



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**WORKSHOP MEETING**

**FEBRUARY 9, 2011**  
**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

J. Scott Burford, Acting Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; Bruce Foreman, Esq., Solicitor's Office; William Tully, Esq., Solicitor; Randy Baratucci, Director of Purchasing; August Memmi, Director of Community & Economic Development; Dave Schreiber, Personnel; Kay Lingle, Personnel; Mike Yohe, Director of Budget & Finance; Brad Winnick, Public Defender's Office; Joe Cardinale, Esq., Solicitor's Office; Gary Serhan, Deputy Controller; Tom Guenther, Director of IT; Leila Brown, Solicitor's Office; Mike Madden, Prison; Steve Howe, Director of Tax Assessment; George Connor, Community & Economic Development; Eric Naguski, Conservation District; Robert Christoff, Conservation District; Mike Hubler, Director of the Conservation District; Faye Fisher, Director of Personnel; Kim Robison, Director of Domestic Relations; Amy Richards, Commissioners' Office; Edgar Cohen, Director of Facilities Maintenance; Jena Wolgemuth, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Mark Stewart, Esq., H. Glenn "Bub" Manning, Wayne Tarvin, Fred Clark, Justin Warren, Mike Musser, Dave Black, Linda Goldstein, Jim Sinkovitz, Matt Miller, Joe Lahr, Christa Toomey and Joe Sanks

**MINUTES**

## **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

Mr. Haste: We have a series of meeting minutes that we'll take up at next week's Legislative Meeting.

## **ELECTION BOARD MEETING**

A complete set of Election Board Meeting Minutes are on file in the Commissioners' Office.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

## **DEPARTMENT DIRECTORS/GUESTS**

**A. Bub Manning, Quandel  
Wayne Tarvin, L. Robert Kimball  
Fred Clark, Clark Resources**

### **1. Update on Judicial and Corrections Construction Projects**

Mr. Manning: I have been duly authorized to provide you with our monthly report of the construction projects. As it relates to the Juvenile Court, the project is on schedule. Demolition is complete. Metal stud framing and the mechanical electrical rough-ins are almost complete. The drywall installation is underway. There have been no change orders to date. We do have some small proposals that are forthcoming for the relocation of some existing mechanical systems, but we'll have more on that in the future.

On the Work Release Program, the project is currently out to bid. The first advertisement ran last week. The MBE/WBE diversity pre-bid is tomorrow. I believe Mr. Clark will give you an update on that. The regular pre-bid is scheduled for next

Thursday. Bids are due on March 3. The budget is approximately \$5 million, but based on what is going on in the market we are hopeful that the bids will come in better than that, given the current market conditions.

Central Court project is currently in schematic design phase and L. Robert Kimball will provide you with some more information on that. In terms of the construction process that is kind of where we are and things are proceeding very nicely.

Mr. Clark: Thank you for allowing us to present this information to you today. I'm very happy and pleased to report on the total spent on this project, 40% of all contracting dollars have remained in Dauphin County. Those contract dollar amounts will be given to you today by Christa. The complete project, 40% of it, remains here in Dauphin County. Of the 100% total spent just today, we are at 22% MBE and WBE. That does not even include workforce utilization. That will start next week once we gear up. Again, 40% of all the dollars spent remained in Dauphin County for the lowest responsible bid. On top of that 25% of all the dollars have gone to MBE/WBE and that doesn't even include workforce utilization.

Mr. Manning: Do you have any questions? (There was none.)

