 Byrne Memorial Justice Assistance Grant Submission*

Mr. Libhart: I have two items for you to consider this morning. The first is a project modification request for the Drug and Alcohol Restrictive Intermediate Punishment Program that we initiated about three months ago. We had to delay implementing the program for about two months just to get all the logistics in place to make sure the program didn't get started and then get out of control. We are actually going to have clients being accepted into that program starting with the March Miscellaneous Court. It has been approved with PCCD. The way we are requesting to modify is we are going to return roughly 50% of the money that we had initially drawn down so it does not effect our entitlement to future monies. By returning it we are not penalized for it. They redistribute it to other counties. Basically that money is what that entitlement on a pro-rated basis would have been had we started three months ago as opposed to now.

Mr. Hartwick: I know we talked about that in the Criminal Justice Policy meeting. Could you just give us an idea within the first three months have we received cooperation from the Executive Commission on Drugs and Alcohol about getting the individual caseworker and getting them up to speed? Where has the delay been?

Mr. Libhart: The delay has been basically equally on the part of all the stakeholders in the program, because everybody had concerns about how it was going to be implemented and how it was going to be monitored. We got all that worked out with the blessing of the President Judge. The program is ready to roll. Basically the cooperation of the judiciary is a large part of it as well. They had to kind of work out how it was going to be administered, there was going to be some programmatic changes to how assessments are done as opposed to either after sentencing or before sentencing. All of those things had to be worked out.

Mr. Hartwick: Could you set up a time to talk to me about how exactly you are going to get to these individuals and talk to them? There were several ideas about that at the last meeting. Some said pre-trial, district justice level, miscellaneous court and I would just like to make myself aware so I am able to keep up with this and will know exactly where we are going to get referrals from?

Mr. Libhart: Absolutely.

Mr. DiFrancesco: The one thing that didn't come up at the Criminal Justice Policy Board meeting the other day, we are moving forward to hire a counselor that would be assigned to this grant and project. Because it is a new project, I believe they are going to be looking at things a little bit differently than some of the other counselors and the general responsibilities. Is this person going to be hired from the District Attorney's Office? Is this person going to actually go through a hiring process so that each of those stakeholders can express to the person what their expectations are? Because in order for this to work obviously the judges have to have faith in almost every party involved to make sure that in fact those people given the opportunity to go through this program are the right people.

Mr. Libhart: A representative from the D.A.'s Office, either myself or the District Attorney himself, are directly involved. Resumes of all qualified candidates, after they have been screened by the Commission, are then provided to the public defenders and so on.

Mr. DiFrancesco: It is a new project and I commend everybody involved for doing it, because it will be a real benefit to the citizens of Dauphin County, but it is also going to be a real benefit to the taxpayers of Dauphin County. It has to be done very well. I think outside of the normal hiring practices all of the stakeholders have to be involved in this decision.

Mr. Libhart: The only action that is required on that is the signature from the Board. I don't know if we are actually going to return the money or whether they are just going to credit it towards our allocation for next year.

Mr. Hartwick: Doing it early avoids any problems later.

Mr. Libhart: Correct, as long as we do it prior to the end of last quarter, which we have already made arrangements for that.

The other issue is annually we apply for what is considered the Justice Assistance Grant or "JAG" from the Bureau of Justice Assistance in D.C. We have always used those funds to assist in victim witness advocacy. Our entitlement to that is based largely upon crime rates. The only qualifying municipality within Dauphin County was the City of Harrisburg. We are basically devoting the funds that Harrisburg is entitled to, to paying for the advocacy within the City of Harrisburg. Formerly, the County itself qualified as did Lower Paxton Township. This year they are not part of the entitlement. Funding was cut about 67% from last year. That is the application that I have before you for approval today. There is really no change. There is no match and it is a year-to-year thing.

Mr. Haste: It actually goes to the City and then the City will cut a check to us?

Mr. Libhart: There is also an agreement attached where it will come directly to us, because we have a Memorandum of Understanding on file and we just update it annually. So, we administer the funds, but they understand what the purpose is.

Mr. Hartwick: You're saying that the cut is a result of the City being an entitlement now.

Mr. Libhart: Largely the cut is due to the County as a whole not qualifying or Lower Paxton Township. The only one entitled is the City of Harrisburg.

Mr. Hartwick: Are we going to continue to advocate these other areas?

Mr. Libhart: We are.

Mr. Hartwick: What does that mean to any contribution from the budget? For this program are you going to have to...

Mr. Libhart: Right now everything is covered on multi-year grants that we currently have in place. Within two years we would probably have to search for other sources of funding and obviously that is what I do, so hopefully we can do that. Jennifer Storm and I have talked extensively about possibilities for keeping everything in place without affecting any grants that we receive. The only problem is going to be getting it from a different agency.

Mr. Hartwick: Ready to fill the holes.

