



DAUPHIN COUNTY BOARD OF COMMISSIONERS

Legislative Meeting

Wednesday, June 2, 2004 (10:00 AM)

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Helen Spence, Juvenile Probation; Pattie Noss, Cornell Abraxis; Dewaine Finkenbinder, Cornell Abraxis; Christina Fatzinger, Cornell Abraxis; Robin Kaplin, Children and Youth; Sarina Bishop; Phyllis Lay, Children and Youth; Muhsinah Abdullah, Children and Youth; Valerie Ehrhart, Children and Youth; Jenna Shickley, Children and Youth; Lindsey Miller, Children and Youth; Randie Yeager-Marker, Juvenile Probation; Kay Sinner, Personnel; Sharon Way, Personnel; Mike Pries, Safety and Security Director; Dave Schreiber, Personnel; Garry Esworthy, Risk Manager; Faye Fisher, Personnel Director; Carolyn Thompson, Court Administrator; Randy Baratucci, Purchasing Director; Mike Yohe, Budget Director; Edgar Cohen, Facilities Maintenance Director; Bruce Foreman, Solicitor's Office; Chad Saylor, Chief Clerk; Bill Tully, Solicitor; Marie Rebuck, Controller; Robert Dick, Treasurer; Gary Serhan, Controller's Office; Melanie McCaffrey, Solicitor's Office; Sandy Moore, Human Services Director; Kacey Truax, Commissioner's Office; Richie Martz, Commissioner's Office; Julia Nace, Assistant Chief Clerk; Diane McNaughton, Communications; Kelly Wolf, Solid Waste Office; Jena Wolgemuth, Commissioner's Office.

GUESTS PRESENT

Jack Sherzer, Patriot-News.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance

APPROVAL OF MINUTES

Mr. Haste: First, I'll take the May 5th, 2004 Salary Board meeting minutes. The Salary Board consists of the three Commissioner's and the Controller. Marie do you have your minutes?

Ms. Rebuck: Yes I do.

Mr. Haste: Is there a motion to approve the minutes?

Ms. Rebuck made the motion to approve the Salary Board minutes from May 5th, 2004. Mr. Hartwick seconded the motion. Mr. Haste—Aye. Mr. DiFrancesco—Aye. Mr. Hartwick—Aye. Ms. Rebuck—Aye. Minutes are approved.

Mr. Haste: Now I will take the May 5th Legislative meeting minutes, the May 5th Election Board, the May 12th TEFRA and the May 12th, 2004 Workshop meeting minutes. Is there a motion to approve?

Mr. Hartwick made the motion to accept the May 5th Legislative meeting minutes, the May 5th Election Board, the May 12th TEFRA and the May 12th, 2004 Workshop meeting minutes. Mr. DiFrancesco seconded the motion. Mr. Haste—Aye. Mr. DiFrancesco—Aye. Mr. Hartwick—Aye. Motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

(There was none.)

DEPARTMENT DIRECTORS/GUESTS

Mr. Hartwick: It looks like I have all the presentations today. It is exciting to have with us this morning the folks from the Gamut Theatre Group. We have an opportunity within Dauphin County to help promote regional tourism and to assist those organizations through the collection of hotel tax revenue to help promote regional events that attract individuals to Dauphin County. Today we have with us the Gamut Theatre Group, which is a combined theatre company of the Popcorn Hat Players, the Children's Theatre and the Harrisburg Shakespeare Festival. This is the Shakespeare Festival's 10th Anniversary season of presenting free Shakespeare in the Park at Reservoir Park in Harrisburg. Over 20,000 people have attended the free Shakespeare in the Park over the past 10 years. This Friday they open "A Midsummer's Nights Dream", which will run over the next three weekends. It is exciting to have culture and theatre alive and well here in Dauphin County. I know this Board of Commissioners has been supportive of the arts in the past and will continue to be as a way to promote regional tourism and to improve the overall quality of life for the residents here in the region. We are proud today to present a \$2,000 tourism check to Melissa Nicholson, the Executive Director of the Gamut Theatre Group.

Ms. Nicholson: I will leave flyers for Shakespeare in the Park if anyone would like some information.

Mr. Hartwick: The second presentation today gives me great pride to discuss. This is something that Dauphin County has been recognized for before I was a Commissioner. Let me make it clear that not all of the ideas that we have in Dauphin County have come from us. We have made a vow when we became the Board of Commissioners that we want to expand the programs in Dauphin County that are working and think out of the box to create new ones. Family Group Conferencing is an idea that was here in Dauphin County and the practice of Family Group Conferencing is what Helen Spence describes eloquently in her last show with Nat and Pat Gaston, the practice of Family Group Conferencing is something that through its implementation has provided unbelievable results nation-wide in an actual recognition. Next week we are proud to have an international conference, which I believe there are over 650 attendees that have signed up at this point for Family Group Conferencing. The national conference is being held, guess where, here in Harrisburg, Pennsylvania. The actual sign is being placed today in downtown Harrisburg, welcoming the conference delegates, the Mayor and the City of Harrisburg is grateful that we are going to have people from 10 or 11 different countries and 30 different states represented here in Harrisburg. They will enjoy restaurant row, the theatre and all that downtown Harrisburg has to offer. We believe that this is a great boost to the region and the recognition is well deserving of the folks who have put in the tireless hard work and effort into the practice of Family Group Conferencing. As you know, it is a shift in philosophy in the way we deliver services here in Dauphin County, particularly Human Services across all systems of Human Services. Trying to engage the family and the extended-family in being partners with government and not having government come in and tell folks what they need to do. It's culturally sensitive and it allows individuals to start solving their problems outside

of governments door around the kitchen table and back in the community again. It allows us to go in the direction I think we need to be going in Human Services. Without further ado I will issue a proclamation from the Dauphin County Board of Commissioners.

