



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

SEPTEMBER 5, 2007

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk/Chief of Staff; Marie E. Rebeck, Controller; Robert F. Dick, Treasurer; Carl Dickson, Director of Parks & Recreation; Steve Suknaic, Director of Juvenile Probation; C. Jeffrey Patton, Juvenile Probation; Elke Moyer, Human Services Director's Office; William Tully, Esq., Solicitor; Mike Yohe, Director of Budget & Finance; Scott Burford, Deputy Chief Clerk; Randy Baratucci, Director of Purchasing; Kim Robison, Director of Domestic Relations; Diane McNaughton, Commissioners' Office; Leila McAdoo, Solicitor's Office; Kay Lengle, Personnel; Dave Schreiber, Personnel; William Struemke, Solicitor's Office; Shari Eagle, IT; Brenda Hoffer, Commissioners' Office; Jena Wolgemuth, Commissioners' Office; Kacey Truax, Commissioners' Office; and Richie-Ann Martz, Commissioners' Office.

GUESTS PRESENT

Jay Wenger, Charles B. Zwally, Esq., Frank Kindler, Richard Chinapoo, Bob Weidner, Matthew Kirk and Rev. Alvin Taylor.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: We have five sets of Meeting Minutes that will be taken up at next week's meeting.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time?

Rev. Alvin Taylor: I just wanted to come by to say thank you on behalf of the young lady that I gave you the information on two meetings ago. I saw her on Monday and she said that her issue is resolved and said thank you.

Commissioners: Thank you.

DEPARTMENT DIRECTORS/GUESTS

Dominic D. DiFrancesco, II, Commissioner

1. Presentation of Awards for "Stop Weighting to Lose" Program

Mr. DiFrancesco: We have as you all know a very active Wellness Committee. Again, it is my pleasure to take a moment to highlight some of their activities. The Wellness Committee meets on a regular basis. They have been very creative. They have come up with a lot of good programs that are offered to the employees of Dauphin County as a way to let the employees proactively look out for their health, to improve their health. A lot of it has to do with seminars and sessions and others have to do with activity.

The one that I would like to talk about today is an activity. It is our 2nd "Stop Weighting to Lose" Program, which is a competition among Dauphin County employees that sign up literally to challenge each other to lose the most weight over a given period of time. The program started in March and ran to July 2007. We had 69 participants, who lost a total of 206.2 pounds. That is very significant, because we all know that weight loss is a real key to good health and quality of life. At this point, I want to thank the Committee for their efforts in organizing it and also finding the partners.

Today, we have with us Frank Kindler from Planet Fitness. Frank would you like to come forward? I want to thank you for your partnership. I want to thank you for

supporting programs like this and I also want to thank you because Dauphin County and Planet Fitness have a great partnership in terms of the benefit of gym membership and our employees that go to your facilities and work-out. Again, it really comes down to quality of life and quality of health.

Today, I want to thank you and at the same time I want to identify the individuals, who unfortunately could not be with us because they are hardworking Dauphin County employees. The folks that won this year were Randy Thoman of IT; Second Place was Lynn Farina who works out at the Prison and Third Place was Lena Martinez-Fure who has since resigned and returned to school. The winner will receive \$350.00, the Second Place person will receive \$100.00 and the Third Place person will receive \$50.00.

Mr. Kindler: I would like to present this check for \$500 to Dauphin County to cover the cost of the prizes and congratulations to all the winners. May there be more entries next year and lets do it again.

(Applause was given and pictures were taken.)

Jeff Haste, Commissioner

Proclamation to recognize September Youth Soccer Month

Mr. Haste: We'll follow suit with the idea on fitness. This month the President's Physical Fitness Council has declared this to be "Youth Soccer Month" and we want to follow through with that. Richard and Bob, please come forward. Bob is the President of CASA and Richard is the Development Director at CASA. Those of us who follow Soccer have followed Richard's career for a while around here, in his days with the HEAT, both as a player and a coach and then a player/coach. Now he is taking that talent on to our youth in Central Pennsylvania and we want to thank you for that. I guess it is appropriate, I sit here joking and I look at some of the guys in the audience that make fun of me as a soccer coach and soccer enthusiast and this being the start of American Football, I think it is appropriate that we recognize the real football around the world.

Mr. Haste read the Proclamation.

Office of County Commissioner
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are honored to acknowledge and applaud the popularity of youth soccer and the role it plays in enhancing the value of physical fitness, family, sportsmanship, goal-setting and teamwork;

Whereas, interest and involvement in soccer is at its highest point ever among our nation's youth, with more than 19 million children between the ages of 5 and 19 playing in city streets and plush green soccer fields throughout the country;

Whereas, many of these champions view soccer as not just a pastime, but a passion;

Whereas, soccer's goals mirror the message of the President's Council on Physical Fitness and Sports, which emphasizes the importance of physical activity, fresh air, fitness and exercise and educates Americans about the link between athletics and health;

Whereas, soccer has been called "the beautiful game" for the amazing skill, speed and agility demonstrated on soccer fields across the world;

Whereas, both on and off the soccer field, soccer players, in the spirit of soccer greats like Mia Hamm and David Beckham, are true "winners" in every sense of the word, building physical, psychological and social skills that will last a lifetime;

Therefore, we join the 253,300 residents of Dauphin County and the President's Council on Physical Fitness and Sports in applauding the intrinsic and enduring value of the youth soccer movement; we salute all those players, coaches, parents and fans who participate in this awesome sport; and, in honor of soccer's value as a game and as a source of abiding life lessons, we do hereby proudly declare September 2007 to be Dauphin County's first-ever "Youth Soccer Month," with the goal of keeping youth soccer growing and greater than ever.

Mr. Haste: Bob, do you want to talk a little bit about the CASA plan and how many youth we have?

Mr. Weidner: I would be glad to. We have about 2,000 registrants in our Soccer Association. Probably about two-thirds of that is in the recreational program and a third is in the travel program. As I told all of you that we're interested in actually developing a soccer complex out in Lower Paxton Township, so we are working hard with the Township and we actually got a proclamation last night from the Lower Paxton Township. We are excited about it. As you said Richard is our Technical Director and we are very glad to have him on board and we are looking to the future. We really appreciate and thank you for the Proclamation and we will display it at our CASA office with pride.

Mr. Chinapoo: I'm very fortunate to be in this situation. As you said, I played and coached here. I played in a number of States, but I'm very fortunate to see soccer actually develop to the level it is at today and be able to give back to the kids. I deal with all the kids from the travel to the recreation. I do recreational clinics for four-year-olds and I coach U18 boys and girls. I run the gamut in terms of the age groups. It is a fun game. It is exercise. We encourage the positive sides of this. Some parents do get overly enthusiastic. The 29th and 30th is silent weekend, this is where parents try to be quiet. It is awesome to have played 20 years of professional and be able to give back. Thank you very much.

Mr. Haste: It is actually nice to see you out on the field. I still pop in at the fields and see Richard there working with, as he said anybody from little on up. The kids really love what you have to offer them.

Mr. Chinapoo: It takes a lot of patience, but it is worth it.

Mr. DiFrancesco: I have to start off by saying I take exception to your comments about American football being a lesser sport, but other than that, that's not what we are here to talk about.

Mr. Hartwick: Second to that.

Mr. DiFrancesco: I really want to congratulate you personally, because we talk a lot about our youth today and where they are. The fact of the matter is that the kids that come through your program are more likely to make good decisions in life. The life lessons that they learn through sports, so it is not only the athletic competition, it is not only the fact that our kids are out there moving when they are playing soccer and not sitting on a couch some place watching television. They are also learning life lessons. Really from a point of perspective, we see this a lot, if we are going to clear up a lot of the challenges that we have right now facing younger generations it is more programs like your soccer program and a lot of the other programs, baseball and so forth going on. I commend you on your patience, because I know it does take a lot of patience to work with these young people, but the results are so impressive and so worthwhile and I hope truly that you see the fruits of your labor as you go out there and work with these kids. It is a great honor for us to honor you today at this meeting.

