



## **DAUPHIN COUNTY BOARD OF COMMISSIONERS**

### **Commissioners' Legislative Meeting**

**Wednesday, March 22, 2006 (10:00AM)**

#### **MEMBERS PRESENT**

Jeff Haste, Chairman  
Dominic D. DiFrancesco, II, Vice Chairman  
George P. Hartwick, III, Secretary

#### **STAFF PRESENT**

Chad Saylor, Chief Clerk/Chief of Staff; Marie Rebeck, Controller; Bob Dick, Treasurer; Randy Baratucci, Purchasing Director; Diane McNaughton, Press Secretary; Edgar Cohen, Director of Facilities Maintenance; Kay Sinner, Personnel and Payroll Office; Mike Yohe, Director of Budget and Finance; Tom Guenther, Director of Information Technology; Bruce Foreman, Esq., Solicitor's Office; Guy Beneventano, Esq., Solicitor's Office; Garry Esworthy, Risk Manager; Kacey Truax, Commissioners' Office; David Schreiber, Personnel; Carolyn Thompson, Court Administrator; Mike Pries, Director of Security; Elke Moyer, Human Services Directors Office; William Tully, Esq., Solicitors Office; Gary Serhan, Deputy Controller; Julia Nace, Assistant Chief Clerk; Jena Wolgemuth, Commissioners' Office; Robert Hawley, Deputy Court Administrator; Gary Serhan, Deputy Controller; Jim Zugay, Recorder of Deeds; Melanie McCaffrey, Solicitor's Office; Leila McAdoo; Department of Economic Development; Marielena Martinez, Commissioners' Office.

#### **MINUTES**

#### **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

#### **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

Mr. Haste: We have the March 1, 2006 Workshop Meeting Minutes.

**Mr. Hartwick made the motion to approve the March 1, 2006 Workshop Meeting Minutes. Mr. DiFrancesco seconded the motion. All were in favor. Motion carried.**

Mr. DiFrancesco: We have the March 1, 2006 Election Board Meeting Minutes.

**Mr. Hartwick made the motion to approve the March 1, 2006 Election Board Meeting Minutes. Mr. Haste seconded the motion. All were in favor. Motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Saylor: We had an executive session on March 15, 2006 to discuss a legal matter.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board?

Judge Jennings: Good Morning and thank you for the opportunity to address the Board of Commissioners. I am a Magisterial District Judge and am short two employees in my office. We have the biggest district in Harrisburg, Pennsylvania. I conduct all of my hearings and do not send cases to Central Court. I am asking that you vote in the positive for one position I am requesting to fill. Ms. Daniels came to us from AARP and is very dependable. I have another employee who is currently off on leave and will be returning shortly, but I need assistance immediately because the work is piling up. I deeply appreciate your consideration of this request. Will you be acting on this today?

The Board: Yes and we will get back to you today regarding the vote on approval.

## **SALARY BOARD**

(A full report of Salary Board minutes is on file in the Chief Clerk's office.)

## **PERSONNEL**

Ms. Sinner: I also have a Personnel packet addendum that includes the transfer of the Housekeeping employees at Spring Creek into their new positions. There are no changes presented to the items last week.

Mr. Haste: Just a note on Magisterial District Judge Jennings, please keep track of the transitional movement of employees.

Ms. Sinner: Yes.

Mr. Saylor: There were some questions raised about some of the items in the packet and I did talk with Steve Howe regarding item number 17 and he said that transaction was approved in the February window and due to various reasons, they were not able to move forward with the position until now. Carolyn also responded to my inquiry which I shared with the three of you.

**Mr. DiFrancesco made the motion to approve the Personnel Packet. Mr. Hartwick seconded the motion. All were in favor. Motion carries.**

### **PURCHASE ORDERS**

Mr. Baratucci: We have one addition to the packet since last week on pages 13-14. Information Technology has sent information to the oversight Commissioner for the camera system at the Prison. It stands as presented and budget issues have been resolved.

**Mr. DiFrancesco made the motion to approve the Purchase Order Packet. Mr. Hartwick seconded the motion. All were in favor. Motion carries.**

### **REPORT FROM BUDGET & FINANCE – MIKE YOHE**

- **March 10, 2006** transferred **\$1,649,726.99** to the **Payables** account from the County's Concentration account for checks issued that week. (Real Estate Transfer Taxes approximately \$1.2M)
- **March 17, 2006** transferred **\$5,930,027.34** to the **Payables** account and **\$1,890,699.40** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$127,469.05 rate 4.460%**
- **Balance today in Community Banks investment account \$119,025.61 rate 4.770%** (This rate equals today's Community Banks 91-day TBill rate of 4.620% plus 15 basis points)
- **Balance today in Graystone Bank investment account \$9,652,443.78 rate 4.830%** (This rate equals last month's average 1-month LIBOR rate of 4.580% plus 25 basis points)
- **Balance today in Commerce Bank investment account \$19,300,412.01 rate 4.845%** (This rate equals today's 91-day T-Bill rate of 4.545% plus 30 basis points)

- **Balance today in Sovereign Bank investment account \$9,650,406.85 rate 4.794%** (This rate equals today's 1-month LIBOR rate of 4.794% plus 0 basis points)

**No T.R.A.N. Line of Credit required for 2006.**

Mr. Yohe: The numbers should jump next report due to taxes coming in heavy.

The next bid goes out in June and I am going to try to make that a one-time, eight-month quote because December is tough with holiday, vacations, budget, etc. to get bids at that time.

The Board: Okay.

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor: (There was none.)

**SOLICITOR'S REPORT—BILL TULLY, ESQ., SOLICITOR**

Mr. Tully: Nothing to add, but I would be happy to answer any questions.

**MATTERS REQUIRING BOARD ACTION**

Mr. Haste: Is there anything that needs to be pulled out separately or discussed? (There was none). I understand that we need to add David Blain and Dennis Heefner to Item T.

**Mr. DiFrancesco made the motion to approve Items A through U with the additional two names under Item T. Mr. Hartwick seconded the motion. All were in favor. Motion carries.**

- A. Training Packet
- B. Approval of FY05/06 Per Diem Rates between Children & Youth Agency and:
  - 1. George Junior Republic of PA
    - Referred child does not meet medical necessity criteria for MA funding:
 

Community Based Group Home	\$128.81/day
General Residential	\$128.81/day
Diagnostic Services	\$194.64/day
Special Needs Services	\$220.42/day
Shelter Care	\$140.00/day
Inpatient/Non-hospital/D&A	\$150.50/day
    - Referred child meets medical necessity criteria for MA funding:
 

Community Based Group Home RTF Level II	
MA funded treatment	\$95.52/day
C&Y funded room & board	\$35.01/day
General Residential RTF Level II	
MA funded treatment	\$91.74/day

C&Y funded room & board	\$63.55/day
Special Needs Services RTF Level I	
MA funded treatment	\$153.30/day
C&Y funded room & board	\$95.37/day
Inpatient/non-hospital/D&A (non-accredited)	
MA funded treatment	\$132.13/day
C&Y funded room & board	\$60.03/day

- C. Real estate tax refunds/exonerations:
1. Refund of 2000, 2001, & 2002 real estate taxes to Thomas McCreary, for parcel #35-016-079 located in Lower Paxton Township, in the amt. of \$390.47.
  2. Refund of 2002, 2003, 2004 & 2005 real estate taxes to Carolyn Via for parcel #25-020-053 located east of Crooked Hill Road, East Hanover Township, in the amt. of \$639.97.
  3. Refund of 2006 real estate taxes to Earl & Anne Timothy, 1313 N. 15<sup>th</sup> St., Harrisburg, parcel #07-082-022, City of Harrisburg, in the amt. of \$43.20.
- D. Approval of a Drug & Alcohol Restrictive Intermediate Punishment Program subgrant #16988 through the Pennsylvania Commission on Crime and Delinquency administered through the District Attorney's Office.
- E. Adopt Resolution #10-2006 approving Deferred Compensation Plan Amendment #1.
- F. Janitorial Service Agreement between Dauphin County Facility Maintenance and Dauphin County Court Administration for cleaning services at MDJ Semic's Office.
- G. Agreement to Renewal Option for 2005-2006 with Maximus to prepare the County's annual Federal OMB A-87 indirect cost allocation plans.
- H. 2006 Annual Service Contract between Electronic Systems Integration, Inc. and Dauphin County Security Office.
- I. Proposal/Agreement between Dauphin County Solid Waste & Recycling Dept. and EnviroCycle, Inc., for the electronics collection to be held May 20, 2006.
- J. Adoption Assistance Agreements:
1. #2006-4
  2. #2006-5
  3. #2006-7
  4. #2006-11
- K. Amendment #1 to FY05/06 Purchase of Service Agreement between Children & Youth Agency and St. Michael's School.
- L. FY06/07 Subsidized Childcare Grant between the Dauphin County Human Services Office and the Dept. of Public Welfare.
- M. Satisfaction Piece with Gary L. Davis for property located at 1926 Kensington Street, Harrisburg.
- N. GIS License Agreement between Information Technology and R.G.S. Associates, Inc.

- O. Approval of the Tax Collector's appointment of James R. Carelli as Deputy Tax Collector for East Hanover Township.
- P. Approval of the Tax Collector's appointment of Diane K. Bair as Deputy Tax Collector for Lower Paxton Township.
- Q. Agreement between Greg Rothman, Appraiser, and Dauphin County Human Services Office to provide appraisal service in reference to the Upper Dauphin Government Center.
- R. Appoint the following individuals to the Dauphin County Executive Commission on Drugs & Alcohol, Inc. Board of Directors:
  - 1. Dona M. Dmitrovic
  - 2. Peter C. Wambach, II
  - 3. Deborah Beck
- S. Authorization to encumber \$50,000.00 from the Liquid Fuels Fund for Jackson Township, Tobias Road Improvements.
- T. Appointments/Reappointment to the Tri-County Planning Commission: (terms expire December 31, 2007)
  - 1. Ed Carney
  - 2. John Kerschner
  - 3. Gary Lenker
  - 4. Paul Clark
  - 5. Jim Bullock
  - 6. Harold Kling
  - 7. Dan Leppo
  - 8. Chris Wonders
- U. Ground Lease between Dauphin County and Evelyn A. Cooke, et al., for the constructing and operating of a telecommunications facility.

**FORMER BUSINESS**

(There was none.)

**NEW BUSINESS**

(There was none.)

**COMMISSIONERS' DISCUSSION & ACTIONS**

Mr. DiFrancesco: The radio project is moving in a positive way. Dauphin County Emergency Management Agency employees met with the Fire Chiefs Association last evening to explore ways to bring in additional funding beside the bond issuance to enhance the project. The Fire Chiefs Association gave us their endorsement to do anything they can to assist us seeking federal grant dollars. Everything is progressing nicely with the project. Motorola has done this in other communities and is bringing

their expertise to assist us. The promises that were given in the contract are being fulfilled.

## **CORRESPONDENCE**

Mr. Haste: You see the items of correspondence received by the Board lettered A through D that will be handled by the staff appropriately.

- A. Notification from Brinjac Engineering indicating they intend to submit an application to DEP for a general NPDES permit for the construction of building additions to the Central Dauphin East Middle School and demolition of the existing tennis and basketball courts, Lower Paxton Township.
- B. Notification from Osman Environmental Solutions, LLC, on behalf of the Harrisburg Resource Recovery Facility, indicating they have received approval from DEP to submit application to accept certain types of residual waste for processing at the facility on a case-by-case basis.
- C. Notification from Alpha Consulting Engineers, Inc., indicating they intend to apply to DEP for a general NPDES permit for stormwater discharges associated with construction activities of a 12,999 s.f. motel building with related parking and utility connections in Swatara Township.
- D. Notification from Alpha Consulting Engineers, Inc., indicating they intend to apply to DEP for a general NPDES permit for stormwater discharges associated with construction activities of a 2,688 s.f. car wash with related paved accesses located south side of Derry Street, Swatara Township.

## **PUBLIC PARTICIPATION**

(There was none.)

## **ADJOURNMENT**

Mr. Haste: Is there a motion to adjourn?

**Mr. DiFrancesco made the motion to adjourn. Mr. Hartwick seconded the motion. All were in favor. Meeting adjourned.**

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff

Transcribed by: Kacey Truax

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