



## **DAUPHIN COUNTY BOARD OF COMMISSIONERS**

### **Legislative Meeting**

**November 3, 2004 (10:00AM)**

#### **MEMBERS PRESENT**

Jeff Haste, Chairman  
Dominic D. DiFrancesco, II, Vice Chairman

#### **STAFF PRESENT**

Chad Saylor, Chief Clerk; Julia Nace, Assistant Chief Clerk; Bill Tully, Solicitor; Marie Rebeck, Controller; Phil Intrieri, Deputy Court Administrator; Dan Robinson, Director of Economic Development; Lena Martinez, Commissioner's Office; George Connor, Economic Development; Randy Baratucci, Director of Purchasing; Tom Guenther, Director of IT; Mike Yohe, Budget Director; Edgar Cohen, Director of Facilities Maintenance; Kay Sinner, Personnel; Carolyn Thompson, Court Administrator; Steve Suknaic, Director of Juvenile Probation; Diane McNaughton, Press Secretary; Gary Serhan, Controller's Office; Sandy Moore, Director of Human Services; Jena Wolgemuth, Commissioner's Office

### **MINUTES**

#### **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

#### **MOMENT OF SILENCE**

Everyone observed a moment of silence.

#### **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

Mr. Haste: We have the minutes from the October 13, 2004 Workshop meeting. Is there a motion to approve?

**Mr. DiFrancesco made the motion to approve the October 13, 2004 Workshop meeting minutes. Mr. Haste seconded the motion. All were in favor. Motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Saylor: Commissioners as you know, the Board met twice in Executive session. Once on October 21, 2004 in the afternoon and again on October 27, 2004 at 9:15AM and we discussed some real estate issues, as well as, personnel matters.

## **PUBLIC PARTICIPATION**

(There was none.)

## **DEPARTMENT DIRECTORS/GUESTS**

(There was none.)

## **PERSONNEL**

Ms. Sinner: In the addendum I have a vacancy at Spring Creek for an Assistant Director of Nursing/Wound Care. The person moving into this position has expertise in wound care.

Mr. Haste: That's the one we just did, right?

Ms. Sinner: Actually, this is a title change. They used to oversee the quality assurance as well as be the assistant director of nursing. Now, that has moved to the position that we just created. The person filling this has expertise in wound care.

There is a vacancy in the Coroner's office for a 2<sup>nd</sup> Deputy.

The new hire includes the person moving into the newly created position at Spring Creek, as well as an LPN. Then I have a changes listing and also a request for overtime that I have just submitted this morning for payroll.

Mr. Haste: We are going to item #7 on the changes listing; please put that on hold for a week.

Ms. Sinner: Alright. That has been put on hold.

Mr. Haste: Do you want to include the overtime request from personnel in the packet?

Ms. Sinner: Yes please. In the packet from last week I have one change in the new hires listing. It is on the second page, #11; I would like to change the start date to November 4, 2004. That is all that I have.

Mr. Haste: Any further questions of Kay?

Mr. DiFrancesco: No.

**Mr. DiFrancesco made the motion to approve the Personnel Packet as amended. Mr. Haste seconded the motion. All were in favor. Motion carries.**

### **REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

#### **Report from the Office of Budget & Finance November 3, 2004**

- **October 22, 2004** transferred **\$1,573,092.50** to the **Payables** account from the **County's Concentration account** for checks issued that week.
- **October 29, 2004** transferred **\$13,863,851.71** to the **Payables** account and **\$1,820,082.05** to the **Payroll** account from the **County's Concentration account** for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$122,138.32 rate 1.66%**
- **Balance today in Community Banks investment account \$1,607,249.93 rate 1.75%** (This rate is good through 11/30/04)
- **Balance today in Commerce Bank investment account \$32,011,010.00 rate 2.53%** (This rate is good through 11/30/04)
- **Balance today in Waypoint Bank investment account \$1,637,134.40 rate 2.50%** (This rate is good through 11/30/04)

#### **\$15M TRAN Line-of-Credit Status at PNC:**

- Draw #1 on 2/5/04 - \$2,850,000.00
- Draw #2 on 2/19/04 - \$1,800,000.00
  - o Total \$4,650,000.00
- April 1, 2004 – TRAN was paid back with \$11,232.21 for interest expense.