Mr. Hartwick: As a parent of three daughters their first game my 5-year old played last night, sitting at the soccer field for four games, including a final against the Pittsburgh Team this weekend, I really had no clue what soccer was all about, being from Steelton. I only thought there was football, basketball and occasionally some people played baseball, but the amount of agility, determination and the opportunity it presents for teamwork and advancement and even the educational goals and opportunities, particularly for girls. Soccer has become a great opportunity and certainly I couldn't run up and down the field. Maybe that is why I never played soccer. The amount of running and exercise that is involved and the amount of teamwork and unselfishness--it is not about you. You have to realize in soccer at a very early time that it is about involving your teammates, passing to open spots and figuring out how you stay one step ahead. The one thing I do agree with is that there are some soccer parents that get a little bit out of hand. The silent weekend is something that is a challenge for all of us parents, but it sends a great message because it is not about us. It is about the kids and your efforts. I particularly like the idea of bringing a soccer complex into Dauphin County. The amount of fans that I saw over this weekend and the revenue that it can generate to this region as a result of an investment into a soccer facility is certainly a wise choice for us to spend dollars, even from the hotel tax side from Dauphin County and is something that I would support as one Commissioner. I can see a direct revenue creation as well as an opportunity for persons to come to this area to spend additional money on tourism as a result of the creation of this complex. I look forward to supporting soccer, even though it is not the American football sport, for many years to come.

(Applause was given and pictures were taken.)

Matthew Kirk, Access Financial Markets and Jay Wenger, Susquehanna Group Advisors, Inc.

1. *Fixed-to-Floating Swap Transaction*

Mr. Kirk: It is nice to be back here in front of the Commissioners. I appreciate the opportunity to talk to you. As we discussed with your administration, the County this past Spring terminated three interest rate risk management agreements, which effectively had exposed the County to a floating rate indebtedness. What that means simply is that the County netted approximately \$1.5 million by terminating these fixed-to-floating Swaps this past Spring. This leaves it in a position of having 100% of its debt effectively in a fixed rate mode. Given the changes in the market over the past several months since the County terminated those transactions, the County is again in a position to expose itself to a floating rate indebtedness and when we say expose there are several ways you can take exposure to floating rate indebtedness. What's contemplated as we discussed with your administration is converting approximately 45% of the County's indebtedness to a floating rate mode through one of three methods. Specifically I'll draw your attention to the County's 2002 A, the 2005 B and the 2005 C Bond Issues. There are three options essentially. The first option being the County can enter simply into what is called a fixed-to-floating Swap, where it begins receiving a fixed rate and paying a floating rate. The second option is exactly the same, the County would begin receiving a fixed rate of 382. They pay a floating rate, but in addition they would give the counterparty the right to terminate the transaction at a set date and time. In order for giving the counterparty that benefit, the counterparty would be willing to pay the County upfront \$580,000 today. We call that a cancelable fixed-to-floating Swap. That is option 2. The third option essentially replicates exactly what the County had done in the past from a structural standpoint. That is, it would sell an option to a counter party and that counterparty would then have the right to enter into a fixed-to-floating Swap. Again, it would convert approximately 35% of the County's debt to a floating rate mode; at some point in the future. Again, markets moved around quite a bit over the past month or so, but approximately the County could receive \$800,000 up front for selling that option to a counter party today. Based on the current market conditions, the rate is about a 382 that the County would receive. Over the past 15 years, that 382 rate exceeded the floating rate the County would be obligated to pay 84.8% of the time. So, those 784 weeks in that 15 year period, 665 of those weeks the 382 has been higher than the floating rate the County would be obligated to pay. What's that mean? Based on those historical rates if the County had this transaction in place today, in addition to the \$800,000 in Option 3 that the County would receive up front, there would be an additional cash flow savings of about \$5.5 million over the life of the transaction. That assumes that the life of the transaction being the Swaps extend to the same maturity as the Bonds. It is not terminated early.

