



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

OCTOBER 22, 2008

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; J. Scott Burford, Deputy Chief Clerk; Randy Baratucci, Director of Purchasing; Kay Lengle, Personnel; Tom Guenther, Director of IT; Dominick DeRose, Warden; Jack Lotwick, Sheriff; Chuck Sheaffer, Sheriff's Office; Guy Beneventano, Esq., Solicitor's Office; Edgar Cohen, Director of Facilities Maintenance; Mike Pries, Director of Safety & Security; August Memmi, Economic Development; Jeannette Long, Personnel; George Connor, Economic Development; Leila Brown, Solicitor's Office; Diane McNaughton, Commissioners' Office; Amy Richards, Commissioners' Office; Gertrude Farling, Controller's Office; Jena Wolgemuth, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Garry Lenton, Joe Massaro, Cheryl Stulpin, Mike Musser, Bub Manning and Harrison Bink

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: We have three sets of meeting minutes that will be taken up at next week's meeting.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

Dauphin County Commissioners

1. Presentation of Plaque to Joe Massaro

Mr. DiFrancesco: I have the honor this morning of starting some comments, my colleagues will probably join in with me, to say thank you to a man who has done exceptional things for this community. When I say I'm honored, I truly am honored because I think over the past five years one of the greatest accomplishments that we have been able to do as a Board has been to turn a very unstable and unsteady relationship with the local tourism bureau around to probably one of the premier operating tourism efforts anywhere in the Commonwealth. From my perspective I give a tremendous amount of that credit directly to Joe Massaro. He is here today because he is our representative on the Tourism Bureau Board and unfortunately due to the rules of the Board will have to go off for at least a year. As far as I'm concerned that will be a great loss. I'm one of those guys that realize that everybody is replaceable, but some people are a little more difficult to replace and Joe I count you among them. You have done such a remarkable job. Bringing your knowledge and experience to the table and really focusing on what it takes to do relationship building and I think that is probably the most important thing that has happened over the past five years. It has been a great five year run. We have taken an organization that was in a disastrous state and totally reconstruct it by bringing in new personnel and so forth and right now it is operating exceedingly well. Dauphin County can be proud of its effort. Above and beyond that I want to thank you for everything that the Hilton does for this area. I truly believe that we have one of the premier hotels anywhere in the country that I have ever stayed. That speaks right to the heart of the service standard that you set and that the other members of the staff set. When we look at glowing assets here in Central Pennsylvania I just can't say it more you guys are right there at the top. With that I want

to read the plaque that we will be presenting to you here. “With many thanks to Joe Massaro – Your exceptional dedication, commitment and support as Chairman of the Hershey/Harrisburg Region Visitors Bureau, you have been instrumental in bringing tourism to the region and positioning Dauphin County for the future. As Co-Chairman of the Marketing and Planning Subcommittee of Dauphin County’s Quality of Life Tourism Task Force, you are integral in paving the way for the innovative Spotobe website to promote Central Pennsylvania. We applaud your distinguished service and present you with an award of gratitude on this 22nd day of October, 2008.”

(Applause was given.)

Mr. Hartwick: There is one word when I think of Joe Massaro and it is competence. A guy who is on top of every detail and every organization needs a Joe Massaro to keep it to the level that it is even in tough economic times things are not uncertain for the Hilton because of the leadership of Joe Massaro. Things are not uncertain as we see in the tourism money and dollars increased significantly in this region. We always talked about investing to put more heads on beds to create more tax revenue as a result of the hotel tax in order to generate additional marketing dollars and to be able to reinvest in the region. I remember the approach towards the new commissioners about four and half years ago was this is the way it is, I’m going to tell you and I’m going to be extremely abrasive and to see you now and to understand not only you remain consistent in that message, but you don’t have to beat us up – we get it. We understand that working directly with the professionals who do this job every day in order to create that partnership and really to put our money where our mouth is I believe our investment in the tourism bureau, when we first started here was just shy of about \$350,000 and as of today I think we stand at about \$1.4 million, which is a significant investment. It is due to a large part the information you provided, your support and your competence in making sure that once you receive the dollars they actually went to where they were intended to go and keeping the staff at the tourism bureau focused on what the promises that were made to this Board were and it shows in results. Even when I travel out of town people know Joe Massaro. There is not a hotel room that we are not able to access because you have built that relationship and those cooperative relationships throughout this entire country. We are grateful to have you in this region. I guess we will be celebrating a grand opening today of the new office on Second Street for our Travel and Tourism Bureau to further add to the renaissance of what is happening downtown. It is a spot where it is not hard to get to. It is recognizable. Thanks for all you have done for the County. We do know that you are going to continue to work. You may be off the Board, but we will see you in many other places as we move forward. Thanks Joe!

Mr. Haste: I have had the unique experience of being on both sides of Joe and seeing both sides of Joe. Remember I had the pleasure of greeting Joe as a member of that other board for a short period of time when Joe was very fond of them. I remember sitting here and Joe was quite excited with his comments and another member of the board was quite excited at the same time. So, it was an interesting experience to meet Joe under. After we were able to get through all that and we talked about where we

wanted to go one of the other attributes that Joe brought was the art of being able to get others to come together for a plan. I remember the hotel association at that time was very distrustful of government and particularly this board of commissioners. Joe was not only able to build a relationship with this board and with us, but was able to bring that organization along as well. I think that was a little more difficult than some of us realized for them to be able to be cooperative and go through there. Not only did he have the ability to develop that relationship with us, but to bring an organization that was very distrustful of government at the time on board. I want to thank you for that. Over the years it's hard to not go to a function in Central Pennsylvania and not see Joe active as well. It is not just for the hotel and tourism, but Joe has been an active member of this community and we want to thank you for that.

(Applause was given and pictures were taken.)

Mr. Massaro: Thank you very much. This is truly an honor. I can't express how much I appreciate it. As Commissioner Haste indicated there was a rocky start to our relationship. You allowing me to continue to try to build that relationship and develop some trust among us on both sides were integral to the relationship growing and the Tourism Bureau growing. There was a lot of distrust in the hotel community from some of the decisions that were made in the past. There is 100% trust at this point and it is because of the partnerships that you developed with us in the business community that that has happened. We appreciate the openness, the cooperation and collaboration and we look forward to a lot of great things to happen in the future because of that. Thank you on behalf of myself, but also our whole hotel community and tourism community. We very much appreciate it.

(Applause was given.)

Cheryl Stulpin, Vice President, WinnDevelopment

1. Felton School Project

Ms. Stulpin: Bub Manning from Quandel and Harrison Bink from Winn Partnership. If any of you don't know me I'm Cheryl Stulpin with WinnDevelopment. WinnDevelopment is the real estate development company based in Boston. We have been working in Pennsylvania for the last six years and I have done probably six or seven multi-family properties over the last six years. I have been working for the last couple years with the Steelton-Highspire School District in trying to purchase the former Steelton elementary school. This is what I'm here to talk about today just a preliminary discussion of the project.

Our plan is to use this building as an adaptive reuse and turn it into multi-family housing. We are estimating 100 apartments at this time. It is going to be mixed incomes. So, it will be available to persons of different income levels. There will be market rate component, income for disabled individuals as well as the medium income of 50% to 50%. We will have a full array of residents in the property. We've proposed 100 units, one, two and I believe a three bedroom. We are going to do this as an adaptive reuse

using Federal historic credits. Our intent is to keep the building in its current condition and not make any major changes to the exterior of the building. Just bring the property up to standard, repairs and those kinds of things. We've got a site plan now which shows the one area of change to the building will be the gymnasium. Part of the gymnasium is going to have to come down to provide the additional parking that is needed. We've already, the walls of the building will stay in tact. From the exterior it will look like the building is still there, while we will have the inside interior parking. That was preliminarily approved by the historic people. The rest of the parking will be, how many parking spaces, is it 60 interior and then the rest will be on the site.

Mr. Haste: So, there will be parking for each apartment.

Ms. Stulpin: The Borough is in the process of adapting the traditional neighborhood zoning ordinance which will allow for one-to-one parking ratio.

Mr. Hartwick: There is no opportunity to save the gym? There is no other location that could be possible to secure these sites?

