



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

TUESDAY, FEBRUARY 25, 2003 (10:00 A.M.)

MEMBERS PRESENT

Jeff Haste, Chairman
Lowman Henry, Vice Chairman
Anthony Petrucci, Secretary

STAFF PRESENT

Robert Burns, Chief Clerk; Julia Nace, Assistant Chief Clerk; Bill Tully, Esq., Solicitor; Marie Rebuck, Controller; Bob Dick, Treasurer; Phil Spaseff, Recorder of Deeds; Joseph Kleinfelter, President Judge; Randy Baratucci, Director of Purchasing Jim Frandano, Information Technology; Sharon Manton, Director of Personnel; Rick Wynn, Director of Human Services; Mike Pries, Director of Safety and Security; Edgar Cohen, Director of Facility Maintenance; Jennifer Kocher, Director of Communications; Dan Robinson, Director of Economic Development; Jeff Foreman, Esq.; Bob Knupp, Esq.; Jane Gordon, Commissioners' Office; Greg Schneider, Commissioners' Office; Dan Mosel, Human Services; Gary Serhan, Controller's Office; Faye Fisher, Personnel; Sharon Ludwig, Personnel; Garry Esworthy, Risk Manager; Melanie McCaffrey, Solicitor's Office; Dominick DeRose, Warden; Carolyn Thompson, Court Administrator; Donna Price, Controller's Office; Shari Eagle, Information Technology; Jim Albert, Commissioners' Office.

GUESTS PRESENT

Reggie Sheffield, Patriot-News, Charlotte Tatum.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

Mr. Haste: I ask that at this time, I know that Commissioner Henry has a son that is in the military, and I ask that in our moment of silence we remember all those in the military.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance

APPROVAL OF MINUTES

Mr. Haste: The first item for Board action are the approval of the Minutes from the January 22nd, January 28th, January 28th Salary Board and the February 4th Workshop Meeting. Is there a motion to approve?

Mr. Henry: So moved.

Mr. Haste: Second.

Mr. Petrucci: Second.

Mr. Haste: All those in favor signify by saying aye.

All: Aye.

Mr. Haste: Motion carries.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Haste: Executive Sessions held between meetings, Mr. Burns.

Mr. Burns: Mr. Chairman, there was one Executive Session on February 19, 2003. At that time matters that are currently in litigation were discussed.

Mr. Haste: Thank you.

PUBLIC PARTICIPATION

Mr. Haste: It is now at the point in time in our meeting for Public participation. Is there anyone in the public that would like to address an item that is on the Agenda today? Hearing none.

DEPARTMENT DIRECTORS/GUESTS

Mr. Haste: Department directors. Do we have any, Bob?

Mr. Burns: None today, Mr. Chairman.

PERSONNEL

Mr. Haste: Next item on the Agenda is our Personnel packet, Faye. Any changes from last week?

Ms. Fisher: There is an addendum to the Personnel packet in which you should have a copy of behind your green sheet. This is a transfer for Adult & Family Services. This position is 100% grant funded.

Mr. Henry: 100% grant funded, thank you.

Mr. Haste: I would ask that in our Personnel packet under the Vacancies Listing that we table items 1, 7, 8, 9, 10, 12, and under the Courts number 1. I would also ask that under the New Hires that we table items number 2 and number 9. My reasoning for that is before we move forward with anyone of those positions I would ask that they meet with the budget office and make sure that they have in fact identified a plan to fund these positions. My concern is that these positions are not properly funded and before we move forward with them I would ask that they meet with the budget office to have these funded.

Mr. Burns: Mr. Chairman, I noticed in the Packet and Faye just brought it to my attention before the meeting. One of the proposed New Hires that appears in Adult Probation actually had a start date of February 17 and that is one of the items to be tabled.

Mr. Haste: How did that happen?

Mr. Burns: I don't know, Mr. Chairman.

Ms. Fisher: It is our understanding that because the position falls under the Courts as long as the position is approved by the President Judge these individuals can start prior to being approved at the meetings.

Mr. Henry: I don't recall that.

Mr. Haste: Mr. Burns, which one was that?

Mr. Burns: The Adult Probation officer. I think it was under New Hires Listing number 2.

Ms. Fisher: We have been operating that way.

Mr. Haste: Ok.

Mr. Henry: I have a problem with people starting before we hire them.

Mr. Petrucci: I do too.

Mr. Henry: We have given the Court wide latitude to fill positions as they manage their own combined budget which has been done very effectively by the Courts. But to allow people to start prior to officially being hired, unless the Board gives a special dispensation for the position, if it has been critical. Even at Dauphin Manor with nurses I don't believe we allow them to start working until this Board approves them. We might start them Tuesday afternoon but we really need to hire somebody before they start working.

Mr. Petrucci: I would agree with that policy adjustment.

Mr. Haste: I will remove item 2 from my request of those to be tabled so that back under Vacancies item 1, 7, 8, 9, 10, 12 and under Courts number 1. Under New hires would be item number 9. However I would also like to instruct the Personnel office and everyone else that from this point forward, and I understand, I concur with Commissioner Henry, the Courts do a very good job of staying within budget but I would still like them to come before and we hire them before they start working. If in fact it is an item that there is a budgetary concern that we again are reassured that it is staying within their overall budget. That's what we need from the rest of these departments as well is some assurances and something worked out with the budget office that in fact they have moved funds or they will move funds to make sure that these positions can be funded. We can not have positions that weren't funded being filled when there is no money there. Is there a motion to approve the Personnel packet with those items tabled?

Mr. Henry: So moved.

Mr. Petrucci: Second.

Mr. Haste: All those in favor signify by saying aye.

All: Aye.

Mr. Haste: Motion carries.

Mr. Petrucci: Mr. Chairman, if I might just tack on a thought to your arguments. I appreciate very much that Mike Yohe is going over the Personnel packet and assisting us in making sure that what is being requested by department heads is actually within their budget. I would suggest that some of the promotions and position shifting also impact on the budget and that the directors should as well have checked with Mike

before they make those as a consideration. So that they make sure that they are within their budget.