Mr. Haste: That is a 15 year assumption?

Mr. Kirk: Correct. It is based on the 15 year timeframe of 784 weeks. Again, Option 1, 2 or 3, there are slightly different mechanisms by which the County could expose itself to 35% of its floating rate debt. Again, remember by terminating those transactions in the Spring, the County gave itself 100% floating rate debt. So, 100% of the County's debt is in floating rate mode now.

Mr. Wenger: Fixed rate.

Mr. Kirk: Thank you Jay. What we are contemplating here is that 35% of the County's outstanding debt would be exposed to a floating rate transaction through a fixed receiver Swap. Again Option 3, though the numbers are slightly different, is essentially the mechanism that the County previously used to expose itself to about the same amount of floating rate debt. Jay, from Susquehanna Group Advisors, and our firm have talked to your administration. Jay, would you like to give a point or two.

Mr. Wenger: I think that is a good summary of the transactions. Again, Option 3 really is the transaction that the County had originally and terminated at a cash profit. This is an opportunity to essentially go back into the same transaction after the market has kind of gone back in the County's favor again. You have no variable rate debt so having some exposure to it is – most people, at a debt portfolio the size of a large County in Pennsylvania, has some amount of variable rate debt. It is not out of character to take on that exposure one way or another.

Mr. Kirk: As Jay pointed out, this is an interest rate hedging strategy whereby you would take 100% of your portfolio of debt currently in a fixed rate and convert a portion of it to a floating rate. I think it is worth noting. We certainly are talking about this in the context of that sort of portfolio management. Obviously we are not here to call the market, but clearly the Federal Reserve has tightened rates I believe 17 times over the past 24 to 36 months. It is pretty clear that we are close to or at the end of a Fed tightening cycle raising rates. So, as the Federal Reserve cuts the Federal funds target rates, although it doesn't track exactly the floating rate that the County would be obligated to pay under these transactions would be correlated to a decrease in the target Fed funds rate as well. To the extent that you believed that rates were going to go up substantially from here. You may not elect to enter into something like this right now, even though it probably makes good portfolio sense, but if you believe that rates will come down over the next 24 to 36 months and following typical Fed cycles, the County could enjoy the benefit of the falling rate if you will over that time period.

Mr. Haste: Is this market sensitive?

Mr. Wenger: Yes.

Mr. Haste: Timing is right now or is this something that we want to approve and let you pull the trigger at the appropriate time?

Mr. Wenger: The latter. By way of market timing, it was better pricing two to three weeks ago when longer term rates were a little higher. Matt, I think, very appropriately points out that the expectations are that the Fed will start to lower rates. So, we don't anticipate that the pricing will improve from this point. Yes, it is market sensitive day-to-day. Short of some shock to the economic system, which none of us can anticipate nor even try to define, we don't see it being a dramatic change day-to-day, but yes it is market sensitive day-to-day.

Mr. Kirk: If you were inclined to move forward with one of these options, Option 3 being what the Board had previously elected to do, we would recommend that at the next available meeting that the County adopt an Interest Rate Management Plan, which it is required to do under the PA Act 23. In the Resolution adopting that Interest Rate Management Plan set a threshold by which to execute and empower your Budget & Finance Director to execute at the appropriate time on behalf of the County.

Mr. DiFrancesco: Can you give me a bullet point quick response to the pros and cons of each option, going down the line? What are the benefits of taking the money up front, etc.?

Mr. Kirk: If I can start at Option 3, I think pretty clearly the benefit is that you would receive compensation up front. The con is that the transaction does not start immediately, so you would receive the \$800,000 up front, give the counterparty the right to enter into the transaction at some point in the future and as a result if they don't enter into that transaction for one or two years and to the extent that the floating rate begins to fall you would enjoy the decrease in floating rate. Now, you are not at a disadvantage from where you are at currently, because you will have the \$800,000 and you just continue to pay the fixed rate you are paying. Option 2, obviously the benefit is that you get \$580,000 up front, but you are giving the counterparty the right to terminate it in the future at zero cost to them. I think obviously what that means is that they are going to terminate it when it is in essentially your favor. To the extent that you were receiving positive cash flow five years from now they have a right to terminate it at par, which is zero cost to them. You would keep the \$580,000, but you wouldn't receive any of the ongoing cash flow benefit. Option 1 the negative is that you don't receive any cash upfront, but the benefit is as soon as rates begin to be lowered by the Federal Reserve, lower the Federal Funds target rate, the floating rate that you pay should correlate to that decrease and you would immediately begin to start enjoying the cash flow benefit. You can kind of imagine a continuum of Option 1, 2 and 3, I think it is the trade up of the Swap commencing immediately and receiving money up front. Again, as we had discussed with the administration, obviously the risk to all of these transactions is that interest rates go higher and you pay a higher interest rate on the floating rate than you would have on the fixed rate. That is germane to Option 1, 2 and 3; that risk. I think I answered your question. Those are the sort of trade-offs between the three, which is the current cash up front versus immediately starting the Swap.

Mr. DiFrancesco: Under Option 1, the termination rights that we have?

Mr. Kirk: You would be the only party to the transaction that has the right to terminate unilaterally under Option 1.

Mr. DiFrancesco: Would there be a cost associated with that?

Mr. Wenger: It is at market, so whatever market conditions are at that time. Option 2 has the least amount of upside if you will to the County, because at the time that the

counterparty would elect to terminate it at what we call par there is probably a significant residual value between what it is really worth and par. Option 2 gives you some amount of cash, but limits your termination value potential in the transaction.

Mr. Hartwick: And also exposure to risk.

Mr. Wenger: Same risk as short term rates go higher as the other two Options.

Mr. Haste: Mike, which is your preferred option?

Mr. Yohe: I always like the money up front.

Mr. Haste: So, the answer to that is Option 3.

Mr. Kirk: This is again what the County entered into before.

Mr. Haste: Why don't we have a management plan drafted for next week? Mike, you will work with them?

Mr. Yohe: Yes.

Mr. Kirk: I'll have a plan ready.

Carl Dickson, Director of Parks & Recreation

1. *Update on Parks & Recreation Activities*

Mr. Dickson: Thank you for this opportunity to update you on what has been going on with Parks and Recreation. The first thing I want to do is just review with you what facilities you have and that is on the front page of the report. You have 515 acres on seven sites, garden plots, 25 buildings including nine on the National Register, 6 picnic pavilions, nature trails, playground equipment sites, 4 restroom buildings, 3 volleyball courts, 2 covered bridges, 2 softball fields, nature center, historic house museum, soccer field, church, archery range, community center, river access boat launch and 1 cemetery. The services thus far for 2007 have been 162 pavilion rentals, 124 softball and soccer field rentals, 32 barn rentals and 16 weddings. We also listed groups that have visited both the nature center and the mansion. At the bottom are the various programs that we offer, specifically 9 festivals. I might mention that a lot of this information is available on the website, which we have been working very hard to update and I would encourage you all to take a look at it. It is about 75% there. The next page lists the various boards that we have worked directly with and attend meetings on a monthly basis, as well as a partial list of our affiliates, co-sponsors and collaborators. I know you are always interested in outside income. Page 3 lists the cash income from the 3 groups affiliated with the parks, which totals \$144,000 for this year and that is the Friends of Fort Hunter, the Trustees for Fort Hunter and the Friends of Wildwood. That is income. The following page lists cash expenses from those three groups of about \$125,000. Those are both as of yesterday.

