



DAUPHIN COUNTY BOARD OF COMMISSIONERS
LEGISLATIVE MEETING
WEDNESDAY, November 17, 2004
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Diane McNaughton, Communications, Marie Rebeck, Controller, Bob Dick, Treasurer, , Randy Baratucci, Purchasing, Edgar Cohen, Facilities Maintenance, Chad Saylor, Chief Clerk, Julia Nace, Assistant Chief Clerk, Mike Yohe, Budget, Kay Sinner, Personnel, Carolyn Thompson, Court Administrator, Steve Chiavetta, Director of Registration and Elections, Elke Moyer, Human Services Director's Office, Skip Memmi, Assistant Director of Economic Development, Faye Fisher, Director of Personnel, Bill Tully, Solicitor, Chad Saylor, Chief Clerk, Tom Guenther, Director of Information Technology, Kelly Wolf, Manager of Recycling and Solid Waste, Gary Serhan, Deputy Controller, Mike Pries, Director of Security, Garry Esworthy, Risk Manager, Julia Nace, Assistant Chief Clerk.

GUESTS PRESENT

Darnell Williams,

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: We have minutes from the October 20, 2004 and November 3, 2004 Legislative Meeting, October 27, 2004 Workshop Meeting. Is there a motion to approve?

Mr. Hartwick: So moved.

Mr. DiFrancesco: Second.

Mr. Haste: All those in favor say, aye.

All: Aye.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: We met on November 10, 2004 to discuss personnel matters.

PUBLIC PARTICIPATION

Mr. Haste: Is there anyone in the audience that would like to address the Board?

Mr. Williams: My name is Darnell Williams and I live at 2042 Magnolia Drive in Harrisburg, Pennsylvania. I know you vaguely have something to do with this project, the retrofit of the incinerator because you are actually backing the City. I have a report from Marlow Projects and Company for refunding the incinerator. I have been going over the project and its progress. They are far behind in the project. That concerns me because the City put up several hundred million dollars on this project and the County backed the bond issuance. If this fails the City can be in trouble. If the City goes down, then the County is in trouble. I was hoping that you guys could call the City and look into this and see if there is a problem and to see if there are going to be overruns. We need to try to catch these cost overruns before they become mass cost overruns and the project goes down and the County goes down with it.

Mr. Haste: I have had a few conversations with the City about it and part of the reason there are delays is because Council delayed in approving the project. There were certain actions that they needed to take before the project moved forward and that didn't occur. So it got a slower start than anticipated. I know they are well aware of it and moving forward with it.

Mr. Williams: Even the project reports, the last one they have out is August, last time I looked at the calendar it is the end of November the October and September report is not out. It seems to me that there is a problem.

(There was no more public participation.)

DEPARTMENT DIRECTORS/GUESTS

COMMISSIONER DIFRANCESCO HAD TO LEAVE MEETING.

Mr. Haste: This is Recycling Week and we are presenting Kelly with a proclamation.

We, the Dauphin County Board of Commissioners, are proud to join this great nation in acknowledging November 2004 as "America Recycles Month," and we strongly encourage all citizens to renew their efforts to fight pollution and protect and preserve the environment through recycling, waste reduction and reuse;

Whereas, Pennsylvania has been in the forefront of the nation's recycling efforts, requiring millions of Pennsylvanians to recycle their newspapers, glass bottles, aluminum cans, plastic containers, and other items for curbside pick-up, while also encouraging and augmenting voluntary recycling efforts and e-cycling through community drop-off sites;

Whereas, recycling reduces the cost of waste disposal, saves dwindling landfill space and conserves precious natural resources;

Whereas, through recycling, waste reduction and reuse, our land, air and sea are protected for future generations, and a clean world is a goal brought closer to reality;

Whereas, as stewards of this wonderful planet, we must all unite to promote clean energy and a clean environment;

Whereas, Dauphin County is serious in its commitment to recycling, as demonstrated by its two-time designation as a statewide WasteWatcher Award winner;

Therefore, we join the 251,300 residents of Dauphin County in hailing America Recycles Month and commending all citizens who care enough about this planet to recycle every bottle, newspaper and can, every day; we thank and commend the many individuals who regularly go the extra step to separate their trash, minimize waste, and buy recycled products; and, in honor thereof, we are delighted to declare November 2004 as "America Recycles Month" in Dauphin County.