Mr. Haste: As you can see from Mike's memo that he sent out to us I have asked him and I will continue to do this, after each Workshop to look at the entire package to give us an analysis so that we will know exactly where we are.

OVERTIME

Mr. Haste: Next is request for Overtime.

Ms. Fisher: The Overtime report, for pay period 3, stands as presented.

Mr. Haste: Is there a motion to approve the Overtime?

Mr. Henry: So moved.

Mr. Petrucci: Second.

Mr. Haste: All those in favor signify by saying aye.

All: Aye.

Mr. Haste: Motion carries.

PURCHASE ORDERS

Mr. Haste: Mr. Baratucci, purchase orders.

Mr. Baratucci: Commissioners, you should have received an updated purchase order report. There were two items that were added to since the Workshop. Both are for Dauphin Manor. One is on page 19 and that is one of our direct purchase items for the construction project. We have been adding those as we get them. This is one for tile for one of the packages. As they come in we have been adding them even if they are between Workshop and meeting so that the project continues. In addition, on page 22 the last item, there was some glucose strips and I believe the Manor sent a request through their oversight Commissioner to have that added. They had missed the Workshop deadline but needed these items. Both of these have been checked out from the budget standpoint. So they have been added to your packet.

In addition I did go over all those budget items with Mike and on page 16 we want to pull and hold all of page 16. Those are items for the HAZMAT program that are showing over budget. Mr. Wertz hasn't had time to really look at that. He concurred that we should just pull those until the next time so that he can go over with Mike Yohe what the problems are.

So we would add those two items that I mentioned and pull page 16. In addition this morning I believe Bob Burns had given the Commissioners a copy of a request that

came through Whiting/Turner. Do you have this item from Bob? This is not in the packet, however Mr. Burns requested that this be added and approved. It is for some brackets for the jury assembly room. This would be out of the project fund.

Mr. Henry: Randy, what happened to the brackets, I remember in the construction of this building, some very large TV brackets were place in Bob Burns office and in the Communications director's office which were massive overkill for what was needed. We had them removed. Did we return those for credit or could they be still kicking around here somewhere that we could adapt those brackets?

Mr. Baratucci: I don't know, I'd have to ask Whiting/Turner or Buchart. They were managing the project so I am not sure what happened to those items. I do know that the equipment here was purchased last year. This was the stuff that the Courts had purchased but it was felt that these items were part of the building construction or reconstruction. I don't know the answer to that question.

Mr. Henry: Have them check. Someone may have unhooked them and put them in the basement. Maybe we can save a couple thousand dollars.

Mr. Baratucci: I can check with Patrick.

Mr. Haste: I would also like to suggest that we install them ourselves. Mr. Cohen, is that possible?

Mr. Cohen: (not on microphone – barely audible) That's fine. To Commissioner Henry, one set of brackets is in Economic Development and the others in storage. They are not the right size.

Mr. Henry: Why not?

Mr. Cohen: (not on microphone) Different type of monitor.

Mr. Henry: Since we have the same construction manager for both projects somebody should have...it is a relatively small amount of money but a couple thousands here and a couple thousand there and you have some savings.

Mr. Haste: I would suggest that we amend this and we purchase them but install them ourselves.

Mr. Baratucci: Ok. We will take the \$240 that is listed there for installation and make the purchase order for \$2158. Is it ok to add that to the packet?

Mr. Haste: Yes. Is there a motion to approve the purchase orders with pulling page 16 and the three additions that Mr. Baratucci brought before us?

Mr. Henry: So moved.

Mr. Petrucci: Second.

Mr. Haste: All those in favor signify by saying aye.

All: Aye.

Mr. Haste: Motion carries.

Mr. Baratucci: Thanks.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Haste: Report from Budget & Finance. I understand, Mr. Burns, that you will be doing that.

Mr. Burns: Yes, Mr. Chairman. In Mike's and Anthony's absence I will read the report they provided:

- **February 14, 2003** transferred **\$362,691.19** to the **Payables** account **from the County's Concentration account** for checks issued that week.
- **February 21, 2003** transferred **\$4,536,803.85** to the **Payables** account **and \$1,782,232.83** to the **Payroll** account **from the County's Concentration account** for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$120,022.07 rate 1.26%**
- **Balance today in First Union Money Market account \$ 144,997.44 rate 1.20%**
- **Balance today in Northwest Savings Bank Money Market account \$16,214,379.64 rate 2.5%**

Mr. Haste: Any questions for Mr. Burns?

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS

Mr. Haste: Bob, do you want to move into your report?

Mr. Burns: Sure. Just two items today, Commissioners. The first regards the Prison overcrowding issue that has been ongoing. I just wanted to make you aware that Senate Bill 225 is scheduled to be reported out of the Senate Judiciary Committee this week. That would require all offenders sentenced to more than 24 months in prison to be committed to the State system for confinement. It would not allow them to stay in the County system. That legislation would provide some relief to Dauphin County. I'm told

by the Prison staff that at any given time we have probably 15-20 inmates in Dauphin County Prison who are serving an excess of 24 months. So if the Commissioners would like to send anything to the Senate Judiciary leaders we can do that this week at your direction.

Second, with respect to the snow storm last week, some of the municipalities suffered a lot of costs as a result of the clean up. Mike Wertz is coordinating the County's effort with Pennsylvania Emergency Management to determine if we are entitled to any State or Federal benefits either to the County or to our local municipalities. We will communicate with all of our municipalities. That's all I have today Commissioners.

MATTERS REQUIRING BOARD ACTION

Mr. Haste: Matters requiring Board action. Bob, the first would be the Training packet.

A. Training Packet

Mr. Burns: No additions, Mr. Chairman, since last week.

Mr. Haste: Any questions on the Training packet? Is there a motion to approve?

Mr. Henry: So moved.