We, the Dauphin County Board of Commissioners, are pleased to acknowledge and embrace Family Group Conferencing, an innovative practice that draws its strength from families and communities, with the goal of strengthening families and communities;

Whereas, Dauphin County leads the Commonwealth and the country in developing this cross-systems approach;

Whereas, in recognition of its pioneering role, Dauphin County has been selected as the site of the 2004 International Family Group Decision Making Roundtable, attracting participants from more than 30 states and nine countries;

Whereas, this philosophy of practice, already utilized by more than 1,200 Dauphin County residents, links families, community members, and representatives from Juvenile Probation, Education, Drug and Alcohol, Mental Health/Mental Retardation, Cornell Abraxas, Victim Services, and Children and Youth, reflecting a true spirit of communication, collaboration, cooperation, and community;

Whereas, in this forward-thinking approach, government assumes the role of supporter, not enforcer, leaving vital decisions to the people who know the situation best;

Whereas, families in crisis should be empowered to utilize their inherent strengths to safely maintain the family unit, in order to achieve safety, permanence and well-being;

Therefore, we join the 250,000 residents of Dauphin County in hailing the emerging practice of Family Group Conferencing and the positive core values upon which it is based; we thank all those dedicated to helping individuals find security and a sense of belonging within their families; and we most warmly welcome the 2004 Roundtable to Dauphin County by declaring the week of June 6 through June 12, 2004 to be "Family Group Decision Making Week" in Dauphin County.

I would like to call on great staff and great folks who have moved forward with Family Group Conferencing in a way that has given us this national recognition. The three individuals that I would like to mention that seem to be Family Group Conferencing in person here in Dauphin County are Robin Kaplan, Helen Spence, Christina Fatzinger, Patsy Noss, Dewaine Finkenbinder, Sarina Bishop, Phyllis Lay, Muhsinah Abdullah, Valerie Ehrhart, Jenna Sickley, Lindsey Miller and Randie Yeager-Marker from the Juvenile Probation Office. I would appreciate if you could all come up and receive this recognition.

Mr. Haste: Sandy, if you could I would like to follow up on that. I truly want to thank you folks for what you are doing with that. I think you have heard me say this numerous times. One of the biggest surprises I received when I came back to Dauphin County was this particular program. I know in addition to everyone who was mentioned today if you could also thank Judge Hoover for his foresight in seeing this through. I know a lot of the work locally is done by the folks we just mentioned but I know a lot of the state and nation-wide work has been advocated by Judge Hoover. If you could pass on our thanks to him as well, I would appreciate it.

Ms. Moore: I will certainly do that. You are right, Judge Hoover leads the state-wide team and really has implemented the program not only in Dauphin County but all across

the Commonwealth. He certainly has been an advocate and we all appreciate his support.

Mr. Haste: We have one more presentation we'd like to do. Kelly would you come forward for this too? We will have Kelly and her staff come up. I think most folks know that Dauphin County has implemented a very successful E-cycling program twice a year. We do it in conjunction with some partners and we have done it up at HACC six times now. This year Kelly had the idea of trying to spice things up a little bit. We had a door prize, so to speak, a car drive-through prize to encourage folks to do the E-cycling. Each time the attendance has gotten better and better. The benefit of this is these are materials that quite frankly I think if we saw the paper on Sunday or Monday of all the trash across the State where we see these dumps just occurring in the State Forest. I think if it weren't for programs like this we would be adding to that problem and hopefully Kelly's foresight in the program that we do there has minimized, at least in our area, some of those impromptu dumps from occurring. Today we have the pleasure of presenting a Panasonic Digital Camera to Deb Whartel, who was the winner of this drive-through door prize at our last E-cycling event. Deb would you please come forward.

Mr. Whartel: I recycled an office full of computers and stuff from my house and my dad's house.

Mr. Haste: Kelly wanted me to remind everybody that Panasonic donated the camera and there were no tax dollars involved. Kelly is good at getting those things for us at that event.

PERSONNEL

Ms. Sinner: I have two addenda here. They are both changes listings. One is a request to waive the benefit-waiting period for the Assistant Administrator at Spring Creek, J. Scott Burford. The other is a promotion for someone in Children and Youth from Caseworker Intern to a Caseworker II. She has met the required hours worked, as well as obtained her degree to be promoted from an Intern to Caseworker II. It is effective May 24th so that is why I presented it in an addendum instead of waiting until next week. It is already retroactive.

The second addendum is transferring Robert Burns to the position of full-time Area Agency on Aging Administrator. There are no changes to the other items in the packet.

Mr. Haste: Any comments or questions for Kay?

Mr. Hartwick: I have a comment related to the appointment of Bob Burns to the AAA Director's position.

Mr. Haste: Okay.

Mr. Hartwick: As we embarked on the challenge of identifying a new Administrator in AAA with many serious challenges facing our 48,000 plus seniors here in Dauphin County. With funding going evermore distant in the future and smaller and smaller is the need for our seniors continue to expand. We embarked on a search for a Director for the Area Agency on Aging and we actually interviewed a number of qualified folks. By far through this process, we identified Bob Burns as the person who had the vision to move the department in the direction that we felt would best serve the seniors here in Dauphin County. I challenged Bob to say what is your vision for Aging and exactly what do we need to accomplish to meet the needs of our growing senior population? I can tell you that Bob Burns laid out a comprehensive plan to address the rising concerns of our Senior Citizens. If I can just briefly share with you some of the vision that Bob has laid out that we are so excited about. Bob identified Dauphin County as an area of resource to expand PACE and PACENet prescription drugs and to be an advocate to get that information out to seniors. He also believes that we should establish a domestic violence senior task force for seniors here in Dauphin County because elderly abuse has become such a big issue. In Steelton, I know, that we have had many seniors who have Alzheimer's that have been robbed over and over again and have been abused. Those individuals need a voice and it is Bob's vision and the vision of Dauphin County to create an Elder Abuse Task Force to address these concerns. Talking about providing citizens information on pension issues and also to ensure that no more Helene Shue fiascos happen here in Dauphin County. Bob would like to create a comprehensive data base of all 48,000 seniors here in Dauphin County and cross-reference that list with the delinquent tax list that we have here to make sure we assign individual case managers to work with seniors who may be in fear, with rising taxes, of losing their home. To make sure that we start to identify those folks who have that need well before they are put in a position to lose their homes due to back taxes. Bob also believed in a Cross-Systems approach. His understanding of all County government, of trying to integrate all of the services Dauphin County provides in a way that is comprehensive and seamless to all of the seniors from Information Technology to the Sheriff's Department and the Tax Claim Bureau to make sure the AAA and all of the seniors in the County receive the County assistance that they are qualified for. He also talked about AAA working pro-actively with Spring Creek. Spring Creek was the subject of numerous calls to the Dept. of Health. These calls have placed our license in jeopardy and also endangered our funding. In reality these complaint calls should have gone to the AAA ombudsman for long-term care. It is the role of AAA to be the advocate for the residents of Spring Creek. AAA will work in cooperation with Spring Creek management to make certain all complaints go first to the AAA ombudsman. Then work with Spring Creek's management to ensure that the complaints are resolved internally. We will start to try and do more intergenerational programs, work more closely with the Council on Aging and provide and overall vision that will be comprehensive and thorough in addressing the needs of our seniors. I could go on and on there are about 14 bullet points to Bob's vision. I shared with you some of the highlights. I am excited about a lot of things but I can't be more excited about getting into the AAA and begin addressing these rising concerns with seniors. I feel confident saying Bob Burns is the man for that job here in Dauphin County. Thank you.

Mr. Haste: I concur with that. One of the other assets Bob brings to the position is his passion for taking a leadership role for the aging community. I think the other thing that Bob does is that he's had the experience of serving as Chief Clerk for almost four years and understands all the integral parts of County government and the different departments. We'll be able, probably more so than anyone else I can think of, to bring the benefits of all those departments together for the benefit for our seniors when necessary. He didn't really highlight that but I know in a couple conversations that I have had with Bob when he starts talking about his vision what he wants to do he would mention, as you had talked about with other departments such as Tax Assessment, working better with these departments than we had in the past for the benefit of our senior community. I think Bob will be a great attribute for the County, as well as a great advocate for the senior community.

Mr. DiFrancesco: The only thing I can say is that I have seen first hand, as George has already mentioned, with the cooperation of government entities working together a lot of the problems that we are facing right now at Spring Creek may have been alleviated. We said we were going to take a hard look at County government to see how it could work better and there is probably no one better suited for this job right now, based on the fact that he has seen the whole spectrum of County government than Bob Burns. He does have a tremendous passion for this area. I've already had him work on some issues for me over the past couple months when some questions of aging issues came up. I want to congratulate Bob and I know he will do a great job.

Mr. Haste: Any other questions or comments for Kay.

Mr. DiFrancesco: Yes. In a general sense and I am probably going to mess up your systems now in how you have been reporting things to us in the past. One of the issues that we had out at Spring Creek, and I believe in some other areas that I have not identified, is the fact that exempt employees were getting overtime. I would like to see on these forms, not an hourly wage laid out but for a salary position the salary laid out. Ultimately when it comes down to the discussion between exempt and non-exempt that's what matters. I think as long as we're promoting and hourly wage there is that question mark in their mind, if I work more hours, I get more money. When in fact in County government when you accept the salary position you are and exempt employee you are not able to get overtime nor are you really to get compensatory time from a specific sense. I do think we need to look at that and change that procedure to make it more clear that these positions are salaried positions they are not hourly wage positions.

Ms. Sinner: Okay.

Mr. Haste: Anything else for Kay?

Mr. Hartwick made the motion to approve the Personnel Packet with the two addendums. Mr. DiFrancesco seconded the motion. Mr. Haste—Aye. Mr. DiFrancesco—Aye. Mr. Hartwick—Aye. Motion carried.

PURCHASE ORDERS

Mr. Baratucci: Commissioner's there are no changes from last weeks packet other than to say that all of the budge discrepancies were corrected, adjusted within their line items and basically all taken care of. The packet stands as it was presented last week. If you have any questions I will answer them for you.

Mr. Haste: Any questions for Randy? (There were none.)

Mr. DiFrancesco made the motion to approve the Purchase Orders as presented. Mr. Hartwick seconded the motion. Mr. Haste—Aye. Mr. DiFrancesco—Aye. Mr. Hartwick—Aye. Motion carries.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Report from the Office of Budget & Finance June 2, 2004

- **May 21, 2004** transferred **\$1,093,166.49** to the **Payables** account **from the County's Concentration account** for checks issued that week.
- **May 28, 2004** transferred **\$7,688,189.89** to the **Payables** account **and \$1,819,493.16** to the **Payroll** account **from the County's Concentration account** for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$121,535.30 rate 0.99%**
- **Balance today in Community Banks investment account \$61,975,345.90 rate 2.10%**
(This rate is good through October 2004)
- **Balance today in Commerce Bank investment account \$0.00 rate 2.00%** (This rate is good indefinitely)
- **Balance today in Waypoint Bank investment account \$0.00 rate 2.25%** (This rate is good through 11/1/04)

\$15M TRAN Line-of-Credit Status at PNC:

- Draw #1 on 2/5/04 - \$2,850,000.00
- Draw #2 on 2/19/04 - \$1,800,000.00
 - o Total \$4,650,000.00

- April 1, 2004 – TRAN was paid back with \$11,232.21 for interest expense.

Mr. Yohe: Commissioner's we had two pay out weeks since our last meeting on May the 21st, 2004. We had \$1,093,166.49 that went out to our payables. That was an off week and there were real estate transfer taxes in that week, which is why it is so high. This past Friday on May 28th, 2004 was a payroll week. We had \$7,688,189.89 transferred to payables and \$1,819,493.16 to cover the payroll for this past week. We have no term investments. The rate at INVEST has remained at .99% and we have \$121,535.30 in that account. In Community Banks today we have \$61,975,345.90 at a rate of 2.1%. I was hoping to have Commerce Bank up and running by now but I'm not sure where that Resolution is at this point in time. I know that has been going back and forth from our Solicitor's to their Solicitor's. When that language is corrected we will move forward.

Mr. DiFrancesco: What are the issues we are dealing with here?

Mr. Tully: There is a dispute on the applicable law on the bonding requirements. There was a change in legislation. There is a question of which preempts which. It is a matter of what procedure it. Banks that take public funds have to set aside Securities Bonds, etc.

Mr. DiFrancesco: Against their pooled resources?

Mr. Tully: Correct. However there is a question now as to whether the pooling is the appropriate statute since they changed the actual specific provision after that by a matter of months. When that gets ironed out we should be in a position to proceed. We are checking with CCAP too, so we will not be out there by ourselves wondering exactly how to address that question. Otherwise, if it is not in place and something happens to the bank then we...

Mr. DiFrancesco: You may want to check with the Department of Banking also. I will talk to you about this afterwards because as far as I know, I worked on the last change in the law and I'm not certain why there would be confusion.

Mr. Tully: I'm not sure they shouldn't have had different effective dates. Because they have different effective dates then there is a way you statutorily construct the conflict between them.

Mr. Hartwick: Do we have a time limit on when this is going to be resolved.

Mr. Tully: As soon as possible I would hope. Hopefully we will have it by the very latest the next Legislative maybe even for the Workshop.

Mr. DiFrancesco: What I am saying is these transactions are taking place every day in every single municipal transaction across the Country.

Mr. Tully: That's why we think that CCAP should have the answer. We don't want to be the ones reinvention the wheel on that issue. I think if we get the response that I anticipate it will probably all fall into place. Until we have the answer to that conflict that's what we are thinking.

Mr. Hartwick: Did we give authorization to move that money once the language has been worked out? Did this Board give authorization to move the money without legislative approval once the contract language has been worked out?

Mr. Haste: Mike has the ability to do that if in fact.

Mr. Yohe: I think he is asking, can we get some money over pending the resolution of this?

Mr. Hartwick: Yes.

Mr. Yohe: Last week it was made clear that we weren't going to do that.

Mr. Hartwick: The question was, once this issue has been resolved you can begin moving the money without legislative approval?

Mr. Haste: Without formal action in here?

Mr. Hartwick: That is correct.

Mr. Haste: Yes, I believe Mike has the ability to do that.

Mr. Yohe: Pending that, I will get the money over but then we will certainly bring it up for a vote the following week.

Mr. Hartwick: Okay.

Mr. Yohe: Also I have a new player. Waypoint came last week with an offer of 2.25%. I am in the process now of contacting both Community Banks and Commerce Bank and asking what we can get there. I will be giving that resolution to the Solicitor's Office today. Hopefully we will have an answer on both of them shortly.

Mr. DiFrancesco: Mike, with regards to Waypoints proposal, we know that they are going through a merger transition with Sovereign Bank. One additional step that I would request of you is, to sit down and talk with them and find out what their procedures will be. Sometimes there are issues that arise when the two banks merge together. I just want to make sure that they are aware of our concern and they are giving you clearly defined reasons why everything will be smooth. I think it is just one extra step that could save us some hassle down the road.

Mr. Yohe: What you didn't get in your packet is their list of collateral. I'm not going to move forward at all until we get that also. That is a good point. I will check with Doug Byers and find out what to expect through this transition.

Mr. DiFrancesco: Depending on what you are talking about putting in there. We may want to sit down with the folks from Sovereign also and chat with them.

Mr. Yohe: Okay. Obviously which ever one is higher I will keep most of the funds in there and hopefully I can get the three of them on the same footing here and split it up.

Mr. Hartwick: Sounds good.

Mr. Haste: Anymore questions for Mike? (There were none.)

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: There are two items I want to bring to your attention. We are going to be kicking off the regional tours that we are holding around the County. The first one will be on Thursday June 10, 2004 for the central park of the County. Susquehanna, Lower Paxton, West Hanover, East Hanover and I believe a couple of Boroughs as well will be included in the event for the Commissioner's to get together with the local government, community and business leaders. You will hear their concerns and they will hear from you and interact with them. You will tour some businesses and other points of interest.

The second item is to commend the staff for their very successful bake sale for the United Way last week. Everyone pitched in and made some baked goods. They had a table downstairs where they sold and raised over \$100.

SOLICITOR'S REPORT—WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: I have nothing to add to the report.

MATTERS REQUIRING BOARD ACTION

Mr. Tully: However on item T, I'd like to point out the only two contracts that are ready are numbers 1 and 2. The third one has yet to submit us the actual contract. Since this is going to be a situation where they are putting them on display one after the other it's not critical that Jump Street be in there right away, they can just be one of the later displays.

Mr. Hartwick: That's fine.

Mr. Tully: You can only approve numbers 1 and 2 at this point under item T.

Mr. Haste: Should we approve number three pending your review.

Mr. Tully: I would have no problem doing that if the Board is comfortable doing that. That way it is just a question of getting the paperwork to you and signing off on it once the language is satisfactory.

Mr. Haste: Why don't we just add that addendum to item T, number three, under Jump Street. We will approve that pending the Solicitor's Office review. We have items A through V for Board approval. Are there any items that need to be pulled out separately or that need to be discussed at this time? (There were none.)

- A. Training Packet
- B. Approval of FY04/05 Per Diem rates between Children & Youth and:
 - 1. Alternative Rehabilitation Communities, Inc.
 - Foster Care-Dependent \$57.57/day
 - Foster Care-Delinquent \$72.49/day
 - Pre-Release/Outreach \$90.44/day
 - Residential-Male \$180.82/day
 - Residential-Female \$180.82/day
 - Residential-Special Issues-male \$194.83/day
 - Secure Residential-male \$187.89/day
 - 2. Community Action Commission
 - Hall Manor Family Center Support \$18,202.00/annual
 - Growing Center DayCare 0-12 mo. \$28.00/day
 - Growing Center DayCare 13-24 mo. \$26.50/day
 - Growing Center DayCare 25-36 mo. \$25.00/day
 - Growing Center DayCare 37 mo-1st grade \$22.60/day
 - Growing Center DayCare full time 7-12 yrs. \$20.10/day
 - Growing Center DayCare-part time before & after school 7-12 yrs. \$15.00/day
 - Students Helping our Community (SHOC) \$47,975.00/annual
 - Parenting skills training \$2,017.50/8 wks
 - Across Ages-Delinquency Prev. Prog. \$125,211.00/annual
 - 3. Roger Friedman
 - mileage \$.35/mile
 - Training & consultation \$100/hr.
 - 4. YMCA Camp Curtin Branch
 - Teen Court-Delinquency Prev. Prog. \$26,522.50/annual
 - 5. Drug & Alcohol Rehabilitative Service, Inc.
 - Manos House \$87.00/day
 - Supervised Independent Living \$110.00/day
 - 6. Evergreen Youth Services, Inc.
 - Group Home \$160.00/day
 - 7. Glen Mills School
 - Residential Services \$95.21/day
 - 8. Holpen Village, Inc.
 - Group Home \$160.00/day
 - Transitional Living \$160.00/day
 - 9. Southwood Psychiatric Hospital
 - Southwood Residential Center \$250.86/day
 - Prosperity House \$151.84/day
 - Concord House \$151.84/day
 - 10. Youth Services Agency
 - Alternative Challenge Treatment \$139.50/day

	Alternative Challenge Treatment-residential	\$139.50/day
	Intensive Counseling Services	\$70.00/session
	Job Corp Aftercare/Intensive Casemanage	\$33.00/day
	Urinalysis Testing/Simple Drug test	\$5.00/per test
11.	Bowling Brook Preparatory School, Inc.	
	Residential Services with education rate	\$121.16/day
	Residential Services without ed. rate	\$102.89/day
12.	TW Ponessa and Associates	
	Evaluation	\$250.00/session
	Individual Treatment	\$75.00/session
	Group Therapy	\$15.00/1/2 hr
	Therapeutic Polygraph	\$275.00/session
13.	Tressler Counseling & Education Services	
	Individual Therapy	\$85.00/session
	Psychiatric Evaluation	\$180.00/session
	Medication Monitoring	\$50.00/visit
	Anger Mgmt/Domestic Violence full session	\$22.50/session
	Anger Mgmt/Domestic Violence intake fee	\$62.00/session
14.	Visiting Nurse Association of Central PA	
	Initial Visit	\$100.00/visit
	Subsequent visits	\$75.00/visit

C. Real Estate Tax Refunds/Exonerations:

1. Partial refund of 1999-2003 real estate taxes to Larry Pannebaker, Sr., for an unmapped area, parcel #25-000-051, East Hanover Township, in the amt. of \$98.68.
2. Partial refund of 2002-2004 real estate taxes to Thomas E. Heck, Jr., for 6700 Jonestown Rd., parcel #35-034-108, Lower Paxton Township, in the amt. of \$1,195.43.
3. Partial refund of 1999-2003 real estate taxes to Summit Pointe Homeowners Association, Common Area, parcel #'s 35-114-165 in the amt. of \$222.28.

D. Approval of the FY2005/2006 Dauphin County Mental Retardation Plan.

E. Agreement between Dauphin County Solid Waste & Recycling Department and Conewago Enterprises, Inc., general contractor, for the Dauphin County Material Recycling Facility.

F. Grant Application by Dauphin County Solid Waste & Recycling Department to Dept. of Environmental Protection for \$1 million to cover the processing equipment for the recycling center, additional drop-off bins, and public education.

G. Subordination Agreement with Monique A. Pollard for property located at 810 N. 16th Street, Harrisburg, PA

H. Agreement for Secure Detention and Shelter Services between Schaffner Youth Center and Lancaster County.

I. Animal Assisted Therapy Program Agreement with the Susquehanna Valley Chapter of the American Red Cross at Spring Creek.

J. Maintenance Services Agreement with Kenney Mechanicals for equipment located at the County Courthouse and the County Bulk Storage Building.

- K. Addendum to Food Service Agreement between Schaffner Youth Center and Aramark Correctional Services.
- L. Hazard Materials Response Fund (HMRF) Grant Program Application Agreement between Dauphin County Emergency Management and PEMA.
- M. Purchase of Service Agreement for FY03/04 between Children & Youth and Impact Systems, Inc.
- N. Amendment #2 to FY03/04 Purchase of Service Agreement between Children & Youth and Community Services Group, Inc. t/d/b/a Chariots.
- O. Title IV-E Independent Living Grant Agreement between Children & Youth and the Commonwealth of Pennsylvania.
- P. Internship Affiliation Agreement between Children & Youth and the Bloomsburg University and authorize the Human Services Director to execute the agreement on behalf of the Dauphin County Board of Commissioners.
- Q. HSDF Grant Agreement between Dauphin County Human Services Director's Office and CONTACT Helpline, Inc.
- R. Purchase of Service Agreements for FY04/05 between MH/MR and:
 - 1. Volunteers of America
 - 2. Visiting Nurse Association of Harrisburg
 - 3. Red Rose Transit Authority
 - 4. Allegheny Valley School
 - 5. Work Advancement Center
 - 6. CONTACT Helpline, Inc.
 - 7. Gayle Z. Goepfert, M.S., CCC/SLP
 - 8. United Cerebral Palsy of Central PA
 - 9. Gaudenzia, Inc.
 - 10. Catholic Charities
 - 11. Center for Independent Living
 - 12. Debra A. Ziegler, OTR/L
 - 13. AHEDD
 - 14. Pennsylvania Counseling Services, Inc.
 - 15. Messiah Village
 - 16. Country Meadows of Hershey
 - 17. Meadows Psychiatric Center
 - 18. Impact Systems, Inc.
- S. Purchase of Service Agreements for FY04/05 between Area Agency on Aging and:
 - 1. Heinz-Menaker Senior Center
 - 2. United Cerebral Palsy of Central PA
 - 3. ACCEPT Supportive Care
 - 4. Visiting Nurse Association of Central PA
 - 5. Masonic Homes' Adult Daily Living Center
 - 6. Center for Independent Living of Central PA
 - 7. ADDUS Health Care, Inc.
 - 8. The Cumberland-Perry Association of Retarded Citizens d/b/a Life Time Adult Day Care
 - 9. Lee's Industries, Inc.

10. Messiah Home
 11. The Steelton Community Development Foundation, Inc.
 12. Portraits of Life Adult Day Services, Inc.
- T. Community Exhibition Agreements between Dauphin County and:
1. Cornish Associates, Inc.
 2. The Art Association of Harrisburg
 3. JumpStreet
- U. Amendment #6 to the Substance Abuse Prevention and Treatment (SAPT) Block Grant Agreement between Dauphin County and the PA Dept. of Health for a Drug & Alcohol program.
- V. Resolution No. 13-2004 confirming the Commissioners written objections to the permitting and construction of the proposed western expansion of the Dauphin Meadows Landfill.

Mr. Hartwick made the motion to approve Matters Requiring Board Action items A through V. Mr. DiFrancesco seconded the motion. Mr. Haste—Aye. Mr. DiFrancesco—Aye. Mr. Hartwick—Aye. Motion carries.

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. DiFrancesco: I guess this is the appropriate time to present a couple more comments. Subsequent to last weeks meeting and the discussion on the Spring Creek issue I thought it was important to bring a little bit more information to the table and ask Mike to do some follow-up with some numbers. One of the promises made when this Board ran for office was to not only look at ways that we could cut expenses but it was also to look at ways that we can improve the operations and controls. What I asked Mike to look up for me was over the past five years what had been budgeted for Spring Creek and what had been spent at Spring Creek. Unfortunately, that wasn't a simple number to determine because of the fact that from the Spring Creek side of the house the budget process was very loose and to a degree even internally up here we were not controlling and reporting the numbers as they should have been reported. Just to show the difference in 2002 what was budgeted for Spring Creek was \$745,000. The total County funds that were spent at Spring Creek were \$7,114,000. I mentioned last week that the budget process was very loose. I used the word sham last week and to be honest I don't know if there is a better term. Part of leading and running the County means actually facing issues not turning from them when they exist. We have a lot of significant problems out at Spring Creek. The ZA contract has come to a close I was with them yesterday where they presented a final report. There are a number of things going on out there that, quite frankly, can be attributed right back to the management of the facility. We had employees transferring from one job classification to another. Those employees would transfer at salaries higher than what the other classification was capped at and no one would catch it. We have a system set up where regardless of the census figures, whether we had 368, 320 or 400 residents staffing levels never

changed, agency nurses and over-time nurses would be called in and put on the books even if the census levels were down. You would still be staffing at full capacity. Basically, this lack of control, procedure and management has been costing the taxpayers a tremendous amount of money. People were up in arms last year when there was a 19% increase in the tax rate. The bottom line is if you look at what's been spent out at Spring Creek a very significant portion of what has been costing the County all this money for so long has been happening at that one facility. When you look over this 2003 estimate you see \$875,000 budgeted, \$5.3 million spent. In 2002 \$745,000 budgeted, \$7.1 million spent. In 2001 there was \$710,000 budgeted, \$4.2 million dollars spent. The year 2000 was a good year \$1.2 million budgeted, \$1.2 million spent. In 1999 \$1.3 million budgeted, \$4.4 million spent. It is not hard to figure out why this County has been in shambles for so long and finds itself in the financial state that it is in. I wanted to present that as additional information. I want to assure the residents of this County who are very concerned about this, I'm certain, that with the new management we will be formally voting on I'm guessing next week, that management team will bring stability to Spring Creek. They will bring accountability to Spring Creek that hasn't been there for some time. It will allow this Board to make decisions about that facility. Because we will have the information provided to us monthly that shows us financially where we are according to the year's budget. It will show us how many incidents occurred out there in terms of patient care. We will know and be able to see trends before the Department of Health has to step in or before it ends up costing us \$7 million when \$3 million is budget for the facility. The other thing that it does and I believe I had mentioned this last week is, instead of us trying to reinvent the wheel and rebuild these functions out there that aren't working, we're hiring a company that basically comes in and does this on a regular basis. It will be almost overnight where there will be a budget process that will be effective, complete and thorough. When they come and sit before us we will have good numbers and reasonable expectations. What they actually present to us at the end of the year will be what they spent, it won't be a cover-up or a less than honest budget. I wanted to throw that out on the table and I know Commissioner you weren't here last week. If you have any questions I would be happy to address those as well. We have a real issue out here that we need to address quickly because as I said, this isn't a fair way to look at it but, overall in the last five years there have been 2 mills worth of taxes overspent in this facility. That is cumulative it is not an annual 2 mill deal. All in all a lot of what we are seeing in terms of the money draining out of this County is happening in that facility.

Mr. Hartwick: Commissioner DiFrancesco I commend you on trying to take on a challenging task. As you know I ask many questions about the Spring Creek facility and I have been concerned by the rising cost of the facility. A while ago we were looking at management teams to come in to try and maintain our license and keep us in a position to stay open and operate. I know there was a huge management fee that was attached to ZA coming in. One of my big questions was how are we going to gain reimbursement. What is the plan for the expenditures of that management fee? My real concern is has ZA taken the action steps that they presented to us here comprehensively to regain those resources to be able to at least repay their management fees in the process of straightening the ship? If not could we have any kind of status report on where ZA is at

in the plan that they laid out which I thought they answered several of my questions, in theory? One of the things that I always see is great from consultants they always provide a great way and a great plan of how they are going to provide reimbursements but the bottom line usually never completely adds up. Where are we at with ZA's commitment to try and gain from Medicaid and Medicare reimbursements to outstanding bills to salaries? There were a number of action items that were presented to us here. Where are we at with the reimbursement of those management fees?

Mr. DiFrancesco: I am going to talk not just about the fees and the finances, but about the whole ZA contract. When ZA came to the table back in January and presented us with a contract proposal we laid out three issues that we were really concerned about. We stated a financial piece, primarily a quality of care piece, because the facility was on the verge of being shut down and a moral piece. Of those three components I can speak about the quality of care, which was restored. We were again able to admit residents and the Department of Health reinstated our full license. I believe they accomplished the quality of care extremely well. They also put procedures in place to make certain that the training and the mentoring was taking place so that we do not backslide, although we only have four months of good habits. We have to continue that. That is one of the reasons CHR comes on so that we can continue those good habits of training and mentoring.

In terms of the morale component I think that anybody can see just by walking out there that the employees, while there are issues on a day-to-day basis, from a general sense they feel that the team that came in and now the morale is high. Roberta Cunningham is held in very high regard. Things are happening out there where off-shifts, night-shifts and so forth are seeing the Commissioners. They are seeing the management team. They realize that there is now someone at the helm of the ship guiding it. I think that has meant a lot in terms of morale.

The financial component has been the most challenging. I think what ZA accomplished over their four months was that they did get into the business office. They did identify a number of things that had to change. They presented this Board with reasons why significant management changes were required at that facility in order to get it under control and we acted under those recommendations. They also identified a number of ways that we can reduce cost. Some of those they were able to implement. Others are still on the table to be implemented. Some of them present challenges and other are contract negotiations that the solicitor's continue to look at. There are a number of issues out there that have to be dealt with that weren't implemented. The challenge is, if you ask me do I think ZA accomplished covering all of their management fees I'd have to say at this point, no. The real challenge is, last week when this \$2.5 million unexpected bomb was dropped it completely changed the picture. I do believe ZA accomplished all three of their tasks in my expectation. They have identified a lot and they started us on the road to recovery. I think, again in my mind, four months was not enough time to change what it took years to break. I do believe that CHR will have a tremendous challenge ahead of them, in terms of what they have to accomplish out there. Now as it becomes more apparent that it seems like the direction we are going to

go, until we sign a formal contract I can't say that we are there. I've talked to Roberta Cunningham and explained to her what was being presented and what came out of the ZA contract. We are looking at a \$7.5 million dollar expense to the County taxpayer this year. We budgeted only \$3.2 million. These issues have to be addressed immediately and it is going to create some discomfort among the staff. We are talking, once again, about getting rid of some positions. We are evaluating how that structure is out there. It's going to mean possible lay-offs, job changes and it quite frankly is going to be uncomfortable again within some areas. That's what we are up against. The challenges are still great. I think the overall operation of the facility is much better. I think the overall morale of the facility is much better. I still think we have some of the greatest employees of any healthcare facility out there that care greatly about the patient. Last week I talked about the incident that we had when the sprinkler head broke and how all of the employees out there really came together and pulled through to comfort the residents in a time when they were probably very confused. We have a great building out there. What we lacked was management from the top to the bottom. That is what we are going to have to construct and rebuild. I think ZA did a great job in getting us on the road and setting us in the right direction. They were the ones who brought CHR to the table and I think CHR is the right company to take us into the future. I don't know if I have answered all your questions. I think we are headed in the right direction and I don't think that we have accomplished everything that we would have liked but given the time frame I don't think we could have accomplished everything that we would have liked.

Mr. Hartwick: Thanks for your response. I have two comments. The first one is, I'd like to request from ZA to have an outgoing summary of their accomplishments and a listing of what they reimbursed financially to the County to date for the four months that they have been here. A summary for what it cost to where they are with reimbursements from the financial side. I agree with you from the management side and the morale side. I think they have done a great job. My concern is when trying to take a look at things from a business perspective is financially where are we and are we positioned to be able to make that decision. Ultimately my second comment is I think this Board of Commissioners needs to take a real hard look from a business perspective of the overall Spring Creek Facility and how we are going to be able to manage that in the future if these costs continue to go up. You said over \$7 million and \$3.2 million dollars budgeted and projection in the future. We need to make some very tough choices on how we are able to manage that piece of the budget. I think taxpayers have elected us to make some very tough choices and those choices include making business decisions that are in the best interest of the taxpayers. That is going to be something that we need to take a very close look and evaluate through this year's budget process, make sure that there are real numbers that are attached to that and allow us to have some open debate and discussion about the future of the facility.

Mr. DiFrancesco: I can assure you that will indeed take place this year. The budget will be a completely different process. As I said, we can be assured that when they are sitting in front of us presenting, they will have good comprehensive numbers. The other piece of it is, as you had mentioned, there are some hard decisions to be made. We are going to be faced with some real challenges out there and I think it is going to be the

first real example of when we have to go in and basically tell people that we have to do something. We can't continue to operate at this level and we are spending too much money at this facility.

Mr. Hartwick: Again, you should be commended for taking on the challenge. I'm glad in the roll of the dice it wasn't my oversight. You certainly have a big task ahead of you and we will continue to pay close attention.

Mr. DiFrancesco: I want to be clear too. I know with this being a public meeting and the Press being present. The bottom line is and this was pointed out in the ZA contract. There is a tremendous amount of room within our agency budget and our overtime budget. I don't want the employees that may be reading about this meeting in retrospect to think that a lot of their jobs are on the line. Basically what we are looking at is we can make tremendous savings even if we just cut back on the level of agency staffing that we are using and the overtime. We can do that by again looking at the census and as the census drops you don't pick up the phone and call in an agency nurse when they don't need it. There probably will be additional management changes but in terms of the workforce that are caring for the patients I see that more or less the fat, if you will, coming out of the agency in overtime.

Mr. Hartwick: I think we all would agree it could be run more efficiently and we are looking forward to trimming.

Mr. DiFrancesco: Correct. I will continue on.

Mr. Haste: Mike, do you have the microphone? I'm sitting here doing a very slow burn and it is really starting to get on my nerves. I'll apologize to you before I start because it is not directed at you. I sat here and just totaled this up. First off, these numbers are completely different than the ones that were presented at that table in October of last year. I don't know how these numbers changed so dramatically from then, but they have. It goes right back to Mr. Long and the whole management team that presented that budget. As Nick said, that budget was nothing but a sham. I just totaled this up. What this facility has cost the taxpayers and penalized every other County department is \$22,376,681 of cost overruns under the previous leadership of this facility. That is inexcusable. I don't want to wait until this year's budget process. I don't care if you have to send Greg Schneider or if you [Mike Yohe] have to be involved. Whatever it is, this facility can no longer operate like an island out there. Someone has got to get out there and if this new team comes in with a budget process I am willing to make sure that you or Schneider or someone from your operation is involved in that process and knows it from day one. Unless my memory is foggy, I remember sitting here and their budget proposal was that we put in \$280,000. I believe once we looked at the numbers we bumped it by about another \$3 million. Only to find out that was a crock. These numbers are nowhere close to that. What was presented here last year was complete incompetence or a flat out lie. I don't ever want to sit here and have to go through that again. Somehow we have got to trust people to give us real numbers and not just some phony number that they pull out of thin air. Mike, I don't care if it is this afternoon...

Mr. DiFrancesco: If I could assure the Chairman that changes are going to be made. I already have a meeting set up with the management out there. The changes are going to come a lot more swiftly than before. It is going to create some turmoil out there. It would be nice if we could transition into, but we do not have that option because of what it is already costing the taxpayers.

Mr. Haste: I will let everybody know; we require every other department to stay within their budget or come reasonably close. This clearly was not the indication there. I will be, for one, the firing of anybody out there that can't live within a budget. If there is a problem, there is a process to go through to let us know there is a problem. You don't sit here and quite frankly as far as I am concerned and this is the first I've seen these numbers, sit here and lie for four years and cook the books and fudge it until enough heat is put on to see what the real numbers are. I know the shell game that they can play out there. From this point forward and I hope someone carries it to them out there, if I catch somebody doing this again, I suspect that I will advocate strongly that they be terminated. This is irresponsible. I know most of the people responsible for this aren't there anymore but I want the new folks to understand that they don't play this game either. You look at the crap we inherited and the budget mess that we got, \$19 million in debt. \$22 million of the stinking \$19 million, even more than that, is right here. If this place had been operated efficiently and the way it was supposed to be done the taxpayers and the rest of the departments in this County wouldn't be going through the heat that they are going through.

Mr. Yohe: I agree with your assessment. The left column is the budgeted column that is what has been presented per year and the other column is the actual cash amount, Which is the behind the scenes reconciliation after the year is over how much cash actually went out there.

Mr. Haste: I remember sitting here and correct me if I am wrong. I thought we put \$3.2 million in the budget.

Mr. Yohe: We have \$3.2 in for 2004.

Mr. Haste: Okay. You are right. Even still, these numbers Mike, are nowhere near the numbers that were presented to us. In fact, as I was adding it up, the revenue side didn't meet the expenditure side. It fell about \$3 million short. Mr. Long at that time sat here and I don't know if he was covering up for somebody or if he was just too incompetent to know the difference was surprised that it was even at that amount. When I sit here and I don't know how long he was the director out there, I think he got the job when I left as Chief Clerk, for that many years for someone to sit there and be that incompetent that they don't know that we are going over \$22 million, or the fact that he was told to cover it up for someone. That is just inexcusable. I don't ever want to have to be in a situation again where we can't rely on numbers. That means, Mike, we need your shop to know these as well as they know them however we have to do that.

Mr. Yohe: You are correct. In the 2004 budget is the first year where we dug deeper and asked to put some real numbers out on the table. I don't know how much to budget for operating transfer or how much we would account for in cash flow until the audit comes in. We made an attempt from \$875,000 in 2003 to \$3.3 million in 2004. Hopefully that will be enough. I'm a little skeptical on that right now, but we'll wait and see what comes out in 2004.

Mr. DiFrancesco: The other piece again that I will mention is that once we have an effective management team in there this Board of Commissioners will be getting the monthly reports that we need from a financial perspective to do ongoing evaluations from a quality care standpoint. For the first time we will have the information necessary to serve as the oversight Board to that facility. It will not be an island unto itself. The other thing to say is there were changes needed in Dauphin County and this Board came in, we initiated the changes, fired the entire management team. This is the justification in just one piece to why we fired the entire management team. The management team was the one responsible for the staffing levels never changing. They were also the ones responsible for the budget process that was not accurate and not providing the training for the people and the communication down through that cause the Department of Health citations to begin with. You know the changes are coming. I think we are on the right track and I do believe the picture is going to get a lot brighter. Unfortunately, the challenge is and I'm hoping that the \$2.5 million bond is the last one for the year; it's going to take a long time to unravel financially what has been building up in this County for a very long time. It is unfortunate that it took this long for somebody to address it. The fact of the matter is that we are going to address it very quickly.

Mr. Haste: I guess I should echo a little bit of what George said too. I want to thank you and commend you Nick for at least having the foresight to bring this information forward. It is clear that when this kind of information, if it was ever presented or known in the past, the intent was to keep it from the rest of the Board members and not share it. Quite frankly, if I had known that a year ago things would have been different. I want to thank you for bringing us this news, albeit bad news, but it's news we needed to know.

Mr. Hartwick: We are really going to have to make some tough decisions as we move forward. Either we change the operation; the expenditures or we talk about some serious alternatives. We are not going to continue to move in this direction.

Mr. DiFrancesco: That's right. That is all I have in terms of comments.

Mr. Haste: Is there anything else to be brought up by the Board at this time?

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

CORRESPONDENCE

Mr. Haste: You will see we have received correspondence listed on the agenda items A through J, which will be handled by the staff appropriately.

- A. Notification from Light-Heigel & Associates, Inc., on behalf of UGI Gas Service, indicating they will be applying for a General Permit, utility line stream crossing with DEP located in the Middletown Quadrangle.
- B. Notification from Mary Esquivel indicating she has made application to DEP for a permit for the construction of an 8'x26' addition to a mobile home located in Middle Paxton Township, Dauphin County.
- C. Notification from Evans Engineering, Inc., on behalf of Word of Grace Ministries, indicating they intend to apply to DEP for an NPDES general permit for soil erosion and sedimentation control at the facility located in Susquehanna Township, Dauphin County.
- D. Notification from CET Engineering Services, on behalf of Whittle, Myers & Wendle, indicating they intend to apply to DEP for an NPDES permit for stormwater discharges associated with construction activities at the North Mountain Office Court, Lower Paxton Township, Dauphin County.
- E. Notification from Light-Heigel & Associates, Inc., on behalf of Edward W. Martin, indicating they intend to apply to DEP for an NPDES permit for discharge of stormwater associated with a subdivision located in West Hanover and South Hanover Townships, Dauphin County.
- F. Notification from DEP indicating Lingstor L.P. has submitted application for construction of a storage facility and two parking lots. The project includes a new stormwater collection and conveyance system, as well as, improvements to the existing system.
- G. Notification from Derck & Edson Associates, on behalf of Penn State Milton S. Hershey Medical Center, indicating they intend to apply for a NPDES permit for numerous additions/renovations to facilities throughout the campus over the next ten years, located in Derry Township, Dauphin County.
- H. Notification from Skelly and Loy indicating they intend to submit an application to DEP for the construction of nature trails and boardwalks on and around wetlands for recreational and educational purposes to the Reservoir Park Marsh Recreational & Educational Project located in Highspire Borough, Dauphin County.
- I. Notification from Progress Rail Services indicating they have submitted an application to DEP for an air quality permit for the following existing sources: Rail welding unit; diesel fuel tank; grinding; aerosol painting-spot color coding; and cropping operation
- J. Notification from Benatec Associates indicating they intend to submit an application

to DEP for a proposed restaurant on City Island south of the Market Street Bridge.

PUBLIC PARTICIPATION

(There was none.)

ADJOURNMENT

Mr. Hartwick made the motion to adjourn the meeting. Mr. DiFrancesco seconded the motion. Mr. Haste—Aye. Mr. DiFrancesco—Aye. Mr. Hartwick—Aye. The meeting was adjourned.

Transcribed by: Jena Wolgemuth
June 2, 2004

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff
printed 7/28/04