(Kelly Wolf accepted the proclamation.)

Mr. Haste: Could you please give us an update on the e-cycling event.

Ms. Wolf: I do not have the numbers yet but I know that it was the biggest event we had so far. I had people report that they were impressed on the formation and organization of the event. We did load up five 53 foot trailers full.

PERSONNEL

Ms. Sinner: I do have some changes to the personnel packet. In the original packet, in the New Hires I would like to pull item number three. We had pulled item one in vacancies listing last week.

Mr. Haste: Is there a motion to approve the personnel packet as amended?

Mr. Hartwick: So moved.

Mr. Haste: Second. All those in favor say, aye.

All: Aye.

Mr. Haste: Motion carried.

PURCHASE ORDERS

Mr. Haste: Purchase Orders. Mr. Baratucci.

Mr. Baratucci: No changes from last week except for budget correct we had to do in Tax Assessment and that was taken care of.

Mr. Hartwick: So moved.

Mr. Haste: Second.

Mr. Haste: All those in favor say aye.

All: Aye.

Mr. Haste: Motion carries.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe:

- **November 5, 2004** transferred **\$0.00** to the **Payables** account from the **County's Concentration account** for checks issued that week. **(The financial system was shut down)**
- **November 12, 2004** transferred **\$3,309,402.47** to the **Payables** account and **\$2,067,846.33** to the **Payroll** account from the **County's Concentration account** for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$122,306.62 rate 1.79%**
- **Balance today in Community Banks investment account \$1,610,594.13 rate 1.75%** (This rate is good through 11/30/04)
- **Balance today in Commerce Bank investment account \$28,893,048.39 rate 2.53%** (This rate is good through 11/30/04)

- **Balance today in Waypoint Bank investment account \$1,680,619.87 rate 2.50%** (This rate is good through 11/30/04)

\$15M TRAN Line-of-Credit Status at PNC:

- Draw #1 on 2/5/04 - \$2,850,000.00
- Draw #2 on 2/19/04 - \$1,800,000.00
 - o Total \$4,650,000.00
- April 1, 2004 – TRAN was paid back with \$11,232.21 for interest expense.

Mr. Haste: You haven't had a chance to follow up with the banks? yet?

Mr. Yohe: No I haven't, I will by the end of this week.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: We are meeting in executive session after we are done here today.

SOLICITOR'S REPORT

Mr. Tully: Nothing to add other than what is on the report at this time.

MATTERS REQUIRING BOARD ACTION

A. Training Packet

B. Approval of FY04/05 Per Diem Rates between Children & Youth Agency and:

1. Children's Aid Home Programs of Somerset County, Inc.
 - Foster Family Based Treatment \$64.84/day
2. Bethany Christian Services
 - Level I Foster Care \$26.00/day
 - Level II Foster Care \$34.00/day
 - Level III Foster Care \$58.00/day
 - Level IV Foster Care \$75.00/day
 - Level V Foster Care \$95.00/day
3. Keystone Children & Family Services, Inc.
 - Capital Area Head Start Day Care-Vartan Way
 - Infants-6wks-12 mos. \$150.00/wk
 - Young Toddler-13-24 mos. \$142.50/wk
 - Older Toddler-25-36 mos. \$135.00/wk
 - Preschool-37 mos. & older \$123.00/wk
 - Capital Area Head Start Day Care-Dauphin Co. Vo-Tech
 - Infants-6wks.-12 mos. \$140.00/wk
 - Young Toddler-13-24 mos. \$134.00/wk
 - Older Toddler 25-36 mos. \$128.00/wk
 - Preschool-37 mos. & older \$119.00/wk
 - Capital Area Head Start Day Care-Granite St.
 - Infants-6wks.-12 mos. \$150.00/wk