Mr. DiFrancesco: Mike is there a reason why there is such a difference between Commerce and Waypoint? I realize that there is a slight difference in the rates.

Mr. Yohe: It was similar a while back when Community was paying 2.45% and the others were paying 2.50%. I guess with my direction I put it all in.

Mr. DiFrancesco: That is accurate, but my concern is that if we are looking at rates of 2.53% and 2.50%, and we are too extreme I am worried about what is going to happen if those people drop out of the market.

Mr. Yohe: That is my concern as well.

Mr. DiFrancesco: The majority of the money has to be moved to the best rate, but I think at the same time we can't just strip down to the bare minimum at the other institutions or they are just going to lose interest. What we are doing is we are driving them to pay a lot for this money and generally speaking well...

Mr. Yohe: They don't have any of the insurance of long-term commitment on our part. I was going to give it until November and see what happens and then maybe we can go back and say we'll divide it up between the three of you and see if that helps.

Mr. DiFrancesco: Bottom line, there is a clear difference between the 1.75% and the other two. The marginal difference between the others, I'm just worried those two big players are the ones that really will be marketing for our money and they could just as easily lose sight. Again, they need some sort of a stable environment where they can turn around and use this money. If we are pulling it after 30 days they can't plan on having that money, they can't turn around and use that money; they may not want to shop for our business anymore.

Mr. Yohe: I think that's where we'll find out next month if Waypoint drops out. I think that's why Community dropped, because they were at 2.45% last month and the other two were at 2.50% and they didn't get anything so they dropped to 1.75%.

Mr. DiFrancesco: Generally speaking if we have one player in the market shopping, then whatever they give us is what we get, whereas now that we have two that are actively engaged we have a better opportunity. I want to keep them actively engaged.

Mr. Haste: Why don't we keep a certain amount in there. Hypothetically, if we are going to have three banks divided four ways, have an equal amount in three and have the fourth portion be the part that we move based upon rates. So that there is a set amount that they know they will have and then we have another pot that we use to try and increase interest rates. Or something like that.

Mr. Yohe: I am going to work on something because I am as concerned as you are that Waypoint is going to drop out. Then there is no pressure on Commerce to keep the rate up.

Mr. DiFrancesco: From a market perspective municipal dollars if we take that stability out that large number has less of an impact. Municipal money tends to be more expensive than what they really want to pay and they've got to work very hard to get it. Generally speaking, they'll just walk away at some point and if we don't have people competing we won't get the type of rates that we have been getting. Somehow we have to balance.

Mr. Yohe: Is it okay to leave it as it is for November? I believe they are all comfortable with it. I'll work with them and see what our options are for December.

Mr. Haste: That gives you a month to try and work out a plan.

Mr. Yohe: We'll offer them a little more cushion and expect a minimum amount and hopefully we can get them all back up. If there isn't any more competition with Commerce they can start lowering their rates.

Mr. DiFrancesco: Right. Whatever market is will be what we get and right now we are doing better than that.

Mr. Yohe: Okay, I'll see if I can get something worked out. I know Community has definitely expressed interest in what they can do to bump their rate back up. They can't give us good rates knowing that they'll only have the money for 30 days. I'll work on that.

### **REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor: I don't have anything to report today. But for you information I did just get a call this morning from DEP. Apparently there is a grant presentation tomorrow at Black Creek in Susquehanna Township. It is a Growing Greener grant and the Secretary is going to be up there. If you are interested in attending this let me know and then I will get the details from them. That's all I have.

### **SOLICITOR'S REPORT—BILL TULLY**

Mr. Tully: Nothing to add to the report. I would point out that yesterday we were preoccupied mostly with the election issues. They were challenging but all seemed to go smoothly.

Mr. Haste: You sounded good on the radio.

Mr. Tully: They couldn't find anyone else.

Mr. Haste: Any questions of Bill?

Mr. DiFrancesco: I do have at least two questions and I thought there was a third. Point number five, whose responsibility is it to select those types of services and/or vendor and what is the process used?

Mr. Haste: It is usually the DJ themselves. I think they get approval from the courts then.

Mr. Intrieri: I can address that briefly if the Commissioners would like. We look for rather informal cleaning services for the DJ offices. They are small, about the size of a house and we use cleaning ladies. Linda Martin happens to have the contract to clean DJ Polino's office and does a reasonably good job and we thought it would be best to offer her this job also.

