



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**WORKSHOP MEETING**

**AUGUST 22, 2012**  
**10:00 A.M.**

**MEMBERS PRESENT**

Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

Jeff Haste, Chairman (ABSENT)

**STAFF PRESENT**

Laura E. Evans, Esq., Chief Clerk; Marie Rebuck, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Robert Christoff, Conservation District; Fred Lighty, Esq., Human Services Director's Office; Leila Brown, Solicitor's Office; Amy Richards Harinath, Press Secretary; Jim Zugay, Recorder of Deeds; Dave Schreiber, Human Resources; August Memmi, Director of Community & Economic Development; J. Scott Burford, Deputy Chief Clerk; Steve Libhart, Director of EMA; Sharon Manton, Prison; Jennifer Locklier, Prison; Kay Lenge, Human Resources; Brenda Hoffer, Commissioners' Office; Julie Mackey, Commissioners' Office; Ruby Doub, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Matt Miller

**MINUTES**

**CALL TO ORDER**

Mr. Pries, Vice Chairman of the Board, called the meeting to order at 10:17 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

There are three sets of meeting minutes that will be considered at next week's Legislative Meeting.

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Ms. Evans reported that an Executive Session was held on August 20, 2012 at 10:00 a.m. to discuss personnel.

## **PUBLIC PARTICIPATION**

There was none.

## **DEPARTMENT DIRECTORS/GUESTS**

### **A. Robert Christoff, Conservation District**

#### **1. Update on Submission of MS4 Permit**

Mr. Christoff indicated that Dauphin County is a regulated entity under the National Pollutant Discharge Elimination System (NPDES) program for small Municipal Separate Storm Sewer Systems (MS4). The County's permit expires in March 2013.

(The MS4 Permit is currently being reviewed by the Solicitor's Office for consideration at next week's Legislative Meeting.)

## **HUMAN RESOURCES**

Ms. Lengle presented the Salary Board Packet and the Personnel Packet. There were no questions on either Packet.

Both Packets will be considered at next week's Legislative Meeting.

## **PURCHASE ORDERS**

Mr. Baratucci indicated that there are some budget adjustments that will need to be made. There were no questions.

The Purchase Order Packet will be considered at next week's Legislative Meeting.

**TRAINING PACKET**

The Training Packet will be considered at next week's Legislative Meeting.

**ITEMS FOR DISCUSSION**

There was none.

**SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo reported the items on the Solicitor's Report are currently being reviewed and will be ready for consideration at next week's meeting.

**CHIEF CLERK'S REPORT – LAURA E. EVANS, ESQ.**

Ms. Evans reported that tomorrow at 10:00 a.m. five individuals will graduate from Dauphin County Drug Court, presided over by the Honorable Richard A. Lewis. To graduate, participants must make weekly court appearances, maintain employment, remain drug and alcohol-free for a minimum of six months and work toward treatment goals. The rehabilitation program, which started in 2008, saves more than 3,000 incarceration days annually.

**COMMISSIONERS' COMMENTS**

Commissioner Hartwick had a question on a contract, which he will discuss with Mr. Lighty.

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.**

Transcribed by: Richie-Ann Martz