



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**Commissioner's Legislative Meeting**

**Wednesday, December 14, 2005 (10:00AM)**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Dominic D. DiFrancesco, II, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Chad Saylor, Chief Clerk/Chief of Staff; Marie Rebeck, Controller; Bob Dick, Treasurer; Randy Baratucci, Purchasing Director; Diane McNaughton, Press Secretary; Jena Wolgemuth, Commissioners' Office; Edgar Cohen, Director of Facilities Maintenance; Kay Sinner, Personnel and Payroll Office; Mike Yohe, Director of Budget and Finance; Tom Guenther, Director of Information Technology; Bruce Foreman, Esq., Solicitor's Office; Guy Beneventano, Esq., Solicitor's Office; Garry Esworthy, Risk Manager; Robert Hawley, Deputy Court Administrator; Richie Martz, Commissioners' Office; Kacey Truax, Commissioners' Office; Lena Martinez, Press Secretary's Office; David Schreiber, Personnel; Carolyn Thompson, Court Administrator; Nativia Woods, Court Reporters; Sheriff Lotwick; Mike Pries, Director of Security; Greg Schneider, Budget and Finance; Steve Chiavetta, Director of Registration and Elections; Jim Titus, Sheriff's Office; Charles Sheaffer, Sheriff's Office; Scott Burford, Spring Creek.

**GUESTS PRESENT**

Jack Sherzer.

**MINUTES**

**CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

Mr. Haste: We have the November 2, 2005 Salary Board Meeting Minutes, November 16, 2005 Legislative Meeting Minutes, November 16, 2005 Salary Board Meeting Minutes, November 23, 2005 Workshop Meeting Minutes.

**Mr. DiFrancesco made the motion to approve the November 2, 2005 Salary Board Meeting Minutes, November 16, 2005 Legislative Meeting Minutes, November 16, 2005 Salary Board Meeting Minutes, November 23, 2005 Workshop Meeting Minutes. Mr. Hartwick seconded the motion. All were in favor. Motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Saylor: There were two Executive Sessions held, one on December 6, 2005 and the other on December 12, 2005 to discuss personnel and contract issues.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

## **SALARY BOARD**

(A full report of Salary Board minutes is on file in the Chief Clerk's office.)

## **PERSONNEL**

Ms. Sinner: I do have an addendum to the personnel packet.

Mr. Hartwick: Yesterday we were informed that the Director of MH/MR will be submitting a resignation. Barry Wyrick has been a valuable employee, particularly with the transition of trying to promote community based facilities to expand our mental health operations. He has done a diligent job in accepting additional responsibilities since we have been on board and managing and providing the oversight of human services. This separation is one that I am angry at Barry for, but it is only because I am jealous. Barry has planned on this stage of his life to move to Florida where his wife is obtaining a teaching job at a local university and has an opportunity to study and swim with dolphins, which is what she always wanted to do. Barry has several employment

opportunities in managed care in Florida, as well as, less time spending at work and spending more time on the golf course. We have a successful transition plan in place from upper and mid level management staff and Barry will be missed.

Ms. Sinner: No other changes to the Personnel Packet.

**Mr. Hartwick made the motion to approve the Personnel Packet as amended except item 30. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.**

**Mr. Hartwick made the motion to approve item 30 in the Personnel Packet. Mr. Haste seconded the motion. Mr. Haste and Mr. Hartwick were in favor. Mr. DiFrancesco abstained. Motion carries.**

### **PURCHASE ORDERS**

Mr. Baratucci: There are 6 items that have been added since last week. This is our cut-off for the year but I suspect we may have some between now and the end of the year. First one is on page one, first item. Next one is on page three, first item. Third item is page 13, the entire page. Fourth item is on page 14 except the last item. Fifth item is on page sixteen, and page 17 and 18 split cost for Schaffner Center, one for Shelter and one for Detention side. All have been run by the oversight Commissioner.

Mr. Hartwick: I am glad to see the costs split for Schaffner due to the reimbursement level increases for shelter. Also, who is getting the chair on our floor?

Mr. Haste: Richie.

Mr. Hartwick: Ok. She deserves it.

**Mr. DiFrancesco made the motion to approve the Purchase Order Packet. Mr. Hartwick seconded the motion. All were in favor. Motion carries.**

Mr. Baratucci: Last week I presented the one Blackberry requisition for the Solicitor's Office and I am asking for a vote on that one.

Mr. Haste: This is for Mr. Vance.

**Mr. DiFrancesco made the motion to approve the Blackberry request for Mr. Vance. Mr. Hartwick seconded the motion noting that he is voting for this one only because Mr. Vance is paying for all of it personally. All were in favor. Motion carried.**

Mr. Hartwick: I will vote for any Blackberry request that the person is incurring all of the expenses.

Mr. Baratucci: I sent all of you an email on this. There was a bid opening on November 18, 2005 for body armor vests for the Sheriff's Office. We had three bids and the recommendation is to go with the second low bid, Atlantic Tactical. There are two items attached on why we are recommending that. Basically, the low bidder was \$3.00 less and did not meet one of our specifications and it was a critical one on the warranty. There is also a recommendation from the Sheriff where they checked on this and they are still working on meeting the one requirement and still aren't, but are working on it. We are not comfortable with the low bidder. I ran this by the Solicitor's Office and they are also in agreement that we should reject the low bid based upon not meeting the one crucial specification. The Sheriff and some of his Deputies are here if you have any questions.

**Mr. Hartwick made the motion to approve the bid award to Atlantic Tactical for body armor vests. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.**

Mr. Baratucci: I need to verify if we need to pay for this in 2005, but if we do, can I also get approval to cut a purchase order for it right away.

Mr. DiFrancesco: Jack, is there money in your budget to purchase these now?

Sheriff Lotwick: Yes.

**Mr. DiFrancesco made the motion to process a purchase order now to use the 2005 funds in the Sheriff's budget. Mr. Hartwick seconded. All were in favor. Motion carries.**

Mr. Baratucci: I will verify with Mike Yohe before I process the purchase order.

#### **REPORT FROM BUDGET & FINANCE – MIKE YOHE**

- **December 2, 2005** transferred **\$376,858.71** to the **Payables** account from the County's Concentration account for checks issued that week.
- **December 9, 2005** transferred **\$5,541,016.46** to the **Payables** account and **\$1,911,990.19** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$126,164.57 rate 4.070%**
- **Balance today in Community Banks investment account \$11,749,938.57 rate 4.470%**  
(This rate equals today's Fed Funds Rate of 4.250% plus 22 basis points)
- **Balance today in Commerce Bank investment account \$23,522,669.93 rate 4.380%** (This rate equals today's 91-day T-Bill rate of 3.930% plus 45 basis points)

- **Balance today in Sovereign Bank investment account \$11,750,709.02 rate 4.367%** (This rate equals today's 1-month LIBOR rate of 4.367% plus 0 basis points)

**\$10M TRAN Line-of-Credit Status at PNC: No activity to date.**

Mr. Yohe: We may want to discuss or set up a policy, today Community beat Commerce with the Fed rate. Am I allowed to move money mid-stream?

Mr. Hartwick: Which is often the case, with rates being so low, they often fluctuate throughout the month. I believe we should continue the way we are doing things. Sometimes it works in our favor, sometimes it does not. We are providing a fair process from the beginning.

Mr. Yohe: You are right. The T-Bill rate could rise to the Fed Funds rate. I think so far in the first five months of doing this, that there has only been one month that the high bidder for the month did not have the highest return. I will see what happens in December.

Mr. DiFrancesco: When does the bid process end for the next six months?

Mr. Yohe: I sent the RFP out in late November to Community, Commerce, Sovereign, Citizens, PNC, Graystone, PA State Bank and Mid Penn Bank. I have received six back. I have heard nothing from Citizens nor PA State Bank. These were all due December 12, 2005. I need direction if any of those come in now.

Board: Do not accept. December 12 was the deadline.

Mr. DiFrancesco: Could you give us a summary of the banks that did not win the RFP and their rates? I would be curious to see on an ongoing basis whether any banks off of the list would be high enough to rotate around in that six month period based on what they offer us.

Mr. Yohe: I can give you that with the understanding that their variable rate changes each month also.

Mr. DiFrancesco: Could it be as simple as calling them or ...

Mr. Yohe: I could call them but I am not sure if this is something they just do for Dauphin County or what their policy is.

Mr. Haste: I understand what Nick is saying and I believe we should keep track of this. The only other way to address what you are saying is you would almost have to bid weekly. How often did we used to bid it with Pickle?

Mr. Yohe: I think every other week and in the Spring when taxes came, it was almost every day.

Mr. Haste: The problem we heard from the banks is they didn't keep it long enough for it to be worth while for them so therefore we really were not receiving good bids. I think it is good to track it because hypothetically, if Community Banks is the high bid but Citizens' rate gets the best return, I think we need to look at it. I do not think we should change our policy though.

Mr. DiFrancesco: I don't either. I think one of the reasons we get decent returns is that they do have our money for a decent amount of time. In order to test our method which seems to be a great process, I think we need to track it.

Mr. Hartwick: From a bank's perspective, to be offering rates better than this on an average basis, you would wonder. I believe everyone "beef's up" to be competitive. I don't think their rates are going to exceed this but if they do I would be open to suggestions as well. The competitive bids give us the best returns.

Mr. Yohe: I hope to get to the RFP's next Wednesday and have a recommendation. I have not looked at them yet but will after this meeting.

#### **1. Adoption of 2006 Budget – Resolution #38-2005**

Today is the day we advertised to approve the 2006 Calendar Year Budget. I am very happy to report that there is no tax increase for 2006. I am not going to talk a lot like we did when we placed it on the table for public inspection. The bottom line is we are going to approve a budget of \$178,677,850.00. That covers eleven funds, which are listed on page one of the summary that I handed out. We will focus on the general fund. On section two of the hand out, number one there is no tax increase for 2006. Since we placed it on the table, it was reviewed to see where we could "trim" a little bit more off. We were able to reduce another \$548,945.00 from what we proposed on November 14, 2005. There were four primary factors to that:

1. We did debt refinancing two weeks ago and that allowed us to reduce our debt payment next year by almost \$100,000.
2. At Commissioner Hartwick's request we looked at Domestic Relations and we were able to reduce that by \$70,000.
3. We received final benefit numbers that we needed to add toward the end of the month and that was reduced by \$60,000-\$70,000.

4. The biggest hit that we had and we went back and reviewed was our vacancy adjustment. We had \$300,000 in the 2005 budget for vacancy adjustment and normally we had reduced that by \$300,000 because I wasn't sure how attainable that goal was. By my projection, we are probably going to come in \$700,000-\$800,000 under what we budgeted for in 2005. I am very comfortable in raising the vacancy adjustment for 2006 to \$600,000.

That is how we reduced what was proposed in November. I think \$600,000 in vacancy adjustments is conservative. We will see how 2006 plays out.

Once our numbers were finalized, I was able to statistically look at everything. The county paid health benefits in 2005 grew by almost 40%. With all of the adjustments we made this year that total benefit cost will only grow by 6.94% in 2006. If you look at comparing to our neighbor counties, that is a very modest increase. Our pension costs in 2006, the budget actually dropped by 4.22%. There are several reasons for this, I think we have some real good pension advisors. 2005 wasn't the best in the stock market but our ARC is not going to grow for next year. Last year we eliminated 30 positions and that has allowed us to reduce our pension for the first time in years for 2006.

I did bump the vacancy adjustment to \$600,000 and that is very reasonable if we keep positions vacant as we are doing now. There were six new budgeted positions included in 2006. Some have already been approved this year but are new to the 2006 budget. With our goal of trying to find alternative sources of revenue, 60% of our costs for these six new positions are going to be covered by non-tax dollars. The total impact of those six new positions is going to be \$135,000 or it would have been close to half a million dollars if we didn't have those alternative sources of revenue. I looked at how much the salaries did grow next year and they grew less than 4% even with those six new positions in 2006.

We do have money funded for the radio project next year.

Wages are also budgeted for union employees per contract and for non-union employees at 4% for 2006.

The general fund did grow by 9% next year, however, looking at that there are three factors that we do not have too much control over and they are the following:

1. Our debt service has gone up by almost \$3.2 million.
2. TANF went away and caused our Children and Youth budget to go up by \$2.2 million.
3. A realistic number for Spring Creek's budget with a \$2 million increase.

If we keep the areas that we can control to the 2005 levels or at a slight increase, if you back the ones that we can not control out, the general fund would only grow by 2.75% in

2006. We are doing a good job at the areas that we can control. I am here to answer questions. We are asking for you to approve the 2006 tax rate at 6.86 mills for real estate purposes which is the same as 2005.

Mr. Hartwick: It was well noted that when we became County Commissioners, we were in bad financial times. This indicates now that the ship, one of the financial responsibilities of the County is one that we are not only reducing and trying to attack the structural budget deficit problems of the county and managing costs that we can not control but also paying the bills. That is something that did not occur by the previous Board. We are not only beginning to turn the ship around but we are providing a smaller, more efficient government and not reducing the core, essential services in government. We are now down to the lowest number of employees and in order for us to continue to move forward we need to worry about the costs that we can't control like any other organization like salary increases and health care costs. Those are costs that we are actively managing. Yesterday we met with health care providers in order to ensure more savings to the county. The savings in prescription drugs was a pleasant surprise from 40% when we took over to a 6.9% increase which allowed us to reduce several of those budget numbers this year. That comes from active management, competition and reducing size of government. Clearly we have been moving on that track. We have also said to our Directors that we are in an era where the Federal and State Government has continued to push additional mandates and less resources. It comes time for our managers and the individuals who are performing the core functions of government to be able to say we need to think differently and we need to work with fewer resources in order to solve some significant problems. I want to give credit to the Directors and Managers who have responded to that call. They are doing more with less and beginning to think differently and actually some of the ways that we are thinking say that government may not have all of the answers and trying to reduce the responsibility as the funding cuts come to where they should be with family and community not on the backs of county taxpayers. I am proud of us addressing these budget deficit structural problems and the Board's willingness to take on some very difficult challenges. I think our work is only beginning. This Board is enthusiastic in "thinking out of the box" and finding additional sources of revenue and continue to reduce the size of government and the core services with reduced taxpayer expenses. I would like to see our financial outlook with significant reserves for us to receive a better bond rating and more stable financial outlook even as the Federal and State Government continue to give us bitter pills. We are committed to keeping taxes low and reducing county government and this budget reflects just that. We have more enthusiasm as a result of this budget.

Mr. DiFrancesco: I agree with Commissioner Hartwick's comments. This is only the beginning. This budget shows when you remove those items as Mike mentioned that are more difficult to control, the general spending of the County is being held to an extremely tight standard. We are doing what we were directed to do by the people who elected us and to live within our means. When I say we are just beginning, we have to turn our attention to those other factors. For instance, Spring Creek is one of those factors that we have to be able to control. I think the budget highlights that in 2006. We



must move forward and figure out what is going on with Spring Creek and get that under control and that will benefit the county taxpayers. This budget spells out that our Directors and Departments are doing it right and there is a sense of awareness within the county that they are not asking for more than they need to get the job done. They are taking the financial situation seriously and it is wonderful to see a budget in a financial situation that we are not borrowing money to get through the rest of the year. Our bond rating is in good condition. The financial house of Dauphin County is in good working order but it can be better. In 2006, we will continue to take charge to make sure it gets better. This budget is as good as it can be for today and we will continue to do a better job as we move forward such as working with our legislator for tax reform and they realize what the effect is for the counties and the taxpayers because property owners can not afford to continue to fund School District's and communities based on property taxes. We will continue our fight for smarter financing of government. Government must live within its means and I believe this budget shows that.