Ms. Stulpin: We tried to investigate that route. The issue is walking distance from there. We actually looked around the neighborhood and said what can we do, do we have enough room for parking? There were not enough homes for sale. That is something that could be further investigated. At this time that's really what we came up with in terms of parking. We have to save the auditorium. Our actual first choice was to try to work through the auditorium and leave the gymnasium in place. But that didn't happen. The other issue is we have to get the hundred apartments. It has to be at least 100 apartments to make it a feasible deal. The market study really showed that the market is there for these units.

Mr. Hartwick: I know exactly the site. I have a vested interest in the location and one of the things that I know Steelton lacks since I have left is an opportunity to have any community-based center whether we talk about a neighborhood check-in center or whether we talk about some place for kids to come and gather. Is there a more significant value placed on an auditorium from a historical perspective than it is a gymnasium?

Ms. Stulpin: Yes it is. The auditorium is going to be, that is our plan to use that space. We are going to build within the auditorium, which we can do community rooms. It will be available to the community. Our plan is to work with all the various community agencies. We have already had preliminary discussions with several service people, different organizations that provide services for residents. The plan is to provide community space. We have a lot of work to get that up-to-date and to get a full plan in affect.

Mr. Hartwick: Could you make sure that you are working with Dauphin County Office of Human Services to talk about what is going to go in there and trying to get together a comprehensive plan that will address what we feel are the needs of the community at

that location. I think there may be an opportunity to offset some of your costs if in fact we can come up with an appropriate plan.

Ms. Stulpin: Yes, I would be very happy to do that.

Mr. Hartwick: It would be great if it included a gymnasium.

Ms. Stulpin: I don't think we can go there, but we'll consider. I know that people in the neighborhood may know of an area or additional space that could be obtained. We would be willing to consider it.

Mr. Hartwick: If I could. We have our Economic Development folks in the audience, if you could take a look at the real estate around that location that could take care of those needs and report back to Cheryl that would be helpful. So she won't have to do all the legwork.

Mr. Haste: What is the timeframe?

Ms. Stulpin: An application was submitted on October 3rd to the State Housing Agency. We won't have an answer on that until May 2009. At that point, it will take us at least four months if we get funded to close and to be in construction. We are hoping Fall of 2009. There is obviously a possibility that we won't get funded in May and we would have to go through the cycle again. We hope that doesn't happen.

Mr. DiFrancesco: How will the apartments be marketed? How will decisions be made about who gets the apartments and are there any special rules in place?

Ms. Stulpin: Yes, there are rules. In terms of income levels, no they won't be the same rules for a market rate that there are for the affordable levels in terms of income. Winn Residential is the management agent, which is an arm of our company. We are the 9th largest apartment management company in the country. We manage over 80,000 units. We are very strict. We have strict rules and restrictions. Any resident, no matter what income level, would have to pass criminal background check, credit checks and those kinds of things. We will work with all the local agencies in trying to get referrals for rents. We will do the same as anyone would in terms of advertising and working with the Borough and that kind of thing. We do have a lot of rules and restrictions.

Mr. DiFrancesco: Again, just to stress that it would be market rates plus some subsidized units as well.

Ms. Stulpin: Technically not subsidized. What they are is affordable to people whose income levels are limited. There is not subsidy. This is not a Section 8 subsidized property. I want to be very clear about that.

Mr. DiFrancesco: And I need you to be very clear.

Ms. Stulpin: It is just that we agree as a developer to the State Agency that we will agree to provide certain a number of units for people with different income levels, whose income levels do not exceed a certain amount. Some of them are 50% and some are 60%. Then we do have the 20% for the disabled individuals and there will be five units dedicated to individuals with disabilities and we will work with the County on referrals.

Mr. DiFrancesco: What kind of staff would be on hand?

Ms. Stulpin: We are anticipating four full-time staff people. So, we would be creating four full-time jobs. There will be two office staff and two maintenance/superintendent type staff. Additionally, we will have part-time resident service coordinators that will come in. They will occasionally work with the different community agencies. We have all local companies that will be working on this development. The whole development team is local. The only ones coming from Boston are my office. Winn continues to own and manage all of the properties. We have properties that we have owned for 30 years. We play a very big role in investing in communities. We will be attending any community meetings and our staff will be very involved with the Borough and all of the people that are working in the area, different companies. Our company is very involved and will host national nights out, community organizations, meetings. We have mix and mingles. We do a lot of that to be very active in the community. We don't sell our properties. We take stake in the neighborhood and continue to own and manage.