	Young Toddler-13-24 mos.	\$142.50/wk
	Older Toddler 25-36 mos.	\$135.00/wk
	Preschool-37 mos. & older	\$123.00/wk
	Capital Area Head Start Day Care-Lang Manor	
	Full time preschool/K5	\$123.00/wk
	Part time preschool/K5	\$ 99.50/wk
	Summer school age	\$110.50/wk
	Capital Area Head Start Day Care-Martin Luther King, Jr.	
	Infants-6wks.-12 mos.	\$150.00/wk
	Young Toddler-13-24 mos.	\$142.50/wk
	Older Toddler 25-36 mos.	\$135.00/wk
	Preschool-37 mos. & older	\$123.00/wk
	Capital Area Head Start Day Care-Marshall Elementary	
	Infants-6wks.-12 mos.	\$150.00/wk
	Young Toddler-13-24 mos.	\$142.50/wk
	Older Toddler 25-36 mos.	\$135.00/wk
4.	Contact Helpline	
	Safe Haven DPW Grant	\$6,000/Sept.1-Feb.28

C. Real Estate Tax Refunds/Exonerations:

1. Partial refund of 2004 County Interim real estate taxes to Todd & Brandy Ayers, 255 Botts Road, Millersburg, Washington Township, parcel #66-010-118, in the amt. of \$161.49. (corrective memo)
2. Partial refund of 2002-2004 real estate taxes to Iona Trexler, 551 West Dr., Harrisburg, Swatara Township, parcel #63-042-040, in the amt. of \$93.15. (corrective memo)
3. Partial refund of 2004 real estate taxes to Cumberland Court Associates, 1111 Capitol St., City of Harrisburg, parcel #05-008-001, in the amt. of \$5,194.70.
4. Partial refund/exoneration of 2003 & 2004 real estate taxes to Georgetown Common Associates, L.P, 2215 Georgetown Road, Lower Swatara Township, parcel #36-018-059, in the amt. of \$11,414

D. Approval of the Resident Handbook for Spring Creek residents and family members.

E. Appointment/reappointment to the Board of Trustees for Fort Hunter:

1. Dr. Michael Barton – term will expire 12/31/04
2. Delores Liptak – term will expire 12/31/04

F. Authorization to waive a 10% penalty to 2004 real estate taxes to Dr. Alexander Kalenak on parcel #24-076-053-000-0000, in the amt. of \$168.94.

G. Initial Retrospective Audit Agreement between Dauphin County and Agelity, Inc., to perform an RxAnalyzer Audit.

H. Emergency Water Program Agreement between Dauphin County and DS Waters Management at Spring Creek.

I. HIPAA Agreement with WellSpan Health regarding Spring Creek.

J. Approval a proposal to audit Tax Collectors internally.

K. Subordination Agreements with the following individuals:

1. Steve N. Koons, Jr. and Betty Jean Koons for property located at 647 E. Main Street, Lykens, PA.
 2. Dieudonne Habimana for property located at 5417 Pond Road, Harrisburg.
- L. Subrecipient Agreement between the County, the Housing Authority and the Tri-County Planning Commission for the FY2004 HOME Rehabilitation Program.
- M. Approval by the Board of Commissioners to contribute its pro rata share (\$131.50) for appraisal services needed to ascertain the true value of Project Developers, Inc., tax parcel #30-032-009.
- N. Purchase of Service Agreement for FY04/05 between Area Agency on Aging and Medscope America, Inc.
- O. Amendment #1 to FY04/05 Purchase of Service Agreement between Area Agency on Aging and the Visiting Nurse Association of Central PA.
- P. Memorandum of Understanding between Area Agency on Aging and:
1. Millersburg Senior Center
 2. Heinz-Menaker Senior Center.
- Q. Amendment #1 to Adoption Assistance Agreement #2002-22.
- R. Purchase of Service Agreements for FY04/05 between Children & Youth Agency and:
1. Family Care for Children & Youth, Inc.
 2. Bethany Home, Inc.
 3. Contact Helpline, Inc.
 4. Children's Aid Home Programs of Somerset County, Inc.
- S. Amendment to FY03/04 Purchase of Service Agreements between Mental Health/Mental Retardation and:
1. Messiah Village – Amendment #1
 2. Edgewater Psychiatric Center – Amendment #1
- T. Purchase of Service Agreements for FY04/05 between Mental Health/Mental Retardation and:
1. Capital Area Transit (MATP)
 2. Harrisburg School District
- U. Reappointments to the South Central Workforce Investment Board:
1. Raymond L. Spencer
 2. Louise K. Reich
- V. Reappoint Robin Zellers to the Industrial Development Authority Board. (Term expires January 1, 2008).
- W. Ground Lease of County Land located on Paxton Street between Dauphin County and NAI Commercial-Industrial Realty Company.