Mr. Haste: The first budget I sat through when I was appointed by the Courts to fill a vacancy, I sat here realizing that we were out of money late October, beginning of November of that year. We actually restructured debt just to pay our bills and to get to the point where this Board has committed to paying our bills and not putting them off for someone else to pay, the change in mentality where we will face our obligations and not have the credit card mentality of running government. It is a breath of fresh air to sit here and talk about people who are willing to be responsible for their actions. Our hats go off to Bob and Marie and their persistence with our pension fund. One of the frustrations when I got here was they were frustrated with the direction of the pension fund. We have heeded their words and moved forward and if you look at the fund, it has done very well compared to other funds. We are one of the top counties in regards to investments and returns on investments. That has had a direct impact on the taxpayers by fewer funds having to go into the general fund to meet our obligations. Everything we do in county government is about team work and our hats go off to our Directors who are changing the way government does business. For those who aren't with us yet, need to get on Board. One of our outside sources of revenue, when we thought about selling the Veteran's Building and actually selling it to the IDA Board and lease it to start to generate revenue. We are now 80% occupied and seeing revenue there. The Paxton Street properties are moving forward and hopefully soon we will start to see revenues there. Other Departments are applying for grants and other sources of revenue out there, for instance at the Prison, we partnered with the IRS and we get finders fees for people cheating on the federal situation. It is another way to generate revenue other than having the taxpayers pay. I would be disappointed in myself if I didn't take this opportunity on what I think is lack of judgment from our state leaders and that I don't think they hear us. We have asked for meaningful tax reform, we got slots. We asked them to allow us to run county government and I believe we proved that our team, our Directors, our Board's, we have partnerships out there that can do this better. They need to give us the freedom to do that. I am specifically talking about the Human Services dollars and the freedom to spend those dollars as we see fit. They are hand cuffing us and putting those dollars in silos. We have shown that county government can be more responsive to the taxpayers. I don't see the governor or the legislators

doing that and they need to wake up and realize that we can run government as we see fit. They push everything down to us and then they try to tell us how to do that as well. We need to move towards block grants and I know there were some problems there but there should be some kind of compromise. Give us the dollars and responsibility on how to spend them. We need real property tax reform. I want to thank Mike for his hard work and I know you gave up a lot of time but you stayed on top of this and thanks again for doing that. We are not finished with the budget process yet. It will be on-gong at every meeting. Thanks to all the Departments and the Courts as well. They have been very cooperative. The leadership there understands where we are trying to go.

**Resolution No. 38-2005 levying a tax on real estate for the year 2006 and discount on penalties applicable thereto for the year 2006; and appropriating specific sums required for purposes of County government.**

**Mr. DiFrancesco made the motion to approve Resolution 38-2005. Mr. Hartwick seconded the motion. All were in favor. Motion carries. (The full resolution is on file in the Chief Clerk's office.)**

#### **REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor: Nothing to report unless you have questions of me. (There were none.)

#### **SOLICITOR'S REPORT—BILL TULLY, ESQ., SOLICITOR**

Mr. Tully: Nothing to add, but I would be happy to answer any questions.

#### **MATTERS REQUIRING BOARD ACTION**

Mr. Haste: Is there anything that needs to be pulled out separately or discussed? Item Z.

**Mr. Hartwick made the motion to approve Items A through Y. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.**

**Mr. Hartwick made the motion to not approve Item Z. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.**

- A. Training Packet
- B. Approval of FY05/06 Per Diem Rates between Children & Youth Agency and:
  - 1. Universal Health Systems d.b.a. Clarion Psychiatric Center  
Clarion Psychiatric Center \$171.74/day
  - 2. Northwestern Human Services of Pennsylvania, Inc.  
RTF Step-Down to CRR Host Home Pre-Placement Rate \$40.00/day
- C. Purchase of Service Agreements for FY 2005/06 between the Children and Youth Agency and:

1. UHS of Pennsylvania, Inc. t/d/b/a Clarion Psychiatric Center
  2. Pressley Ridge, Inc.
- D. Amendments to Purchase of Service Agreements between MH/MR and:
1. Keystone Service Systems, Inc.
  2. HNS of the Susquehanna Valley t/b/d/a Susquehanna Development Services
- E. Amendments to Purchase of Service Agreements between the Children and Youth Agency:
1. Children's Home of York
  2. Centre County Youth Service Bureau
- F. Emergency Shelter Grant Application between MH/MR and the PA Department of Community and Economic Development.
- G. Refund of 2005 Annual Real Estate Taxes and Refund of 2004 Interim Real Estate Taxes to William & Maureen Hickey, Parcel #35-050-202 in the amount of \$275.30.
- H. Reappoint the following to the Dauphin County Schaffner Youth Detention Center Advisory Board, terms to expire December 31, 2009:
1. Joseph Lindsey
  2. Sandy Moore
  3. Jack Lotwick
- I. Satisfaction Pieces with:
1. Sherri L. Summerford, 20 S. Harrisburg St., Steelton, PA
  2. David Martinishn and Precious Smith, 1987 Market St., Middletown, PA
  3. Neil and Reyna Scott, 932 Cocoa Ave., Hershey, PA
  4. Audrey Raistrick, 3916 Kingsley Dr., Harrisburg, PA
  5. Barbara A. Berl, 3004 N. 3<sup>rd</sup> St., Harrisburg, PA
- J. Subordination Agreement with Dwayne L. Collier for property located at 3714 Green Street, Harrisburg.
- K. Proposal/Agreement with Post & Schell for employment evaluation training.
- L. Approval to contribute the County's pro rata share (\$640.00) for appraisal services needed to ascertain the true value of property owned by Thomas Carlock located at 4423 N. Front St., Susquehanna Township (Parcel #62-06-54).
- M. Approval of Proposed Settlement Agreement with Cumberland Court Associates for property located in the City of Harrisburg, Parcel #05-008-001(108 Rental Units HUD subsidized).
- N. Approval of 2005 United Concordia Dental Renewal and Rate Quotations.
- O. New MERP Plan and Design for Dauphin County for 2006 proposing to pay claim amount directly to employees effective for claims incurred after January 1, 2006.
- P. Exclusive Realtor Listing Agreement for the Paxton Street and 28<sup>th</sup> Street County property between the County and CIR/Williams Gladstone.