Mr. DiFrancesco: I am assuming that there is no obligation to open those types of services up for proposals?

Mr. Tully: No, there would be no need on that particular job. I understand it has already satisfied the minority participation and our objectives to making sure it was open.

Mr. DiFrancesco: Okay, I was just curious. No issue. The other thing is number nine on the Solicitor's report, letter M on the agenda. There was some concern expressed to me that the wording of that contract was not desirable to the county.

Mr. Tully: It is a little one sided but I understand that there is not going to be a problem with the proposed language. They are going to be able to get that in order. The key was to be satisfied with the dollar amounts and the boilerplate is subject to finalization. So that can be approved pending final language.

Mr. DiFrancesco: What was expressed to me by Solicitor Vance was that he could not recommend the language in which the contract was written.

Mr. Tully: What we are looking for is a recommendation as far as the other terms, as far as the boilerplate based on approval of the final language.

Mr. DiFrancesco: I believe that is all I have. Number eleven on the Solicitor's report, letter O on the agenda.

Mr. Haste: I believe that all got worked out.

Mr. DiFrancesco: Has it?

Mr. Haste: It is my understanding that this is for the parking, Edgar's concerns with damage to the lot have been included in the lease so that any damage to the property, basically they will bring the property back to similar status as is now. Any liability or towing is their responsibility. Is that correct?

Mr. Cohen: That is correct.

Mr. DiFrancesco: Does it impact the number of spaces?

Mr. Cohen: Actually they are using the field so there is no impact on parking.

Mr. DiFrancesco: Okay.

Mr. Haste: They are all going out on the grass. That was one of the concerns that they would tear that all up.

Mr. DiFrancesco: Okay, very good. That's all the questions that I have.

Mr. Haste: Anything else for the Solicitor? (There was none.)

### **MATTERS REQUIRING BOARD ACTION**

Mr. Haste: We have items A through FF. I would ask that we pull FF and have a negative vote on it. With the nod of the head, I think we are still good with items C and D.

Mr. DiFrancesco: Other than pulling item M or shall we just make an amendment?

Mr. Haste: I think we amend item M that when we pass that it would be pending final language from the Solicitor's office.

Mr. DiFrancesco: Okay, just so that's included in the motion.

Mr. Tully: If we reach a deadlock, which I don't anticipate, we'll just bring it back for decision. At least we tied down the economics, which I think is the critical part.

Mr. Haste: Is there a motion?

- A. Training Packet
- B. Real Estate Tax Refunds/Exonerations:
  - 1. Partial refund of 2002-2004 real estate taxes to Mary Ann Freund, 7912 Umberger Street, West Hanover Township, parcel #68-027-063, in the amt. of \$22.78.
  - 2. Partial refund of 2002-2004 real estate taxes to Iona Trexler, 551 West Drive, Swatara Township, parcel #63-042-040, in the amt. of \$119.21.
  - 3. Partial refund of 2002-2003 real estate taxes to Elmer Zook, 468 Lubolds School Road, Lykens Township, parcel #39-013-007-001-0001, in the amt. of \$373.48.
  - 4. Partial refund/exoneration of 2004 real estate taxes to Blouch Warehouses, Inc., 4180-4299 Chambers Hill Road, Swatara Township, parcel #63-027-027, in the amt. of \$3,229.73.
  - 5. Partial refund of 2002-2004 real estate taxes to William Clague, 2004 Bonita Court, Susquehanna Township, parcel #62-021-262, in the amt. of \$111.68.

6. Partial refund of 2004 real estate taxes to LaSalle Bank National Association, 4751 Lindle Road, Swatara Township, parcel #63-027-140, in the amt. of \$16,514.96.
  7. Partial refund of 2004 County Interim real estate taxes to Todd & Brandy Ayers , 255 Botts Road, Millersburg, Washington Township, parcel #66-010-118, in the amt. of \$276.86.
- C. Appoint Gayla Moinelli Bush to the Children & Youth Advisory Board.  
(Term expires November 3, 2007)
  - D. Appointments to the Dauphin County Council on Aging:  
(Terms expire November 3, 2007)
    1. Betty Curtis
    2. Marie Furjanic
  - E. Appoint Kevin P. Nelson to the Local Emergency Planning Committee (filling a vacancy created by Martyn R. Nevil's resignation)
  - F. Agreement between Spring Creek and Mobile X-Ray Imaging, Inc., for Mobile X-ray, Ultrasound & EKG services.
  - G. Approval of a request to name an unnamed stream located within Conewago Township, Dauphin County to Gallagher Run.
  - H. Satisfaction Piece for Tammy I. Talley on property located at 5488 Kenwood Ave., Harrisburg.
  - I. Subordination Agreement with Mark J. Romain for property located at 1925 Kensington St., Harrisburg.
  - J. Authorization to exercise Option to Extend Lease for a District Justice Office (DJ Solomon) located at 1705 North Front Street, for a three (3) year period beginning January 1, 2005 to May 31, 2008. (\$12.00 per sq. ft.)
  - K. Adopt Resolution No. 31-2004 authorizing the reallocation of \$70,000 of the FY03 Steelton Borough Municipal Park CDBG Project to be transferred to the FY03 Steelton Borough Baily Street Basketball Court Project.
  - L. Agreement with Linda F. Martin for Janitorial Services at District Justice Jennings Office for \$137.50 a month.
  - M. Proposal/Agreement between Spring Creek and SimplexGrinnel for the replacement of Fire Alarm System at the McBride Building.
  - N. Equipment Lease Agreement between Dauphin County and Hewlett-Packard Financial Services for 94 personal computers for installment in multiple County departments.
  - O. Temporary Parking License Agreement with Feldman, Lubert, Adler Harrisburg, LP for additional parking at Spring Creek during the opening of a Bass Pro Store located at the Harrisburg East Mall.
  - P. Agreement for Secure Detention and Shelter Services between Schaffner Youth Center and Dauphin County Social Services for Children & Youth for referrals.

- Q. Agreement between Schaffner Youth Center and Lebanon County for Secure Detention Services at a rate of \$285.29 per unit.
- R. Radio Site Contract Renewal between Dauphin County/EMA and Frey Village Retirement Center.
- S. Resolution No. 32-2004 authorizing the Transfer of HOME Funds to the First-Time Homebuyers Program. (Community & Economic Development)
- T. Adopt Resolution No. 33-2004 authorizing submission of the Action Plan for FY05 for the Community Development Block Grant Program and HOME Investment Partnership Program.
- U. Purchase of Service Agreement for FY04/05 between Area Agency on Aging and Pinnacle Health Home Care.
- V. Purchase of Service Agreements for FY04/05 between Children & Youth Agency and:
  - 1. Perseus House, Inc.
  - 2. Pennsylvania Counseling Services, Inc.
  - 3. Youth Advocate Program, Inc.
  - 4. Bethanna
- W. Amendments to FY04/05 Purchase of Service Agreements between Children & Youth Agency and:
  - 1. Hempfield Behavioral Health, Inc. – Amendment #1
  - 2. Hempfield Behavioral Health, Inc. – Amendment #4
- X. Amendments to FY03/04 Purchase of Service Agreements between MH/MR and:
  - 1. Shalom House – Amendment #1
  - 2. Riverside Associates, P.C. – Amendment #1
  - 3. Capital Area Transit – Amendment #1
  - 4. Capital Area Transit/MATP – Amendment #1
  - 5. Patch-N-Match – Amendment #1
  - 6. TherAbilities, Inc. – Amendment #1
  - 7. Catholic Charities – Amendment #2
  - 8. Capital Area Intermediate Unit – Amendment #1
  - 9. Philhaven – Amendment #1
  - 10. Guadenzia, Inc. – Amendment #1
  - 11. Susquehanna Development Services – Amendment #1
- Y. Human Services Development Fund (HSDF) Agreements for FY04/05 between the Human Services Director Office and:
  - 1. Shalom House, Inc.
  - 2. PinnacleHealth Home Care
  - 3. Addus Healthcare, Inc.
  - 4. Upper Dauphin Human Services Center, Inc.
  - 5. Capital Area Transit
- Z. Approval to submit a continuation JCJC Grant-In-Aid for the period of July 1, 2004 through June 30, 2005 in the amt. of \$779,458.00 for Juvenile Probation.

- AA. Approve a Reimbursable Employer's Election for relief from charges and notice of solvency fee for calendar year 2005 with Labor and Industry to finance PA Unemployment Compensation coverage.
- BB. Adopt Resolution No. 34-2004 authorizing the allocation of \$25,000 from the Dauphin County Office of Community & Economic Development Small Business Loan Program from the Controller's Office Revolving Loan Agency Fund Account.
- CC. Approve a PA Department of Aging Tobacco/Bridge Grant Agreement #4100024256 for the effective period of July 1, 2004 including June 30, 2006.
- DD. Purchase of Service Agreement between Human Services Director's office and Barry Metz, for leadership training.
- EE. Extension of Purchase of Service Agreement between Spring Creek and Neighborhood Services to provide guardianship services to residents at Spring Creek through December 31, 2004.

**Mr. DiFrancesco made the motion to approve items A through EE, with the amended language for M based on Solicitor approval. Mr. Haste seconded the motion. All were in favor. Motion carries.**

- FF. Appoints to the Dauphin County Executive Commission on Drugs and Alcohol, Inc., Board of Directors:
  - 1. Charlotte Tatum
  - 2. Shanita Baltimore
  - 3. Sandra Myers

**Mr. DiFrancesco made the motion to reject item FF. Mr. Haste seconded the motion. All were in favor. Motion carries.**

### **FORMER BUSINESS**

(There was none.)

### **NEW BUSINESS**

(There was none.)

### **COMMISSIONERS' DISCUSSION & ACTIONS**

Mr. DiFrancesco: I realize but the public may not realize that the election is over for the public but it is not over for us. There is still a lot of work that has to happen over the next couple of days and once again I just want to take the time to give credit and applaud the people downstairs in the Voter Registration office and the people who have volunteered to help out downstairs. I'm not sure how much anybody can appreciate the emotional and physical stress that those people have gone through for the past two months for a number of reasons. It wasn't just the increased work of that office it was the fact that they got a computer system that at best was sketchy. They were dealing with state and

federal regulations that were sound in principal but when put into practice created a lot of problems. Just working around them downstairs side-by-side it is unfortunate that most of the stress was created by a process that should have been better thought out and should have never been instituted during a presidential election when we knew we were going to get unbelievable levels of turnout. I want to give credit to those people down there for a job very well done. I would also like to give credit to the volunteers that stepped up. When I say volunteers I am speaking of the people we recruited. A lot of them were school students that operated the polls. I think that is a great story in itself. That we can go out to the schools and pull in these young people and give them not only a first hand look by example of the system but actually have them in there running a poll. I walked into a poll at Conewago Township and students ran the entire poll. There was not one person in there that had been the standard long-time judge of elections. Students ran this entire precinct and they did a phenomenal job. A lot of people really stepped up to make sure that this election in Dauphin County went off without a hitch. Hopefully this is a vision of what can be going forward. We need to take a look at our election procedures in Dauphin County and make sure that we are out there actually asking the public, next year when the judge of elections comes up, so that people understand just how important these positions are. We need to have good people who can comprehend the rules and responsibilities of the election if we are going to have elections with integrity. There were many questions that came up yesterday. It was an unusual year. I think a lot of people got caught off guard, not necessarily in a planning process, but underestimating the amount of stress when all of a sudden you have 150 people standing in line and a machine goes down. Or 150 people standing in line and you've got to figure out if the 2 people standing in front of you qualify for provisional ballots and what to do next. I was at one precinct where the line literally had to have 150 to 200 people in it, three machines were sitting there, all were empty because at the front of the line they had two or three people that they were dealing with questioning provisional ballots because they were not in the book that the state provided, with the states own data. Everyone in line was waiting to use the voting machines that were empty. Once again, the State needs to do a better job. I know that they were overwhelmed as well. The State has to reach out to the counties who run the elections to get their input. This is not rocket science. We have many good examples of voting districts. We can take those models and use them in other communities. We have to do a better job. I'll tell you right now, from a personal perspective, seeing what the Registration and Elections office had to go through this time and realizing that most of it had to do with the process that simply is still broken, I give them a lot of credit. We ran a very good election in Dauphin County. Again, the bottom line was to make sure that nobody could question the integrity of the election and I think that we accomplished that. Whatever we can do to continue to push the State to get the system right, to correct the problems with motor voter, which has been just an absolute fiasco, we will.

Mr. Haste: One thing Nick when you were talking about lines. I went to Susquehanna 2 at 6:50AM and they probably had 150 people in line. I checked back a couple times through the day and it was 150 people every time that I got there. I finally got there at 7:30PM and voted at 9:05PM. One of the things that I saw them do and I believe they improvised as the day went. They actually had four of those students you were referring

to and they went through the line outside with 3x5 cards with a sticker. They would go through the line and get your name and ask for your identification. They would give you a sticker to put on a card to show that you did. If you did not have a card, they pulled the provisionals aside and dealt with them separately so that we wouldn't have that problem that you were talking about. Even though it still took anywhere from an hour and ten minutes to an hour and forty minutes to vote, they were able to pull the provisionals aside and deal with them in a separate part of the room. This way the machines kept rolling.

Mr. DiFrancesco: One of the objectives is to do a debriefing, if you will. All three Commissioners were out working hard, hitting different areas, seeing different things. The nice thing was all of our Executive Assistants and the folks up here got to do some serious stints downstairs and they bring a different perspective to the table of what works and what doesn't work. Of course, the people downstairs have a lot to say.

Mr. Saylor: The Solicitor's were actually working too.

Mr. DiFrancesco: The Sheriff's department was working at times.

Mr. Haste: Nick and I were going to go into the Sheriff's department because they actually got called into some ugly situations that occurred yesterday. I saw them in action twice and they did a professional and tactful job. They took what were potentially very ugly, explosive situations and calmed them down. Other people we ought to thank quite frankly is the public for showing an interest and going out and for the most part being quite civil in line and dealing with the process. The problems that I saw were where people were brought in from other parts of, well I was going to say the Commonwealth but there was actually one case where the people were from New York and came here and caused a problem. I think our residents for the most part were quite civil about the process. The other thing that the election shows, you mentioned motor voter, but I think Legislature really needs to take a look at a way of purging. Did I hear correctly that Philadelphia's turnout was higher than the census?

Mr. Saylor: The statistic I heard was that there were more registered voters than the census shows there are people of voting age in the city of Philadelphia.

Mr. Haste: I think that in and of itself lends to problems. The other thing from a personal standpoint, I would like to thank the rest of the United States for being a little bit smarter than Philadelphia and the Commonwealth in it's election process.

## **CORRESPONDENCE**

Mr. Haste: Correspondence items on the agenda, items A through I, have been received and will be handled by the staff appropriately.

- A. Received a summary of the storm water management activities in Dauphin County from the Dauphin County Conservation District.

- B. Received a notice of permit correction for the Rocky Top Mine Operation, Williams Township, Dauphin County.
- C. Notification from IES Engineers, on behalf of the PA Dept. of Agriculture, hereby provides notice that DAG will be submitting a State Only Operating Permit Application to DEP for the operation of air emission sources at the Animal Health Laboratory at 2301 North Cameron Street, Harrisburg, Susquehanna Township.
- D. Notification from Civil & Environmental Design Group indicating Middletown Area School District will be submitting an application to DEP for a general permit 5-utility line stream crossing located in Lower Swatara Township, Dauphin County.
- E. Notification from Civil & Environmental Design Group indicating Middletown Area School District will be submitting an application to DEP for a sewage facilities planning module located in Lower Swatara Township, Dauphin County.
- F. Notification from CET Engineering Services indicating Lower Paxton Township is planning to replace a section of the sanitary sewer as part of its Spring Creek sanitary sewer system project and submitting a general NPDES application to DEP.
- G. Received a Dauphin County Bridges 2004 Emergency Flood Debris removal report from Herbert, Rowland & Grubic, Inc.
- H. Received correspondence from Gambit Interactive Corporation thanking the Dauphin County Board of Commissioners for granting their firm the opportunity to provide technical and professional services for the evaluation of a proposed general purpose, Foreign-Trade Zone in Dauphin County.
- I. Notification from L. Robert Kimball & Associates, on behalf of Harrisburg Area Community College (HACC), indicating they are currently in the design phase of preparing construction plans for the West Parking Lot Expansion. The project proposes the construction of 584 new space and a storm water management facility. Kimball & Associates will be submitting an application to DEP for a General NPDES permit.

## **PUBLIC PARTICIPATION**

(There was none.)

## **ADJOURNMENT**

**Mr. DiFrancesco made the motion to adjourn the meeting. Mr. Haste seconded the meeting. All were in favor. Meeting was adjourned.**

Transcribed by: Jena Wolgemuth  
11/4/04  
printed 1/25/05