## **B. Eric Naguski and Robert Christoff, Conservation District**

### **1. Reallocation of County Environmental Initiative Funds**

Mr. Naguski: We are here to request reallocation of the County Environmental Initiative Funds. Originally the funds in the amount of \$610,000 were to go to Bear Creek Abandon Mine Drainage Treatment Facility Phase 2, but due to the fact that we were unable to secure the land required to put the treatment facility in, we are looking at alternative projects. We went through a litany of different available projects. We identified a couple things that were high priorities on our staff list. Our Board of Directors also agreed with those priorities. One project is a stream bank restoration. That will take place in two different watersheds. One is on a portion of Deep Creek, just above the Pillow Gap. The stream section is about 900 feet long. It's got severe bank incision, lots of sediment going into the water. The other section is in the Conewago Creek watershed. This is kind of an interesting opportunity for us, because the U.S. Department of Agriculture has named the Conewago Creek Watershed a showcase watershed. What we are doing there is trying to get as many best management practices on the ground there and then see how it works out to improve, not only the waters of the Conewago Creek, but also the Susquehanna and Chesapeake Bay, down the line. Bob will talk a little bit about the other project that we are hoping to do with this funding. It is a stormwater management work group.

Mr. Christoff: The stormwater management work group, without going into a ton of detail and I'll answer any questions you might have about this, but essentially what is going on in stormwater management is the regulations are increasing dramatically. They are coming from various levels, Federal, State and Local. Recognizing this and

recognizing the different aspects of stormwater regulations and the different directions they are coming from, we see there are overlaps and gaps in stormwater management programs and regulations. Several years ago, in response to this, we started what is called “Dauphin County Stormwater Management Work Group.” That group was an informal group of individuals representing a variety of municipalities throughout the County. The goal of that group was to come to some point where there would be an entity of some kind that would be tasked with coordinating all these different stormwater management programs, to run them efficiently, to make sure that program requirements were met and also to make sure that they weren’t just being met on paper and that there was actually an impact on the water resources. That group met several times over the last several years and they eventually reached a point where they could not proceed any further without some assistance from a consulting group. We did apply for a regular Growing Greener Grant for this project and that was not accepted. Then when this opportunity came up we put this on the list of possible projects that we could use the Environmental Initiative money for. As Eric mentioned earlier, these projects were approved by the Conservation District Board to bring to the Commissioners.

Mr. Haste: Do you need action today?

Mr. Naguski: Yes, we would like a motion to reallocate the funds.

Mr. Haste: We also have a timing issue. We need to have another viable project inline or the money will lapse. Luckily we had a few others on the shelves ready to go.

Mr. Pries: How much money are we referring to on these projects?

Mr. Naguski: \$600,000.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board reallocate the Environmental Initiative Funds to the three projects listed above.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**C. Dave Black, CREDC  
Linda Goldstein, CREDC**

**1. RACP Presentations on the WCI Partners Project, Hamilton Health Center Project and the HACC Project**

Mr. Black: We have three redevelopment assistance capital projects. Those are state-funded projects. In the City of Harrisburg, that we need some documentation signed by the County, you may be familiar with the program that it requires participation in a paperwork phase by either the host municipality or the host county. In this case we’ve had such a great working relationship with Dauphin County we feel this is the best

course of action. The three projects are WCI Partners. It is called the Old Uptowne Redevelopment Project. It is for the acquisition and remediation of blighted properties and commercial acquisition and redevelopment of mixed use properties in the old uptown part of Harrisburg. It is about 30 properties, two of which will be our commercial properties. It totals an \$11 million investment in the City of Harrisburg. The grant amount is \$3 million.

The second project is the Shumaker Public Safety Center at HACC, which is off of Industrial Road. They are building a new law enforcement center that is lead certified as part of their overall public safety program. The new building will be approximately 40,000 square feet. For purposes of matches, this is a \$9.3 million project and the grant amount is \$2.5 million.

The third project is the Hamilton Health Center, which is located in Allison Hill in the City of Harrisburg. It is for grant purposes an \$11 million project. The grant amount is \$3 million and it will be used to purchase and renovate an existing building at 110 S. 17<sup>th</sup> Street for the expansion of Hamilton Health Center. There are two pieces of documentation on each one of these grants that will require action by the Commissioners next week. One is a resolution on each project just acknowledging and approving these projects and the acceptance of the grant for the project. The second is an indemnification agreement. Under the Redevelopment Assistance Capital Program, the State requires that the municipality, both acknowledge receipt of the grant, that they sign a document that does indemnify the State to a degree for any ineligible costs. Keep in mind this is a reimbursable grant program, however, the agreement also is with CREDC and the third party, which are the grantees, which indemnify both the county and CREDC for the project.

We are convinced that the matches are in place for all of these projects, otherwise we wouldn't get the approval to go ahead and submit applications and that all will be sound projects. Our role in the project is to administer them to make sure that all this money is spent correctly and all the documentation is in place. We bring those documents to the Board of Commissioners for their approval next week.

Mr. Hartwick: I, for one, am grateful to see the Hamilton Health Project moving forward as the only place where there is a qualified healthcare provider for either uninsured or under-insured individuals in this County. I know because of the issues at the site that were selected, the multiple funding sources and quite frankly the commitment that has been made through the RACP dollars, this is going to be, I think, one of the best investments and quite frankly one of the most critically needed investments in the region. I know it is going to offer opportunities for additional economic development. To partner in that location to provide not just physical health services, but also mental health services, as well as some other human service type services for the same exact clientele that's there currently. They were out of space and out of room. I'm grateful for your continued help and support. I pulled that group together on multiple occasions and I'm finally glad that we are moving forward with the Hamilton Health Project. I would also like to see the other economic development project, but that one has specific

interest to me and I wanted to make sure that I express my full support for that moving forward.

Mr. Black: For the record, Jeannine Peterson, what a wonderful woman doing some great things and with the participation of the County and you folks are to be commended for your continued efforts in Allison Hill.

Mr. Haste: Does our Solicitor's Office have everything?

Mr. Black: Yes, they have everything. Once again we thank Dauphin County for stepping to the table in helping us make these projects a reality.

Mr. Connor: They will be listed on the Agenda next week.

**D. Justice Warren, Gaming Advisory Board  
Mark Stewart, Esq., Eckert Seamans**

**1. Presentation of Recommendations**

Mr. Warren: We are here this morning to provide our report to the Commissioners on the Gaming Advisory Board. This year's Board was made up of Chairman George Groves, who cannot be here this morning, myself as Vice Chair, David Craig, Lloyd Umberger and James Szymborski, advisors to our group Skip Memmi and Michelle Shade, which by the way, she did a fabulous job this year, and Mark Stewart. I want to commend Michelle publicly.

To give some background, the Gaming Act requires casinos to share their gaming revenues with host counties and municipalities. The Gaming Act's local share requirements vary by type and location of casino. Table game-based local share has separate requirements for distribution.

Annual local share from Hollywood Casino at Penn National Racecourse – County share, 2% of the gross revenues; municipal share is 2% and revenues or \$10 million, whichever is greater. Fifty-percent of that local share funds are dedicated for grants.

Our mission is to advise the Dauphin County Commissioners on the allocation of municipal grants from local share gaming monies. Grants are to fund the costs of: human services, infrastructure and facilities improvement, transportation, emergency services, health and public safety and public interest initiatives.

This year we received 43 project applications totaling just over \$19 million. Last year, again, we had grant requests that were nearly three times the amount of available grant funds. So, we are seeing that trend continue.

Eligible applicants: East Hanover Township, contiguous municipalities (Derry, Middle Paxton, Rush, South Hanover and West Hanover Townships) surrounding the casino and, of course, Dauphin County.

Our process timeline was as follows: September 1, 2010 applications were due. We reviewed those applications and requested additional information between September and October 2010. November 8-10, 2010 public hearings were held. January 21, 2011 the ranking of the applications were completed by the Gaming Advisory Board and of course we are here today to present them to you.

Some of the guidance that we utilized – priority was given to infrastructure projects, inter-governmental projects and projects that leverage outside investment in Dauphin County were also favored. Ready-to-go projects that needed final funding pieces had an advantage and municipal sponsors had to prioritize their support for projects as some of them had multiple projects that were submitted. (A color coded index was provided to show what categories fell within certain categories.)

The recommendations are: East Hanover Township, this is a host and contiguous, they had various infrastructure (road and bridge projects, municipal equipment and facilities) some of these were ongoing - \$3 million.

Mr. Haste: That's the MOU.

Mr. Warren: Correct.

West Hanover – fire station construction, we funded that in the past and that is a continuation for another \$300,000.

South Hanover – similarly \$375,000

Derry Township – fire apparatus totaling \$400,000

Rush Township – plow and spreader truck and municipal building equipment - \$95,000

Middle Paxton Township – debt service for shared municipal services building and final landscaping on projects that we already assisted with totaling \$175,000

Mr. Stewart: I know the Board is aware of this, but Middle Paxton went about their project by going out and essentially borrowing the funds on their own to fund the project and then coming in to request assistance with the debt service that way helping the local share dollars to last longer and be able to be spread to more parties.

Mr. Warren: That total brings that to just over \$4.3 million in that regards.

Of the other applications, in priority, we have ranked our recommendations.

Lower Paxton Township – renovations to Linglestown Fire Co. - \$149,000  
 Lower Paxton Township - renovations and tech upgrade to Colonial Park Fire Co. – \$46,000  
 Lower Swatara Township/Volunteer Fire Dept. – new rescue fire truck - \$375,000  
 Swatara Township – recreational/expansion project and fire dept. debt service – \$186,000  
 Hummelstown Borough – renovations to E. Main Street sewage pump station – \$125,000  
 Londonderry Township – Round Top Road bridge replacement - \$110,000  
 Middletown Borough/Volunteer Fire – renovations and construction - \$300,000  
 Wiconisco Township – fire company debt relief on rescue engine - \$160,000  
 Steelton Borough – park recreation upgrade and revitalization - \$150,000  
 Lykens Borough – traffic signal replacement - \$2,000  
 Pinnacle Health System – emergency services dept. equipment - \$183,000  
 Ned Smith Center for Nature & Art – handicap accessible elevator - \$100,000  
 Dauphin County Redevelopment Authority – blighted property redevelopment plan – \$120,000  
 Conewago Township – traffic signal at SR 743 and Schoolhouse Road - \$144,000  
 American Red Cross – emergency response equipment and education - \$127,000  
 Harrisburg University – information support center - \$55,000  
 HACC – Shumaker Public Safety Center renovations and expansion - \$250,000

These total \$2,582,000, which brings it to a total of just about \$7 million.

We do have some other remaining applications that we just ranked in our priority. They are:

West Hanover Township - \$200,000 - SR 39 Right-of-Way Acquisition & Utility Relocation (\$970,000 total request)  
 Derry Township - \$195,000 – fire and rescue apparatus (\$1.3 million total request)  
 Lower Swatara Township - \$25,000 – rescue apparatus and related equipment  
 Halifax Borough - \$240,000 – purchase of pumper for fire department (1<sup>st</sup> phase)  
 Lower Paxton Township - \$250,000 – Page Rd. and Spring Rd. improvements (2<sup>nd</sup> Phase)  
 Jackson Township - \$85,000 – fire station expansion and renovations  
 Dauphin County Bar Association - \$50,000 – fund hiring of public interest custody attorney  
 Dauphin County General Authority - \$50,000 – cross-marketing plan  
 Latino Hispanic American Community Center - \$5,000 – purchase of office equipment  
 Hershey-Derry Historical Society - \$5,000 – rehabilitation and renovation of museum and office  
 City of Harrisburg - \$50,000 – utility audit and upgrades at Broad Street Market  
 Whitaker Center - \$375,000 – IMAX digital projection conversion (\$750,000 total request)

That is \$8.4 million to that full end and there are some additional ones that are ranked in priority again. They are:

Londonderry Township – \$56,000 – Geyers Church Road improvements  
Susquehanna Area Regional Airport Authority - \$750,000 – establishment of airline retention and recruitment fund  
Dauphin County Fire Chiefs Assoc. - \$465,809 – purchase of National Fire Incident reporting Software  
South Central EMS - \$149,402 – purchase of ambulance for West Hanover Township location  
Upper Paxton Township - \$200,000 – relocation of residence and trees at dangerous intersection  
Dauphin County General Authority - \$250,000 – debt retirement  
Derry Township Municipal Authority - \$50,000 – construction of hydro turbine at wastewater plan  
City of Harrisburg - \$410,925 – additional renovation at Broad St. Market  
Penbrook Borough/Civil War Museum - \$497,500 – debt retirement

The Gaming Advisory Board recommends a total of \$6,927,000.00 in grants to the Dauphin County Commissioners. 43.3% (\$3,000,000) is the MOU for East Hanover. 19.4% (\$1,345,000) are for contiguous townships. Overall to give you the breakdown – Infrastructure and Facilities Improvement \$966,000 (14%), Transportation \$2,760,000 (40%), EMS, Health and Public Safety \$2,636,000 (38%) and Public Interest Initiatives \$565,000 (8%).

Assuming available funds, the Gaming Advisory Board recommends that the Commissioners fund the remaining applications through and including the Whitaker Center. All are worthy projects that promote the public interest. The applications did include final phase of a previously approved project so there were already dollars allocated in many of those. The projects will leverage significant additional investment in Dauphin County. The expanded recommendations total \$8,457,000 in grants. Recommended projects will leverage substantial additional investment in Dauphin County. Just over \$38 million in additional investment related to the recommended projects were already invested in these projects and a \$5.7 million additional investment if projects are funded through Whitaker Center application for a total of \$44,309,727.

Thank you! Are there any questions?

Mr. Haste: Could you just, for our benefit, explain how you get to the \$8.4 million from the revenue side, where those dollars come from?

Mr. Stewart: As the Commissioners are aware, you receive additional monies each year. Part of those monies come from the fact that the way the law is set up in the Gaming Act, it was referenced that East Hanover Township gets 2% of the revenue or \$10 million, whichever is granted. Each year \$10 million is the larger amount. The Gaming Act also imposes a cap on what East Hanover Township is able to receive.

The Legislature wanted there to be support from municipalities, but not a windfall so the cap was imposed. Any access funds come back to Dauphin County to be distributed both as grants and for other County projects within the discretion of the Commissioners. As you are aware there are additional funds that come directly to the County. Between those additional funds and the carry-over dollars from some prior years, there would appear that there may be additional funding available, but that is certainly up to the County and fully within your discretion, as is all the awards.

Mr. Pries: The amounts I see here and the recipients are all worthwhile causes, many of which fall to public safety, which I support 100%. I want to thank you for the amount of time and effort that you and the board put into these meetings. I know you had a lot of meetings over a couple days. I also want to thank the staff at Economic Development, Skip and Michelle Shade.

Mr. Hartwick: Once again it was an open transparent and credible process. It was very appropriately, based upon the list of priorities that this Board set up as it relates to the leverage of other resources to be able to have a larger impact with the gaming revenues. I want to thank you for your leadership and for your commitment. You had long days of meetings for such high pay. (They get no money for doing this.) Quite frankly for the public service that you have chosen to step forward and take. I think our process has been one that has been tried to be replicated in other counties, but had not so much success in that kind of transparent open process. I think it is due to the leadership. The priorities were set by the Commissioners, but your ability as a Board to counteract those extremely important and valuable charges that we put forth. There is one project that I will not be supporting on this list and it is going to be the Whitaker Center project. It is the final project on the list. I expressed to folks who came in to talk about various projects and this is one that I could not support, not that we don't completely support the Whitaker Center and their expansion plans and their ability to provide a quality and first-class educational opportunity for school kids in this region. I philosophically cannot support buying a digital camera when we have other private movie theatres. I know the Whitaker Center is attempting to move towards more educational fields, ones that are not shown in the primary theatres. I sincerely appreciate, because quite frankly there is no other viable IMAX and places where they show these educational films. If they were only showing strictly educational films I may be able to support this request. I know some of their big money makers are Harry Potter and other films that are quite frankly in direct competition with other local movie theatres. I think to provide one movie theatre an investment in a digital upgrade versus another movie theatre that may be in a private industry situation is something that I express my opposition. I am only one vote, but it is going to be one that I support.

Mr. Warren: Respected.

Mr. Haste: Not to say we can't come back. Why don't we stop short of that and see if we can't have a further conversation with them. I understand their needs and what they are doing. Maybe what they need to do is reprioritize with them where the money goes.

Mr. Hartwick: That is what I asked them to do initially.

Mr. Stewart: That is based upon the information that they presented. They had other expenditures in the renovation project.

Mr. Haste: We do get those phone calls from folks who are concerned about them competing with the private sector.

Mr. Stewart: I think from the Board's perspective, it was the uniqueness of the technology and obviously they are a non-profit entity. The Commissioners point-of-view is certainly a very sound one.

Mr. Hartwick: It is like a \$2.9 million project. I'm sure there are other areas within that project scope. I don't want it to be used for the projector. If they choose to change their allocation I wish they would have done it when I provided the feedback, because I was clear on my direction and my concern. I'm not going to back down on that.

Mr. Warren: Understood.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Dauphin County Gaming Advisory Board's funding recommendations including all expanded recommendations, minus #12- the Whitaker Center in the amount of \$375,000, for a total of \$8,082,000.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Hartwick: Let it be known that we are including the City of Harrisburg on a couple of requests. So, it's not like we've not been helpful.

Mr. Haste: The Board does a great job. So does the staff. Those who are in the community that are aware of the funding mechanism here, I get very good feedback, even from those who aren't successful. They have gotten good advice from you. Again, thank you very much for what you do.

Mr. Pries: Looking over this list of the 2010 Local Share Gaming Awards, public safety is the big winner here. Thank you.

Mr. Warren: Absolutely.

## **HUMAN RESOURCES**

Ms. Lenge: Do you have any questions on the Salary Board items? (There was none.)

On the Personnel Transactions, are there any questions on any of those?

Mr. Haste: Most of them are Courts. You are asking for a vote on some of those.

Ms. Lengle: There are some. There are three that I need to change the start date. It would be Items #21, #22 and #32. The start date should be 2/22/11, because Monday is a Holiday. On Items #30 and #31, I would like to add the hourly rate of \$15.72.

Mr. Hartwick: We're not asked to vote on Item #36?

Ms. Lengle: No.

Mr. Hartwick: I'm going to send a request for further clarification on how we are going to be able to resolve those funding issues within the office, because there is obviously some miscommunication about who's going to be covering. Those employees that may work in different departments under that budget and how somebody is going to replace somebody that is currently being paid for out of that current line item in the budget. I'll ask for those questions to be answered in a formal email before next week's meeting.

Mr. Haste: Didn't he have a couple other positions that he was going to combine?

Ms. Lengle: I didn't know about combining any. I know this individual will also still work as part-time docent.

Mr. Haste: He didn't show how he was going to pay for this, because it's not one that was approved. He needs to send the Board a little better explanation.

Ms. Lengle: We are just requesting to fill the vacancy, because it was vacated.

Mr. Haste: Technically not vacated. Her position is assigned to the jail.

Ms. Lengle: I thought we were talking about...

Mr. Haste: #36.

Ms. Lengle: I'm sorry I was looking at #35.

Mr. Hartwick: Do you think it's appropriate to have him either send formal correspondence to all three of us advising on how he is going to pay for it? If he doesn't want to do that he can always appear in front of us before next week.

Mr. Pries: It would give the directors an opportunity to come in and explain what they want and how they are going to pay for it.

Mr. Haste: I think he has a way of funding this that doesn't show here.

Ms. Lengle: That is what I have been told.

Mr. Hartwick: The actual plan sometimes doesn't follow the commitment.

Ms. Lengle: I'm requesting a vote on the following Items #3, #4, #17, #18, #19 and #20.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items #3, #4, #17, #18, #19 and #20 in the Personnel Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **PURCHASE ORDERS**

Mr. Baratucci: The Purchase Order Packet is there for your review and approval next week. There is one budget item that we will take care of. Do you have any questions on the Packet itself? (There was none.)

### **Bid Award for Transportation Services for Schaffner Youth Center**

Mr. Baratucci: In addition to that, I have some results from a bid and a RFP. Both of these have contracts with the Solicitor's Office now. Both of the contracts will be there for your final approval next week. If you have no objection to our recommendations, it would be helpful if you would accept the bids today. We usually accept the bids before we do the contracts.

The first one is for Transportation Services. It has been one that we have been working on for a long time with Scott Burford. We had to do a couple rebids on it, but finally we got two bids that were valid. Both were local companies. The totals on the transportation services are estimated yearly totals based upon the type of trips we anticipate doing and based on estimated mileage. These are probably high totals, based on the maximum that we would use. A company called Boyo Transportation Services came in at \$343,917 for the estimated yearly total. That company would be our recommendation. We met with them a couple of times and have gone over the whole project. They are ready to do the work. A contract will be on the agenda next week.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board award the bid for transportation services to Boyo Transportation Services at a bid price of \$343,917.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

### **RFP for Printing Services**

Mr. Baratucci: We have a RFP for printing services. This is the one that we took over when we eliminated our Print Shop a couple years back. We did two years with a

company called Print Works. We actually received 15 proposals. It was a great response. I worked with Tom Guenther on this. A company by the name of Higher Information Group, another Dauphin County based company, came in at an estimated total of \$60,237. As you can see there is a \$12,000 savings from our current company, who has done a fantastic job by the way. We visited the location and saw their operation. They seem very capable and anxious to do the work. A contract will be in the packet next week. It is our recommendation for an award of a one-year contract.

Mr. Hartwick: Do you feel confident that they will be able to do the job?

Mr. Baratucci: Very comfortable. Tom and I visited their operation and they seem to be very qualified.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board award the RFP for printing services to Higher Information Group at a price of \$60,237.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

#### Blackberry Request

Mr. Baratucci: I have a Blackberry request that I just received. This is a personal one for a detective. You can take action now or next week, but it is one that he is paying for himself. He would pay the \$50 to get hooked up.

Mr. Haste: Next week.

#### TRAINING PACKET

Mr. Haste: On the Training Packet, we have been asked to approve Items #2 and #3.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items #2 and #3 on the Training Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

#### ITEMS FOR DISCUSSION

(There was none.)

#### SOLICITOR'S REPORT – WILLIAM TULLY, ESQ.

Mr. Tully: Actually I have the pleasure of making a good announcement for a change. I just received official word this morning that the United States Figure Skating Association

has awarded to Dauphin County the Eastern Championships for 2012. So, they will be held at the Hershey complex.

Mr. Haste: Very good, congratulations!

Mr. Tully: I have nothing to add to the Solicitor's Report.

### **CHIEF CLERK'S REPORT – J. SCOTT BURFORD**

Mr. Burford: Nothing to add Commissioners, but happy to answer any questions. (There was none.)

### **COMMISSIONERS' COMMENTS**

(There was none.)

### **PUBLIC PARTICIPATION**

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

### **ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.**

Respectfully submitted,

J. Scott Burford, Deputy Chief Clerk

Transcribed by: Richie-Ann Martz