



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

MAY 30, 2012
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Deputy Chief Clerk; Marie E. Rebeck, Controller; Joseph A. Curcillo, III, Solicitor; Randy Baratucci, Director of Purchasing; Dave Schreiber, Human Resources; Kay Lenge, Human Resources; C. Jeff Patton, Juvenile Probation; Linda Thompson, Juvenile Probation; Melissa Bradley, Human Resources; Leila Brown, Solicitor's Office; Jean Marfizo King, Register of Wills; Robert Christoff, Conservation District; August Memmi, Director of Community & Economic Development; Gary Serhan, Deputy Controller; Catharine Kilgore, District Attorney's Office; Mario Mellinger, Commissioners' Office; Nicole Corbo, Commissioners' Office; Brenda Hoffer, Commissioners' Office; Abby Gabner, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Matt Miller, James Roxbury, Dr. Ronald Sharp and Stephen Hetrick

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:07 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are three sets of Minutes that will be considered at next week's meeting.

PUBLIC PARTICIPATION

Mr. Roxbury raised some concerns with the Harrisburg University loans that were made by the Commissioners. He specifically asked the Commissioners if they could obtain the enrollment figures from the University. He believes that there may be some discrepancy with the numbers that were provided to him, as they compare to information that he received from the County's Finance Office.

The Commissioners explained that originally it was to be a grant instead of a loan, but it was preferred by the University to do the transaction as a loan as the University expected and planned to repay the money.

Commissioner Hartwick indicated that he would not support any future monetary commitments to the University. He believes that the need for better education is important and should be supported by the community. Instead of finding faults with the University, everyone should be trying to make this a profitable organization.

The Commissioners indicated that they would ask, on behalf of Mr. Roxbury, the Harrisburg University for a copy of the enrollment figures.

DEPARTMENT DIRECTORS/GUESTS

A. C. Jeffrey Patton, Juvenile Probation

1. 2012 Neighborhood Reporting Center Summer Work Program

Mr. Patton along with Dr. Sharp reported on the 2012 Neighborhood Reporting Center (NRC) Summer Work Program. The past two summers Dauphin County and Alternative Rehabilitation Communities (ARC) have operated successful work programs for the high risk juvenile offenders who were placed at the NRC's by the Court. This was made possible because of the funding and support from the Dauphin County Commissioners, the Workforce Investment Board and the Pennsylvania Commission on Crime and Delinquency.

In order to continue the program, they are asking for the Commissioners' support in funding this work program from June 18, 2012 through June 29, 2012 in the amount of \$24,350 with gaming funds. In addition the ARC will be applying for approximately

\$98,950 from the Workforce Investment Board, which if approved, will fund the program from July 2, 2012 through August 24, 2012.

The Commissioners are in support of the project. This is a great opportunity for the juveniles to get some skills so they can succeed. When they learn a skill they can go out and get meaningful jobs or even start their own business. They also learn how to manage a bank account.

B. C. Jeffrey Patton and Linda Thompson, Juvenile Probation

1. PCCD Juvenile Justice System Enhancement Strategy Grant

Ms. Thompson and Mr. Patton presented information on a new grant with the Pennsylvania Commission on Crime and Delinquency (PCCD) – Dauphin County Juvenile Justice System Enhancement Grant. Catharine Kilgore has been extremely helpful in assisting with the completion of this grant. The grant would run from October 1, 2012 through September 30, 2014. PCCD will be awarding 40 grants totaling \$48,870. There is no County match. The grant will fund the implementation of the Dauphin County Juvenile Justice System Enhancement Initiative. The main focus of the grant will be to provide motivational interviewing, training and instruction to all Dauphin County Juvenile Probation Officers in addition to various selected staff from the community. Barb Ulmer will be the person doing the training.

Commissioner Hartwick indicated that he would like to participate in the training. This is a great opportunity at no cost to the County.

The Commissioners were in support of the grant. It will be added to next week's Agenda.

C. Robert Christoff, Dauphin County Conservation District

1. MS4 Contract with Herbert, Rowland & Grubic, Inc.

Mr. Christoff reported on a contract with Herbert, Rowland & Grubic. This contract is for engineering services to Dauphin County for the MS4 permit compliance. In September 2012, the County will need to submit an application to DEP for the reauthorization of the County's MS4 permit. There will be additional requirements in the reauthorized permit. Some of the new conditions are of a technical nature and beyond what the staff can provide. Under the current contract, the total cost paid so far to HRG was \$408.50. Unfortunately with the additional requirements that will be required with the reauthorization of the MS4 permit, the costs will be higher.

Commissioner Haste looked at some of the sites. It is a work in progress. Some of the directions that were given were not clear.

D. Stephen Hetrick, Retirement Collaborative LLC

1. Dauphin County, PA Deferred Compensation Plan

Mr. Hetrick reported on the Dauphin County, PA Deferred Compensation Plan specifically on the replacement of the Large Cap Blend Mutual Fund and the replacement of the Large Cap Value Mutual Fund. The following recommendations are being proposed that would affect the Plan's individual investment options and the Plan's investment models.

1. Replace the Davis NY Venture A Fund (NYVTX) with the Vanguard Total Stock Market Index Fund Admin (VTSAX) as the Large Cap Blend investment option.
2. Move the Vanguard Total Stock Market Index Fund Inv (VTSMX) into the lower expense share class – Vanguard Total Stock Market Index Fund Admin (VTSAX).
3. Replace the Eaton Vance Large Cap Value A Fund (ETHAX) with the ING Corporate Leaders Trust Series B Fund (LEXCX).

The Commissioners indicated that these recommendations should be added to next week's Agenda for consideration.

HUMAN RESOURCES

Ms. Lengle indicated that there were no changes to the Packets.

There were no questions on the Salary Board and Personnel Packets.

PURCHASE ORDERS

Mr. Baratucci reported that there were no issues with the Purchase Order Packet. It will be considered at next week's meeting.

Blackberry Request

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve a Blackberry Request for the Drug Task Force.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Nay; motion carried.

TRAINING PACKET

There were none that needed approval today.

ITEMS FOR DISCUSSION

- A. Approval of Excess Liability, Automobile, Crime, and Excess Crime Insurance for 2012/2013 with Rutherford. (*****A Vote is Requested 5/30/12*****)
- B. Approval of Property Insurance for 2012/2013 with Murray. (*****A Vote is Requested 5/30/12*****)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items for Discussion, Items A and B, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

SOLICITOR'S REPORT – JOSEPH A. CURCILLO, ESQ.

Mr. Curcillo indicated that there are 30 items that the Solicitor's Office will be reviewing that is anticipated to be placed on the Agenda.

CHIEF CLERK'S REPORT – J. SCOTT BURFORD

The Deputy Chief Clerk had nothing to report on today.

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Pries asked if Mr. Roxbury could come forward. The Commissioner asked Mr. Roxbury if he could elaborate on his statement that he made with regard to the Harrisburg University. He wanted to know if

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz