



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

JANUARY 11, 2012

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Solicitor; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of EMA; Kay Lingle, Human Resources; Leila Brown, Solicitor's Office; Fred Lighty, Esq., Human Services Director's Office; J. Scott Burford, Deputy Chief Clerk; Amy Richards, Press Secretary; Melissa Bradley, Human Resources; Bob Long, IT; Mike Madden, Prison; George Connor, Community & Economic Development; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Matthew Kodak, Carl Kauffman, Stephen Hetrick, Paul McNamee, Wayne Isett and Mark Stewart

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:07 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are several sets of Meeting Minutes that will be considered at the Legislative Meeting on January 18, 2012.

PUBLIC PARTICIPATION

(There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Paul McNamee, P.E., McNamee Strategic Consulting, LLC

1. Grantville Volunteer Fire Company

Mr. McNamee and Mr. Isett reported on the Grantville Volunteer Fire Company's request for financing for a new fire station. McNamee Strategic Consulting was retained in 2011 to manage the project. TKS Architects was retained to complete the project. The original mechanical, electrical, structural and civil site engineers were retained under TKS design contract. All permits have been issued and the utilities are coordinated. Construction bids were received in October 2011 for \$3,750,000 with performance and payments bonds in place. The Fire Company has requested to utilize the Dauphin County Industrial Development Authority as their financing vehicle. Bank proposals have been received and East Hanover Township is agreeable to guaranteeing the financing. Completion of the project is expected to be towards the end of 2012.

The cost of the project is \$4,300,000. The Fire Company has approximately \$1,500,000 to be used towards the project. The Fire Company also has a potential PEMA loan of \$200,000, leaving the amount of \$2,600,000 to be financed through the IDA/Bank Financing. In the estimate of the financing no future gaming funds were anticipated. However, the Fire Company anticipates applying for future funds.

The new station will be two stories. The first floor will have 7 bays, one being a drive-thru, men's and women's quarters, kitchen, lounge and storage. The second story will have meeting rooms, training rooms and offices. The station is designed to be expandable with the possibility of adding a banquet room. This station has been designed to be "green." East Hanover Township has a lot of volunteers.

No formal commitments have been made to pay the debt from County gaming funds. The Fire Company is proceeding as if they are not available. The Fire Company is debt free. The ground has already been prepared by the Guard.

Commissioner Hartwick mentioned that East Hanover Township has money available that was provided by the County and that money should be used prior to coming back to the County.

Commissioner Pries thanked the volunteer fire company for stepping up to the plate. They are the closest fire company to the casino. When the casino had a call for assistance due to a fire, the fire company responded.

B. Matthew A. Kodak, Project Manager, Quandel Construction Group, Inc.

1. Bids for the Criminal Justice/Judicial Center

Mr. Kodak discussed the bids that were received for the Criminal Justice/Judicial Center. The bids came in at \$4,738,200, which is in line with the budget established for this project. The bids are as follows: General Trades – eci Construction, LLC - \$3,009,700; Plumbing – Silvertip, Inc. - \$460,000; HVAC – Shannon A. Smith, Inc. - \$228,500 and Electric – Gooseworks, Inc. - \$1,040,000. There is one Alternate under General Trades. It is for paving of the loading dock at the Prison. The Alternate is in the amount of \$21,900 and has been included in the Prison budget. It was determined that adding the Alternate in with this project would result in a better bid price as opposed to bidding it separately.

Questions were raised with regard to minority and women participation in the bidding process. It was indicated that Clark Resources has been monitoring the situation and that they will be providing a report within the next few weeks. All four of the bidders are committed and details will have to be worked out.

The bids will be voted on at next week's Legislative Meeting.

C. Stephen Hetrick

1. Deferred Compensation Presentation

Mr. Hetrick reported that the Voluntary Employee Benefit Committee has made recommendations to the Commissioners on some changes to the Deferred Compensation Plan. The VEBC has approved removing Davis NY Venture Fund A from the Dauphin County Models and replacing it with the Vanguard Total Stock Market Index. Davis has been underperforming its benchmark and the fund is currently on the watch list. At this time, the VEBC is not recommending removing the fund from the Plan line up; although they are recommending that the fund be removed from the Dauphin County models. There are five models ranging from Conservative to Aggressive. Vanguard is a low cost mutual fund that provides market-weighted exposure to US stocks.

The VEBC is also recommending replacing the Columbia Acorn Select Fund with the Prudential Jennison Mid Cap Growth Fund R. This fund meets the IPS due diligence requirements and should it perform as it has in the past, the fund should provide

participants with a good Midcap Growth investment manager. If the Board approves this replacement it can take place approximately 30 days after the participants have been notified of the change with a payroll stuffer.

The Board will consider these recommendations at next week's meeting.

HUMAN RESOURCES

There were no questions on the Salary Board Packet and the Personnel Packet.

PURCHASE ORDERS

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

TRAINING PACKET

The Training Packet will be considered at next week's meeting.

ITEMS FOR DISCUSSION

- A. Appointment of Dave Shannon to the Dauphin County General Authority. Mr. Shannon's term will expire the first Monday in January 2017. (*****Approval is Requested 01/11/2012*****)
- B. Appointment of Angela Durantine as the Tax Collector for the Borough of Hummelstown for the term effective January 1, 2012 to December 31, 2013. (*****Approval is Requested 01/11/2012*****)
- C. Appointment of Kathy Possinger, Ernie Hoch and Matt Davies to the Solid Waste Advisory Committee.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A and B, listed above under Items for Discussion.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR

All items listed on the Solicitor's Report are currently under review and will be ready for a vote next week.

CHIEF CLERK'S REPORT – LAURA E. EVANS, ESQ.

The Red Kettle Drive that was held at the Administration Building and the Northern Dauphin Human Services Center raised \$4,915 for the Salvation Army.

The Dauphin County Library System has partnered with Wildwood Park to hold a "Story Time", which will be held on January 25, 2012 from 10:00 a.m. to 10:45 a.m.

COMMISSIONERS' COMMENTS

The Prison Board will meet today at 1:30 p.m. at the Dauphin County Prison.

PUBLIC PARTICIPATION

(There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz