



DAUPHIN COUNTY BOARD OF COMMISSIONERS
LEGISLATIVE MEETING
WEDNESDAY, March 10, 2004
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Jennifer Kocher, Communications, Marie Rebeck, Controller, Bob Dick, Treasurer, Gary Serhan, Controller's Office, Garry Esworthy, Risk Management, Shari Eagle, Information Technology, Dave Schreiber, Personnel, Sharon Ludwig, Personnel, Randy Baratucci, Purchasing, Diane McNaughton, Communications, Edgar Cohen, Facilities Maintenance, Kacey Truax, Commissioners, Jena Wolgemuth, Commissioners, Richie Martz, Commissioners, Bob Burns, Julia Nace, Assistant Chief Clerk, Bill Tully, Solicitor, Mike Yohe, Budget, Kay Sinner, Personnel, Elke Moyer, Human Services Director's Office, Carolyn Thompson, Court Administrator, Bob Knupp, Solicitor, Dan Robinson, Economic Development, Rita Frealing-Shultz, Domestic Relations, Greg Schneider, Budget and Finance, Bruce Foreman, Solicitor's Office

GUESTS PRESENT

Jack Sherzer, Jim Szymborski, Tri County Planning Commission, Phil Spaseff

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance

APPROVAL OF MINUTES

Mr. Haste: Do we have a motion to approve the February 11, 2004 Salary Board minutes? The Salary Board is the three Commissioners and Marie.

Ms. Rebeck: So moved.

Mr. DiFrancesco: Second.

Mr. Haste: All those in favor say aye.

All: Aye.

Mr. Haste: Motion carries. Now we have the February 11, 2004 Legislative Meeting minutes. Is there a motion to approve?

Mr. DiFrancesco: So moved.

Mr. Hartwick: Second.

Mr. Haste: All those in favor say aye.

All: Aye.

Mr. Haste: So moved.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Haste: Executive Sessions held between meetings, Chad.

Mr. Saylor: Wednesday, March 3, 2004, we held an executive session on real estate issues.

Mr. Haste: Thank you.

PUBLIC PARTICIPATION

Mr. Haste: Public Participation. We are at the point in time of the meeting should anyone from the audience wish to address the Board of Commissioners. (There were none.)

PERSONNEL

Ms. Sinner: I have one change on the personnel packet. That would be in the changes listing, item number three. The proposed hourly rate is changing to \$13.94 to put Mr.

Klinger in line with other full time Deputy Sheriff's that were hired at the same time he was.

Mr. Haste: So it went down?

Ms. Sinner: Yes, it went down and it is step five and with it being a bargaining unit position as well as internal equity we had to bring him to \$13.94.

Mr. Haste: Okay. Any other questions for Kay? (There were none). Do we have a motion to approve the personnel packet with the change on number three of the changes listing?

Mr. DiFrancesco: So moved.

Mr. Hartwick: Second.

Mr. Haste: All those in favor say aye.

All: Aye.

Mr. Haste: Motion approved.

PURCHASE ORDERS

Mr. Haste: Purchase Orders. Mr. Baratucci.

Mr. Baratucci: Since last weeks meeting there were two items added to the purchase order packet one was page 20 for Domestic Relations that you approved verbally and the other one is page 5 for operating supplies for I.T. so they could get these items ordered. That was okayed by Commissioner Haste. All of these items were added to the packet and all budget adjustments were made. There is one on page 21 for Spring Creek that is showing over but that is just because that adjustment did not get to us in time for this report but it was made yesterday. All of the items on here are on budget. With those additions and corrections, the packet stands as presented.

Mr. Haste: Is there a motion?

Mr. Hartwick: I make that motion.

Mr. DiFrancesco: Second.

Mr. Haste: All those in favor say aye.

All: Aye.

Mr. Haste: So ordered.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe:

- **February 27, 2004** transferred **\$1,295,776.35** to the **Payables** account **from the County's Concentration account** for checks issued that week.
- **March 5, 2004** transferred **\$8,098,403.59** to the **Payables** account **and \$1,902,101.37** to the **Payroll** account **from the County's Concentration account** for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$121,436.47 rate 0.95%**
- **Balance today in Community Banks Money Market account \$24,797,390.17 rate 2.00%**
(This rate is good through April 2004)

\$15M TRAN Line-of-Credit Status at PNC:

- Draw #1 on 2/5/04 - \$2,850,000.00
- Draw #2 on 2/19/04 - \$1,800,000.00
 - o Total \$4,650,000.00

I have a meeting tomorrow with folks from Commerce Bank to get that account started. I understand there were a few glitches in the proposal and we are going to go over tomorrow. But we will get some money in there also if it is paying 2%.

Mr. Haste: How long will that one go, do you know?

Mr. Yohe: Commerce Bank? I think 6 months. I will find that out tomorrow when we go over their proposal.

Mr. Haste: Because the news last Friday indicated that interest rates were not going up any time soon.

Mr. Yohe: If we can get 2% that is good.

Mr. Haste: It is my understanding that Friday was the largest drop in recent years.

Mr. Yohe: The invest went down 5 basis points that is probably the biggest drop I have seen in a two week span.

Mr. Haste: It is good for borrowing but not...

Mr. Yohe: We got through last week without having to borrow from TRAN. I believe we are out of the water there. Taxes are rolling in pretty good now and Children and Youth received two large checks last week. That will help the cash flow. Probably in three weeks we will be able to pay that 4.6 million off. I was asked to check on overtime status last week. I did get two reports from the Prison and Schaffner. The Prison estimates a savings of approximately \$150,000 and Schaffner estimated a savings of approximately \$120,000. So I am going to look into these and meet with these Departments and see if this means that we can remove these funds from their budget or are these just estimates. I am not clear on their estimates. If we fill these positions, are we going to stem the flow of overtime or is it actually \$150,000 base savings. I will get to the bottom of it and report back to you at my next report. If it is over the budget, we will move that money out.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Haste: Report from the Chief Clerk.

Mr. Saylor: I have no items to report on.

SOLICITOR'S REPORT

Mr. Haste: Solicitor's report.

Mr. Tully: Nothing to report. There were three items we took off of the solicitor's report for future consideration when the items are in order. We have an update as far as the proposals go for the parking meters. We initially were talking about one street and now it looks like it is feasible to do both, but there may be a space or two that needs to be resolved. So our intention was to pull that off until we know exactly what we are able to do and do one negotiated resolution with the city at that time. Maybe next week we may have a better read on that and have some proposed language for you.

Mr. Haste: Actually, this is interesting, Mike Pries sent me something and suggested we get rid of the meters on Front Street. He actually indicated that by removing those and having the City put meters there, the city had patrols there more frequently than we could. Because we were interested when the little flag came up.

Mr. Tully: It is that free enterprise spirit.

MATTERS REQUIRING BOARD ACTION

Mr. Haste: Matters Requiring Board Action-training packet. Chad do you want to update us?

Mr. Saylor: I believe we have an amended packet with eight additional items to go on since the workshop meeting. They have all been pre-approved.

Mr. Haste: We have items A-Q.

- A. Training Packet
- B. Approval of FY03/04 Per Diem rates between Children & Youth and:
 - 1. Concern Professional Services for Children, Youth & Families
Sexual Offender Services for R.D.
 - Evaluation \$255.00/3 hrs.
 - Individual Therapy \$85.00/session
 - Group Therapy \$30.00/session
 - 2. Kidspeace National Centers of PA., Inc.
Shelter \$239.00/day
 - 3. St. Michael's School, Inc.
RTF-non MA approved treatment, rm. & bd. \$236.96/day
Personal expenses and allowance \$ 2.00/day
 - 4. Cornell Abraxas Group, Inc.
C&Y/JPO Recognition Event Co-ord. \$11,300.00/annual
- C. Real Estate Tax Refunds/Exonerations:
 - 1. Property Tax refund of 2002 taxes to Tad N. Cruise, 111 Cherrington Drive, Harrisburg, PA 17110, in the amt. of \$552.45. (Tax collector mischarged)
 - 2. Partial refund of 2004 County & municipal real estate taxes, to Leroy & Betty Marks, parcel #'s 65-008-061 & 65-008-063, Upper Paxton Township, in the amt. of \$212.59.
 - 3. Refund penalty paid on 2003 taxes to Donnmaria Tucker-Killinger, for parcel #'s 22-008-003 & 22-008-003-001-0001, Conewago Twp., in the amt. of \$22.51.
- D. Satisfaction Piece for William T. Toth, Jr., for property located at 1067 Main St., Oberlin, PA.
- E. Subordination Agreement with Cynthia D. Perkins for property located at 1924 Clayton Avenue, Harrisburg, PA.
- F. Memorandum of Agreement between Domestic Relations and Community Action Commission to provide an alternative to incarceration for non-payment of child support in Dauphin County.
- G. Approval by the Board of Commissioners to contribute its *pro rata* share for appraisal services needed to ascertain the true value of the following properties:
 - 1. PNC Bank Properties located at 2327 North 7th St, Harrisburg, parcel #63-027-140 at the amt. of \$431.
 - 2. Clean Properties, Inc., located at Young Avenue, Lower Swatara Township, parcel nos. 36-019-037, 039, 041, and 092 at the amt. of \$759.
 - 3. Land Holding, Inc., (PNC Bank subsidiary) located at Saratoga Office Center, Suite 300, 215 Linglestown Rd., Harrisburg, PA, tax parcel #62-013-132, at the amt. of \$341.
- H. Maintenance Agreement between Schaffner Youth Center and G. R. Sponaugle for the Facility Electrical Distribution Systems.

- I. Equipment Lease Agreement between Information Technology and Hewlett-Packard Co. to provide twenty-five (25) personal computers that will be installed in multiple County offices.
- J. Electronic Monitoring Agreement between Adult Probation and BI Incorporated to provide bracelets, boxes in the houses, and the daily rate of payment for the Internet Program.
- K. Adoption Assistance Agreements:
 - 1. 2004-02
 - 2. 2004-03
 - 3. 2004-05
 - 4. 2004-06
 - 5. 2004-07
- L. Childcare Network Grant Agreement between Dauphin County Human Services Office and the PA Department of Public Welfare.
- M. Agreement between Dauphin County Weatherization and PP&L to perform weatherization work through the Winter Relief Assistance Program (WRAP) in the Harrisburg region.
- N. Approval of an Amendment to the Settlement Agreement with Pennsylvania State University/Milton S. Hershey Medical Center, 660 Cherry Drive, Derry Township, parcel #24-032-052.
- O. Endorsement of a stream name change from Powell Creek to Powells Creek (Dale Shoop, Halifax Township)/PA Stream Signage Program.
- P. Appointments/reappointments to the Tri-County Planning Commission: (2004-2005 term)
 - 1. James Bullock – Dauphin North
 - 2. Nicholas Dininni – Dauphin Southwest
 - 3. Ronald Acri – Dauphin Southwest
 - 4. Harold Kling – Dauphin Southeast
 - 5. Christopher Wonders – City of Harrisburg
 - 6. Dan Leppo – City of Harrisburg
 - 7. Commissioner Dominic D. DiFrancesco, II
- Q. Municipal Waste Planning Grant Agreements between Dauphin County Solid Waste (Recycling) and the PA Department of Environmental Protection:
 - 1. Grant #901-005-03 in the amt. of \$80,000
 - 2. Grant #901-006-03 in the amt. of 75,840

Mr. Haste: Rita would you like to discuss F?

Ms. Frealing-Shultz: No, unless there are questions

Mr. Haste: It was interesting; this came up when we were at the Community Action Center a week ago. I wanted it brought up to the meeting. That that was an interesting project and I commend you for working with the Community Action Center on it. It is

with this type of creative things that I think will help move the County forward. For those who aren't aware and since Rita is being shy, it is a unique program with the Community Action Center. It is working with banks to get loans for people who are getting Cited for support. It actually is borderline support cases, not the ones with habitual problems, but the ones who are making an attempt, are in a bad time and need a bridge to get over. She will educate and counsel them, then they are eligible for a bridge loan with this bank to help them catch up. It is a good program and it saves people from going out to Dauphin County Prison when they shouldn't be there. I know it appeared it was not newsworthy, but we have been working extensively with Adult Probation, with the Courts and everyone else to get our numbers down at the Prison. In the past three weeks we have started to see a trend where the population is staying down low. The Warden has asked me not to be too happy about that. We had hit an all time population high of over 1000 and now have hit the high 800's or low 900 's for a couple of weeks. It appears we are making some impact. I think it is these types of programs that will continue to help us on that.

Ms. Frealing-Shultz: We are working very hard to find alternatives to sentencing for and actually to work with our clients and to be more client friendly and to find alternative ways to work with our community to help our borderline clients. Other people can go and take money out to pay their support and these people probably don't have the ability or the credit. So we are going to work with them and try this pilot program and hopefully continue to find other programs like this.

Mr. DiFrancesco: Just to add to that is one of the issues that came up in front of the Prison Task Force meeting and that was what do you do with the people that are heading to Prison and which group of alternatives are you going to map? How are we going to support them as a component of this program and also to help them with job skills and training. If we are ever going to truly attack the problem that we have out at Dauphin County Prison, in terms of recidivism rate, we have to come up with good innovative programs to help train with the life skills that they need to continue and sustain themselves out of the Prison. Again, I want to commend you for this great program and hopefully it will work out as well as it looks on paper.

Mr. Hartwick: One other point to add, I know you met with Judge Turgeon, and we are going to be moving forward also as a member of the South Central Employment Corporation and Workforce Investment Board to try to direct dollars for long term training for folks who are at work release. Also to tie the Careerlink piece that now exists at the IW Abel Hall on Gibson Street which is in extreme close proximity to the work release center and provide some long term skills training along with employment to make sure that we just don't give quick fixes to the folks coming out of Prison. We need to try to match their abilities and interest up with what the workforce needs are and provide that training at the Careerlink training center on Gibson Street. We are going to continue to move in that direction and get folks out of the Prison and into society as our main goal for this Board. Thanks.

Mr. Haste: Items A-Q. Is there a motion to approve items A-Q?

Mr. DiFrancesco: I make the motion.

Mr. Hartwick: Second.

Mr. Haste: All those in favor say aye.

All: Aye.

Mr. Haste: Motion carries.

COMMISSIONERS' DISCUSSION & ACTIONS
FORMER BUSINESS
NEW BUSINESS

Mr. Haste: Any Former Business? (There was none). New Business? (There was none) Any Commissioner Comments?

Mr. DiFrancesco: Just to let the Board know that I did meet with the 19th District of American Legion last night to present the check that we approved as a contribution towards the convention. We, as a Board, agreed to use a portion of the hotel tax; which is used for tourism purposes, to this state convention of the American Legion which will be held in Dauphin County. Basically what we do is we take a look at these programs and determine the tax they would generate and turn around give it back and of course that gives them the ability to go out and promote their convention and bring more individuals into the community. When they are here they are not just at delegate meetings, they are out at the Civil War Museum, Hershey and out all over our area eating at our restaurants, living in our hotels. It is just a good way to give back a little bit and help them and bring a very good group into this area. The district was quite pleased to receive the check and they thank you.

Mr. Hartwick: I am very pleased to share that official notification has arrived related to our Federal System of Care grant application. As you know, Dauphin County was selected by the Pennsylvania Department of Public Welfare – Office of Children, Youth & Families – to be the demonstration county for this Federal grant primarily as a result of our pioneering work implementing Family Group Conferencing.

The Federal grant brings to the county \$500,000 (with NO county match required) over the next five years to develop a comprehensive, inclusive system of care aimed at accomplishing the following overall goals:

1. Promote mental health system of care concepts into our child welfare systems;
2. Focus on 25 youth in an effort of maintain them SAFELY within the community or at a minimum reduce their stay in our-of-home care; and

3. Expand the use of Family Group Conferencing as the planning tool to accomplish #1 and #2.

Additionally, Dauphin County was successful in building into our grant application a strong mentorship component aimed at assisting the identified youth and partnering more inclusively with our diverse faith-based community. We plan to do this, once again, via our work with Family Group Conferencing by expanding the practice more fully into our community.

While the overall structure of our system of care, evaluation tools/process, staffing, training, and additional needs are being developed, I wanted to make you aware of this exciting opportunity that has been afforded us and to assure you that we will keep you apprised of our progress.

Again out of 67 counties, Dauphin County has been awarded this grant and I think we need to be proud of our Human Service Division.

CORRESPONDENCE

Mr. Haste: You have seen on the agenda the correspondence received by the Board of Commissioners this week A-X, which will be handled appropriately by the staff.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for Public Participation. Is there anyone from the public who would like to address the board at this time? There were none.

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. DiFrancesco: So moved.

Mr. Hartwick: Second.

Mr. Haste: All those in favor say, aye.

All: Aye.

Mr. Haste: Meeting adjourned.

Transcribed by: Kacey Truax

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff

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