- Q. Construction and Demolition Waste Disposal Agreements with the County of Dauphin (Solid Waste Management Department) and:
  - 1. Community Refuse Services, Inc.
  - 2. WSI – Sandy Run Landfill, Inc.
  - 3. Mosteller Landfill, Inc.
  - 4. Onyx-Milton Grove Construction and Demolition Waste Landfill
- R. Facility Staffing Agreement between the County (Spring Creek) and Alma Health d/b/a Medstaffers, LLC.
- S. Food Service Agreement between the County (Spring Creek) and the Department of Public Welfare to provide services at the Harrisburg State Hospital for a period of six months.
- T. Consultant Dietitian Service Agreement between the County (Spring Creek) and Shannon Hammil, Dietitian.
- U. Medical Director Agreement between the County (Spring Creek) and Richard Ulrich, M.D.
- V. State and Local Government Single Schedule Lease Purchase Agreement No. 103120, Schedule No. 103120000004 between the County (Information Technology Department) and Hewlett Packard Financial Services Company.
- W. Reappoint Richard Hann to the Dauphin County Agricultural Land Preservation Board. Term will expire December 31, 2009.
- X. Growing Greener II Proposed Distribution of Funds for the County of Dauphin – Option 1.
- Y. Appointment of Christiana Kasian to the Dauphin County Executive Commission on Drugs and Alcohol, Inc. Board of Directors. Term to expire December 31, 2006.
- Z. Appointment of Deb Hoffman to the Dauphin County Executive Commission on Drugs and Alcohol, Inc. Board of Directors. Term to expire December 31, 2008.

**FORMER BUSINESS**

(There was none.)

**NEW BUSINESS**

(There was none.)

**COMMISSIONERS’ DISCUSSION & ACTIONS**

(There was none.)

**CORRESPONDENCE**

Mr. Haste: You see the items of correspondence received by the Board lettered A through D that will be handled by the staff appropriately.

- A. Receipt of a letter from HRG indicating that S & A Custom Built Homes, Inc. is applying to DEP for a Water Obstruction and Encroachment Permit for the Amesbury Project in Lower Paxton Township.
- B. Receipt of a letter from RGS Associates advising that they are applying to DEP for an NPDES Permit for discharges of storm water from construction activities in Swatara/Lower Swatara Townships.
- C. Receipt of a letter from H. Edward Black and Associates, P.E. advising that Palm Development, Inc. is applying for a General NPDES Permit for stormwater discharges and a PA Water Obstruction and Encroachment Permit from DEP for the Wilshire Estates Residential Development Project in Lower Paxton Township.
- D. Receipt of a letter from ISG Steelton LLC advising that they are submitting an application to DEP for plan approval to install a new 650 HP Boiler.

### **PUBLIC PARTICIPATION**

(There was none.)

### **ADJOURNMENT**

Mr. Haste: Is there a motion to adjourn?

**Mr. Hartwick made the motion to adjourn. Mr. DiFrancesco seconded the motion. All were in favor. Meeting adjourned.**

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff

Transcribed by: Kacey Truax  
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