



DAUPHIN COUNTY BOARD OF COMMISSIONERS

Legislative Meeting

Wednesday, August 11, 2004 (10:00 AM)

MEMBERS PRESENT

Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Mike Yohe, Budget and Financing Director; Tom Guenther, IT Director; Bruce Foreman, Esq., Assistant Solicitor; Randy Baratucci, Purchasing Director; Mike Pries, Safety and Security Director; Noel Falk, Special Projects; Bob Dick, Treasurer; Marie Rebuck, Controller; Gary Serhan, Controllers' Office; Elke Moyer, Human Services; Dave Schreiber, Personnel; Kelly Wolf, Solid Waste Manager; Sharon Way, Personnel; Melanie McCaffrey, Solicitors' Office; Robb Wentzel, EMA Director; Carolyn Thompson, Court Administrator; Jane Landis, Cooperative Extension; Kay Sinner, Personnel; Chad Saylor, Chief Clerk; Edgar Cohen, Facilities Maintenance Director; Chip Vance, Esq., Assistant Solicitor; Faye Fisher, Personnel Director; Diane McNaughton, Press Secretary; Julia Nace, Assistant Chief Clerk; Kacey Truax, Commissioners' Office; Lena Martinez, Commissioners' Office; Jena Wolgemuth, Commissioners' Office.

GUESTS PRESENT

Bill Cluck; Jerry Regan; Andrew Giorgione; Jack Sherzer; Brad Foreman; Rob Heller; Todd Hons; Tim Morrison; Bill Wolf.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. DiFrancesco: We have several sets of minutes on the agenda that we need to approve and we will begin with the July 14, 2004 Legislative Meeting and the July 21, 2004 Workshop and Legislative Meetings.

Mr. Hartwick made the motion to approve the July 14, 2004 Legislative Meeting and the July 21, 2004 Workshop and Legislative Meeting minutes. Mr. DiFrancesco seconded the motion. All were in favor. Minutes approved.

Mr. DiFrancesco: Now we will move on to the July 14, 2004 and July 21, 2004 Salary Board Meeting. The Salary Board includes the three Commissioners, the Controller and Treasurer, as well.

Mr. Hartwick made the motion to approve the July 14, 2004 and July 21, 2004 Salary Board Meeting minutes. Ms. Rebuck seconded the motion. All were in favor. Minutes approved.

Mr. DiFrancesco: Finally, we have the July 21, 2004 Election Board Meeting.

Mr. DiFrancesco made the motion to approve the July 21, 2004 Election Board Meeting minutes. Mr. Hartwick seconded the motion. All were in favor. Minutes approved.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners, the Board met in executive session on Friday, August 6, 2004, to discuss real estate and litigation issues.

PUBLIC PARTICIPATION

Mr. Cluck: Good morning Commissioners. My name is Bill Cluck. I am one of the two citizen representatives on the Dauphin County Solid Waste Advisory Committee. I appeared before you at your workshop meeting a couple weeks ago about your proposed Ordinance #6. It appears on today's agenda as Item E. I oppose this Ordinance primarily on the grounds that there has been inadequate participation by the Solid Waste Advisory Committee. Although, you pulled the item from the agenda in order to allow the SWAC the opportunity to provide advice. A copy of the Ordinance

was thereafter sent by email. In response to that email I emailed all members of the SWAC and suggested that there be a meeting to have a discussion about the nature of the problem and whether the criminal penalties were appropriate for people putting materials that were not recyclable at the recycling drop-off centers. I have not received a response and there has not been a meeting. Therefore, as a citizen representative, I oppose this Ordinance until we have an opportunity to discuss it.

In a related note under Correspondence, Item I, there appears to be a co-permittee application regarding the County's recycling facility. This is part of the County's solid waste management plan, which was recently deemed approved by DEP. My understanding of the regulations is the SWAC provides advice on implementation of the plan. I would assume an application regarding the recycling facility is an implementation of the County plan. Yet this is the first time I have heard of it. I have never seen the correspondence and I appear to be a member of SWAC. I guess my comment is, if the Commissioners are not going to rely on the Solid Waste Advisory Committee, why bother having it?

Mr. DiFrancesco: Thank you. Does anyone have any comments? We clearly have some sort of an issue going on here. I agree that if we have an advisory committee they should be used. Do you want to shed any light on how this was handled and ways that we can improve the process to make certain that the advisory committee does get their opinions noted?

Mr. Cluck: Would you like me to do that now Commissioner or would you like for me to wait until those issues come up?

Mr. DiFrancesco: We can hold off until it comes up. We will pull that agenda item off of the vote and we can handle it separately and we can talk about it. Is that okay time-wise? I know last time you were under a time constraint, but you are okay today?

Mr. Cluck: I am okay today.

DEPARTMENT DIRECTORS/GUESTS

Robert Wentzel, EMA Director

Tornado Update and South Central PA Counter-Terrorism Task Force Fiduciary Agent

Mr. Wentzel: Good morning Commissioners. It has been an eventful month and a half at EMA. Starting with the Campbelltown incident on July 14th, the John Kerry/John Edwards visit of July 30th, numerous flooding issues from various rain storms and then most recently the August 4th, F1 tornado that went through the Tri-County area of Cumberland, Dauphin and Lancaster. Four, six, or possibly seven locations in the lower Susquehanna valley had tornado damage. Despite the fact that these tornados happened during the evening rush hour between 5:00 and 7:00PM and hit one of the more heavily populated areas in Central PA, no deaths or reportable injuries were attributed to these storms. Reasons for this may include the high level of attention given

to the storms and tornado warnings by the local news media. That coupled with the fact that many area residents had fresh in their minds a recent F3 tornado in Campbelltown. The residents may have taken proactive actions based on the warnings due to the destructive potential of tornados fast winds. Specific to Dauphin County the cell that generated most of the sightings first damaged the city of Lemoyne. Then moved just east and proceeded with a path through Harrisburg, Swatara and Derry Township. As we later found out the following afternoon Manheim in Lancaster County also incurred damage from the same cell. A seventh possible tornado that touched down is currently under investigation and that is in the southeastern portion of York County.

With regard to the county response and the impact on Dauphin County, specifically there are reports of 14 impacted municipalities, 4 not including the county itself, which declared emergencies, 89 tree incidents, 65 wire down incidents, 11 power outage incidents, 31 property damage incidents, 18 flooding incidents and 8 road closures. The call volume through the communications center for the six-hour period between 6:00PM and midnight of August 4th, 2004 was 1,217 calls. This compares to a normal call volume of 303 calls. Approximate damage specific to the municipalities and as reported by our local emergency management coordinators we have 15-20 homes reported impact. Four to six homes were destroyed, four were major damage, and the balance was minor damage. Most of the homes reported impacted are insured. The bulk of the uninsured damage is in the Stoverdale Rd. portion of Derry Township. The National Weather Service had alerted Dauphin County on August 4th, 2004 that 2 minutes after 6:00PM of a weather alert, tornado warning, the first call that we received in the communications center reporting damage came from the City of Harrisburg 5 minutes later. With regard to local declarations of disaster emergency the City of Harrisburg declared emergency at 7:04PM. Paxtang Borough declared emergency at 8:20PM. Swatara Township declared emergency at 7:45PM. Derry Township declared emergency at 7:40PM. I am subject to your questions or comments. (There were none.)

The Campbelltown incident, which was another significant incident, while it impacted Lebanon County it also had significant impact on Dauphin County relative to us dispatching on a mutual aid basis of our emergency medical services. During the Campbelltown incident we had received in a matter of minutes at approximately 3:00PM a thunderstorm warning from the National Weather Service, followed very closely by a flash flood warning and then a phone call to my office and to the 911 Center stating that they were watching the storm for rotation. Approximately ten minutes later we commenced receiving phone calls from several media outlets, most on a national basis, identifying or asking for confirmation of house damage and property damage within Dauphin County. We advised local emergency management coordinators of those reports. There was no reported damage through the communications center as reported through the national media. At that point in time we then received the first call from Lebanon County requesting six EMS units. With regard to our support we dispatched 14 EMS units to Lebanon County to support the emergency medical service response and eleven fire units, fire rescue trucks, ladders and assorted other fire equipment components. During the time that we were supporting the Campbelltown incident there were also 11 specific EMS events in the county and there were also 18 specific events

in the county on the fireside. The most notable being on the EMS side a fatal vehicle accident in the Millersburg area at approximately 5:15PM that evening involving 8 patients and 1 fatality. Subject to your questions or comments that is the Campbelltown wrap-up.

Mr. Hartwick: Just one thing to note for the public. We do have a hands-on Board that participated both from the call center as would be expected and traditional in Dauphin County sending the democrat out into the eye of the storm giving visible feedback to see if he could get swirled in the tornado. We did provide visible feedback and were on the scene during the course of the storm letting everybody know that our elected officials do take an active role, particularly in an emergency situation, in making sure that we manage it appropriately, that we are hands on and that we take anything that occurs in this fashion, in this county, extremely serious. That was evident by our participation during both disasters. I just wanted to make note that I did make it out alive and that we certainly have a lot of respect for both Nick and Jeff who participated in a major way. I commend obviously the call center for them handling the volume of calls they did.

Mr. DiFrancesco: I must say George that we knew an F1 tornado was no match for you. I think he probably could have handled an F3.

Mr. Hartwick: As per my reputation I suppose.

Mr. DiFrancesco: I do have one question that I would like you to follow-up a little bit on the Campbelltown incident. Even more so than the Dauphin County events that one taxed the limits of our EMS system and our fire services. Can you talk a little bit about the position that we were left with by having to send so many units into Lebanon County? I shouldn't say having to, voluntarily sending units into Lebanon County.

Mr. Wentzel: Originally Lee Groff, who was the operations director for University EMS, which has a dual run capability in the southeast corner of our county, as well as Palmyra of Lebanon County, had requested 6 units to their command post where he had set-up on-scene triage before dispatching potential patients to the Hershey Medical Center. At that time he had requested 6 units and 3 units be transferred to Station 4. As I had shared earlier 14 units ended up going. The case always presents a challenge on the EMA side of the business is first responders first and foremost want to deliver help and assistance wherever possible. The biggest challenge we faced was managing a response and also managing those that wanted to go that were not dispatched. That's why the numbers relative to what was requested and what actually responded are different. The specific reference that I made to the significance to the other EMS calls in the county, most notably the fatal accident in the Millersburg area that evening, basically at one point in time at the county we had no advanced life or basic life support/inherent life support services in the upper end of Dauphin County. As a result of the task force that your advancing, relative to the EMS community, operationally we have had some members of the EMS community step up to participate in an after action review about the Campbelltown incident, the John Kerry visit of July 30th, 2004 and then also the

recent incident of August 4th, 2004, to evaluate how best we can better manage those EMS assets and bring EMS players to the table to advance what is already happening on the fire side of the business.

Mr. Hartwick: Just one final comment, making sure that we also commend the many volunteers and communities and municipalities throughout Dauphin County for coming out and setting up in several municipalities the emergency operations centers and working seamlessly with Dauphin County and making sure the residents are protected. For doing everything we could proactively, they deserve a lot of credit. They are unpaid. They are often the hero's in our community. They deserve a great deal of credit for their proactive response to the storm.

Mr. Wentzel: Absolutely, Commissioner. Specifically, the emergency management coordinators on the local level who worked hand-in-hand with us. Sal Schmoltz in Paxtang, Dave Dunn in Swatara and Rick Lenker in Derry were paramount in their support and in feeding us information so we could make sure they had the resources they need to respond and serve their residents. I keep referring to the July 30th rally that was held at the Capitol steps for John Kerry and John Edwards. Due to scheduling issues and obviously issues beyond anybody's control, the candidates were about 2 hours late from their scheduled presentation time. If you recall that evening was rather humid. It was a Friday evening and that incident, which went from a relative non-event from an EMA planning standpoint turned into a significant EMA/EMS event because of the number of heat injuries that we started to experience. Quite frankly, people started dropping like flies. We had to activate essentially all of the Life Team assets, to get them on the scene, and we also had to do similar move ups of other EMS units to stage and respond to the heat injuries. To the point where some of the local hospitals almost went onto "Berk" status, that was how many heat injuries we had. That is a part of the task force that we have discussed and again, pulling that EMS piece together on an operational level to better plan for those types of incidences.

Mr. Hartwick: I am sad to see that there were so many incidents, but I am glad you were in attendance Robb.

Mr. DiFrancesco: A point to note. We have done a lot of research over the summer time trying to figure out what the best way is to handle this beast of putting a better network, in terms of tying together the EMS assets, and we will be having a task force meeting come September to sit down and talk about some of the things that I have found and to talk to the providers. I have an idea in my mind which way would be best to head. It really came out of the task force meetings that we had earlier on this year. Clearly there has to be some network where these companies are working or communicating, they work well together but we need them communicating a little bit more. So that when these major regional incidents happen they understand that you just can't pick up and run, it is a greater network. Our responsibility, through the operations center, is to make certain that we are shifting assets. Not only the ones that are going directly to the incident, but making sure we are moving assets so that if another incident occurs, like the fatal accident, it's there. We will have that meeting in September. Any other points?

Mr. Wentzel: The emergency declaration. We have received feedback from PEMA on some guidance from the declaration of emergency as with any incident or event where we activate or do a partial activation of our emergency operations center and an activation of our emergency operations plan. Internally as an agency we review actions taken and where the plan can be modified and proofed. On the declaration, the general guidance is if the declaration is made by the Chairman of the Board of Commissioners for the County, or in his absence the Vice Chairman, that declaration is valid for 7 days. If by the Board in Executive Session, then the Board establishes an effective date and an expiration date for that declaration and it just naturally expires with no future action required. As it stands right now, we are aware that 2 of the 4 municipalities, Harrisburg and Paxtang, that have rescinded their declarations. Swatara and Derry Township still have not rescinded. Basically, we will be revisiting our declaration language to include that expiration date provision so that can be established early on in our declaration process as directed through the Board. It is my recommendation that we do not withdraw our declaration until the other 2 municipalities have rescinded. This is to ensure that there are no additional resources that they will require from us to support them in their clean-up efforts.

Mr. Hartwick: Just one question on that point. Do we have or have we met the criteria to put ourselves in a position as a result of the damage of the storm to go after federal funding?

Mr. Wentzel: No we have not. Unless future information comes in from the coordinators, it would appear we will not qualify for any federal assistance.

Mr. Hartwick: Work hard at connecting the dots.

Mr. Wentzel: We are still working on that. We are also still keeping an eye on the tropical storms that are brewing and their potential impact. We are still having dialog with PEMA, trying to connect those dots, to help those who have experienced losses. Not only from the tornado but also from the preceding rains and the flooded. With the ground being as saturated, as it is we all know the areas that typically flood. Those areas now flood a lot quicker and impact other areas that normally wouldn't flood in a flash flooding scenario.

Mr. Hartwick: Anything we can do to fight for relief?

Mr. Wentzel: We will do that.

Mr. Hartwick: Thanks.

Mr. Wentzel: If there are no further questions or discussion for the tornado update, I propose we move on to the Southcentral PA Counter Terrorism Task Force Fiduciary Agent piece. I believe there is a resolution in front of the Board for execution. Dauphin County has graciously volunteered to be the Fiduciary Agent for the Southcentral

Region Counter Terrorism Task Force. Essentially, the way we will function as a fiduciary agent, we as an agency will work hand-in-hand with the Dauphin County Controller and Treasurer's office to facilitate the flow of counter-terrorism task force invoices, which can only be approved and presented for payment as a result of a task force Executive Board vote. It is a majority vote. That process is spelled out in the Memorandum of Understanding that was adopted by the Board of Commissioners of Dauphin County on, I believe, June 16, 2004. At that point in time, those bills are presented for payment to the Controller's Office and through, correct me if I am wrong Marie, just our normal accounts payable process. Those bills would be paid and then those bills would be submitted and PEMA will reimburse the task force for the payment of those bills. With the execution of this resolution there will be a submission and application for an advance of approximately \$215,000, which represents the non-equipment purchase portion of the 2003 Homeland Security grants. For purpose of the grant funding and discussion PEMA has retained purchasing authority for all equipment in support of the counter-terrorism task force to ensure standardization of the equipment and inter-operability. The piece that we will be the fiduciary agent for 2003 grant here basically entails about \$1.7 million in funds as related to planning, training and exercises in support of the regional concept. In a best case scenario those funds that are advanced to the County to function as the fiduciary agent should provide adequate cash flow that we will not have to dip into the County coffer's to front cash to pay the bills. PEMA has assured both us and the Controller's Office a timely turn-around of any paperwork we submit to ensure that account is properly funded to make sure we do not have to dip into the County assets subject to reimbursement.

Mr. Hartwick: Does this task force place us in a better position to allow us to seek federal funding for our communication tower and/or upgrade?

Mr. Wentzel: My answer to that question right now is no. Because the funding and the resources that will be assigned to the region are assigned for an eight county region. While inter-operability of communications is critical to a regional response we would have to share that funding with the other seven counties in the region. We did, through PEMA, submit early on in the process, this year, a request for funding for the "radio project". That request is a PEMA but that is up to the Executive Committee of the Regional Task Force. That also lies at PEMA relative to how those funds will trickle down and how much of that can be directed to Dauphin County specifically to offset the costs of the radio project once a decision is made as to where we are going to go.

Mr. Hartwick: I make the point again. If we talk about this terrorism task force and the counter-terrorism task force, what more essential expenditure for infrastructure can you have but the ability to communicate effectively within the County? If we can't communicate to get our first responders out it's not going to happen. The investigation of that infrastructure should be part of that 9/11 money. We should continue to fight for it in whatever way we need to position ourselves to acquire those funds. I just want to make that clear. Thanks.

Mr. DiFrancesco: Two questions. First, the flow of money is still unclear. We have had different answers to this question. Is money flowing through any of the task force at this point?

Mr. Wentzel: Money is flowing through the task force specific to the task force that Dauphin County is a member of the Southcentral Regional Task Force. Monies through the 2002 grant year continue to flow. We are wrapping up that process, that grant funding closes in October of this year. There have been purchases made in support of the regional concept. The basis of 2003-2004 grant funding is a block grant funding, where it is basically an expenditure/reimbursement in that order. Critical to us seeing 2003 grant monies flow is the execution of the Memorandum of Understanding, which Dauphin County was proactive in executing and approving back in February. There were some issues with other county solicitors. Once those issues were worked through Dauphin County we executed the MOU in June of this year. The second part to the release of money is relative to the 2003 grant period is tied to the execution of the resolution where we stepped up as a county and said we would be the fiduciary agent for the Southcentral Region Task Force. PEMA will release funds for the 2003 grant period when we present to PEMA the executed fiduciary agent resolution.

Mr. DiFrancesco: Okay. Then the other question comes back to the communication tower system. What is our time frame in getting our answers back from the State? Do we have a time specific deadline?

Mr. Wentzel: We received, after multiple calls with our consultant and from our agency, a draft of a proposal that the radio project team has to put before their Board. That meeting is to take place Thursday. Even though it is a draft, we have our consultant currently reviewing to make sure that our questions were answered. From that point I will propose that I will be coming to the Board to make a recommendation and present our options. I would submit that we are probably looking at a 2-3 week review process because of the nature of the proposal. It is more than just dollars and cents issues, it's as Commissioner Hartwick shared, it is a coverage issue. What is in the best interest of Dauphin County playing on a regional table?

Mr. DiFrancesco: The one thing that this Board has laid down continually is the fact that we are committed to our emergency service providers. Making sure that communication system and coverage is in place, but also the second point is that we want to make certain that when we move forward on such a major purchase that it is the right system and that we get what we are paying for. These questions are very important to us. Obviously with a debate going back and forth as to whether the State system is working, is not working, we want to make sure that if we spend the taxpayer dollars to fund this system, we get a system that works.

Mr. Wentzel: Absolutely. Commissioner Hartwick, relative to your comments. That in itself is the very issue that we wrestle with right now on what is in the best interest of the county, in terms of being functional and the access of funds through the counter-terrorism task force. The State solution obviously is to get on the State radio system.

We all know the back and forth that has taken place relative to its viability and whether it works or not. We are working both the counter-terrorism task force funding avenue, as well as outside funding avenues through Greenlee to see what sources of funds exist to help us defray some of that cost.

Mr. DiFrancesco: Thank you sir.

Jerry Regan, Executive Director for the Ned Smith Center for Nature & Art and Noel Falk, Co-Chairman for the Capital Campaign for the Ned Smith Center
Presentation of a Ned Smith framed print

Mr. Regan: Good morning Commissioners. I am Jerry Regan from the Ned Smith Center. It is a pleasure to be here to say thank you for your past support for the center and just to take few moments to tell you where we are. Eleven years ago the Ned Smith Center for Nature and Art started when Marie Smith donated her collection of all of Ned's originals to start a center that would reach out to young people and old alike to teach the values of the outdoors and to further her late husbands legacy who was one of our country's greatest wildlife artists. We are very proud of that legacy. My friend to the right you know as an employee or as the Plant Doctor. He is one of our great Board Members and supporters who is going to share a few words about our future.

Mr. Falk: Good morning Commissioners. I became involved with the Ned Smith Center a few years ago and my current role is Vice President of the campaign to build the educational building for the Ned Smith Center. As of the end of last weekend, I think it was Friday, We are currently over 85% towards our goal of raising the funds to complete it. This Center is well under way and we hope to have the official opening in October to which we hope you will be able to come. We are very pleased with the response of citizens of Dauphin County and may I say, not only northern Dauphin County but below the mountain as well to contributing funds for the completion of that building. We felt that in light of who Ned Smith was to Dauphin County and the quality of his work we wanted to make a presentation to the Commissioners and to the building to have a piece of Ned Smith's work here. If you have any questions, please feel free to ask.

Mr. Regan: I'd also like to add just one other item to that. The future of our facility, once we are up and running, we will bring in tens of thousands of young people. Not only from this county but from across the state and tourists from across the country. We will exhibit the best wildlife artist, not only through Pennsylvania, but across the country. It will become one of only a handful of wildlife museums in the country that will profile the best. In addition we have 500 acres and 12 miles of trails for natural education and great programs. We are very proud to have your support and we are very excited about our future. As you look at where you might want to place that, in case the seal gets a little tiring boy that would look great right there. I'll leave that up to you!

Mr. DiFrancesco: I believe that if Commissioner Haste were here today he would recommend that we do just that.

Mr. Regan: On that note, it is titled the Birch Bottom Buck and it was one of Ned Smith's greatest works. It appeared on the cover of The Game News, I believe in 1979. You will see that photo on many publications throughout the country. It has been celebrated very well. We are proud to present that to the Commissioners.

Mr. Hartwick: Just want to commend you on taking on this endeavor. It is a great asset not only to the northern end of the county to help promote the investment of tourism dollars and to educate the folks in the upper end of why they are so proud to be from the upper end and also the preservation of some great land in the upper end, which is extremely important in preserving the quality of life. We often beat our chests to say we are so proud for our region, but often times don't have the resources to go and look at the history and find out why we are so proud to be from a certain region. I want to commend you on your efforts and I know Dr. Falk we have high hopes for your ability to raise money.

Mr. DiFrancesco: We do appreciate your coming in today. We appreciate the contribution of this photo and we will make sure we put it up some place very prominent and let everybody know that the museum is open in the upper end as they come. If they want to see more they can go up there and see it. This Board last year, when we were out and about around the county, just bubbled with enthusiasm and excitement over what we have to offer here. I can tell you that this is one of those projects that we are just tremendously proud of. We appreciate all of the hard work and effort that has gone into this. We feel this is really going to be a keystone piece to a greater opportunity to tell people across the country what great fishing rivers we have and great trout streams and really promote the environment in general, but also to promote the environment here in Dauphin County, which is second to none. We thank you very much and for taking the time to come in.

Todd Hons, Rob Heller and Tim Morrison from Alpha Benefits Group
Review of Benefits Presentation

Mr. DiFrancesco: I'd like to invite the representatives from Alpha Benefits Group up. Alpha is one of the companies that the County is considering to help us with our health insurance cost control measures.

Mr. Heller: My name is Rob Heller with Alpha Benefits Group. I appreciate the opportunity to speak in front of you this morning. I thought I would start off by just giving you a little history of Alpha Benefits. I just want to spend a minute or two. Quite frankly, hopefully one of the reasons we are at the position we are, in terms of this stage in the game, is because we've come in with specific recommendations. We've done a lot of work as to the situation at the County. Everyone realizes there are major issues and hurdles to deal with. Healthcare is a major issue facing many employers. It is especially difficult in this particular situation because you do have a very rich benefit package. Both of you have communicated to us in various meetings and presentations to get to this point, that certainly cost comes in to play but at the same time you have to have a

fantastic benefit package for the employees. We now know that and have kept it in mind as we've put together our analysis.

In terms of Alpha Benefits, we are one of the leading employee benefit firms in Central PA, by any measure of clients that we have, volume of business that we do with various carriers. We do stress service. That is the key to what we do. We have actually hired people from the insurance company side, from Blue Cross, Highmark and Health America, internally. We have taken some of their best people and brought them to Alpha Benefits. That is a little bit unique. In terms of service, I'm sure any firm up here would say we service and that's the key to what we do. The only thing that I would share with you is please call our clients. We have a mission statement whereas most employers have fairly complicated mission statements, most of the time I don't really understand. Our mission statement is to have our clients rave about us. If that happens, then everything else falls into place. We very much would love to work with you. At this point let me introduce Todd Hons, who will get into the specific recommendations that we've come up with.

Mr. Hons: Again, thank you for allowing us to come in here and present some thoughts on your health insurance benefits. My name is Todd Hons with Alpha Benefits Group. You all have seen the recommendations. It is very clear to me that when we look at your current situation, taking into account several different things, the risk benefits but also the claims utilization. Claims utilization for the County has in the past run at 125% a few months back and has just currently increased at 135-140% loss ratio. That says to me when we look at these recommendations is that you need a fully insured health insurance contract for at least 2-3 years. What we generally do to support this is look at every health insurance carrier that can bring three things to the table. One the network that your employees are going to be satisfied with, two the cost structure that you're going to be satisfied with and three the benefit plan that you negotiate with the unions and employees. It is very clear to us that you want to bring the richest benefit package possible to the table for your employees. We are going to do that and look at all of the carriers on both the medical side and all the carriers on the prescription drug side to accomplish those three things. We are going to provide that in writing and back it up to support the recommendation. The recommendation again will be to negotiate a 2-3 year contract on a fully insured basis and preferably a respected financial arrangement. I say a respected financial arrangement because that puts the risk on the insurance carrier. When you have a loss ratio of 125% and now up to 137% and growing you want the risk on the insurance carrier. Ideally for a group of your size, self-funding is at some point going to be the right choice for you. When you are self-funded the risk is now on you as a County. Being fully insured keeps the risk on the insurance companies. At the time of the first 2-3 years when you implement a fully insured contract, we recommend that you also, January 1, 2005, implement a wellness program. What this is going to do is start the trend that poor utilization and it starts to level off and eventually it will start to bring the utilization down. But what you have going into that with a fully insured 2-3 year contract is fixed rates. You know what the rates are going to be for up to a three-year period while you are working on the poor utilization. At the end of that three-year period, we believe that a comprehensive wellness program is implemented and it is supported,

your claims will start to trend downward and at that time self-funding would be the right situation for you. Now say comprehensive wellness, you look at health insurance and there are only two things that any expert across the country talk about, how to control your health insurance costs. That is wellness, because we know 70% of all health insurance costs in the country are controllable or preventable, the solutions are diet and exercise. That is why wellness programs are so important. The second piece of that is consumer education. Let's get the people involved in how to make themselves healthier and make them understand what it costs to go to the doctor, to go to the hospital, to have these services. We really are going to focus on the education and the wellness programs. If you take a look you'll find that obesity just overtook heart disease in the country as the number one cause of health insurance dollars. If you can stop it or take a few obese people and get them on a good program, get them to lose weight; you are going to cut down on probably a few things. One, diabetes, which is a lot of medication, hypertension, more medication, cholesterol, another medication, high blood pressure, another medication, which all leads to one thing, heart attack. That amounts to huge dollars in health care. That is why the wellness plan up front will take care of a few of the people and save hundreds and thousands and millions of dollars down the road. While you are doing that, we also have a unique idea on the table. If you implement a fully insured program there is also an idea that has been around for a while, it is section 105 of the Internal Revenue Code. It allows employers to reimburse certain medical expenses. It is called Medical Expense Reimbursement Plans. We will term that as a MERP program. It is a very basic concept. What it allows you to do is save an extremely significant amount of money. In the MERP concept you purchase a high deductible plan, whether it be \$2500 or \$5000 from the insurance carrier, take that premium savings. The premium savings that we have been seeing is in the 30-40% range. Use that savings to reimburse any medical claims between \$0 and the high deductible plan. With our numbers and the history that we see your savings should be well over one million dollars. That is with no benefit changes. We still recommend looking at benefit changes from office visit co-pays to deductibles, co-pays on prescription drugs as well to go along with the MERP program.

Mr. DiFrancesco: For clarity, it's almost like we would be self insuring that deductible portion. It's not taking the big bite it's taking a small bite up front to save some money.

Mr. Hons: It's a small step to where you need to be. What that protects you from is that \$200,000 claim. You will pay \$2500 of that. The insurance carrier will pay the rest. It is a step in the right direction and when the comprehensive wellness plan takes effect then you are going to be in a situation when you should be self-funded and you are going to take advantage of the cost savings at that point.

Mr. Hartwick: If we do have that large claim that will eat away at our savings. It will have a direct effect at how much we potentially could save on the MERP program.

Mr. Hons: When calculating our estimates, we are very conservative. When we calculate the numbers that we are shown over the \$1.1 million savings we are assuming that over 30% of your population has those high claims. If 30% of your population has

those high claims the County probably will not be operating. We are very conservative in that estimate because we want to give you very clear numbers.

Mr. Morrison: A large claim isn't going to affect your savings it will be multiple claims in excess of \$2500 or whatever the deductible may be. One of the other reasons we are here is because we bring strategic alternatives to the table, rather than saying just move your co-pays to \$10 or \$15 and negotiate however you can. We are trying to bring alternatives to those ideas and create a message to the employees. Everybody has read something about consumer driven healthcare, everybody has seen other employers, maybe their spouse works for a private employer where healthcare costs have been going up 20, 40 even 50%, those are the people we work with every day. Some of the things that we looked at and are going to be considering at the final analysis are spousal waivers. If it doesn't cost the employer anything to cover the spouse they take it for granted. There is a lot of wasted cost there. In addition to the medical and the prescription we also have the capabilities and systems to administer the Section 105 medical expense plans and the Section 125 flexible spending plans. Just using the communication pieces for the Section 125 plans for flexible spending accounts and dependent care accounts, just to properly communicate that and educate your workforce, you are saving FICA dollars on every dollar that goes into that account. More importantly the employees saving Federal, State, Local and FICA dollars on their contributions to fund expenses that they are already going to incur. I guess what I am trying to say is, it is kind of a full circle approach that we're not going to leave too many proverbial stones unturned. With regard to analysis of the plan that you currently provide and provide proper recommendations and alternatives to achieve; one, still maintain a high level of benefits and two, create a cost savings approach.

Mr. Hons: What I also think this brings to the table is a long-term solution so you don't have to sit there each year and figure out a way to save money for the County. If you start today, and focus on a long-term solution, I think the cost and the benefits are going to be there for years to come.

Mr. Hartwick: Before I even begin my line of questioning I wanted to thank the committee who has sat down and painstakingly sat through hours of presentations from consultants. I think if all else fails we may have a new career choice in going into benefits consulting as a result of all our involvement. It is something that we take very seriously. It is something that we have learned a great deal on. We've got some great employees and staff that have gone through the review process.

I want to make it known that my position on this, before we even began, is that Dauphin County is in a position that we are way out of line with our healthcare benefits package that is offered. Not just in private industry but even in government. We are certainly, according to providers, the richest healthcare package that's offered in Pennsylvania, period. I think we have an obligation to our employees to provide the best healthcare. I think the reason people come to county government is because of the benefits package. The jobs may be lower paying but they have the opportunity to work in a field such as a Caseworker in Children and Youth, their passion may be to help people and one of the

handcuffs or one of the reasons why they come to county government is because of the benefits. Considering retention and all of those issues we can't go to the far end of the scale. By the same token taxpayers deserve us to make decisions that put us more in line with what is happening, even currently, with government and to make sure we are promoting savings. Particularly in a time where we are at a fiscal crisis here in Dauphin County. We said when we came in that everything is on the table and we are taking a look at every concept, every idea and every proposal that has been provided. I appreciate you sharing some of the things that were of proprietary nature. One of the things that we were considering with the MERP package, which is an interesting way to hedge our risk and also allow us to take advantage of a great deal of savings, particularly when we don't have those large claims. We need to do two things here in Dauphin County. We need to lower our utilization, which is through the roof. I think that only comes with the implementation of some sort of co-pay here in Dauphin County. If you have no stake in the game, if you have to not come out of your pocket in any way, you are not going to think twice about going to the doctor for a hangnail or for whatever small ailment that you may have. But we also do not need to make it prohibitive where people don't go to the doctor's because they can't afford to. I just want to lay the groundwork out as to how we are making decisions in this process. I also think that if we don't do anything now in this crisis time we are certainly not being fair to the taxpayers in Dauphin County who expect us to make comprehensive change and do things that may not be as popular. Let us make no qualms about this; this needs to be a buy in from both union employees, it needs to be a buy in from management employees and it needs to be something that we all feel like we are in this thing together to help the current financial situation of Dauphin County and also to assist the union side and management side in being fair across the board. Management folks don't want to have certain policies implemented on them and union folks still have advantages. We need to send a clear message that this is something and in Dauphin County we pledged to improve morale and that we are all in this together. We all need to come to the table and figure out a way to suck it up a little bit and put ourselves more in line with what is happening even with government. It is something that we are committed to.

I have one question specifically related to the prescription drug piece. We have heard many proposals again from a lot of different folks. In negotiating with the prescription drug side we talked to folks who have relationships with the Delaware Valley Consortium and leverage a great deal of business with large scale memberships in order to gain excellent rates from providers. We still indicate that one of the biggest areas of potential savings may be in the prescription drug side. I see as we take a look at your proposal the savings may be a little bit smaller in the prescription drug side than we have seen from other folks. I have not had a great deal of time to see comparison and contrasts with the prescription drug plan. What, if any, benefit do you have in negotiating a large scale prescription drug contract with the Delaware Valley Consortium compared to how you currently negotiate your prescription drugs with any of the providers?

Mr. Hons: When we started off we said we do look at every single option. On the second page of the blue folder I passed out, it actually lists three prescription drug

options. Number one obviously being the Delaware Health Care Coalition, which does have the capability to get into larger group of employees and take advantage of administrative savings, rebates and additional discounts. We have spoken to numerous vendors and there is a vendor whose local offices are in Maryland, it is called System Med, which is actually a subsidiary of Medco Health. A lot of people may know it as Merck/Medco. They have now separated and are known as Medco Health. Their subsidiary System Med sells direct to large corporations and consistently backs up the fact that they can provide the deepest discounts in the prescription drug area. The third one we talk about is Benescripts, which is another prescription drug vendor who also has other municipalities in the state of Pennsylvania. Speaking of the three of them they will guarantee a minimum of \$200,000 to \$300,000, maybe more from a savings standpoint. We will look at every option.

Mr. Hartwick: I just like to have the time, and I know we've mentioned this in the many meetings, for us to sit down and talk about that prescription drug piece and gain a better understanding of where we are at. I saw proposals anywhere from \$2 million plus savings in prescription drugs with minimal co-pays reducing the amount of mail order days down from 180 to 90 and many rebates and formularies that can put us in a position not to restrict folks from being able to use and gain prescription drugs that they need but help us from our side to reduce the risk and our liability because of what we are providing.

Mr. Hons: Just to make one note clarification. The \$200,000 to \$300,000 savings is with no benefit changes to the prescription drugs. Once you make some additional benefit savings, there is one example in there, the next page, and a third of the page down. By making some minor co-pay adjustments will get you an additional \$387,000 of savings. That is with very minimal changes of going from a \$2 co-pay to \$5 for generic drugs. Changing from a \$10 co-pay for brand formulary drugs and \$25 for non-formulary. Obviously there are going to be a lot of different situations you are going to want to look at and we will provide that. There are definitely significant savings on the table depending on the benefits that you end up with. The \$300,000 is with no benefit changes up front.

Mr. Saylor: Commissioners, may I make a quick point on this issue of savings? Using that term kind of concerns me, particularly in the media and we have talked about this to staff. What we are talking about is not necessarily savings that we could then turn back into the budget and pay things off. This is just a matter of reducing. It is not really a savings as much as it is reducing costs.

Mr. DiFrancesco: That was going to be my question. Are we talking about taking \$2 million off where we are now or taking \$2 million off the proposals that would be on the table, which would be much higher than where we are now?

Mr. Hons: It would be \$2 million off of the proposals on the table.

Mr. DiFrancesco: Okay, so our medical costs would still go up, it just wouldn't go up as much as if we kept this current program.

Mr. Hartwick: Which equals, in my opinion, a savings. We are going to have to pay this next year if we don't do anything and based upon what that number is we are going to have almost a direct savings as a result of next years projected budget item.

Mr. DiFrancesco: I just think it is important to point out to the public that we're not pairing off \$2 million in current costs and reducing the hole that we are in. This is just simply addressing the depth of the hole going forward.

Mr. Hartwick: Medical expenses are going up astronomically, particularly in the County with our high utilization rates. There is no insurer who is going to continue to take that kind of risk and the kind of hits that end up in the negative fund balance. Then they are going to, as a result of us shopping our plan, take it in the teeth as a result of us not paying that call. Right now, it is at about \$2.5 to \$3 million in Dauphin County, which we are behind. Obviously I have a number of questions that we can do follow-up at the sake of Jeff Haste yelling at me and calling me his wife when he gets back and manipulating the time I would like to take care of those with you individually. Thanks for your presentation.

Mr. DiFrancesco: My question was going to be the exact point that Chad raised—what these numbers actually mean. Secondly, how firm are these numbers? Do you expect these are pretty good ballpark numbers of where we would be?

Mr. Hons: Absolutely, what we did when we were presented with the quotes with June or July 1 effective dates. So based on the July situation...

Mr. DiFrancesco: So these are real numbers?

Mr. Hons: Yes.

Mr. DiFrancesco: Okay, I just wanted to make sure.

Mr. Hons: We are conservative. The claims obviously are an estimated number and we do that on a conservative basis.

Mr. DiFrancesco: Right. One comment. We had the opportunity to sit down and talk also. One of the points that came out from that meeting, more so than in talking to anybody else was the fact that for a very long time Dauphin County has invested a lot of money in illness. We basically have been spending a lot of money to protect people from unhealthy habits and issues of illness. The point that you raise that we could spend a lot less money and invest that money in health and have a far better return and do a lot more credit to the employees. Simply by instituting workplace programs, why not have Weight Watchers set up right here where people can take easy advantage of it. Why not talk to the cafeteria in the Courthouse and say everyday make sure you

provide a health smart meal that people don't even need to think about, they can just come down and buy. Taking little steps like that help make people more aware of a healthy lifestyle and make it easy for them to access it. I appreciate your bringing that to the table as a piece of this. Quite honestly, I think that is the most critical piece of this. We all know if there is no co-pay it is a lot easier to go to the doctor. If there is a co-pay, you may think twice about going. The bottom line is, what I'd rather be investing in is making sure people don't have to go to the doctor and they are healthy. I think as this Board struggles to make sure that Dauphin County's morale stays high and that people know we care about them, there are things we can do at very minimal cost compared to what it costs to insure, still invest, and still show them how important they are to us. I just appreciate your coming in and presenting that whole point. For me, I really wasn't thinking along those lines. I was thinking about the costs and everything, but it was a whole different perspective that you brought to the table, so I do appreciate that.

Mr. Hartwick: One additional comment on that. It is going to take an investment to put a proper wellness program into place. We are going to be coming to the Board if we want to fully implement this strategy, to talk about a coordinator and a plan of attack. We also need to be proactive in going out and sharing information with our employees and upping the participation in any sort of wellness program. We can have as great a wellness program as we want, but if nobody wants to participate it's not going to do us any good. We need to devise a strategy in order to make sure folks feel comfortable with what we are trying to provide. With changing benefits I suspect we are going to get somewhat of a negative reaction. We need to be on our toes, going out there and telling people what we are trying to do, this is assistance to not only the utilization but most importantly the early detection for their health, which is going to put them in a better position for healthy living down the road. We have to be willing to make a financial commitment to make this thing work. That is going to be requested and required of us if we want to run a proper wellness program.

Mr. DiFrancesco: I am already committing and as of this date I will make it a public commitment that since I fit into that statistical obese category, I'm going to be one of the pace setters in Dauphin County to make sure that I start living a healthy lifestyle. I will take any challenges on weight loss; I can afford to lose about 40 pounds. We'll take the lead in challenging our employees to really get into healthy lifestyles and I'd like to do whatever we can to support that. You are right, it is going to require assets and I think the Board is prepared to have that discussion and put up those assets. Again, we can invest in healthy living for tens of thousands of dollars and protecting from illness costs you millions of dollars. It is a good thing for the people of Dauphin County.

Mr. Hartwick: It sounds like we have two votes.

Mr. DiFrancesco: Thank you all very much.

PERSONNEL

Ms. Sinner: I have an addendum to the Personnel packet, which includes one vacancy request and one new hire for Spring Creek and one promotion in Domestic Relations. Also in the Personnel packet I presented last week I do need to pull a new hire.

Mr. DiFrancesco: In the Personnel packet, not the addendum?

Ms. Sinner: Yes. It is number 7 of the new hires listing. That is it.

Mr. Hartwick: I do have one question. The promotion in Domestic Relations, could you give me any background information on that?

Ms. Sinner: I know it was necessary to have that be effective August 16, 2004. Carolyn can give you more information.

Ms. Thompson: Good morning Commissioners. In some ways it is a new hire. This is a promotion for Mr. Reisser, correct?

Ms. Sinner: Yes.

Ms. Thompson: A promotion from an officer position in one team to a supervisor position to a new team, one of the positions that were recently created. Mr. Reisser is going to become a supervisor of the new team and since some of the people are being hired it is necessary to get him in there so he is supervising them properly. His position is now vacant, effective with this, and then we will be hiring a new enforcement officer hopefully within that October window.

Mr. Hartwick: Is there a requirement that we have a supervisor for so many enforcement officers?

Ms. Thompson: It is a team concept. They have a couple of enforcement officers, hearing officers, clerical, it is a group unit and yes we need a supervisor for each team. Some of the other members are already in place on this team so we want the supervisor there. We had a couple resignations too, but they have nothing to do with this.

Mr. DiFrancesco: This is the team again that we can take advantage of, what is it?

Ms. Thompson: Federal reimbursement or incentive monies. That is why we created this new team. This is almost like a SWAT team for the next year or so to try and get some of the delinquent collections up. Then once the delinquent collections are in line then they will revert to one of the regular teams.

Mr. Hartwick: When they revert that way does the Federal funding run out?

Ms. Thompson: No, no, no. God knows when the Federal reimbursements and incentives would ever run out. We have no indication that they are going to cease those programs. But the higher we get our numbers, the higher our incentives get.

Mr. Hartwick: Now this last question. To put this person in this position, why wasn't that considered during the initial package of.....

Ms. Thompson: You know, I'm not really sure. I think part of it was Rita was contemplating very carefully the personnel, the qualities and personalities involved. It really should have been and I do apologize. I also apologize for having it as an addendum. It's not the best planning that we've ever done and I do apologize for that. But she would like this person promoted so that he can actually start doing his duties and get the team lined up and off on the right foot.

Mr. Hartwick: Again, for future reference, try to make sure we do this in a timely fashion under the review of our committee. We have been successful in managing our vacancies so far and keeping a positive variance within our budget. Just a matter of process I think it is certainly necessary. When you see these things outside of that process it always raises a red flag.

Ms. Thompson: We are aware of the Commissioners preferred windows and we are working as much as we can to stay within those windows.

Mr. DiFrancesco: Your penalty will be that you have to make sure this team goes out and does a very good job and gets lots of incentive money back in by bringing responsibility to people who are irresponsible at this time.

Ms. Thompson: They will do their best.

Mr. Hartwick made the motion to approve the proposed Personnel Packet and addendum. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

PURCHASE ORDERS

Mr. Baratucci: Commissioners, there are no changes from last week's packet. All of the budget issues were resolved.

Mr. DiFrancesco: All budget issues were resolved?

Mr. Baratucci: All budget issues were resolved. We used some strong-arm tactics yesterday afternoon with the couple that were still on the fence.

Mr. DiFrancesco: Hopefully this will stop being an issue as we go forward. I think people have been informed that they need to do a better job.

Mr. Baratucci: They have a week and we always contact them after the Workshop and let them know of anything that is over and most of the people cooperate and get those adjustments to Mike prior to me printing this report the day before but there are two on here that didn't make it.

One was just a vacation issue in a small department and the person who was handling that was out until Monday and didn't get a chance to get it out. But the other one was an ongoing concern that I think I mentioned to Commissioner Nick about Spring Creek just making sure that all of the people out there have a plan in place that they can move the money around. They have a large budget and sometimes it is difficult, but they have a week and they should be able to get the money adjusted. They did that late yesterday. There was an email that came around that took care of it.

With all of those changes and adjustments the packet is basically the same as you reviewed last week and it is here for your approval.

Mr. DiFrancesco: Very good, any questions or comments? (There were none.)

Mr. Hartwick made the motion to approve the Purchase Order Packet. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe: Commissioners there have been three payouts since we missed a meeting a couple weeks back. On July 23, 2004 it was a payroll week we had to fund \$4,373,281.20 to payable and \$1,810,682.82 to cover the payroll for that week. July 30, 2004 was a non-payroll week, but we had a large accounts payable run that week of \$5,401,008.45 that was due to a million dollars in transfer taxes that went out. MH/MR had a large payment that week also. If you notice on July 23, 2004 our \$4.3 million payables was down. Much of that money went out the following week for MH/MR, it was money that was in the bank. This past Friday we had a payroll week with another large payable payout, \$11,663,540.60. That included \$6.8 million for pension, that's the reason it is so high. That pension payment has been made. We had \$1,790,160.51 for payroll on this past Friday (August 6, 2004). Today in our INVEST account we have \$121,825.26 at a rate of 1.34%. You will see that's climbing steadily now that the Fed has raised rates over the last two months and as recently as yesterday. Community Banks we have \$33,416,345.12 at our standard rate of 2.25%. At Commerce we have \$10,024,003.45 again at 2.25% and Waypoint is at \$10,019,057.37 again at 2.25%. I'm going to start directing the excess, well I wouldn't say any excess, but the funds into Waypoint and Commerce to kind of equal those three out now. I will also contact all three of those banks today now that the spread...if they were able to give us so much of a spread several weeks to a month ago they should be able to bump up our 2.25% based on the differences now between our INVEST account and what they are paying

us. Hopefully I will be successful with that for our next report. That would conclude the investment report.

**Report from the Office of Budget & Finance
August 11, 2004**

- **July 23, 2004** transferred \$4,373,281.20 to the **Payables** account and \$1,810,682.82 to the **Payroll** account **from the County's Concentration account** for checks issued that week.
- **July 30, 2004** transferred \$5,401,008.45 to the **Payables** account **from the County's Concentration account** for checks issued that week.
- **August 6, 2004** transferred \$11,663,540.60 to the **Payables** account and \$1,790,160.51 to the **Payroll** account **from the County's Concentration account** for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account** \$121,825.26 rate 1.34%
- **Balance today in Community Banks investment account** \$33,416,345.12 rate 2.25%
(This rate is good through 12/31/04)
- **Balance today in Commerce Bank investment account** \$10,024,003.45 rate 2.25% (This rate is good indefinitely)
- **Balance today in Waypoint Bank investment account** \$10,019,057.37 rate 2.25% (This rate is good through 11/1/04)

\$15M TRAN Line-of-Credit Status at PNC:

- Draw #1 on 2/5/04 - \$2,850,000.00
- Draw #2 on 2/19/04 - \$1,800,000.00
 - o Total \$4,650,000.00
- April 1, 2004 – TRAN was paid back with \$11,232.21 for interest expense.

Mr. DiFrancesco: Mike just a question, the only reason I am seeing this is because they were both given the same amount of money on the same day. Why is there a difference?

Mr. Yohe: Actually, Commerce got their money about ten days ahead of Waypoint.

Mr. DiFrancesco: Okay, then that's the difference.

Mr. Yohe: Yes.

Mr. Hartwick: Competition is great. Start the shopping game again.

Mr. Yohe: If you recall several months ago we authorized Image, Rhoads and Sinon, Brown Schultz to do escrow restructurings for the debt that we incurred back in April. They have now completed three of those back on July 8, 2004. The first one was settled on the 1999 escrow and the County realized \$21,177.56 on gains from that restructuring. Then on Monday (August 9, 2004) the other two settled the 1998 escrow and the 2001 second series. The 1998 we got \$29,577.28 and the 2001 we got \$17,249.29. All three of them have been restructured. This is an ongoing process. We all hope and are anticipating a much greater return on those, but the market didn't do what they had hoped it would do in the first round. This is ongoing and they expect we'll see some real savings the next time it goes around. All three of them have been restructured once and I expect we will be entering into another agreement shortly.

Mr. Hartwick: Could you submit that in email form to me so I have that for our records?

Mr. Yohe: Sure.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: Commissioners, I am pleased to report that Dauphin County made history yesterday. We had the first ever meeting of the Dauphin County Audit Committee. This is not only a first for Dauphin County but as best we can tell it may be the first County in the state to have such an entity. We met and organized and I am pleased to report that I was dutifully elected Chairman of the Audit Committee. Marie Rebeck will be our Vice Chairman and Mike Yohe is serving as Secretary. We took a look at some initial issues, the management letters that we have been receiving from the auditor and some other issues that we want to look into in order to make recommendations to the Board. We are scheduled to meet again in a couple of weeks to start moving things forward.

Mr. Hartwick: I commend and congratulate you on your new responsibility. I was amazed when I came to the County at how many Federal recommendations have been made to Dauphin County from an audit perspective that have not been acted on. To put us in better position to better streamline our operations and to save considerable amounts of tax dollars I would like to thank everybody who's serving on that committee. We expect and have a great deal of confidence that you will save us great amounts of resources and also to effectively put our management staff more in compliance with the expectations of the Feds. Thanks.

Mr. DiFrancesco: The bucket is full of holes to fill, I'm sure you will do a fine job.

SOLICITOR'S REPORT—BRUCE FORMAN, ESQ., ASST. SOLICITOR

Mr. Foreman: There are no amendments to the written report unless the Commissioners have any questions.

MATTERS REQUIRING BOARD ACTION

Mr. DiFrancesco: Any changes to the Training Packet?

Mr. Saylor: There are none.

Mr. DiFrancesco: Are there any particular items we should pull aside other than item E at this point in time for further discussion?

Mr. Hartwick: Did he ask for just item E to be pulled or was there another one?

Mr. DiFrancesco: No, I believe it was just item E.

Mr. Hartwick: One acknowledgement, we have with us today Mr. Bill Woolf who will be dutifully responding to a call for action with our problem in Dauphin County, which we expect to be progressive and to move forward and assist us with providing finances for many economic development projects. They have been progressive to this point and we've had a good opportunity to meet and sit down. I have been impressed with his ability to do the job. He is with us today and we're hopeful that the Board will approve his appointment. I support his appointment to the IDA.

Mr. DiFrancesco: I can say that the responses that I have received from people, even prior to knowing that you were interested in the appointment, I was getting phone calls saying what a wonderful person you are. You come with high regards from your colleagues and the community. Thank you for agreeing to serve.

We are now pulling item E from the list for discussion but as far as the other matters can we have a motion?

Mr. Hartwick made the motion to approve Items A through U except for Item E. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

- A. Training Packet
- B. Approval of FY04/05 Per Diem Rates between Children & Youth Agency and:
 - 1. Diamonds in the Rough Youth Services, Inc.
 - Residential \$165.00/day
 - 2. Keystone Children & Family Services, Inc.
 - Traditional Foster Care-Level I \$ 46.80/day
 - Therapeutic Foster Care-Level II \$ 84.66/day
 - Traditional Foster Care-Level III \$107.10/day
 - Foster Care—Rate for baby with mother \$ 32.00/day
 - Community Rehabilitation Residence \$162.84/day
 - CRR Host Home-Rm., Bd., & clothing \$ 15.86/day
 - Home Healthcare \$ 38.06/hr
 - Pre-placement Visit \$ 54.38/day
 - Respite Visit \$ 36.98/day

	Emergency Temporary Respite	\$ 50.00/day
	Summer Camp	\$250.00/max yr
	Family Preservation	\$46,288.58/mo
	Family Preservation/pre-approved ancillary serv.	\$20,000.00/max
	Family Reunification in home	\$ 47.64/day
	Family Reunification/pre-approved ancillary serv.	\$14,000/max
	Room & Board – a.m. specialized residence	\$233.43/day
3.	Philhaven	
	Crossroads East RTF-JCAHO	\$195.21/day
	Crossroads West RTF-JCAHO	\$210.09/day
	Campus Based (JCAHO) (12-18 yrs.)	\$260.62/day
	Child Campus Based (JCAHO) (5 to 11 yrs)	\$295.45/day
4.	Lancaster County Youth Intervention Center	
	Secure Detention	\$260.00/day
5.	Keystone Education and Youth Services	
	PA Clinical Schools	\$289.00/day
6.	Parents Anonymous	
	Child Abuse Prevention & School Safety	\$30,000/year

C. Alternate appointments to the HATS Board:

1. Eric Bugaile – alternate for Ron Marsico
2. Tim Reardon – alternate for Jim Szymborski

D. Grant-in-Aid Application and Grant Agreement for Improvement of County Adult Probation Services for FY04/05 Continuing Program.

E. Ordinance No. 6-2004- prohibiting the disposal or dumping of non-recyclable municipal waste in or at the County's volunteer drop-off recycling depots or private or public property and fixing penalties for violations.

F. Satisfaction Pieces for the following individuals:

1. Diane F. Whittington for property located at 7105 Huntingdon St., Harrisburg.
2. Angela M. Sariano for property located at 2213 Brookwood St., Harrisburg.
3. Dung V. Le a/k/a Jimmy V. Le for property located at 2313 Swatara St., Harrisburg.

G. Letter of Agreement between the Hershey Medical Center and Schaffner Youth Center for services rendered by Dr. Stuart Kaplan.

H. Equipment Lease Agreement between Dauphin County Information Technology and Hewlett-Packard Financial Services Company for 61 personal computers installed in multiple departments.

I. Equipment Lease Agreement between Emergency Management and Hewlett-Packard Financial Services Company for computer equipment located at the Emergency Management Agency.

J. Infectious Waste Removal and Disposal Agreement between Spring Creek and Stericycle, Inc.

K. State Food Purchase Program for FY04/05 Operational Plan between the Dauphin

County Human Services Director's Office and the PA Department of Agriculture.

- L. Software License Agreement between the Human Services Director's Office and MetSYS, Inc.
- M. Purchase of Service Agreements for FY04/05 between MH/MR and:
 - 1. Youth Advocate Programs, Inc.
 - 2. Diakon Lutheran Social Ministries
 - 3. Pennsylvania State University
 - 4. Diana T. Myers and Associates, Inc.
 - 5. Riverside Associates, P.C.
- N. Addendum to FY03/04 Purchase of Service Agreements between MH/MR and:
 - 1. Lancaster County MH/MR Program – Amendment #1
 - 2. Country Meadows of Hershey – Amendment #1
 - 3. Nancy McCorkle, PT – Amendment #1
- O. Purchase of Service Agreements for FY04/05 between Children & Youth and:
 - 1. Kidspace National Center of Pennsylvania
 - 2. Community Action Commission, Inc.
 - 3. Halifax United Methodist Church
 - 4. Windsor Point
 - 5. YWCA of Greater Harrisburg
 - 6. Hempfield Behavioral Health
 - 7. Laurel Youth Services
 - 8. YMCA – Northern Dauphin County Branch
 - 9. There's Room in the Inn, Inc., d/b/a Boys Ranch Academy
 - 10. Catholic Charities of the Diocese of Harrisburg PA
 - 11. Southwood Psychiatric Hospital, Inc.
 - 12. Holy Family Social Services
 - 13. COBYS Family Service, Inc.
 - 14. George Junior Republic in Pennsylvania
- P. Amendment to FY03/04 Purchase of Service Agreement between Children & Youth and:
 - 1. NHS Youth Services – Amendment #1
 - 2. Family Service Partner, d/b/a Family & Children's Services – Amendment #1
- Q. Purchase of Service Agreement for FY04/05 between Area Agency on Aging and:
 - 1. Restart Temps, Inc.
 - 2. Capital Area Transit
 - 3. The Pennsylvania State University
 - 4. HealthSouth Rehabilitation
 - 5. JoAnn Ellenberger
 - 6. Pinnacle Health Medical Services.
- R. Resolution No. 22-2004 indicating Dauphin County agrees to undertake the role of Fiduciary Agent on behalf of the South Central Pennsylvania Counter-Terrorism Task Force.
- S. Authorize the Chairman/Vice-Chairman of the Board to execute an Application for

Support for Area Plan on Aging for FY04/05 to be submitted to the PA Department of Aging.

- T. Resolution No. 23-2004 authorizing the Dauphin County General Authority to fund the Harrisburg Area Community College Foundation in support of the Select Medical health Education Pavilion Capital Campaign in the amount of \$25,000 with five installments of \$5,000 over a five year period of time.
- U. Appoint Bill Woolf to the Industrial Development Authority (replacing Bernard Hammer) – term will expire October 1, 2004.

Mr. DiFrancesco: It seems the questions that come up, I'm not certain that the issue is necessarily the Ordinance in question, it's the process by which these types of ordinances and other actions are carried out. I know there are issues for the ordinances as well, but I think the greater question becomes the process of how we are using the advisory group now. This is I believe the second time if I can remember through the last eight months that this is being raised as an issue. I think we do have to address it and kind of find out what is the procedure and practice right now and how can we better use these advisory board members.

Mr. Giorgione: Good morning Commissioners, I am Andrew Giorgione. Let me just talk a little about the Solid Waste Advisory Committee. Under Act 101 of 1988 the County was required to create a Solid Waste Advisory Committee and use it for certain purposes, in particular related to our solid waste management and recycling planning and things of that nature. We have a volunteer group of, I think, eleven members right now appointed from different industries. We are required to appoint them under the act and they include the recycling industries and the solid waste industries and you have the municipal, students and volunteers and that nature.

I think the way you use the SWAC you can come from two ends of the spectrum. You can bring them in on every issue and meet with them constantly or you can meet with them on a much less frequent basis depending on the seriousness of the matters. The couple of matters that Mr. Cluck raised this morning in my mind fall on the end of the spectrum that I don't think you need to be convening for evening meetings volunteers to talk about. Let me just go over the issues and talk about them and we can decide if you want us to go back to the SWAC to talk to them about it.

The first issue I want to address is the correspondence we have received related to the materials processing facility. Unfortunately Mr. Cluck's at a little bit of a disadvantage because the planning for this facility began in 2000, three or four years before he was even appointed to the SWAC. Where we were trying to address increasing recycling rates in the county, this was one way to have a place to take our recyclables, instead of to York or other counties. Therefore we could get economies to scale and better pricing and things of that nature. That planning all started in 2000 when a grant was filed. The grant was awarded in 2002. We went forward with the planning and design of this facility in 2002 and 2003. As you are aware it is under construction right now. The correspondence that you have received is very simply correspondence related to transferring the permits that the county received to build the facility to the actual

contractor that is building it. Now, in my mind to convene the SWAC to tell them that we are transferring permits seems to be on the end of the spectrum where I don't think we have to get them involved. That was simple correspondence of transferring construction permits.

The ordinance is a little bit different, but let me give you a little bit of the background on that while we have brought that to you for consideration. As you know we have these recycling depots. We have this program in the county to encourage recycling, in particular municipalities that don't have full blown recycling programs like the larger municipalities like Lower Paxton and Harrisburg. We have located these depots there so that residents could take their recyclables, newspapers, bottles, and plastics and take them to one consolidated site so the county can come pick them up and take them away. We've run into a little bit of a problem where residents have been taking garbage to the sites and leaving it there. I'm not saying they are throwing it all over the place, but they are dropping a few bags here and there. Obviously, there is a cost to the county because when we go and get the recyclables we also have to take that. Then we have to take it for disposal and pay for it. So, it became a little bit of a problem. What Kelly did was call DEP and told them about the reoccurring issue that is popping up and asked them for recommendations on what they think we should do about it. They said Monroe County has a program similar to ours and they just enacted a littering or dumping ordinance, why don't you contact them and see what they have. Kelly did. They sent down to us their littering ordinance and we took a look at it and thought it would be a pretty good idea to have a similar ordinance here in the county. How we would use the ordinance would be, it comes up in different instances, but if I could go through a couple of examples. One example would be sometimes when we go we find the garbage at the site, Kelly instructs the guys that pick up the garbage to put on gloves and go through it to see if they can find any mail in it. If we find the mail, we take it to the local township and ask them if they could contact these people and site them for a violation for dumping at the site. If they don't have the resources to do that then at least Kelly can have it brought back to the county and we can bring it to our law enforcement officials and have them do it. So that is a good example of what we are trying to do. We sort of have to hammer ourselves a county ordinance that can be enforced by the local municipality or by the county to go after people that we can find are doing illegal dumping. I don't think we have the resources now in the county or the municipality to have people survey the sites or put up cameras or anything of that nature. Will we get there some day down the road? I don't know. Are the grants available to do that? Possibly. I think we were just looking for another hammer to sort of go after illegal dumping. I think the other issue we were trying to accomplish with the ordinance is public information. I think passing this ordinance, posting it on our website, putting it in circulars sort of gets the word out and lets people know that we are taking this issue a little more seriously and we are going to start looking into it and there is now an ordinance where they could be fined. I think there is a state dumping ordinance that doesn't particularly pinpoint these sites exactly but has a fine of say \$300. What we are doing is, we have authority as a county of up to \$1,000. We want the latitude to go as high as we can to punish, in particular, repeat offenders that keep dumping at these sites.

Mr. Cluck has raised some issues about maybe this is an important issue for SWAC to be convened and talk about how we are going to implement this and how we are going to proceed and how it is a planning issue. I think when we first started looking at this I didn't really consider it to be a plan issue. Our SWAC is about our waste plan, how we handle waste and how we handle recycling. Although, obviously it is a related matter I think I look at this more as a health, safety, welfare and public nuisance issue. To me it was sort of a simple matter. This is an ordinance to try to go after people who are illegally dumping. I couldn't imagine convening the SWAC and them saying we aren't interested, we don't think the county should do this. Maybe they will have recommendations on better ways to approach it but I think there are more important issues about to come before the SWAC and I think this is an issue we can raise and tell them what we have done and take feedback on it. We didn't think it was something we needed to convene everybody to an evening meeting to discuss. After your last meeting Kelly circulated the draft ordinance to all of the SWAC members, asked for any feedback, or if anybody wanted to have a meeting to which she already understood Mr. Cluck's concerns and the reason he wanted to have a meeting. Basically, Kelly didn't get any response. To us, that means that they are content and understand what we are doing. There are some issues coming up with the SWAC as I just expressed. We are going to start looking into planning for different types of waste that will be included. It will become regulated waste in the county plan. We intend on doing that very soon. The information will be going out to the SWAC and we will be meeting with them regularly. I also recall from our last meeting we made a commitment to the SWAC that we would meet with them regularly even when things weren't going on to update them on matters. I think we are going to continue to do that. An issue came into my mind today that maybe monthly we could talk to Kelly about sending just an update to the SWAC members in writing telling them what is going on and what we are working on. I think that would be good for them to have that kind of information. We will continue to operate in that fashion. If you want us to meet more often, if you want us to raise these issues with them then that is fine with us.

Mr. DiFrancesco: I am guessing that most members would not want to just meet to meet.

Mr. Giorgione: That's what we assumed. We have issues coming up with planning that I think are more important that I think they would want to be involved in. Some of this stuff just seemed a little bit more administrative.

Mr. DiFrancesco: I think if anything, and I don't know how this could have been handled better, I do think that when issues come up, even as simple as this one, just to notify them. Maybe it is through a monthly report telling them what you are doing and giving them the opportunity to have feedback. If you see something reaches a phase where there is a lot of opinion coming in here maybe we do have to meet on this. Obviously, I think most of the big issues would speak for themselves that you would and should meet.

Mr. Hartwick: I think it just goes to the Boards commitment to make this process as open and transparent as possible. We are firm believers that every opinion, even the ones that are in opposition to the ones we may take, are necessary in formulating how we are going to move forward. Ultimately we need to take all of those into consideration before making a decision and to make that process open, transparent and to give folks, particularly ones who serve in the capacity to provide that type of input, the opportunity to give it before something is done is all we are asking.

Mr. Giorgione: I think based on what you are saying today I think it would be a good idea starting soon that Kelly starts a monthly update to the SWAC. I think that would be important. Then if there are matters coming up they will know about it. If they know it is going to be here before you in consideration, like an ordinance, they know they can come here if they want to express concerns or to us and then we can advise you of what they are and how we are trying to address them.

Mr. DiFrancesco: Do you have any questions before I let them step aside in regards to the particular ordinance? I do not have anymore questions or comments for you.

Mr. Giorgione: Are you going to vote on the ordinance today or is there anything further you want us to do?

Mr. Hartwick: I've got no issues with voting on the ordinance if you want to allow any additional comments.

Mr. DiFrancesco: That's all I was going to do was ask if we should vote on the ordinance first and then go to the public comment period or if you would like to make any comments.

Mr. Cluck: My only question is who has the power to enforce the ordinance?

Mr. DiFrancesco: I believe it is any law enforcement. It can be a local police department or even if it reached that level it could be enforced by county CID.

Mr. Hartwick: I think, from that matter, if there is anybody willing to testify for anyone seeing anyone doing illegal dumping they can bring that case forward in a citizen fashion to bring it to a local DJ.

Mr. DiFrancesco: It can actually be enforced on a number of different levels and I think that is one of the reasons it was written the way it was. It could be a codes enforcement officer, a police officer or it could be CID.

Mr. Cluck: I don't think the ordinance says that. Those are the types of issues I was raising. The only penalty is criminal.

Mr. DiFrancesco: Right.

Mr. Cluck: You have to have a law enforcement officer.

Mr. DiFrancesco: Right.

Mr. Cluck: To bring a criminal charge. The ordinance allows a private person to file a complaint with the local municipal police or the appropriate county official in the waste department. Who is that? And are the local police informed and do they want to take this on?

Mr. DiFrancesco: The Solicitor's Office informed me that for investigative and filing charges it would be CID. That would be our arm ultimately that would go out and enforce it.

Mr. Cluck: What is CID and is that a County agency?

Mr. DiFrancesco: I'm sorry, Criminal Investigation Division. They are the police officers for the county if you will.

Mr. Cluck: Okay, but the ordinance says local municipal, is that who that means?

Mr. Hartwick: Yes.

Mr. Foreman: That would include local law enforcement officers, the local police force and it would also include CID.

Ms. Wolf: Could I give an example of how we've used this process prior without an ordinance? We used to do telephone book collections and a couple years ago at the East Mall we always used to put a large roll-off where residents could go to dispose of their telephone books. One day a lady decided since she was moving to take a full moving truck and dump it in our roll-off. Well the Mall called us, we went through her garbage, found checks and through Andy and I went through the DA's office and prosecuted that lady. Because why should the county be responsible to pick up a \$300 bill for someone who just doesn't want to dump properly. That is how we were able to use this process in the past.

Mr. Giorgione: We had a little bit of a problem with that instance in what to charge her with under State law. This ordinance just makes it nice and clean. It is illegal dumping, we expanded the scope, and beyond the depots if somebody had trash and left it a block away from the depots you would still do the same thing. We are trying to be a bit more all-encompassing.

Mr. DiFrancesco: Do you have any challenges or is there a particular problem with people dumping the toxic wastes, waste oil or paints or anything like that?

Ms. Wolf: No. Actually, very brief I did bring pictures because our guys take pictures of the dumping as examples. We've even had large goods like refrigerators.

Mr. Hartwick: Largely in Halifax?

Ms. Wolf: It's actually not. The sites that have the most problems are usually in the municipalities that don't have regulated municipal waste contracts and the residents are left up to themselves to dispose of their trash. To avoid the cost they just take it to the county's depot and dump it and then the county is left with picking up the disposal cost.

Mr. Hartwick made a motion to approve Item E, Ordinance #6 of 2004. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries. (The entire Ordinance is on file in the Commissioner's Office.)

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Hartwick: I just wanted to hear from Chip real quick about how Director's have been complying with you in providing the department handbooks.

Mr. Vance: To answer your question directly Commissioner as a result of a memo that went out I have received more information.

Mr. DiFrancesco: I do want to make two comments. One, in all sincerity, I want to thank Commissioner Hartwick for your leadership and the committee's leadership on the medical benefits issue. We all have our crosses to bear and we have our areas that we have to focus our attention and time. This is a very important issue for Dauphin County. It is a very complicated issue and it takes a certain sense of expertise and it is a tough issue in terms of the politics and morale implications with the employees. You did have the opportunity to sit down with 13 companies and pair down the good proposals out of those companies. I appreciate the time you and the committee has taken to go through a process that is not easy. When 13 different proposals, coming from 13 different angles, and having to get through that, of the two companies that we met with I think we are going to do well by the employees and by the taxpayers of the county. I just want to thank you for your efforts.

Secondly I want to say that the first report has arrived. The Commissioners have had it for a couple weeks now from Spring Creek. It is our first report. It is our first comprehensive report talking about the finances of Spring Creek and also talking about the issues going on out there in terms of how they are revamping the different areas. There are reports in here on issues such as infections and so forth. For the first time

probably ever the Commissioners have materials in their hands to look at and judge from month-to-month how that facility is operating. We're still not 100%. There are still some things that will be added to this as a result of questions. In particular, they are still going through accounting changes out there. Literally, procedural changes in their accounting systems so, in terms of having that accurate number that tells us where we are with the annual budget we still don't have that. We will probably have that in the next report. We do get these reports now and they are being distributed to more than just the Board. They are going out to Mike so he has a copy. Garry gets a copy. We have identified a couple people who need to see these so we can judge it from month-to-month and know what kind of a track we are on. Hopefully, as I have mentioned, we've turned the corner and are getting everything under control.

CORRESPONDENCE

Mr. DiFrancesco: Next is the county correspondence, which will be answered and handled by the staff, as they deem appropriate.

- A. Notification from Light-Heigle & Associates, Inc., on behalf of the Dauphin Borough, indicating they intend to apply to DEP for a general permit, utility line stream crossing for the Allegheny Street sewer extension.
- B. Notification from Alpha Consulting Engineers, Inc., on behalf of Morgan Brothers, indicating they intend to apply to DEP for a general permit, utility line stream crossing for a sanitary sewer main extension associated with a 23 lot residential subdivision known as Morgan's Run located at 1655 Rosedale Avenue, Lower Swatara Township.
- C. Notification from Allen Smucker of Upper Paxton Township indicating his intent to register use of a general permit for the installation of an agricultural stream crossing on his property located at 2149 Route 25, Upper Paxton Township.
- D. Notification from Dauphin Engineering Co., on behalf of Cornerstone Development Group, Inc., indicating they intend to submit an application to DEP for a general permit for discharges of storm water from construction activities for final subdivision and land development plan for Laura Acres, Swatara Township.
- E. Notification from Tri-Tech Resources, Inc., on behalf of the Swatara Township Municipal Authority and CDG Homes, indicating they intend to submit an application to DEP for a permit for the construction of a sewage pumping station and force main as part of the proposed Laura Acres subdivision, Swatara Township.
- F. Notification from Storb Environmental Incorporated indicating Pittsburgh Terminals Corporation intends to submit an application to DEP for a NPDES permit for the Pittsburgh Terminals Corp. located at Harrisburg Petroleum Storage Terminal, 5140 Paxton Street, Swatara Township.
- G. Notification from Dawood Engineering, Inc., indicating they intend to apply to the Dauphin County Conservation District for an NPDES general permit for a proposed project in the fourth phase of the approved Fishing Creek Estates preliminary subdivision plan located north of Fishing Creek Valley Road, Middle Paxton Township.
- H. Notification from H. Edward Black & Associates, P.C., indicating Scott and Patricia Miller plan to submit an application for general permit for the discharges of storm

water from construction activities for the Gingrich Glen Residential Development, South Hanover Township.

- I. Received correspondence from the Dauphin County Conservation District in reference to the transferee/co-permittee application for the Dauphin County Material Recycling Facility, City of Harrisburg, Dauphin County.
- J. Notification from Dauphin Engineering Company, on behalf of Rhodes Development Group, Inc., indicating they intend to submit an application to DEP for a notice of intent for coverage under the general permit for discharges of storm water from construction activities for the proposed Medical Clinic, Phase III, 121 Nyes Road, Lower Paxton Township, Dauphin County.

PUBLIC PARTICIPATION

(There was none.)

ADJOURNMENT

Mr. Hartwick made the motion to adjourn. Mr. DiFrancesco seconded it. All were in favor. Meeting adjourned.

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff

Transcribed by: Jena Wolgemuth
August 17, 2004

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