DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

JULY 11, 2012
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman

George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Fred Lighty, Esq., Human Services Director's Office; Dave Schreiber, Human Resources; Peter Vriens, Director of Human Services; August Memmi, Director of Community & Economic Development; Joel Rimby, Solicitor's Office; Catharine Kilgore, District Attorney's Office; Gary Serhan, Deputy Controller; J. Scott Burford, Deputy Chief Clerk; Dominick DeRose, Warden; Kay Lengle, Human Resources; Faye Fisher, Director of Human Resources; Amy Richards Harinath, Press Secretary; Randy Baratucci, Director of Purchasing and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Matt Miller, Jay Wenger, Scott Mehok, James Roxbury, Neil Grover and Eric Epstein

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:13 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

The Minutes will be considered at the next meeting.

PUBLIC PARTICIPATION

Mr. Epstein briefed the Commissioners on the PPL rate increase. The average per capita annual income is $27,052 and the average households earn $52,177 annually. This rate increase will bring hardship to the senior citizens and other residents that are on a fixed income. These residents will have to choose between food, medicine or heat.

Commissioner Haste asked when the PUC will hold its meeting.

Mr. Epstein indicated that the PUC meets in October and the rate would go into affect January 1, 2013.

Mr. Epstein mentioned that some minutes had not yet been posted to the website. He also indicated that the Agenda for this meeting was posted this morning. The Commissioners' Office staff will check to see what the delay is in the posting. The posting of agendas are typically on Mondays. The Agenda, for this meeting, was posted late due to the fact that the meeting on July 18th was canceled and documents that had a deadline needed to be reviewed for consideration at today's meeting.

DEPARTMENT DIRECTORS/GUESTS

A. Jay Wenger, Susquehanna Group Advisors

1. Proposed Refinancing/Financing for the IDA

Mr. Wenger briefed the Commissioners on a possible refinancing of outstanding debt and the financing of new debt through the Dauphin County Industrial Development Authority. The financing would include funds to construct two MDJ offices and the second phase for the Solar Project. The possible refinancing would be $5 million in new money and approximately $4 to $5 million in refinancing. The IDA will be the borrower and the legal structure will remain the same. There are two MDJ offices that need to be addressed and the sites are in the final stages.

B. Patrick Regan, Constellation Energy

1. Energy Savings Project – Measurement & Verification Report

Mr. Regan indicated that back in February 2009 Constellation submitted a response to the Request for Proposals and in April the County agreed to proceed with the Investment Grade Audit. Late summer of 2009, the Audit was completed and Dauphin County agreed to the GESA and construction began on the project. The project was completed in May 2011.

The Energy Conservation Measures (ECM) were: lighting upgrade, building envelope, energy management system, water conservation and HVAC improvements. The projected dollar savings for the first year is $601,756. The actual savings were $649,091. The total savings for the first year of the performance period is $664,197, which includes the agreed to first year operation and maintenance savings from the lighting retrofit of $15,106. The County is projected to save over the course of the project (15 years) a total of $10,931,550.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci indicated that all budget issues were addressed and the packet is ready for approval.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

TRAINING PACKET

Ms. Evans indicated that she is requesting a vote on Items #5 and #11.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Training Packet Items #5 and #11.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

ITEMS FOR DISCUSSION

A. Ratify the submission of an application to the Department of Justice for funding for bulletproof vests (Sheriff – 50, Juvenile Probation – 6 and CID – 6).

B. Subordination Agreements for:

1. Patricia L. Simmons on the property located at 2033 Fulton Street, Harrisburg, PA 17102
2. Patricia A. Guenther on the property located at 121 Adelia Street, Middletown, PA 17057

C. Agreement between Dauphin County and Jay Fulkroad & Sons, Inc. for the Dauphin County 2012 Multi-Bridge Deck Rehabilitation.

D. Purchase of Service Agreement between Area Agency on Aging and Avenues, Inc. t/d/b/a Eldercare East and Eldercare West.