Mr. Petrucci: Second.

Mr. Haste: All those in favor signify by saying aye.

All: Aye.

Mr. Haste: Motion carries. Matters requiring Board action, we have B through CC. Are there any questions with those items?

B. Approval of FY02/03 Per Diem Rates between Children & Youth Agency and:

- | | | |
|----|--|--------------------|
| 1. | Cornell Abraxas Group, Inc.
C&Y/JPO Recognition Project | \$10,757.00/annual |
| 2. | Patricia L. Gadsden
Diversity Training-(2) 4 hr. sessions | \$600.00/8hrs. |
| 3. | Center for Healthy Families
(March 1, 2003-June 30, 2003)
New Possibilities-delinquency prevention prog. | \$25,025.00 |
| | MST Expansion-delinquency prevention prog. | \$56,963.00 |
| 4. | Community Action Commission
Across Ages-delinquency prevention prog.
(March 1, 2003-June 30, 2003) | \$36,398.00 |
| 5. | YMCA Camp Curtin Branch
Teen Court-delinquency prevention prog.
(March 1, 2003-June 30, 2003) | \$22,283.14 |
| | (continued) | |
| 6. | Pinnacle Health Hospital-Women & Children | |

HSDF Grant-Children's Resource Center \$9,576.00

- C. Resolution No. 3-2003 authorizing and approving a settlement of the tax assessment appeal filed by Susquehanna Chestnut Partners, LP. on property known as Pennsylvania Place.
- D. Amendment to Contract between Dauphin County Solid Waste Management Agency and Illusion Maker.
- E. Appointments of representatives to serve on the Friends of Fort Hunter Board of Trustees:
 - 1. Thomas Drummon
 - 2. M. Claire Powers
 - 3. Thomas W. Potter
- F. Appointments to the Local Emergency Planning Committee:
 - 1. Commissioner Jeff Haste replacing John Payne
 - 2. Michael Finkenbinder replacing Ed Robertson
- G. Change Orders for the Dauphin Manor renovations project:
(will be paid from Alexander's fee #2, 3, & 4)
 - 1. Change Order No. 07 with Alexander Constructors, Inc., construction manager, project #401-309 for cost events #51, 57, 58, 73, 74, 82, 97, 102, 103, 104, 105, 106, 107, 108 & 111, in an add amt. of \$90,406.00.
(paid from Owner's contingency fund)
 - 2. Change Order No. 16-002 with Harrisburg Glass, B.P. 16, aluminum & glass, in a *deduct* amt. of \$2,000.00.
 - 3. Change Order No. 17-002 with Quandel, Inc., B.P. 17, general trades, in an add amt. of \$500.00.
 - 4. Change Order No. 19-007 with Novinger's, Inc., B.P. 19, drywall, EIFS, & acoustical, in an add amt. of \$5,900.00.
- H. Contract between Dauphin County Weatherization and PPL Electric Utilities Corp. for WRAP Program in the amt. of \$50,000.
- I. Agreement between Dauphin County and Herbert, Rowland & Grubic, Inc., for engineering services for the Wiconisco Creek Watershed Act 167 Stormwater Management Plan.
- J. Agreement between Dauphin County and the PA Dept. of Environmental Protection for Phase II Watershed Storm Water Management Plan Grant for the Wiconisco Creek designated watershed.
- K. Proposal to release \$150,000 from the liquid fuels funds for use as Swatara Township local match for the Paxton Street road improvements relative to Tec-Port facility.
- L. Subordination Agreements:
 - 1. Stacey A. Benton for property located at 2228 Ionoff Road, Harrisburg.
 - 2. Darnell Hatcher for property located at 1420 Naudain St., Harrisburg.

- M. Satisfaction Piece with Gregory F. Schofstall, Jr., for property located at 616 Second St., Enhaut, payoff amt. if \$4,601.04.
- N. Authorize the Chairman of the Board to execute a Memorandum of Understanding between Dauphin Manor and Quality Insights of Pennsylvania.
- O. Amendment #1 to Contract #21-170-0028 (SAP Contract #4100004533) with PA Dept. of Community & Economic Development for the Brownsfield Housing Program (International House Project).
- P. Subrecipient contract between Dauphin County and Harrisburg Realty Improvements Corporation for the Brownsfield Housing Program (International House Project).
- Q. Agreement between Dauphin County Emergency Management Agency and K&J Maintenance Company, Inc., for janitorial services.
- R. RFP for professional services to provide planning and technical assistance to Dauphin County's Community and Economic Development Dept. for Community and Development Block Grant and HOME Investment Partnership Programs.
- S. Maintenance Agreement between Dauphin County Information Technology and Sprint for the County's Nortel Network data.
- T. Hold Harmless Agreement between Dauphin County Parks & Recreation and Harrisburg Area Road Runners for the use of Wildwood Lake Sanctuary for the Marathon to be held in November, 2003.
- U. Agreement between Schaffner Youth Center and Fulton County for secure detention services.
- V. Elevator Inspection Agreements between Dauphin County and National Elevator Inspection Services for various county locations:
 - 1. 100 Chestnut St.
 - 2. 100 Wildwood Way
 - 3. 2 South Second St.
 - 4. Dauphin County Courthouse
 - 5. Human Services Building
 - 6. Veterans Memorial Building
 - 7. 1205 S. 28th Street
- W. Maintenance Agreement between Dauphin County Information Technology and Sprint Phone System.
- X. Agreement between Dauphin County and Reigler, Sheinvold & Associates for the Employee Assistance Program.
- Y. Multi-County Memorandum of Understanding between Dauphin County MH/MR and Cumberland and Perry Counties for the specialized personal care home project operated by Keystone Community Mental Health, Inc.
- Z. Purchase of Services Agreements for FY02/03 between Dauphin County Children & Youth and:

1. Centre County Youth Service Bureau
 2. Silver Springs-Martin Luther School
 3. Holpen Village, Inc.
 4. Valley Youth House
- AA. Addenda to FY02/03 Purchase of Service Agreements between Dauphin County Children & Youth and:
1. Center for Applied Management – Amendment #1
 2. United Methodist Home for Children Residential Care, Inc. (Mechanicsburg Children’s Home) – Amendment #1
 3. United Methodist Home for Children Emergency Shelter for Youth, Inc. (Daron Emergency Shelter) – Amendment #1
 4. Cornell Abraxas Group, Inc. – Amendment #2
- BB. Human Services Development Fund Grant Contract between Dauphin County Adult and Family Services and Substance Abuse Service, Inc.
- CC. Purchase of Service Agreements for between Dauphin County Area Agency on Aging and:
1. The Retired and Senior Volunteer Program of Capital Region, Inc. (RSVP)
 2. Center for Independent Living of Central PA

Mr. Petrucci: Mr. Chairman, I would like to ask a question in regard to item K. I thought I had some understanding that Liquid Fuels funds had to be used for the County bridges. Has someone found that we are able to use that money for this particular project of road improvement?

Mr. Haste: Actually, Commissioner, I can speak with quite authority on that since I oversaw that program for three years. The Liquid Fuels funds can be used and in fact the County has spent them other than County bridges in the past. We have used them for local government improvement projects. I recall when I was here in the ‘90’s we had raised some funds for Halifax Borough when they made their improvements up there. The Liquid Fuels funds are to be spent on items that improve vehicular flow. Most of the time it is with County bridges because that’s what we own. But we have made grants and we can make grants to local governments. Other counties will do that on a regular basis, issue grants out of the Liquid Fuels funds to local projects. Dauphin County has not done that just because of the number of bridges and the expense of the bridges that we have had to maintain our bridge program. This is an allowable expense under Liquid Fuels.

Mr. Petrucci: Thank you.

Mr. Henry: If I may add to that. This is an Economic Development initiative from Dauphin County. We have partnered for the last three years with Crossgates on the TechPort facility development which you may recall is being done to convert the former AMP headquarters campus out near the Harrisburg East Mall. The purpose of this particular \$150,000 Liquid Fuels match, Paxton Street, as you go past the Harrisburg East Mall heading east you may recall is a one way street. Crossgates has a number of

interests that would like to build along that stretch including two new hotels and a strip shopping center and several major restaurants. All of those developments are contingent upon that roadway being converted to two way traffic. As a result of that we have probably somewhere in the neighborhood of \$10-\$15 million Economic Development hinging on that roadway being converted. They came to us and asked us for the local match so that could happen. Commissioner Haste suggested using Liquid Fuels funds for it. As a result I think it is going to be an investment that is going to pay huge dividends for Dauphin County. Plus I also personally see the TechPort development as the savior of the Harrisburg East Mall. I think once you get 3000 jobs there and the flow that will have on that Mall, it will revitalize it as well. I think it is going for an extremely good cause.

Mr. Petrucci: I agree 100% with my colleague on the right. As a matter of fact it was at an early meeting with TechPort folks that I suggested the conversion of the one way street to a two way. They were wanting us to try and get a whole new interchange development going there and it was just not feasible. I just wanted to make sure that we were in legal shape to do this because it is excellent need.

Mr. Chairman, may I also ask my colleague on the far right for a little bit of explanation on item N. I don't recall seeing that in the packet and if he could explain item N, Memorandum of Understanding with Quality Insights. What is that?

Mr. Henry: That is a very good question.

Mr. Petrucci: It appeared on here and I don't recall seeing it before.

Mr. Henry: It is Dauphin Manor. If you would like, Commissioner, I would be happy to table that item until next week until we can get some answers. I suspect, as you know with Dauphin Manor providing quality care to our residents is always foremost on our list of concerns. I suspect that it has something to do with that. Due to the fact that I am not really sure either I think we should table it until next week.

Mr. Petrucci: Thank you. I appreciate that. Also I wanted to have a moment to ask a question in regard to R if our Economic Development director is here. I see that Dan Robinson is in the back of the room. I'll ask him to help me out in regard to his RFP for professional services for CDBG and HOME Investment Partnership Program. First of all I want to commend Mr. Robinson for following what I consider to be the right process which is come to the Commissioners and ask for permission to put out a RFP. I thank you for that. I would also ask what were your considerations in regard to thinking that we needed professional services rather than taking advantage of in-house expertise that you just hired to manage the CDBG and HOME funds? Also what about the Re-development Authority, the Housing Redevelopment Authority, do we not have sufficient professional services already available?

Mr. Robinson: If I understand the question, you want to know why this is coming before the Board now?

Mr. Petrucci: No, I appreciate that it is coming before the Board and that is so that we can have some input onto it. I wanted to know to make sure why you think we don't have personnel who could do this kind of work before we send out a RFP? You don't feel that the personnel we have, have the competence to be able to manage or do what it is that you are asking this group to do, I take it.

Mr. Robinson: Unfortunately that is correct. We do not have the personnel in-house to administer the technical aspects of the HOME program at least as of yet we don't. We have put the Agenda at a future Board meeting to hire a person who is skilled and well versed in the HOME program, which is a new program I believe to the County and to our department. We have subtly put the word out that we have a position potentially available in that program, hoping to get some interest from outside counties or outside states where we could have a specialist come in that can administer the technical aspects of that highly skilled program.

Mr. Petrucci: Correct me if I'm wrong, but haven't we been operating the HOME program for at least a year or two years now?

Mr. Robinson: We have but we have not implemented all the aspects of the HOME program because we did not have the tools in place to do that. We have through the Redevelopment Authority used some of their personnel to implement that.

Mr. Haste: What I just shared with Commissioner Petrucci is a memo that Mr. Knupp did to Mr. Tully on this RFP and what it says in there is that since Dauphin County has been designated as an urban county there have been additional responsibilities placed on the County that we had not had before. The memo suggests that because of that designation and those requirements that we are looking for the additional help.

Mr. Petrucci: Actually that designation came and allowed us to get into the HOME program which we had not been in before. We have been operating with it for a couple of years but I guess Dan's experience is that we are not fully capable of implementing all of the program at this time.

Mr. Robinson: It is our hope that we can. Prior to coming up here we were going over the HOME budget for 2003. A lot of that is being outsourced to the Redevelopment Authority under Chuck Gasser. We would like to in the future, once we get up to speed on that program, do a lot of that in-house.

Mr. Petrucci: I was wondering why we wouldn't be utilizing the expertise at the Redevelopment or Housing Authority. I thought they had been doing a pretty good job in requesting the funds and managing it. Your sense is that we need some extra service.

Mr. Robinson: Correct.

Mr. Petrucci: Ok.

Mr. Henry: Actually we interact with a wide range of housing entities not only within government but within the non-profit and private sector as well. I would particularly reference the Continuum of Care project that we have had through our Human Services office which has brought well over \$2 million in Federal Housing & Urban Development funds into Dauphin County. It is a program that we did not have as recently as three years ago because the coordination had not been there. What we were able to do with our unified Human Services director's office is to bring the City to the table, the community groups, and non-profit groups to bring in that money. A large portion of it has gone to the YMCA Delta Housing and many of the non-profits. What I like about it is it provided money directly to the organizations that are providing direct service. So the money is actually getting to the people who need help rather than building bureaucracies. What we have tried to do with our Community & Economic Development office is to bring the other housing programs into the Community Development office and as a result of that we are doing much more. We brought Weatherization in, we took over the City's Weatherization program which was another consolidation. As a result of that we are building by adding more grants, getting more designations and as a result we are providing a lot more services. This is the logical next step to allowing us to continue to refine that. All of these are being coordinated.

Mr. Robinson: Included in that, which will be part of the HOME fund program, is the Affordable Housing component to that which we have implemented. I have expressed some concern to our staff why have we not been doing the lottery where we had more applicants than we could fund but what they tell me is because we are doing it more efficiently the predatory lenders have decreased. We are not getting fly-by-night applications at 13-14% so we are basically funding whatever comes in as long as it is a legitimate request.

Mr. Petrucci: I have just two more comments, Mr. Chairman. One is that personally over the last three years there has been an awful lot of consulting services hired by the County and I have pledged a personal moratorium on any kind of consulting service in an effort to be fiscally retraining except for those that show extraordinary need for those services. That is the reason for my question in regard to consulting fees. I want to make sure that this is going to be an enhancing project rather than just something that we would like to do but we're really not sure about the outcome.

I also would again like to commend you for coming to the Commissioners, allowing us to have some input into the RFP before it got sent out. Thank you for following what I consider to be a rational and reasonable procedure.

Mr. Haste: Any other questions, Commissioner?

Mr. Petrucci: No. I did have on one but I got it answered by Sharon earlier. This was in regard to the employees assistance program on item X. I do recall however that at one time we did have six counseling opportunities and now I see that we are down to four and I guess for the last several years we have been down to just four opportunities. I have asked questions about that change and they have clued me into it. That's it.

Mr. Haste: Is there a motion to approve items B through CC with the exception of N which we will table until we get further information?

Mr. Henry: So moved.

Mr. Haste: Is there a second?

Mr. Petrucci: Second.

Mr. Haste: All those in favor signify by saying aye.

All: Aye.

Mr. Haste: Motion carries.

FORMER BUSINESS

Mr. Haste: Anything under Former business?

Mr. Petrucci: Mr. Chairman, I do have an item I'd like to raise under Former business. It has to do with my oversights of the Courts which have fallen upon me over a year or so ago. I want to share with the Board and offer an opportunity for discussion about two points. One is the audits that came in from the District Justices. We did get these nice audits. You will note that everything is filler and there is only a page of two sentences about the assets. I just don't have any confidence at all that these audits are really valuable. I put around a spreadsheet for an information that we could put about them showing the amount of cash receipts from the District Justices' offices and there is not really a great deal of comparability that we could draw from this. Certainly the stuff that the President Judge hands out in regard to case load is far more telling. There is just no, I would suspect that someone from the accounting firm would come and make a presentation to us. We pay \$22,000 for this report and no one tells us what they actually did, how they did the report, what their findings were. There is just nothing here. Not even a report from the guys back for a \$22,000 audit.

I think the point that I make about that is I have consistently felt that both the audits of the District Justices and the audits of the tax collectors are a waste of money. Until we have an audit committee that is independently designed to look at what we audit and how we audit they will be a waste of money. Offices that handle huge amounts of money are not audited and offices that handle almost none are audited. There is no rhyme or reason to what we are doing. I think until we get an audit committee made up of independent kind of people it will continue to be a waste of money.

The second item of Old business again has to deal with the Courts and with the issue about the proper timing of RFP's. Whether directors should be able to send out RFP's and then when they figure out what they would like to do, come to us to see if it is ok. President Judge Kleinfelter sent a letter out to all of us Commissioners here the other day. I received, written on the 19th, and it says here that we do have two new

District Justice offices in Dauphin County to prepared for. He says that Deputy Court Administrator Phil Intrieri and he had begun to solicit RFP's for site location, build out, and lease terms. Although these decisions fall upon the President Judge by law it would be his desire to involve the County Commissioners in any degree that we would like to be involved. I would like to discuss that with you. First off it says that the Deputy Court Administrator and the President Judge have begun to solicit RFP's. Has anyone made the decision whether we are going to be renting, building, or buying property for RFP's to have been submitted? Is that according to the President Judge up to his decision to be able to make a decision about whether we are going to buy land or rent buildings or to buy a building that is already built? These seem to me to be pretty critical kinds of questions that should be considered by the Board prior to RFP's being dispensed. Here I am again presenting the notion that it is important for this Board to be considered in the sending out of RFP's. We have already gone through enormous loses for the failure of this to be considered by this Board first. I mention the Northern Dauphin County fiasco of planning a building of a County building without having proper input from even the Northern end people and about other options. So to me it is critical that we start off on the right foot by having this Board ask some pretty serious questions about directions before they get going.

Mr. Haste: I recall that letter as well. I took from the President Judge's request that he was actually asking that of us. That someone from the Board begin to get involved in the process with him. I took that as an extension from the Courts to the Board of Commissioners to begin the process. I don't know that those are formal RFP's. I think there is a lot of talk in the community. The community knows that there are two new District Justice offices out there and I think there have been a lot of folks talking about spots that they may have. I don't believe that any decision has been made on whether we will rent or purchase. I took from the President Judge that he was requesting that we begin a dialogue with him on that. I think we are moving in that direction.

Mr. Henry: Would it not be appropriate for the oversight Commissioner to coordinate that dialogue between the judiciary and the Commissioners. Perhaps you could set up, since it is a real estate matter, an Executive Session for us to sit in and discuss at least preliminarily where we would like to go with this and have input into that RFP development. I would be happy to participate in that. I think the oversight Commissioner should be the point person on that.

Mr. Haste: On your first point on the audit, Commissioner, as you will recall last week I said that I would take a look into that. I will in the near future. I want to sit down with those that are affected by the audits, such as the Controller and the Treasurer. Unfortunately the Treasurer was taken by the flu bug last week and we weren't able to meet. I will again let you know that I intend, you made some good suggestions last week about joint audits and I will continue to pursue and see what options we have with that.

Mr. Petrucci: Thank you.

Mr. Haste: Anything else under Former business?

NEW BUSINESS

Mr. Haste: Anything under New business?

COMMISSIONERS' DISCUSSIONS & ACTIONS

Mr. Haste: Commissioners' discussions & actions. Anything else for discussion by the Board of Commissioners?

Mr. Petrucci: Mr. Chairman, I note some articles in the newspaper and correspondence coming to us in regard to looking for support for the completion of the Walnut Street Bridge. I would encourage the Board to consider participating in supporting the efforts at joining that bridge back. I think it has a major psychological impact on our regional efforts. To have that bridge just sit there without it being completed is a sign of a rift that needs to be taken care of. I'm asking that we entertain adding that onto our Workshop Agenda for discussion to see what we can do with the group that is working on getting the Walnut Street Bridge fixed.

Secondly, there was a meeting of the Modern Transit Partnership. None of the Board of Commissioners was able to go. I sent my administrative assistant, Jim, to attend. They are continuing to push for a regional transportation governing authority. This Board did approve and worked on creating the Airport Authority. I think that we too should support the efforts going on with John Ward, who is the Executive Director of the Modern Transit Partnership, former Chief Clerk of Cumberland County. It is an effort that I think is necessary if rail service is ever to be a part of our region's transportation system so I encourage us to also take a look at what is going on there. Thank you.

Mr. Henry: Commissioner, I would just like to bring to the Board's attention, if you haven't seen it already, an article in the Metro East section of today's Patriot-News. It is actually pretty hard to miss. It is a banner headline across the top of the front page with a picture of the nearly completed new Dauphin Manor. The article did an excellent job of not only reporting on the progress at Dauphin Manor but the impact of this on the economic development in that whole corridor. Earlier we had a discussion about TechPort and the Mall and this is all part of this very big puzzle out there. I would urge everybody to take a look at that. I know over the last couple of years there has been some criticisms of this Board for spending money but now that the building is nearly complete I think people can see what their money got. They got a beautiful new nursing home of which I think we are going to be tremendously proud. Also the article referenced the fact that on any given day 160 people are out there working. That means most of them Dauphin Countians, that 160 citizens are engaged in family sustaining jobs as a result of our project. At a time of economic recession, being able to provide those construction jobs I'm sure has been very vital to many households. So we have literally taken our dollars and reinvested them back in our community in many ways. The article, as I said, did an excellent job of pointing that out and I would hope that everybody take a couple of minutes to read it. That would be it, Commissioner.

CORRESPONDENCE

Mr. Haste: Next on the Agenda you will see the correspondence that we received this week. Any questions or concerns with the correspondence?

- A. Received from the United States Nuclear Regulatory Commission a copy of an Order to all holders of licenses for operating pressurized water reactors.
- B. Notification from Woodland Design Associates, Inc., on behalf of PPL Electric Utilities Corporation, indicating their intent to submit an application to DEP to add an additional overhead electric utility line to existing structures at the Linglestown Sub on Rt. 39 and heads south paralleling Piketown Road crossing US Route 81 and 22 and ends at Nyes Road (SR 0019).
- C. Notification from Pennsylvania-American Water Company indicating their intent to install twelve inch ductile iron water pipe line in the Township of Derry, Londonderry and Conewago, Dauphin County.
- D. Notification from Fisher Engineering, Inc., indicating their intention to submit a Notice of Intent for coverage under the General NPDES Permit for discharges of stormwater associated with construction activities associated with Bright Hope Fellowship Brethren in Christ Church located west side of Deodate Road, north of intersection of S.R. 230.
- E. Notification from Raudenbush Engineering, Inc., on behalf of Mr. Stanford Cramer, of Cramer Auto Park, indicating they will be preparing a land development package for expanding a parking lot facility serving the Harrisburg International Airport.
- F. Notification from ACT One Consultants indicating their intent to submit an application to DEP for a NPDES Phase II General Permit and a BDWM 4 Chapter 105 Permit to DEP for intake and outfall structures relating to construction activities associated with the Kings Crossing – Phase C, Lower Paxton Township, Dauphin County.
- G. Notification from Ivan Martin indicating he intends to apply to DEP for a General NPDES Permit for roadway and home construction to develop Par 3 Drive and 6 single family residential use lots, T-460 Grange Hall Road, Millersburg, Upper Paxton Township, Dauphin County.
- H. Notification from ACT One Consultants indicating their intent to submit an application to DEP for a GP-4 for construction activities associated with Schiano Pizzeria Restaurant located East Hanover Township, Dauphin County.

PUBLIC PARTICIPATION

Mr. Haste: Public participation. Anybody from the public that would like to address the Board.

Mr. Cluck: Good morning, Commissioners. I am Bill Cluck. I'm an environmental attorney, tax payer, resident of Shipoke. I live at 587 Showers Street. I have a couple of comments. I like to participate in governmental activity. I think that is one of my duties as a citizen and I think is a duty of all tax payers within Dauphin County. It would be helpful if your Agendas were made available to the public prior to the meetings. 4:30 yesterday afternoon I walked to the Courthouse, there was nothing posted at the elevator, nothing posted in the lobby and nothing on the 4th floor. It wasn't until 5 minutes to 10 that I get the Agenda. The reason this is important is that at the beginning of your meetings you will enable the opportunity for the public to participate on items on the Agenda. If you don't know what is on the Agenda how are you supposed to participate? This particularly irks me with respect to the December 17th Meeting where the Commissioners and the former Commissioner enacted an Ordinance and a Resolution directing all waste generated in Dauphin County to come to the Harrisburg Incinerator. The Ordinance and the Resolution also suggest the probability that a \$2 million recycling facility will be constructed at the location of the Harrisburg Incinerator. Those may be sound decisions but the public was never notified. The public never had an opportunity to participate. One of the questions I have is why does the Dauphin Waste Plan exempt the City of Harrisburg from paying the Dauphin County \$4.90 per ton administrative fee which is supposed to fund your recycling efforts and the office of Solid Waste? Why is the City exempt? Why are you looking at flow control when the United States Supreme Court has ruled that it is unconstitutional? We need to think about these things. We need to involve the public before we make these decisions not afterwards.

With that I would like to suggest, just like the City of Harrisburg City Council, that you enable email notification to anyone interested in obtaining a copy of your Agenda, set a deadline of 3:00 Friday afternoon for all items on the Agenda and email it at the end of the day on Friday to anyone interested in knowing what is going on. I would also suggest on your web site that you publish the Ordinances and Resolutions that you enact. Why do I have to come to the Courthouse and pay \$.50 per page for a photocopy of Ordinances and Resolutions which I never had a chance to see before you took action on December 17th. Please allow the public to participate in your process. The more participation the better your decisions will be.

With that I would like to close by inviting you to a public hearing tonight at 7:00 p.m. at the former River Rescue. The Harrisburg Authority is having a public meeting on the Harrisburg Authority's application to retrofit the incinerator. Now although you already committed Dauphin County Waste to the Incinerator they have not received financing from the City Council and they have not received their permits from the State DEP. Tonight is an opportunity to comment on what's called a "material separation plan". In other words what will the Harrisburg Authority do to improve recycling with respect to that facility. I think that is a critical question in light of your efforts to improve recycling in the County. I think you also need to attend this meeting, look at the material separation plan and see where Dauphin County can participate. My concern is the same people who write the Dauphin County plan are the same people who write the City of Harrisburg Incinerator Plan and I think that is a conflict of interest. I think the public needs to be more involved and aware of what goes on. Exempting them from

fees, directing all of the waste, it may be a good decision but it smells. I think the Commissioners need to address that and I hope you do. That is all I have.

Mr. Petrucci: I thought that we were going to put things on the web page. Was that not done?

Mr. Frandano: The Agenda is not on the web. It comes out on email about 5 minutes before the meeting. There are minutes to the meetings.

Mr. Petrucci: I think he is absolutely right in regard to allowing our public to be notified about the items that are going to be discussed by the Commissioners and we should make every effort to have these available not only posted in the building but on the website. I would ask that whoever is responsible for undertaking that see that it gets done.

Mr. Henry: I think there needs to be a disclaimer however. We can certainly post them as of Friday however, as the Board is keenly aware, there are often revisions to the Agenda right up until 5 or 10 minutes before the meeting. I think we could post the preliminary Agenda on Friday afternoon but be aware that we will have reposting that will have to take place as the Agenda ebbs and flows.

Mr. Petrucci: I know it does but I still think that it would be helpful if that initial draft that comes out of the Chief Clerks office which is usually by Friday, if that could get posted right then at least the public will have some general idea of the major topics that will be discussed.

Mr. Henry: Most of the changes are actually deletions as we determine that we are not quite ready to move even though we had hoped to. There are occasionally additions but it is usually something that is redacted from it so...we should also beware that whoever in Information Technology posts the Agenda that Bob would email that person the revisions as they go along so that we don't come up to Tuesday morning with an Agenda that has changed four or five times since it was posted on Friday.

Mr. Haste: Anybody else under Public participation?

Ms. Tatem: My name is Charlotte Tatum. I was born and raised in the City of Harrisburg. I am a property owner. I am the volunteer director for Central Allison Hill Community Center, adjacent to Marshall Stewart's office. I am retired from the Department of Labor & Industry as of 1985 with 34 years of service. The City is in need of financial help. The County has never helped our center. We have been there since 1989. The building was built and donated by Mr. John Vartan. The City has helped us with their CDBG money in keeping the building in fairly good repair. We have a brand new gas heating system and a new sprinkler system which the City mandated that any building that housed children had to have. We serve both the Harrisburg community and also the outlying community like Susquehanna Township, Central Dauphin and so forth. Some years ago I had asked your Human Services at that time, a Miss Barone

was in charge, for help. I was sent to her by the State. The City said they used their money to help the center and the building and so forth. It was up to the County to get money from the CDBG funds for us. I asked her four times, she completely ignored me.

Recently you sent out a packet of monies that you had in the County to help area agencies such as ourselves but our name was not among them. You also are very helpful to Tri-County Commission which was a program coming out of the war on poverty. Their job was to help Harrisburg, the City of Harrisburg and Steelton. However they only help the South Allison Hill area. I have written to that director over there, Linda Figero for help. The letters went unanswered.

One of the programs you donate to over there is Communities that Care which we were originally part of. However we were eased out of that program. Our organization, our community, Central Allison Hill Community Organization, if you would go back about 10 years or so I think we have been responsible for closing down about 4 or 5 nuisance bars in our community. Something no other community can do. If you would go back and look at your District Attorney's records we worked hand in hand with the District Attorney, the State Attorney General and the City of Harrisburg.

As of last year, due to the drop in the census of the residents of Harrisburg, the City lost 10% of their CDBG funding. They took people like us out of the picture. We are basically a volunteer organization. I think the only paid staff we have is a janitor. Some of the things the County could help us with would be like the Work Release program, working around the center. You come right next door to Marshall Stewart's and remove their snow, cut their grass and so forth. You could come right across the street and do ours. We have the first successful Kids Café that was done as an experiment in our neighborhood. It worked. We showed them how to do it. It is now being used by the Pennsylvania Food Bank to take throughout the area. We have an after school program for kids.

Most of our money we make on our own by renting out our facility on the weekends but there is only two days to the weekend so you can only bring in so much money. We rely on donations but with the economy being down our donations hasn't been too good this year. One of our main expenses is utilities. We pay the same thing as businesses pay. Our PP&L bill was \$700. Only \$200 was for the actual wattage we used the rest was taxes. We had the City put in the gas heating system because with the weather we have been having our bill would have been about \$3,000 per month. With the gas it is less than \$1,000 which was a help. We will be receiving no more help from the City. The County has money. We do a lot of things for the community. We are in a community where more than 50% of the residents are below poverty so therefore we have a food program there, we do services for them. The County has never helped us in any way so I am here to ask for help from the County. You help everyone else but us. I have gone to your directors of various things and I got no help from them. So I am coming directly to you the Commissioners. I would like you to see what you can do for us. Thank you.

Mr. Haste: Can I ask you a question? Did you make application to the County CDBG?

Ms. Tatem: No. We received one from the City but we didn't qualify for anything. We didn't get anything from the County. We never have.

Mr. Haste: You need to make application to CDBG.

Mr. Henry: You can't. As I believe the CDBG money, we can not spend it in the City. IS that not true, Dan?

Mr. Robinson: I did hear her say that she serves the people in Susquehanna Township so she would have the ability to apply. We send to every non-profit that we know of. If we missed her we would be glad to send an application.

Mr. Henry: We can take a look at it. There would have to be a significant participation from area outside the City because the way that the CDBG program is broken down, the City gets an allocation for expenditure in the City and then we get our CDBG allocation for expenditure in the balance of the County but we are prohibited from spending it in the City. Now if you have a service base outside the City we could take a look at that. I would like to ask Rick Wynn and Dan Mosel who are sitting right behind you, if you could talk with them after the meeting. Rick is our Human Services director and Dan is our special assistant in that area. They can coordinate talking with Work Release and other ways that we might be able to assist you as well as look at various funding sources other than CDBG that might potentially be available to help out. Those two are pretty good about going and finding funding sources.

Mr. Haste: Since the Warden is here I would ask that the Warden also be in that meeting. I know that the Warden and the Prison staff are actually very good about sending people out to help those in the community with snow removal. They have a list and they look for that so the Warden is here, he can join in on that.

Mr. Henry: Thank you.

Mr. Petrucci: I wanted to also comment if I might. Ms. Tatem is very well known throughout the Allison Hill areas as a leader in that community. It is kind of ridiculous to have the Tri-County Action Commission, how they came up with drawing the lines that they did years ago really don't seem to make much sense at all. She has by herself tried to create a sense of a neighborhood with the Central Allison Hill group and has done a very good job of it. I wanted to ask her if she serves seniors as well as children?

Ms. Tatem: We have our own senior organization.

Mr. Petrucci: One of the hooks that can get the County a little more involved in assisting you is maybe through our AAA and some of our senior centers. So with a little bit of programming identification here we might be able to help you out some more.

Mr. Haste: Anything else under Public participation?

Mr. Gallop: I am Jonathan Gallop. I live in the City of Harrisburg. I am taking medical treatment for a scalp condition, please don't think I'm disrespectful for not removing my hat. My comments are about the Regional Transportation but before I start I should say

that I have been to a number of meetings and functions at the Central Allison Hill Community Center. As was alluded to earlier a lot of the people who move out of the City of Harrisburg so not leave Dauphin County but move to an immediately adjacent district. I have met a number of people there who maintain ties with the community although they do not actually live in Allison Hill anymore. They have some wonderful programs on public safety, activities for youth and for senior citizens that I think we could get some kind of multiplier affect out of whatever small money they are actually asking for or assistance.

I actually came here to discuss the Regional Transportation proposals. It seems to me appropriate that topic was raised by the Democratic member of the Board because to date all of the proposals for creating our own little Amtrak have involved taxing Republican majority taxpayers to subsidize transportation running from one democratic center to the next. This flies in the face o the fact that our transportation problems in Dauphin County run north and south. Because of the ridges and the river here where we have the most congestion is getting people from northern Dauphin County to in and out of southern Dauphin County. I would have to oppose and encourage other voters to oppose any plan where we re-create corporate welfare and throw our tax money behind our own little Amtrak here just to get people back and forth between Stephen Reed and Curt Wilson. So until and unless we include routes that go north and south I don't believe it will be either economically feasible or politically fair. Thank you.

Mr. Haste: Anybody else under Public participation?

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. Henry: So moved.

Mr. Haste: One thing, we do have Retirement Board afterwards. For those that are looking at the Agenda our next meeting is not Wednesday, February 19th. It is Thursday, March 6th. I know there is a misprint on the Agenda. The next meeting is Thursday, March 6th. Is there a second to adjourn?

Mr. Petrucci: Second.

Mr. Haste: All those in favor signify by saying aye.

All: Aye.

Mr. Haste: Motion carries.

Transcribed by: Shari Eagle
February 25, 2003

Respectfully submitted,

Robert Burns, Chief Clerk/Chief of Staff

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