Mr. Hartwick: I know we talked about individuals with disabilities. The Housing Authority has several units down off Mohn Street for individuals with disabilities. The aiding list for individuals with disabilities in Dauphin County is substantial. These are things that we can discuss in your pro forma, but I know there are some significant tax credits that are available for individuals with disabilities. I know there is a huge need for making those types of units available. Good residents who just need some handicapped accessible housing, if we can expand that number. I know there are ADA accessibility issues within that building.

Ms. Stulpin: No there aren't. I believe we have 10 or 14.

Mr. Manning: We have 14 available.

Ms. Stulpin: I believe we have 14 available. I've only designated at this point five and the reason I have done that is it was an economic feasibility thing. Designating with the State Agency only allows me to charge 20% of the area medium income for rent. So, we are looking at rents in about a \$250 range. At the time of the application I could only have five units, because the economics of the deal was very tight in the end because of the market conditions right now when it came to financing. We have the ability to take on additional units. Hopefully the market will change by the time we start. Hopefully we will have some adjustments in the market that will help us to do that.

Commissioners: Thank you.

Jack Lotwick, Sheriff

1. Budget Update

Mr. Haste: This is not dealing with your budget hearing. It is just to get a status of where you are on your revenue projections for this year.

Mr. Lotwick: We met with Mr. Yohe yesterday and he is in agreement with the numbers that we are going to present today. I think everything is pretty much going on track. I think we are going to be able to get what we need out of the money this year. Last year when we sat here we talked about getting five new deputies and a clerk. We've had difficulty finding the right personality for the clerk downstairs so we haven't filled that spot. We did hire the five deputies. When you get five new people they have to be trained. So, for the last nine months we have been taking these deputy sheriffs and sending them back to State College for training. With that said, we still didn't have enough in the beginning of the year to hit big numbers, because we didn't have enough people to put on the street with the other duties that we have. Now, when we got these deputies up and running, within the last several months, our revenue has jumped significantly from lets say an average of \$48,000 to an average of \$60,000 to \$75,000 a month. We also got hit with a retro pay last year. That was a \$70,000 hit. We managed to absorb that and also we got hit with a 5% salary increase where a 4% salary increase was budgeted. We managed to absorb that. We've done that with the bottom line in mind. Mr. Yohe and I agreed that our budget is going to come in at 10% under what we have budgeted this for. Holding the line on a lot of items has really helped us. I think that is one of the issues that you have is how well we were spending our money. We have spent our money very well. Last year we came in with revenue going out on the street, we came in \$7,000 short, \$7,600 short in our overall revenue. In our gun permits, we came in \$33,000 over. We've made that and finished up with a \$25,000 surplus, which we managed to collect last year. We are keeping the same line this year. I think that Chuck may want to talk about how we plan on making our numbers right now.

Mr. Sheaffer: I did a brief revenue-to-budget comparison so you can at least get an idea of where we are at this time with the revenue projections. These four items that we listed, these line items are the ones that I think we have more ability to control than any of the other line items. The other line items are things like protection from abuse surcharges, which are based on court fines and fees that the courts assess for PFA cases and also the row officers investment fund. Primarily our revenue is going to be made up of these four different items. The first one is the cost reimbursement. The cost reimbursement is doing pretty well, because four out of the five deputies that we put on in January and February are required to attend a six-month training program through PCCD. We get full reimbursement for that. That is about \$12,000 a person. Right now it is showing \$34,932 in current revenue. There is \$18,300 that was submitted to the State waiting for the reimbursements on that. So, I think the numbers are about right on and we should at least hit \$55,000 with respect to the cost reimbursement. The Sheriff Fee Bill, we are averaging between \$15,000 and \$16,000 a month. We made a projection of \$170,000. I believe Mike's projection was around

\$166,000. Last month I think we brought in almost \$16,000. We are intending to match that for the remainder of the year and hopefully come in at the \$170,000 mark. The third one is the Sheriff Fees. That is the civil process that we do on the street. Right now we are starting to see the affects of putting those additional deputies on. We have two deputies right now that are still in training. Once they complete their training, we will have five more deputies to work the streets and do our civil process. Our last month's (September) revenue for that is around \$73,000. We are hoping that it will continue and exceed the projected amount that we have to the end of the year. The last one is Child Support and that is a 66% reimbursement from the State. Right now we are at \$38,000 and they are the reimbursements from January to May. We have reimbursements that are pending from June to September that total \$42,000. The \$95,000 should not be a problem to meet. That totaled up to \$1,045,800. Our budget estimate is about \$13,000 lower than what we estimated. These projections I think are very conservative. We will do what we can to meet that estimated budget amount.

