



DAUPHIN COUNTY BOARD OF COMMISSIONERS
WORKSHOP MEETING
WEDNESDAY, June 16, 2004
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Bob Dick, Treasurer, Gary Serhan, Controller's Office, Garry Esworthy, Risk Management, Shari Eagle, Information Technology, Dave Schreiber, Personnel, Randy Baratucci, Purchasing, Diane McNaughton, Communications, Edgar Cohen, Facilities Maintenance, Kacey Truax, Commissioners, Richie Martz, Commissioners, Bob Burns, Chad Saylor, Chief Clerk, Julia Nace, Assistant Chief Clerk, Bill Tully, Solicitor, Melanie McCaffrey, Solicitors Office, Mike Yohe, Budget, Faye Fisher, Personnel, Kay Sinner, Personnel, Bob Knupp, Solicitor, Deborah Lisi, Controllers Office, Marielena Martinez, Veterans Affairs, Sharon Way, Personnel, Kelly Wolf, Solid Waste, Elke Moyer, Human Services, Carolyn Thompson, Court Administrator, Chip Vance, Solicitor, Noel Falk, Special Projects, Steve Sukniac, Juvenile Probation, Terry Davis, Adult Probation,

GUESTS PRESENT

None

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: We have minutes from the May 19, 2004 Legislative Meeting, May 19, 2004 Election Board Meeting and May 26, 2004 Workshop Meeting, for approval. Is there a motion to approve?

Mr. Hartwick: So moved.

Mr. Haste: Second.

Mr. Haste: All those in favor say aye.

All: Aye.

Mr. Haste: Motion Carries. Salary Board will defer and Chad please make sure those are on for next week.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: There were none.

PUBLIC PARTICIPATION

Mr. Haste: Is there anyone in the audience who would like to address the Board?
There were none.

DEPARTMENT DIRECTORS/GUESTS

Mr. Haste: I will now turn the program over to my colleague.

Check presentation to John Melville, Fife and Drum Coordinator and Shirley Johnstone, President of the Scottish Society -tourism grant money.

Commissioner Hartwick: As you know we have an opportunity to help promote tourism and cultural diversity in the region. I come from Steelton where our motto is many countries, one people. Today it gives me great pleasure to invite the Harrisburg Scottish Country Dancing Pipes and Drums Festival. We have John Melville and Shirley Johnstone in the audience. Thank you for all that you do.

A check was presented and pictures were taken.

Mr. Melville: Thank you for your support. This is our fourth year of the Scottish Pipes and Drums Festival. With your support we are able to purchase ads in the Patriot News for our festival this year. Thank you very much.

Presentation For Property and General Liability Insurance.

Mr. Esworthy: This morning I am bringing before you the proposal for our general liability, property and casualty insurance. Once again this year we are going to be staying with St. Paul and we are going with a SIR insurance policy. It is a self-insured retention level. The level is \$100,000 for property and \$250,000 for general liability, employee benefits, law enforcement, management liability employment practices, and commercial crime. The vehicle liability has a \$25,000 deductible and \$1000 for physical damage. The proposals are in front you and they went out to three different insurance groups. One being Risk Underwriters in Texas, they declined coverage for us, HARCO Insurance company, out of Illinois could not provide us with a quote in sufficient time. Our renewal date was June 1. I went to St. Paul and asked for an extension for as long as we need to review the quotes. Unfortunately in today's market, there are very few insurance companies out there willing to take the risk on public entities.

St. Paul did not quote us on a straight deductible, which would be \$25,000, so we went up to a \$100,000 SIR. It makes the County take some of the responsibility, but most counties of this size in the market place with straight deductible pay premiums up towards 1.1 million dollars. This premium we would be paying would be \$711,000.00. Last years premium was \$604,000.00. I have provided in front of you the reasons for their increase. Our property value has increased from \$192,000,000.00 to \$238,000,000.00 based on the latest valuation of our property. We have more automobiles and additional employees. The biggest part of the increase is the law enforcement liability. Past practice was not to have our correctional officers classified as law enforcement officers, but St. Paul is classifying them as law enforcement officers. Based upon our exposure, basically, past practices here in Dauphin County, I do not see a high risk by going to an SIR. We did this last year, in fact, we had a net savings of \$219,000.00. This year, if we had a deductible of 1.1 million dollars, we would be incurring over \$400,000.00 in an additional premium. We had no large occurrences here in Dauphin County. In past practices, I do not see anything. I spoke to our Solicitor, Mr. Tully, about this and he is in agreement. This also allows us to direct counsel to those claims that we have. For instance, we no longer have to go outside and solicit counsel for Prison lawsuits, we can use our Prison Board Solicitor to represent us. Prior to that, our insurance company would not recognize our Prison Board Solicitor. Therefore we had to go outside and hire a solicitor to do that. We are saving money now by allowing Jay Braderman to represent us. The one thing I did do was request from St. Paul to cover our Henningar Covered Bridge for fire and vandalism. Prior to this it was not covered. I did seek a quote on bridges for flood and earthquake damage and that came in about \$27,000.00 History did not show that we had claims for floods or earthquakes so I opted not to take that coverage. All in all I

think it is a great policy. It is the same that we had last year. St. Paul is an “A” rated company. Probably the best in the public sector. They provide employee training. They also come in and do an evaluation. I am not real happy with the premium, next year we definitely will be looking at the CCAP program. I believe we may see some additional savings by doing so. On the matters requiring Board Action, Item T, which is our third party administrator agreement with INSERVCO for the self insured portion of this, that contract expired as well on June 1. St. Paul also quoted us \$45,000.00 to do third party administrator service. I elected to go with INSERVCO where they charge us on a per claim basis. We save by doing that. Last year we received the same \$45,000.00 quote from St. Paul and we paid out based on a per claim basis of \$448.00 per claim and only spent \$11,200.00. We had a net savings of \$33,300.00 by using INSERVCO for those services.

Mr. Hartwick: What is the inland marine premium?

Mr. Esworthy: Those items that are fine arts. Inland marine (i.e. items move from a ship to inland) is an insurance terminology for items that get moved from place to place such as our voting machines. Our fine arts museum at Ft. Hunter is included there. The windows at the courthouse are insured under that premium.

Mr. Hartwick: It appears the number of automobiles went up but our auto rate went down?

Mr. Esworthy: That is correct and that is because for the most part we have safe drivers operating County vehicles. The premium from last year was \$600,000.00 and this year it is \$711,000.00. We are getting more coverage this year though due to the increase of our assets, so in essence our premium is less. It just goes hand and hand. We are taking a risk but I feel it is worth saving for \$400,000.00. The County is protected to a certain level by the TORT claims act that limits exposures, we have so much protection under the law, we don't assume risk. The difference between property which is the highest chance of something occurring is a \$100,000.00 deductible as opposed to a \$25,000.00 deductible. This makes perfect sense.

Mr. Haste: You are adding bridge coverage?

Mr. Esworthy: To the Henningar Bridge only.

Mr. Haste: Motion to approve.

Mr. Hartwick: So moved.

Mr. Haste: Second.

Mr. Haste: All those in favor say aye.

All: Aye.

Mr. Haste: Motion carried.

Mr. Esworthy: Another thing we are doing is the valuation of our property. We have Americana Appraisal Services coming in and continuing to inventory our property. I expect a report back from them in the next two to three weeks, which will outline the value of all county physical property. We are looking at our insuring land value or office furniture per say. This will give you additional information on the values of our properties. We can see what we can or can not do with property that we own. This is all tying in with the continuity of government.

PERSONNEL

Mr. Haste: Salary Board items will have to wait until next week. We do not have a quorum for Salary Board.

Ms. Sinner: I do have an addendum. Which two of the Salary Board requests were in there. I also have a new hires listing. These are two part time security officers. They are extremely short staffed in security and that is why we are requesting to fill those positions at this time. There are four nurse aides at Spring Creek. The changes addendum, as well as the vacancies, goes with the Salary Board requests so we will postpone those. In the packet I presented last week, I want to point out on the changes listing item number 4, which was approved last week, the effective date should be June 7, 2004. Our transfers must take place at a start of a pay period. I also presented a new hires addendum last week and I am pulling that.

Mr. Haste: Do we have a motion?

Mr. Hartwick: I make the motion.

Mr. Haste: Second. All those in favor say aye.

All: Aye.

Mr. Haste: Motion carried. Please bring the Salary Board items back for a vote next week if we have a quorum. Keep the start dates the same.

Ms. Sinner: Okay. Thank you.

PURCHASE ORDERS

Mr. Haste: Purchase Orders, Mr. Baratucci.

Mr. Baratucci: You should have received your packet yesterday. There are two addendums. One is on page 7 and 8 this represents a uniform purchase for the Sheriff's Office. Evidently in an arbitration award they were awarded uniforms for the

Deputy's. It was supposed to be in stages. I believe the first stage was to be by July 1. We may not get these in by July 1, but at least they will be ordered. That is why we wanted to add it to the packet today so we can get the order placed. Additional ones will be coming in January.

Mr. Haste: For the same amount?

Mr. Baratucci: Probably a little less. My guess is maybe another \$25,000.00.

Mr. Hartwick: Are they looking for a grant to pay for these?

Mr. Baratucci: I hear that is possible. Mike had to move money around in their budget. He asked them where to move the money from and there was no response so he did it on his own. Their hope is that if there is a budget issue at the end of the year that they would look at it at that point. Right now it has just been moved within the Sheriff's budget. He is absorbing it. The second addendum is on page 23. It is adult diapers for Spring Creek. This item they were running low on and did not want to run out. With those two additions, all budget issues have been taken care of and a vote can be taken.

Mr. Hartwick: I make the motion.

Mr. Haste: Second. All those in favor say aye.

All: Aye.

Mr. Haste: Motion carried.

Mr. Baratucci: Did you receive a letter from HRG with a recommendation on a bid award for security and surveillance system at Spring Creek?

Mr. Haste and Hartwick: No.

Mr. Baratucci: A couple weeks ago, through HRG, we opened a bid for a security and surveillance system at Spring Creek. It was neglected in the renovations out there. Attached to this letter is a summary of the bids we received. It is Jeff Clark's recommendation of HRG and we concur to accept the lowest bidder Sonitrol in the amount of \$47,104.00.

Mr. Hartwick: Why wasn't this taken care of in the renovations?

Mr. Baratucci: That is a million dollar question. I do not know. It was something that was overlooked through the previous Board and previous administration out at Spring Creek. I am not sure why. I was not involved.

Mr. Hartwick: How essential is it for us to have this security system?

Mr. Baratucci: Very.

Mr. Haste: Very.

Mr. Baratucci: Mike Pries brought it to our attention. It is something that we should do.

Mr. Haste: If something happens to them, we are in trouble.

Mr. Baratucci: They are finding money within their budget.

Mr. Haste: Is there a motion to approve?

Mr. Hartwick: Reluctantly.

Mr. Haste: Second. All those in favor say aye.

All: Aye.

Mr. Haste: Motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Haste: Mr. Yohe

Mr. Yohe:

- **June 4, 2004** transferred **\$476,004.25** to the **Payables** account **from the County's Concentration account** for checks issued that week.
- **June 11, 2004** transferred **\$8,661,106.40** to the **Payables** account **and \$1,915,652.92** to the **Payroll** account **from the County's Concentration account** for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$121,631.59 rate 1.01%**
- **Balance today in Community Banks investment account \$56,277,433.09 rate 2.10%**
(This rate is good through October 2004)
- **Balance today in Commerce Bank investment account \$0.00 rate 2.00%** (This rate is good indefinitely)
- **Balance today in Waypoint Bank investment account \$0.00 rate 2.25%** (This rate is good through 11/1/04)

\$15M TRAN Line-of-Credit Status at PNC:

- Draw #1 on 2/5/04 - \$2,850,000.00
- Draw #2 on 2/19/04 - \$1,800,000.00
 - o Total \$4,650,000.00

- April 1, 2004 – TRAN was paid back with \$11,232.21 for interest expense.

I have another item that is time sensitive. When we did the refunding on May 19, 2004, we did an advance refunding. The bonds were not callable at the time. We just couldn't pay them off and move along with the project. We had to set aside a pool of money to cover the future debt service payments on those bonds. With the interest rates as low as they are, we have what you call a negative arbitrage. Our escrow accounts are earning less than what is owed. The good news is as interest rates rise we can restructure the issues. What is in those escrow accounts is known as negative arbitrage. I received two proposals in the past two weeks to work on that. One being from IMAGE and the other from PFM. Both of them have stressed the sensitivity of getting this done. Some of the sales could happen literally in one day. I think it is imperative that we get somebody on board. IMAGE has a little bit less cost. Both firms were very gracious. Each firm said the other can do it. What it comes down to is IMAGE costs a little bit less. I would suggest that we name IMAGE our representative to do the restructuring when the need arises. They have sent me a letter just confirming that fact that they are authorized to do the work. If there is no problem with that, I would like to get this back to them because I know there are some announcements coming up at the end of this week or most certainly by the end of the month. The savings we have 1.2 million in an escrow account, they claim a potential savings of \$800,000.00. There are fees incurred with this in reference to the savings that they find. What would happen is with each transaction we would get a check back and I would probably put that back in our capitol projects account for future needs.

Mr. Hartwick: Do you need a formal motion for this and what exactly is the title for IMAGE?

Mr. Yohe: Yes and they would be our Escrow Structuring/Restructuring Agent.

Mr. Hartwick: I make that motion.

Mr. Haste: Second. All those in favor say aye.

All: Aye.

Mr. Haste: Motion carried.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Haste: Report from the Chief Clerk.

Mr. Saylor: We received an email from Mr. Serhan regarding drafting of an audit committee by-laws. Solicitor's office is reviewing, I have reviewed it and I anticipate that will be coming up next week.

Ft. Hunter is going to be featured on channel WGAL 8, tonight at 8:00 on their "Celebrate the Susquehanna" series.

SOLICITOR'S REPORT

Mr. Tully: Nothing to add other than what is on the report at this time.

MATTERS REQUIRING BOARD ACTION

Mr. Haste: Matters requiring Board action. Items A-T. Anything needed to be pulled or acted on separately? (There was none).

Mr. Haste: Is there a motion to approve items A-T.

- A. Training Packet
- B. Approval of FY04/05 Per Diem rates between Children & Youth and:
 - 1. Adelphoi Village, Inc.

Detention (Blair County)	\$197.10/day
Foster Care-Treatment	\$65.64/day
Foster Care-Pregnant & Parenting	\$85.74/day
Foster Care-Pregnant & Parenting (2 nd child)	\$64.29/day
Foster Care-Intensive Treatment	\$115.58/day
Intensive Supervision-Male (Greystone & Raphael)	\$175.81/day
Sexual Offenses-male (Benet, Gehman, Monastery Run)	\$185.00/day
Substance Abuse-male (Keystone & McKee)	\$175.81/day
ACE-male/female (Hilltop, Leonard C. Miller, & Kear)	\$180.31/day
Diagnostic Center-male/female (Vincent House)	\$199.03/day
Intensive Supervision-female (Alliance, Colony, Evergreen, Margaret & Susan's Place)	\$208.87/day
Marker House RTF (JCAHO)	\$213.89/day
Sweeney House RTF (JCAHO)	\$218.14/day
Northern Tier RTF (JCAHO) male/female (Gehman Hall & White Cottage)	\$219.48/day
Secure-male (Middle Creek)	\$274.65/day
Secure-female (Middle Creek)	\$279.75/day
Supervised Independent Living Program for Females	\$173.87/day
Shelter Care	\$180.31/day
 - 2. Bair Foundation of Pennsylvania

Medically Needy Foster Care I & II	\$51.20/day
Medically Needy Foster Care III & IV	\$55.66/day
Therapeutic Foster Care/Preplacement Visit	\$61.59/day
 - 3. Pinnacle Health Hospital – Women's & Children's Service

Child Abuse Examination	\$495.00/exam
Consultation of medical issues	\$225.00/hr.

	Court Testimony	\$225.00/hr.
	Interview/Office space	\$415.00/mo
	Chlamydia Cultures	\$ 42.02/ea.
	Gonorrhea Cultures	\$ 21.24/ea.
4.	Boy's Club and Girl's Club of Lancaster, Inc.	
	Group Home-boys	\$121.38/day
	Group Home-girls	\$148.00/day
	Emergency Shelter	\$131.07/day
	SIL	\$ 76.50/day
5.	Halifax United Methodist Church	
	Delinquency Prevention Program	\$15,707.06/annual
6.	Kids Camp	
	Registration fee/specialized camp experience	\$ 35.00/wk
7.	Seven Mountains Academy	
	Group Home for females	\$225.00/day
8.	YWCA of Greater Harrisburg	
	Supervised visitation services-fully supervised	\$ 28.30/hr
	Supervised visitation services-semi-supervised	\$ 28.30/hr
	Orientation session	\$ 28.30/hr
	Court appearances	\$ 28.30/hr
	No show appointments	\$ 14.28/per session
	Report Preparation fee	\$ 14.28/per session
	Supervised Custody exchange	\$14.28/per exchange
	Day Care:	
	Initial registration fee	\$40.00/child
		\$60.00/family
	Infants	\$33.00/day
	Young toddlers	\$31.00/day
	Older toddlers	\$32.00/day
	Preschool	\$26.00/day
	K-5 (all day)	\$26.00/day
	School Age: before school only	\$13.60/day
	School age: after school only	\$14.80/day
	School age: before and after	\$16.40/day
	Annual registration fee	\$20.00/family
	Sibling discount	\$5.00/wk
9.	The Impact Project, Inc.	
	Foster Care-general	\$60.45/day
	Foster Care-treatment	\$76.20/day
	Foster Care-medical	\$79.14/day
	Sex Offenders-step down program level I	\$127.06/day
	Sex Offenders-step down program level II	\$119.41/day
	Project Life-SIL-basic rate	\$50.15/day
	Project Life-SIL-level I	\$58.87/day
	Project Life-SIL-level II	\$67.55/day
	Project Life-SIL-level III	\$76.25/day
	Project Life	\$88.47/day
	Supervised Independent Living rent	\$15.45/day
	Foster Care baby-mom in Project Life	\$21.11/day
	Psychiatric Service fee	\$ 3.00/day
	Out-patient counseling-post discharge	\$60.00/session
10.	COBYS Family Service	
	Foster Care-infant	\$28.50/day
	Foster Care-traditional	\$37.00/day
	Foster Care-specialized	\$65.50/day
	Foster Care-life skills	\$65.50/day

	Med. Fragile Foster Care Level I	\$38.64/day
	Med. Fragile Foster Care Level II	\$38.34/day
	Med. Fragile Foster Care Level III	\$25.69/day
	Med. Fragile Foster Care Level IV	\$22.31/day
	Female adolescent residential	\$110.00/day
	Teen Mother & Child residential	\$177.00/day
	Teen Mother & Child residential (mom)	\$121.00/day
11.	Holy Family Social Services	
	Group Homes/Apartments	\$150.51/day
	Intensive Treatment	\$172.91/day
	Residential Treatment	\$161.24/day
	RTF-clothing & sundries	\$ 2.60/day
	RTF-MA approved room & board	\$ 46.14/day
	RTF-non MA approved treatment, rm. & bd.	\$206.89/day
12.	Children's Home of York	
	Specialized/therapeutic foster care	\$ 62.24/day
	George Street Group Home	\$145.98/day
	Tindal House RTF-treatment, rm. & bd.	\$191.16/day
	Tindal House RTF- rm. & bd. only	\$ 36.16/day
	Girls' Center RTF-treatment, rm. & bd.	\$198.74/day
	Girls' Center RTF- rm. & bd. only	\$ 66.80/day
	STRIVE Group Home	\$164.80/day
	Diagnostic Services (residential)	\$209.97/day
	Emergency Shelter	\$143.16/day

C. Approval of a Pre-Expenditure Plan Homeless Assistance Program Assurance of Compliance.

D. Pennsylvania Commission on Crime and Delinquency (PCCD) Grant Continuation of Subgrant No. 2000-DS-16-012308, The Program for Female Offenders, Inc., in the amt. of \$49,857.89.

E. Letter Agreement between Dauphin County and ZA Consulting, LLC., for the purposes of preparing the annual Medicare cost report and Medicaid cost report for FYE December 31, 2003 at Spring Creek.

F. Approval to pay the City of Harrisburg in the amount of \$4,799.68 for the PHEAA PILOT Agreement.

G. Amendment to FY03/04 Budget for Dauphin County Area Agency on Aging to be submitted to PA Dept. of Aging.

H. Satisfaction Pieces for the following:

1. Kim P. Regets
2. Wilfredo Colon, Jr.
3. Linda A. Matio
4. Rochelle D. Harrell
5. Melody A. Oliveri

I. Lease Purchase Agreement between Information Technology and HP Financial Services for Computer Networking Equipment for the Courthouse.

J. South Central Regional Planning Counter Terrorism Task Force Mutual Aid and Cooperation Agreement between Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry and York Counties.

- K. Purchase of Service Agreements for FY04/05 between MH/MR and the following:
1. Capital Area Transit
 2. YWCA of Greater Harrisburg
 3. Starobin and Blanc Counseling Services
 4. 106 Walnut Law Offices
 5. Ho-Thanh Nguyen
 6. Ann Meckley Panchik, MA, CCC-SLP dba/Provad Professional Voice Advantage
 7. Sun Home Health Services, Inc.
 8. Pinnacle Health Hospital
 9. Victoria T. Kern, MPT dba/Kern Physical Therapy Services
 10. Patch-N-Match, Inc.
 11. NAMI of Pennsylvania
 12. TMB Developmental Therapy & Infant Massage, Inc.
 13. Stacy A. Foreman
 14. Lawrence J. Vuxta
 15. Geisinger Community Health Services, Living Unlimited Program
 16. Goodwill Industries of Central PA, Inc.
 17. Best Buddies International, Inc.
 18. Cornell Abraxas Group, Inc.
 19. Mental Health Association of the Capital Region, Inc.
 20. Cumberland/Perry ARC
- L. Purchase of Service Agreements for FY04/05 between Area Agency on Aging and:
1. The Capital Area Late Start a/k/a The Rutherford House
 2. The Harrisburg Housing Authority for the Jackson Lick Towers Senior Center
 3. Middletown Interfaith Housing, Inc.
 4. Millersburg Area Senior Advisory Board, Inc.
 5. Jose Johnson
 6. Nurses Direct, A Division of Central Penn Nursing, Inc.
 7. Visiting Nurse Association of Central PA
 8. Riverside Associates, P.C.
- M. Adoption Assistance Agreement 2004-12.
- N. HSDF Grant Contracts between Dauphin County Human Services Director's Office and:
1. Hempfield Behavioral Health
 2. Steelton Senior Center
- O. Purchase of Service Agreements for FY04/05 between Children & Youth Agency and:
1. Bruce Schaffer
 2. Parents Anonymous
 3. SummitQuest Academy, a division of ViaQuest Behavioral Health, LLC
 4. Community Service Group t/d/b/a Chariots LLC, Inc.
 5. Lancaster County Council of Churches, Inc.
 6. Ramona Thompson
- P. Amendment #1 to FY03/04 Purchase of Service Agreement between Children & Youth and Community Action Commission.

- Q. Adopt Resolution No. 14-2004 authorizing a banking relationship with Commerce Bank.
- R. Initial PCCD grant application in the amt. \$111,741.60 for a gun violence prosecutor position for two years in the District Attorney's Office.
- S. Approval by the Dauphin County Board of Commissioners to approve the following two Settlement Agreements:
 - 1. Land Holding, Inc., Saratoga Office, 215 Linglestown Road, Suite 300, Parcel # 62-013-132.
 - 2. PNC Bank, 2327 N. 7th Street, Harrisburg, parcel #10-004-001.
- T. Approval of a Third Party Agreement between Dauphin County and INSERVCO for General Liability Claims.

Mr. Harwick: I make that motion.

Mr. Haste: Second. All those in favor say aye.

All: Aye.

Mr. Haste: Motion carries.

COMMISSIONERS' DISCUSSION & ACTIONS

There was none.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

CORRESPONDENCE

Mr. Haste: You have seen on the agenda the correspondence received by the Board of Commissioners this week A-N, which will be handled appropriately by the staff.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. Hartwick: So moved.

Mr. Haste: Second. All those in favor say, aye.

All: Aye.

Mr. Haste: Meeting adjourned. Thank you.

Transcribed by: Kacey Truax

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff
printed 7/28/04