E. Purchase of Service Agreements between Children & Youth and:

1. Christian Psychotherapy Services
2. Justice Works Youth Care
3. Pennsylvania Counseling Services, Inc.
4. The Program for Female Offenders of South Central Pennsylvania, Inc.
5. Rocco Manfredi, MD

F. Adoption Assistance Agreements #2012-12, #2012-15, #2012-18, #2012-23 and #2012-26.

G. Amendment #1 to Purchase of Service Agreement between Dauphin County (Juvenile Probation) and ARC, Inc.

H. 2012/2013 Paul Coverdell National Service Improvement Grant Application for the purchase of case management software and vehicle supplies.

I. Purchase of Service Agreement between MH/ID and Keon Enterprises, LLC.

J. Resolution #11-2012 approving the Dauphin County Sobriety Checkpoint Grant and designating Project Director Authorization to Detective Jerome P. Wood.

K. Installment Purchase Agreement between Dauphin County and PNC Equipment Finance, LLC for Microsoft Enterprise Agreement.

L. Subcontractor Agreement between Dauphin County and Tri-County Opportunities Industrialization Center, Inc. for the Federal Adult Education Workforce Investment Act and the PA Adult and Family Literacy Act funds.

M. FY 2012/2013 Per Diem Rate for the Herbert A. Schaffner Youth Center - $712.69.

N. Settlement of Workers Comp Claim – Christopher Miller - $215,000.

O. Radio Systems Maintenance Contract between Dauphin County and Capital Area Communications for maintenance of the Dauphin County Emergency Communications System dedicated to emergency planning and preparedness.

P. Local Share Municipal Grant Agreements:

1. No. 2012-30 – Pillow Borough – Replacement of all water mains - $170,000
2. No. 2012-37 – Tri-County HDC, Ltd. – Construction of affordable, energy-efficient single-family homes in the South Allison Hill neighborhood - $40,000
3. No. 2012-40 – Jackson Township – Improvements to Fisherville Volunteer Fire Company No. 1 Fire Station - $5,300
4. No. 2012-46 – Latino Hispanic American Community Center – Expansion of outreach and computer operations system including purchase and installation of a small business grade server and related software - $8,000
5. No. 2012-47 – Just For Today Recovery Services – Facility upgrades, including the purchase of a furnace and a stove for a transitional recovery house on Kensington Street, Harrisburg - $2,500
6. No. 2012-48 – HACC – Renovate and expand the Shumaker Public Safety Center - $250,000
7. No. 2012-49 – Millersburg Area Senior Center – Facility upgrades, including the purchase and installation of automatic doors for the front and side entrances - $4,500
8. No. 2012-50 – YWCA of Greater Harrisburg – Upgrade and resurface the access road to Camp Reily - $150,000

Q. Emergency Occupancy Agreement between Dauphin County and Strawberry Square Development Corporation (SSDC).

R. Hotel Tax distribution to the Pennsylvania Capitol Preservation Committee - $2,000.

S. Proposed Change Order – Juvenile Court Project – PC 34 Simeral Construction – credit for door hardware changes ($1,698.00).

T. Release of principal lien of $5,000 for $2,500 to Lauren M. Jerenka at 3020 N. 5th Street, Harrisburg.

U. Renewal Grant Agreement between Dauphin County and the U. S. Department of Housing and Urban Development for the support of housing development in the amount of $47,750.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items A through U, listed above under Items for Discussion.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

SOLICITOR'S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty indicated that the items that were just approved were reviewed by the Solicitor's Office.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported on the following:

- The Commissioners' Meeting scheduled for July 18, 2012 has been canceled. The next Commissioners' meeting will be July 25, 2012 at 10:00 a.m.

- The Pin Ceremony for employees will be held today starting at 11:00 a.m.

- The Northern Dauphin Human Services Center is accepting donations of gently used clothing for school students grades K-12 to be given to children in need at a BACK-TO-SCHOOL YARD SALE on Aug. 9 from 10am – 4pm at the Northern Dauphin Human Services Center in Elizabethville. Donations will be accepted until July 27.

COMMISSIONERS' COMMENTS

Mr. Pries commented on the passing of Dauphin County employee Bob Long. Mr. Long worked in IT and assisted with the security issues for the County. He was well respected and will be truly missed by everyone who had the pleasure of knowing him.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn.

Transcribed by: Richie-Ann Martz