- X. Remove Gleason Insurance as Broker of Record and name Marsh, Inc., as Broker of Record for Excess Workers' Compensation at Spring Creek Professional liability.

Mr. Haste: Matters requiring Board action. Items A-X.

Mr. Haste: Is there a motion to approve items A-X?

Mr. Hartwick: So moved.

Mr. Haste: Second. All those in favor say, aye.

All: Aye.

Mr. Haste: Motion carries.

COMMISSIONERS' DISCUSSION & ACTIONS

There was none.

FORMER BUSINESS

There was none.

CORRESPONDENCE

Mr. Haste: You have seen on the agenda the correspondence received by the Board of Commissioners this week A-K, which will be handled appropriately by the staff.

- A. Notification from TecPort Partners stating they are pleased to inform the County of their plans to develop the third and final phase of the TecPort Business Center and are submitting an application for financial support from the Pennsylvania Department of Community and Economic Development Business in Our Sites Program.
- B. Received a thank you letter from GAMBIT Interactive Corporation for granting the firm the opportunity to provide technical and professional services for the evaluation of a proposed General Purpose, Foreign-Trade Zone in Dauphin County.
- C. Notification from the PA Dept. of Office of the Budget/Comptroller Operations indicating they have completed their review of the County's audit report issued by Zelenkofske Axelrod, LLC on the Child Care Contract covering the period July 1, 2000 through June 30, 2001. Based on their review they have concluded that the total funds disbursed by the Dept. of Public Welfare under the agreement have been accounted for and expended.
- D. Notification from Herbert, Rowland & Grubic, Inc., on behalf of the Elizabethville Area Authority, indicating they intend to apply to DEP for a Part II Water Quality Management Permit for the construction of suction-lift pump station for the Elizabethville Wal-Mart #3412.
- E. Notification from Robert Kessler indicating he has applied for a general permit

for an outfall structure to underground outlet storm water from a drop box and spouting downspout on his property located on Kessler Road, Mifflin Township, Dauphin County.

- F. Notification from Benatec Associates, on behalf of Skyline Partners, indicating they intend to apply to DEP for a general NPDES permit for the construction of an 8,000 square foot building, Lower Paxton Township, Dauphin County.
- G. Notification from H. B. Reese Candy Co. indicating their intent to apply to DEP for an air quality permit to replace four dust control cyclones for the cooling zones.
- H. Notification from Alpha Consulting Engineers, Inc., indicating their intent to apply to DEP for an NPDES general permit for Morgan's Run project to be situated at 1655 Rosedale Avenue, Lower Swatara Township, Dauphin County.
- I. Notification from Herbert, Rowland & Grubic, Inc., on behalf of Wal-Mart Real Estate Business Trust, indicating they intend to apply to DEP for an NPDES general permit for discharge of stormwater associated with construction of a warehouse facility and related site improvements located in Washington Township, Dauphin County.
- J. Received a notice from DEP in reference to surface mining permit #22851602 for Meadowbrook Prep Plant Operation located in Wiconisco Township, Dauphin County.
- K. Received the August 25, 2004 and September 29, 2004 Minutes of the Cumberland-Dauphin-Harrisburg Transit Authority.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. Hartwick: So moved.

Mr. Haste: Second. All those in favor say, aye.

All: Aye.

Mr. Haste: Meeting adjourned. Thank you.

Transcribed by: Kacey Truax
printed 1/28/05