



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**WORKSHOP MEETING**

**JUNE 13, 2012**  
**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

J. Scott Burford, Deputy Chief Clerk; Marie E. Rebeck, Controller; Fred Lighty, Esq., Human Services Director's Office; Faye Fisher, Director of Human Resources; Joel Rimby, Solicitor's Office; Dave Schreiber, Human Resources; Diane Thomas, Human Resources; Jeannette Long, Human Resources; Amy Richards Harinath, Press Secretary; Leila Brown, Solicitor's Office; George Connor, Community & Economic Development; Randy Baratucci, Director of Purchasing; Bob Long, IT; Brenda Hoffer, Commissioners' Office; Abby Gabner, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Scott Mehok, Mike Minear and Jim Roxbury

**MINUTES**

**CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

**MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

There are three sets of meeting minutes that will be considered at next week's Legislative Meeting.

## **PUBLIC PARTICIPATION**

There was none.

## **DEPARTMENT DIRECTORS/GUESTS**

### **A. Mike Minear, Executive Vice President, Aeroterm**

#### **1. TEFRA Approval for a Tax-Exempt Refinancing Project for Aero Harrisburg, LLC relating to their air cargo facilities at Harrisburg International Airport**

Mr. Mehok advised the Board that the TEFRA Hearing that was held on June 12, 2012 by the Susquehanna Area Regional Airport Authority was properly advertised. The meeting was held and there was no public participation. He provided the Board with a copy of the Minutes from the TEFRA Hearing.

Mr. Minear advised that Aeroterm intends to refinance debt related to a number of properties in its portfolio, including the air cargo facilities at the Harrisburg International Airport. The refinancing will be undertaken as a bond transaction and the bond issuer will be the Wisconsin Public Finance Authority. Aeroterm's proposed refinancing includes the following: Refinancing of 28 series of bonds, the proceeds of which were used to finance the acquisition and construction/renovation of air cargo facilities; facilities are located at 21 different airports in the United States; Wisconsin Public Finance Authority will issue one (1) series of bonds and the proceeds will be used to repay all 28 currently outstanding series of bonds; the purpose is to take advantage of market conditions and to simplify Aeroterm's debt structure and all of the various Aeroterm entities will execute leasehold mortgages to secure the repayment of the PFA Bonds.

Aeroterm specializes in the development, acquisition, financing, construction, leasing and management of airport properties. Aeroterm has more than 20 years of experience working with airports and tenants specializing in air cargo operations and other airport-related activities.

(The Resolution will be considered at next week's Legislative Meeting.)

## **HUMAN RESOURCES**

There were no questions on the Salary or Personnel Packets. Both packets will be considered at next week's Legislative Meeting.

## **PURCHASE ORDERS**

There were a few budget issues, which will be corrected prior to next week. The packet will be considered at next week's Legislative Meeting.

## **TRAINING PACKET**

No action was necessary. All requests will be considered at next week's Legislative Meeting.

## **ITEMS FOR DISCUSSION**

There was none.

## **SOLICITOR'S REPORT – FRED LIGHTY, ESQ.**

Mr. Lighty indicated that the items on the Solicitor's Report are being reviewed and will be ready for consideration at next week's Legislative Meeting.

## **REPORT FROM DEPUTY CHIEF CLERK/CHIEF OF STAFF – J. SCOTT BURFORD**

Mr. Burford reported on the following:

- Kudos to the Parks and Recreation Department for their annual Music & Wine Festival on June 9<sup>th</sup> and 10<sup>th</sup> at Fort Hunter Park. More than 4,000 people attended.
- The next major event is the Wildwood Park Family Triathlon which will be held on June 16 from 8am – 12pm.
- The next Older & Wiser session will be held on June 14, 2012 at 9:00 a.m. at Pheasant Hills Estates, 4400 Pheasant Hill Road, Harrisburg. The topic will be "Dealing Effectively with a Healthcare Facility."

## **COMMISSIONERS' DISCUSSION & ACTIONS**

Commissioner Hartwick commended all the staff involved for a very successful Music & Wine Festival. The festival continues to grow every year.

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.**

Transcribed by: Richie-Ann Martz