Mr. Haste: Questions?

Mr. Hartwick: I guess this year that you guys have obviously, according to the Budget Director; in what you are presenting have done a good job trying to get the revenue. The statement for the record would be as these positions are ongoing you are still expected to keep up the revenue to maintain these current positions that were created in last year's budget. This is not just a one year thing where you meet the budget projections and then next year it drops off again. Our agreement was to try to put more people on the street in order to keep those revenue projections to where they would be able to sustain those positions going forward. Is that the way you understand it?

Mr. Lotwick: Yes, we are well aware of that and I think we have the best interest of the County at heart.

Mr. Hartwick: I'm certainly pleased to see that you are getting close to your revenue projections in this case and it shows that if you stay focused it can be done. We don't want to create new positions unless we figure out a way to internally to generate the revenue to pay for it and not rely on property taxes to do it. This is an indication that we want to stick to it, but as we move forward it needs to be sustained and we will be revisiting it in the upcoming budget cycles.

Commissioners: Thank you.

PERSONNEL

Mr. Hartwick: Before you get started on Salary Board requests. I would like to review those with the C&Y Administrator before we act on those next week.

Ms. Lengle: I understand they were part of the 2008/2009 Budget.

Mr. Hartwick: I just read through the justification forms and I'm still not exactly clear. There is one area where it says that its going to go outside DPW mandates with the supervisor to caseworker ratios, which is the only justification I see for either one of these two positions. I want to make sure that I get those answers and maybe have Joe come in here next week to present to us why we need to create the positions.

Ms. Lengle: I can arrange that.

On the Personnel Transactions Listing, I would like to pull #17 and Change #21 we are still working on a rate on that.

Mr. Hartwick: What do you want us to do on #21?

Ms. Lengle: New Hire #17 I would like to pull.

Mr. Haste: Is she not taking the job?

Ms. Lengle: That might be the case. Change #21 we are going to work out a rate of pay with the union. Separation #24, the effective date should be 10/24/08 instead of 10/27/08. I would like to request a vote for Vacancy #5. Also, I have a request for a Leave Donation for an employee that is out for an extended period of time. I would also like to request a vote on that also. Are there any questions on the items in the Transactions Listing?

Mr. Hartwick: #21 you are going to give us a new rate of pay?

Ms. Lengle: The rate that the union will agree with that we think is the appropriate rate, the individual may not accept that. She may not be interested in the position.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve Requests to Post/Fill Vacancies #5 and the Leave Donation Request for an employee in Information Technology; motion carried.

PURCHASE ORDERS

Mr. Baratucci: First of all the Packet that you received yesterday should have had attached to it one late request that came in from the Court Administrator's Office for some enhancements to the sound system in Courtroom #8. They would like that to be added for next week's approval. I just provided a copy of the Requisition, but next week when you get the Packet that will be included as a request. The rest of the Packet obviously has some over budgets. There are some wrong codes on there that we will fix. We will have that all prepared for next week. Do you have any questions on the Packet or the addition?

Mr. DiFrancesco: The request from the Court, who would be the best one for me to talk to about this?

Mr. Baratucci: Carolyn, but you could probably get some details from Tom. Carolyn is the one that actually requested this. I'm told that these are enhancements to the sound system over the year. They were planning this in their budget and planning to make these enhancements as we went through the year. There may be a couple more coming through depending on how much money they have left in their budget. I know that the request came through Carolyn's office. She is the one that asked if it could be added. She may have some knowledge of it. If there is a specific question I can get it answered for you.

Mr. DiFrancesco: Do you know in fact that it was budgeted?

Mr. Baratucci: I'm told it was. It will get added to the Packet and it should be on there. I'm told it is. I will have to double check with Mike, because it didn't get on the Packet, which would tell me for sure if it was budgeted. Are there any other questions about the Packet? (There was none.)

Discussion on Food Service Bid for Dauphin County Prison

Mr. Baratucci: I have a handout to give you. Last week we opened bids for the food service contract at the Prison. We received two bids; one from the current supplier, Aramark and one from their competitor, Canteen. When we opened the bids as you can see there over the five years there is about a \$1 million difference. Canteen was \$1 million less over the five year period. However, when we looked at the bids more thoroughly and the very last page of the handout came with 11 different exceptions to our specifications. Some of which were major. The biggest one was they were only willing to guarantee the price on year one. They wanted the other years to be tied to a CPI index of some sort, which was totally outside of what we asked for on our specs. There were a number of other issues with the specifications where they didn't meet them. Dominick and I met with the Solicitor's Office and it was pretty clear that we could not accept their bid with the exceptions. We could either reject their bid for not meeting the specifications, which they pretty much did. Then it came down to do we accept Aramark's or do we work another option? We all thought, Dominick, I and the Solicitor's Office is that our best option would be to rebid the whole thing. The Warden is going to look over the specifications to see if there are any changes that he can make based on some of the suggestions that Canteen put out and we are going to make it clear to Canteen that if they are going to bid again that they need to bid as per the specifications. I think they had the impression that they could put these exceptions out there and we could negotiate from there, but that is not allowable in our bid process. That is what we would like to recommend today that we just reject all bids and that is the reason why there is an item in your Items for Discussion today to extend the Aramark Contract. The Aramark Contract ends next Tuesday, the 28th. So, we have to do something while we do this rebid. The recommendation from us is to reject all bids and work on a rebid and recommending an extension to the end of the year which will give us plenty of time to review the specifications and to make sure that we are comfortable with them. Hopefully I will have a decision by early December. If Canteen

is able to come in with an attractive bid meeting the specifications and we would have to make a change we would have plenty of time to do that as well. If you have any questions beyond that the Warden is here also.

Mr. Haste: I talked to Bill about this last evening. One option would be to just reject Canteen's bid, which legally we could do. The problem is there is too much on the table, dollar wise, to not take a serious look at them. I think it is best to reject and go out for another bid. Hopefully they understand and they submit a bid that qualifies this time and not play games.

Mr. Baratucci: Normally that is what we would do if someone doesn't meet the specifications their bid gets rejected and then you go to the next low bid. There was such a huge difference in price and we wanted to at least give them an opportunity to see if we couldn't get a compliant bid from Canteen that might save us some money.

Mr. Haste: Anything else?

Mr. Hartwick: No, we were aware of the issues.

TRAINING PACKET

Mr. Saylor: I see #1 and #17 need to be voted.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Items #1 and #17 of the Training Packet; motion carried.

ITEMS FOR DISCUSSION

- A. Budget Amendments for the quarter ending September 30, 2008.
- B. Registration for October 23, 2008 Summit for Juvenile Probation Officers and guests. (*****A VOTE IS REQUESTED 10/22/08*****)
- C. Agreement and Bond Forms between Dauphin County and Nestlerode Contracting Co., Inc. for construction of Dauphin County Bridge No. 42 carrying T-550 over Wiconisco Creek. (*****A VOTE IS REQUESTED 10/22/08*****)
- A. Extension of existing Aramark Food Service Contract with Dauphin County Prison through 12/31/08 to allow for rebidding. (*****A VOTE IS REQUESTED 10/22/08*****)
- E. Appointment of Chief Robert Martin to the Herbert A. Schaffner Youth Center Advisory Board. Chief Martin's term will expire December 31, 2009.

Mr. Haste: We have Items for Discussion. As you can see we have B, C and D that we need to vote. Item D is the one that Randy spoke about. C is Solicitor Foreman's favorite bridge and B is for Juvenile Probation.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Items for Discussion Items B, C and D, listed above; motion carried.

SOLICITOR’S REPORT – GUY BENEVENTANO, ESQ.

Mr. Beneventano: No report other than our written report.

CHIEF CLERK’S REPORT – CHAD SAYLOR

Mr. Saylor: I would only point out in the Solicitor’s Report that the documents for the Felton School Project are a part of that. Other than that I have nothing to report unless there are questions of me.

COMMISSIONERS’ COMMENTS

(There was none.)

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

We have a Retirement Board Meeting that will convene as soon as we can get set up.

ADJOURNMENT

There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz