



DAUPHIN COUNTY BOARD OF COMMISSIONERS

Commissioner's Legislative Meeting

Wednesday, June 1, 2005 (10:00AM)

MEMBERS PRESENT

Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

MEMBERS ABSENT

Jeff Haste, Chairman

STAFF PRESENT

Chad Saylor, Chief Clerk/Chief of Staff; Marie Rebuck, Controller; Bob Dick, Treasurer; Randy Baratucci, Purchasing Director; Diane McNaughton, Press Secretary; Garry Esworthy, Risk Manager; Richie Martz, Commissioners' Office; Kacey Truax, Commissioners' Office; Jena Wolgemuth, Commissioners' Office; Julia E. Nace, Asst. Chief Clerk; Dave Schreiber, Personnel Office; Elke Moyer, Human Services Directors Office; Greg Schneider, Budget Office; Robert Hawley, Deputy Court Administrator Office; Steve Chiavetta, Director of Voter Registration; Carolyn Thompson, Esq., Court Administrator; Thomas Guenther, Director of Information Technology; Gary Serhan, Deputy Controller; Melanie McCaffrey, Solicitor's Office; Bruce Foreman, Esq., Solicitor's Office; Edgar Cohen, Director of Facilities Maintenance; Kay Sinner, Personnel Office

GUESTS PRESENT

Tim Whelan; Jack Sherzer

MINUTES

CALL TO ORDER

Mr. DiFrancesco, Vice Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. DiFrancesco: We have the May 4, 2005 Legislative Meeting and the May 11, 2005 Workshop Meeting minutes. Is there a motion to approve these two sets of minutes?

Mr. Hartwick made the motion to approve the May 4, 2005 Legislative Meeting, and the May 11, 2005 Workshop Meeting Minutes. Mr. DiFrancesco seconded the motion. All were in favor. Motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: There was one Executive Session held on May 25, 2005 to discuss real estate and personnel matters and on May 27, 2005 to discuss personnel matters.

PUBLIC PARTICIPATION

Mr. DiFrancesco: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

SALARY BOARD

(A full report of Salary Board minutes is on file in the Chief Clerk's office.)

PERSONNEL

Ms. Sinner: In your personnel packet I have one addendum which I just gave you this morning for an education incentive increase for a Children and Youth employee who just received her master's degree in Social Work. There are no other changes to the personnel packet that I presented last week.

Mr. Hartwick made the motion to approve the Personnel Packet as amended. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

PURCHASE ORDERS

Mr. Baratucci: On page three there is an add on and you also should have received a detailed email from Tom Guenther explaining this. The court reporters are upgrading their software on their transcription machine. They have had numerous problems with

the machines. Information Technology has attempted to fix this in-house but felt that this is necessary. Tom and Carolyn are here if you have any questions. Other than that, the packet stands for your approval.

Mr. Hartwick: Carolyn-Is this in your budget?

Ms. Thompson: We have enough money saved with vacancies to pay for this.

Mr. Hartwick made the motion to approve the Purchase Order packet. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

REPORT FROM BUDGET & FINANCE – GREG SCHNEIDER

Report from the Office of Budget & Finance June 1, 2005

- **May 20, 2005** transferred **\$292,642.79** to the **Payables** account **from the County's Concentration account** for checks issued that week.
- **May 27, 2005** transferred **\$8,592,577.49** to the **Payables** account and **\$1,835,983.47** to the **Payroll** account **from the County's Concentration account** for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$123,741.96 rate 2.91%**
- **Balance today in Community Banks investment account \$20,000,640.49 rate 3.150%**
(This rate is good through 6/30/05)
- **Balance today in Commerce Bank investment account \$38,500,571.79 rate 3.235%** (This rate equals today's 91-day T-Bill rate of 2.935% plus 30 basis points)
- **Balance today in Sovereign Bank investment account \$20,000,212.71 rate 2.889%** (This rate equals today's 1-month Libor of 3.110% plus 10 basis points less 10% reserve)

\$10M TRAN Line-of-Credit Status at PNC: No activity to date.

Mr. DiFrancesco: I am a little troubled that the INVEST rate is higher than the Sovereign rate. Somebody should communicate this to Sovereign and see if they are still interested in the County's money. Unless something changed at INVEST.

Mr. Hartwick: As the Fed's raise their rates, the INVEST rates normally go up as well. They are in the short term government bond pool. They are able to provide a better rate of return. I think that is precisely why we want the RFP to go out. That is going to be prepared in July and we are sending that out to five banks and selecting three for six months.

Mr. Saylor: Greg, please ask Mike to provide us with a report on our vacancies variance. He needs to be aware that when he calculates the Courts, he needs to take that purchase order into account.

Mr. Schneider: Ok.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: Nothing to report.

SOLICITOR’S REPORT—BILL TULLY, ESQ., SOLICITOR

Mr. Foreman: Nothing to add, but I would be happy to answer any questions.

MATTERS REQUIRING BOARD ACTION

Mr. DiFrancesco: Is there anything that needs to be pulled out separately or discussed? (There was none.)

Mr. Hartwick made the motion to approve Items A through X. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

- A. Training Packet
- B. Approval of FY04/05 & FY05/06 Per Diem Rates between Children & Youth Agency and:
 - 1. King’s Kids Camp FY04/05
 - Registration fee/specialized camp experience \$50.00/wk.
 - 2. Bethany Christian Services
 - Level I Foster Care \$30.00/day
 - Level II Foster Care \$38.00/day
 - Level III Foster Care \$62.00/day
 - Level IV Foster Care \$75.00/day
 - Level V Foster Care \$95.00/day
 - 3. Bowling Brook Preparatory School, Inc.
 - Residential Services with education rate \$123.58/day
 - Residential Services without education rate \$104.17/day
 - 4. Centre County Youth Service Bureau
 - Stepping Stone Transitional Living Program \$107.00/day
 - Zerbe Gap Group Care \$155.00/day
 - 5. CHOR Youth & Family Services, Inc.
 - Foster Care-Regular \$71.66/day
 - Foster Care-Mom/Baby \$98.65/day
 - Adolescent Treatment Center \$207.50/day
 - Adolescent Treatment Center Diagnostic \$287.00/day
 - RTF-Treatment, room, & board \$323.02/day
 - 6. Clear Brook, Inc.
 - Detoxification \$180.00/day
 - Adolescent Short-term \$168.00/day
 - Adolescent Long-term \$159.00/day

7.	Community Service Foundation Foster Group Home	\$103.54/day
	Day Treatment	\$59.26/day
8.	Friendship House Foster Family Care-Level III	\$38.00/day
	Foster Family Care-Level II	\$49.75/day
	Foster Family Care-Level I	\$57.00/day
	Baby with Mother	\$21.75/day
	Residential	\$144.50/day
9.	International Service Center Translation & Interpretation services	\$30.00/hr.
	Interpretation Services	\$40.00/hr.
	Mileage	\$0.35/mile
10.	Jewish Family Service of Greater Harrisburg, Inc. Home Evaluation-if case withdrawn before completion	\$70.00/hr.
	Home Evaluation	\$1,000/case
	Adoption Home Studies	\$1,500/case
11.	Kidspeace National Center, Inc. Foster Care-Regular	\$50.00/day
	Foster Care-Intake	\$81.00/day
	Foster Care-Specialized	\$86.00/day
	Foster Care-Juvenile Offender Program	\$96.00/day
	Foster Care-Therapeutic	\$96.00/day
	Foster Care-Mom & baby	\$105.00/day
12.	National Mentor Health Care, Inc. Foster Family Care	\$77.00/day
	Infant with mother	\$35.00/day
	Pre-placement respite visit	\$85.00/day
	Transition/Step Down Program	\$92.00/day
	Respite Visit	\$80.00/day
	Emergency Respite visit	\$99.00/day
	Community Rehabilitation Residence/treatment, rm. & bd.	\$160.29/day
	CRR-MA approved room & board	\$14.69/day
	W.W. Specialized Program	\$100.00/day
13.	SummitQuest Academy Residential treatment facility (JCAHO)	\$259.49/day
14.	There's Room In the Inn (boys ranch academy) Residential Program	\$125.00/day
15.	United Methodist Home for Children Emergency Shelter for Youth (previously Daron Shelter) Emergency Shelter	\$161.55/day
16.	United Methodist Home for Children Residential Care, Inc. (previously Mechanicsburg Children's Home) Intensive Treatment	\$176.77/day
17.	Hoffman Homes, Inc. Residential Treatment Facility	\$231.96/day
18.	King's Kids Camp Registration fee/specialized camp experience	\$50.00/wk.
19.	Concern Professional Services for Children, Youth & Families FY04/05 Specialized Camp for A.B.	\$250.00/summer

C. Real Estate Tax Refunds/exonerations:

1. Correction of a refund to Sherry Heidelberg, 260 Quarry Road, Hummelstown, Derry Township, parcel #24-030-049, corrected amt. is \$387.56.
2. Refund of 2002, 2003, & 2004 Real Estate Taxes to Janet & Scott Still and

- Sandra Altland, 2245 Swatara St., Harrisburg, parcel #13-021-008, in the amt. of \$584.94.
3. Refund of 2005 Real Estate Taxes to Bradley Linard, 2245 Swatara St., Harrisburg, parcel #13-021-008, in the amt. of \$265.20.
 4. Refund of 2005 Real Estate Taxes to John Fulkrod, 102 Small Valley Rd., Halifax, Wayne Township, parcel #67-003-028, in the amt. of \$583.51.
 5. Refund of 2002, 2003, & 2004 Real Estate Taxes to Mildred Dietrich, 315 Walnut St., Wiconisco, Lykens Borough, parcel #38-010-012-001-0001, in the amt. of \$92.43.
 6. Refund of 2002 & 2003 Real Estate Taxes to Frank & Margaret Nicholson, for property located at 15 N. Lockwillow Ave., Lower Paxton Township, parcel #s 35-044-010 & 35-044-011, in the amt. of \$248.36.
- D. Appoint Donna Delle Brandmyer to the Dauphin County Area Agency on Aging Council. (Term expires June 1, 2008).
 - E. Adopt Resolution No. 17-2005 adopting the Wiconisco Creek Act 167 Stormwater Management Plan.
 - F. Contract Extensions with the Department of Environmental Protection of Act 167 Stormwater Management Plans for the Wiconisco, Paxton and Spring Creek Watersheds.
 - G. Approval of Request for Proposal for Professional Audit Services for audit of District Justices for the years ending December 31, 2004, 2005, and 2006.
 - H. Satisfaction Pieces with the following individuals:
 1. Gary and Tina Kresge for property located at 7075 Clearfield Street, Harrisburg
 2. Teresa C. Wolfe for property located at 724 Penn Street, Harrisburg
 3. David Barner, Jr. and Christina Barner for property located at 4604 Coventry Road, Harrisburg
 - I. Subordination Agreements with the following individuals:
 1. Adrian and Llecia Buckner on the property located at 2453 Reel Street, Harrisburg
 2. Julie Ann Davis on property located at 701 S. 27th Street, Harrisburg
 3. Edmonia M. Benton on property located at 3917 Durham Road, Harrisburg
 - J. Proposal/Agreement with American Appraisal Associates for property record outsourcing services for the present and future management of college assets for insurance purposes.
 - K. Service Agreement for Administration of Self-Insurance Liability Program with Inservco Insurance Services, Inc.
 - L. FFY 2005 Emergency Management Performance Grant Agreement with PEMA for federal monies to support salaries and benefits for approved staff position at Dauphin County EMA.
 - M. Approval of proposed PILOT Agreement for the Tax Assessment Appeal of Chromally Gas Turbine Corporation, Tax Parcel No. 07-054-001.
 - N. Agreement with Behavioral Interventions, Inc. ("BI") to rent four (4) Electronic Monitoring (EM) units that utilize GPS tracking, also two (2) EM cell phone units. (Juvenile Probation Office/Courts)

- O. Amendment No. 1 to the Equipment Lease Agreement dated October 14, 2004 between BI Incorporated ("BI") and Dauphin County for the installation of BI Cellular™ Units to enable BI's electronic monitoring services to be installed without a telephone line connected to the client's home.
- P. State Food Purchase Program Grant Agreement between Human Services Director's Office and the Pennsylvania Department of Agriculture.
- Q. Homeless Management Information System Memorandum of Understanding between Human Services Director's Office and Christian Churches United of the Tri-County Area; Firm Foundation of Pennsylvania, Inc.
- R. Drug and Alcohol Grant Agreement between the Human Services Director's Office and Commonwealth of Pennsylvania Department of Health.
- S. Operating Agreement for Dauphin County Executive Commission on Drugs and Alcohol, Inc. (SCA) personnel matters with the Commonwealth of Pennsylvania Department of Health. (Human Services Director's Office)
- T. GIS license Agreement with Hershey Trust Company; Highspire Borough and Conewago Township (Information Technology).
- U. 2005 Continuum of Care Grant Application with the United States Department of Housing and Urban Development (Human Services Director's Office).
- V. Adoption Assistance Agreement 2004-15.
- W. Amendments to FY04/05 Purchase of Service Agreements between Children & Youth Agency and:
 - 1. Philhaven – Amendment #1
 - 2. Families United Network, Inc. – Amendment #2
 - 3. Northwestern Human Services of PA, Inc. – Amendment #2
 - 4. Bradley Center, Inc. – Amendment #2
- X. Approve transfer of Cibort Park from the Dauphin County General Authority to the Friendship Fire Company.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. DiFrancesco: You see the items of correspondence received by the Board lettered A through D that will be handled by the staff appropriately.

- A. Notification from Fischbach Morgan & Associates, LLC, on behalf of Leshar Realty Partnership, indicating their intent to submit an application to DEP for a general NPDES permit for removal of existing stormwater management facility and future expansion at 2400 Swatara Creek Road, Middletown, Dauphin County.
- B. Notification from ARRO indicating their intent to submit an application to DEP for a Swatara Creek Rd/Newberry Rd. culvert improvement project, Londonderry Township, Dauphin County.
- C. Notification from Dauphin Engineering Co., on behalf of Harman Motorcars Co., indicating submission to DEP for Notice of Intent for discharges of storm water from construction activities preliminary/final subdivision and land development plan for Harrisburg Toyota-Chrysler-Jeep, Lower Paxton Township, Dauphin County.
- D. Notification from Hershey Technical Center indicating their intent to submit an application to DEP for a residual waste general permit, beneficial use of cocoa bean shell and chocolate confectionary residual.

PUBLIC PARTICIPATION

(There was none.)

ADJOURNMENT

Mr. DiFrancesco: Is there a motion to adjourn?

Mr. Hartwick made the motion to adjourn. Mr. DiFrancesco seconded the motion. All were in favor. Meeting adjourned.

Transcribed by: Kacey Truax

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff
printed 7/15/05