PERSONNEL

Ms. Sinner: I have Salary Board items. Spring Creek is eliminating several positions that are vacant and have been vacant for a while. The Sheriff's Office is eliminating three vacant full-time Deputy Sheriff positions and they are requesting to create three

part-time Deputy Sheriff positions. They are also requesting to create a full-time Receptionist/Out of County Clerk position in the Teamsters bargaining unit. This is the position that was abolished last January when the furloughs occurred.

Mr. Haste: My understanding is that he is doing away with three full-time deputies and in exchange he is asking for three part-time deputies plus the clerk.

Ms. Sinner: That is correct. That is a separate Salary Board action form, but the monies would cover these positions that he is creating.

In the Personnel transactions, Spring Creek is requesting permission to fill a full-time RN Staff Development Instructor position. The Prison is requesting permission to fill an Executive Secretary position and the Prothonotary's Office is requesting permission to fill a part-time Summer Clerk position. Domestic Relation's is requesting permission to fill a full-time Department Clerk position. The new hires, Conservation District is filling an Agricultural Specialist position. MH/MR is filling a clerk typist 2 position. The Prothonotary's Office is filling their Teamsters Clerk 2 position. This is the one that they had hoped to have gotten in during the window, but didn't. Children and Youth is filling a Social Services Aide 2 position. The D.A.'s Office is promoting someone into the Victim Witness Coordinator position. There is also a transfer of a Children and Youth employee into Aging. I have an Addendum for a new hire in Facilities Maintenance. They keep trying to get a part-time custodian position filled. They had people resign before they even started. This is just to get someone into a position. At Spring Creek, they are transferring their Housekeeping Supervisor into a new position, a Medical Supply Control Coordinator position. Are there any questions?

Mr. Saylor: On the new hires, I did speak with John Orr about the Conservation District, that is a position that is 100% reimbursed. The Clerk Typist for MH/MR, I noticed the word emergency there so I just figured... I can pursue it if you want.

Ms. Sinner: I didn't check into that. I think it is similar to the other one that we had in the last packet.

Mr. Saylor: Let me know if there are any that you want the Freeze Committee to review. Everything seems to be in order.

Mr. Haste: Any questions of Kay? (There was none.)

PURCHASE ORDERS

Mr. Baratucci: You should have all received your packet yesterday. Page 1 of the Packet, my understanding is that we will be pulling that because it is not ready to go yet. Everything else is there for your review. There are a couple minor budget issues that we need to fix, like usual, but we will do that between now and next week. If you have any questions now, I will try to answer them. Otherwise, it will be passed on to next week.

With regard to the voting machines, I will talk to Bob and we will find some space out there. I imagine that they probably won't all need to be plugged in basically like the other ones are. We will just have to find a storage area, but we will work something out. It does seem like a no-brainer to get them for \$100. We will make space.

TRAINING PACKET

Mr. Haste: Chad, anything on the Training Packet that we need to deal with?

Mr. Saylor: We need approval on Items #1 and #7.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve Items #1 and #7 as listed on the Training Packet; motion carried.

ITEMS FOR DISCUSSION

- A. Approval of Lease – Onsite Food Service at the Dauphin County Courthouse with Maria Martin, individually and trading as Maria's Catering. (**A VOTE IS REQUESTED 3/01/06)

Mr. Haste: This is the Lease for the Courthouse Cafeteria. The previous vendor pulled out.

Mr. Saylor: We basically got four days notice that the previous vendor was pulling out for a variety of reasons, both personal and professional. This left us in a lurch. We were scrambling to find someone. There were two years left on the contract for the cafeteria services at the Courthouse. It would expire the end of 2007. The main deadline that we were up against was next week is criminal court week and there are jurors who get hungry and we need to be able to provide for them. We have used a company called Catering by Maria. Maria has done an excellent job for us. I met with her. I also did get some proposals from some other folks and they were reviewed. Maria was able to move in and would be able to provide us with some quality service. At a very novel concept she is actually going to pay us rent, which was something new. We have worked on a contract in order to get her in. She has already signed and agreed to it, but one last item that needs to be worked out is the hours of operation. That is a minor detail. I think we will be able to work that out. We will see how things play out and we have more time to go through an extensive process in 2007.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve and execute a Lease between the County and Maria Martin for the onsite food service at the Dauphin County Courthouse; motion carried.

REPORT FROM SOLICITOR – WILLIAM TULLY, ESQ.

Mr. Tully: Nothing to add, happy to answer any questions.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have nothing further unless you have any questions of me.

COMMISSIONERS' COMMENTS

Mr. Hartwick: I have one thing to report to the Board. I am in the process of putting together a blue ribbon panel of individuals who are involved in the nursing home industry. Individuals who I think can assist me in trying to offer some additional insight into the process of making a final evaluation and determination. I have put together this group and we plan on meeting sometime next week working along with some of the current plans of the facility. We would like to see if there are any additional questions that need to be asked or answered through this process. We want to make sure that we have a collection of all the information before this Board makes a decision.

MATTERS REQUIRING BOARD ACTION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff

Transcribed by: Richie Martz

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