Mr. Hartwick: I don't see the break down. Do you have current cash balances for each one of the organizations?

Mr. Dickson: I didn't put those in today's report. I can certainly send them to you.

Mr. Hartwick: That would be great.

Mr. Dickson: Page 5 is donations and in-kind donations listing \$22,000 so far this year. Page 6 lists grants awarded to the department this year totaling \$650,000. I will put in a caveat in there that \$300,000 was the growing greener funds that you all pointed in our direction. We have \$300,000 in grants pending. We also facilitated \$139,000 to other groups.

Mr. Haste: Since we just did the soccer proclamation, we just had our first soccer trip. We took 120 people down to the DC United/LA Galaxy game. They had a very good time. Our own Ben Olsen was the star of the game, not Beckham.

Mr. Dickson: That was sponsored by RBC. I'm just going to go through this quickly. Page 7 lists our current special projects. I gave you a copy of the 50th Annual Fort Hunter Day. We have a Jazz Festival coming up on the 23rd, we have a program, which we put together quickly to show you all. The PA Indian Festival is on October 7th, and the Lykens Glen Fall Festival is on October 13th. The Archeological project at Fort Hunter will be starting up again this year on the grounds around the mansion. That will start the 16th through the 7th. That is during weekdays, as well as our two special events. We are rebuilding our website as I mentioned, streamlining our facility rental permits, planning on unifying our budgets to get them all under one umbrella so it gives you a clear picture of the finances. We are working on a park signage project to get better signage on all of our parks. We are aware that we have a purchase agreement on a property adjoining Fort Hunter Park. We are going to move Heckton Church out of the flood plain. We designated two sections of the Lykens Valley Rail Trail and this is a new logo that has been developed for that. That is key to getting that project moving and to create a synergy from both ends almost to the center. I have only been affiliated with this project for about six months, but I have to say that I have become pretty sold on the idea. It would add a lot to up-County and they seem very supportive of it in general. We are just working with the association up there. They are the ones that are really running it. We are working with the Tri-County Planning Commission to get the County open-space plan out for an RFP. We have the Wildwood Capital Improvements Project going on, development of that property at Fort Hunter, as well and we are also working to put Heckton Church and Fort Hunter Station on the National Register, which allows us to get grants for those projects, hopefully. We have worked on the tentative calendar events for 2008 that you see below. There are some new events in there.

Mr. Hartwick: It looks good. It is nice to have this prior to budget time and I appreciate you being proactive in trying to address it and keep the Board informed. I particularly like the lineup of new events from Black History Month Celebration to the Kids Fishing

Derby, which I would like to participate in myself. The Wine and Blues Festival, do you have plans for that?

Mr. Dickson: It is just an idea right now. Probably in the winter is when we will really start focusing on next year. We just wanted to get some dates. September and October are pretty booked with the Department with special events. So, we will be doing those as they come up.

Mr. Hartwick: With the Central PA Friends of Jazz, as we were talking about the Jazz Festival, I ran into Lee Swartz and he said that he was not really consulted with and he could be helpful to assist you with the festival. Maybe for next year's Jazz Festival just make sure you reach out to all those folks and include them as part of the planning process. It probably would be good for ticket sales, etc.

Mr. Dickson: Any other questions?

I do want to thank the Board for their support over the past six months. We do have new staff and we are really pleased with the work that they are doing and we are looking forward to 2008.

Mr. Haste: I hear very good things about Larry. He is doing a great job. He has hit the ground running and has done a great job.

PERSONNEL

Ms. Lengle: In the packet we have Salary Board requests. Are there any questions on that?

Mr. DiFrancesco: I don't have any questions. I just want to make sure that if there were any questions that we had an opportunity to discuss them. Obviously this is a pretty significant request. One that I'm supporting, but I wanted to make sure that everyone has an opportunity to air their concerns.

Mr. Hartwick: Even though I'll support this, this will be the last additional positions that I will support as a Commissioner for the Juvenile Probation Department. I think we should really be concentrating and I know we're moving down the path, but I am not going to move in the direction of supporting more probation officers. We want to move in the direction of supporting more community based incentives and ways to try to lesson their caseload rather than adding more probation officers. That will be my focus over the next couple years.

Mr. DiFrancesco: Agree.

Ms. Lengle: Are there any questions on any of the items in the Personnel Packet? (There was none.)

I do have three items that I would like to request a vote for today. They are Items Vacancy #4, New Hire #17 and Change #22.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the following items from the Personnel Packet: Vacancy Item #4, New Hire Item #17 and Change Item #22; motion carried.

PURCHASE ORDERS

Mr. Baratucci: You should have all received your Purchase Order Packet yesterday. This being the Workshop I know we are not going to approve them until next week, but the District Attorney's Office had a request that got to me too late to get into the Packet. I told them that I would request it and that it could be considered next week. It is their case file folders. They are printed and are used for all their cases and they are running low on them. We will have it added to the packet.

Mr. Haste: Don't we get these at the beginning of the year with the office supplies?

Mr. Baratucci: These are a special folder, they are printed and these are the ones that the attorneys take to Court. These are not standard folders.

Mr. Haste: So, these are not part of the supply bid.

Mr. Baratucci: The Public Defender uses something similar. They take these folders to Court with all the information in them for their clients.

Mr. Hartwick: Can't you move some refrigerators around? I know you are getting a new one for the First Floor. Did it break? I know there are some refrigerators that are utilized and some that are over and under utilized. Take a look at our inventory to see if we can't move one to that position.

Mr. Baratucci: The Facilities Director indicated that there are none around that are worth fixing so they have to get a new one. I will ask him for some more details.

Mr. Hartwick: I'll ask him before next week.

Mr. Baratucci: I'll add the one additional item to the Packet for next week.

TRAINING PACKET

Mr. Haste: Is there anything on the Training Packet that needs to be approved?

Mr. Saylor: I do not see anything.

ITEMS FOR DISCUSSION

Mr. Haste: We have Items for Discussion, which will be taken up at next week's meeting.

- A. Refund of 2006 and 2007 Real Estate Taxes for the following:
 - 1. Hershey Foods Corporation, c/o Joseph Cottonaro, Parcel #24-023-010 in the amount of \$3,452.12.
 - 2. Metec Associates Limited and Partnership, c/o Joseph Cottonaro, Parcel #24-023-077 in the amount of \$32,205.89.

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ.

Mr. Tully: I have nothing to add to the current report, but would be happy to answer any questions you might have. (There was none.)

CHIEF CLERK/CHIEF OF STAFF'S REPORT – CHAD SAYLOR

Mr. Saylor: I have just one item. As you might recall from last week's meeting Mr. Papenfuse was here regarding the incinerator. He was just appointed to the Harrisburg Authority. He indicated that the new majority on the Authority would be having meetings and would be getting back to us with a plan, a new and improved plan. Since that time I noted in the newspaper that the meeting had been canceled. To date, we have received no such plan. As you know our legal counsel on this matter has sent them a note requesting a plan. So, we will continue to try to get what their plan is for this important issue. I just wanted to note for the record that to date we have received nothing.

COMMISSIONERS' COMMENTS

Mr. DiFrancesco: Just a comment, without a desire to put any undo pressure on a newly formed board and I made the comment to Mr. Papenfuse when he was here, I just hope that they move expeditiously. I understand there is a lot to get up to speed, but I certainly hope that throughout this Court process they have been studying and understanding the facts, because again we are talking about a \$1 million a month. It is very important that something gets from them to us so that we can take action. We cannot do anything until we get something.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Meeting adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz