



DAUPHIN COUNTY BOARD OF COMMISSIONERS

Commissioner's Legislative Meeting

Wednesday, February 22, 2006 (10:00AM)

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk/Chief of Staff; Marie Rebeck, Controller; Bob Dick, Treasurer; Randy Baratucci, Purchasing Director; Diane McNaughton, Press Secretary; Edgar Cohen, Director of Facilities Maintenance; Kay Sinner, Personnel and Payroll Office; Mike Yohe, Director of Budget and Finance; Tom Guenther, Director of Information Technology; Bruce Foreman, Esq., Solicitor's Office; Guy Beneventano, Esq., Solicitor's Office; Garry Esworthy, Risk Manager; Kacey Truax, Commissioners' Office; David Schreiber, Personnel; Carolyn Thompson, Court Administrator; Mike Pries, Director of Security; Elke Moyer, Human Services Directors Office; William Tully, Esq., Solicitors Office; Gary Serhan, Deputy Controller; Julia Nace, Assistant Chief Clerk.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: There were no Executive Sessions since our last meeting.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

SALARY BOARD

(A full report of Salary Board minutes is on file in the Chief Clerk's office.)

PERSONNEL

Ms. Sinner: I have an addendum to the personnel packet. There are some items in Facilities Maintenance. They created a part time custodian position like their other part time positions, however, this one is working during the day, which they moved someone from night shift. This opened a night position. They also had some vacancies people whom were approved at the February 18, 2006 meeting never started and now they have replacements for two of those people and then they had one other vacancy.

Mr. Hartwick made the motion to approve the Personnel Packet. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

PURCHASE ORDERS

Mr. Baratucci: I just handed you another personal BlackBerry request. I was hoping you would approve that today so this person can get it hooked up.

Mr. DiFrancesco: Tom, when do we hit a point that we have an issue with space or licensing.

Mr. Guenther: We have 70 licenses and so far have used about 30.

Mr. Hartwick: How much does it cost for 70 licenses?

Mr. Guenther: We got the original twenty licenses with our deal with Cingular and I believe that was around \$1000.00. They gave us a special offer. They gave another fifty with no charge. If we need to acquire more at some point, I would estimate around \$1000.00 for another twenty licenses. That was part of our reasoning of charging them that \$50.00 for a client license fee. It kind of establishes a fund if at some point we need to purchase more.

Mr. DiFrancesco: That money is set aside, it is not...

Mr. Haste: It goes into the general fund.

Mr. Guenther: It does go into the general fund revenue account.

Mr. DiFrancesco made the motion to approve the BlackBerry request for Mr. Kerstetter. Mr. Hartwick seconded the motion. All were in favor. Motion carries.

Mr. Baratucci: The purchase order packet has no changes from last week. The one request from Schaffner that was over budget, was fixed. I believe the EMA question was answered via email.

Mr. DiFrancesco made the motion to approve the Purchase Order Packet. Mr. Hartwick seconded the motion. All were in favor. Motion carries.

Mr. Baratucci: The last issue I have is the RFP for copiers. I know last week we delayed the vote on it but it is getting to the point now that we have a little more than a month to go until our leases expire and we need a little bit of time to act on it so that we have enough time to do the "leg-work" that is necessary.

Mr. DiFrancesco made the motion to award the copier contract to the lowest bidder, Block Business Systems. Mr. Hartwick seconded the motion. All were in favor. Motion carries.

REPORT FROM BUDGET & FINANCE – MIKE YOHE

- **February 10, 2006** transferred **\$755,410.30** to the **Payables** account from the County's Concentration account for checks issued that week.
- **February 17, 2006** transferred **\$2,899,371.26** to the **Payables** account and **\$1,863,625.49** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$127,040.96 rate 4.390%**
- **Balance today in Community Banks investment account \$118,416.19 rate 4.630%** (This rate equals today's Community Banks 91-day TBill rate of 4.480% plus 15 basis points)
- **Balance today in Graystone Bank investment account \$11,451,738.08 rate 4.630%** (This rate equals last month's average 1-month LIBOR rate of 4.480% plus 15 basis points)
- **Balance today in Commerce Bank investment account \$22,900,132.22 rate 4.750%** (This rate equals today's 91-day T-Bill rate of 4.450% plus 30 basis points)
- **Balance today in Sovereign Bank investment account \$11,452,110.48 rate 4.570%** (This rate equals today's 1-month LIBOR rate of 4.570% plus 0 basis points)

No T.R.A.N. Line of Credit required for 2006.

Mr. DiFrancesco: Just to make certain that when the RFP's go out next time that we are very certain that we state the spread does not change.

Mr. Yohe: Yes.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: We have been diligently searching for our new Visitor's Bureau Executive Director. The second round of interviews will begin next week. This afternoon I will be meeting with one of the applicants and we have a very solid pool to choose from. I am hopeful that within the next weeks we will have a new leader there and aggressively move the Visitor's Bureau forward.

SOLICITOR'S REPORT—BILL TULLY, ESQ., SOLICITOR

Mr. Tully: Nothing to add, but I would be happy to answer any questions.

MATTERS REQUIRING BOARD ACTION

Mr. Haste: Is there anything that needs to be pulled out separately or discussed? (There was none.) I would like to note though that I spoke to Bruce Foreman this morning about Item CC. I would ask that we would approve that contingent upon review of the application by the Solicitor's Office. We have the Resolution but not the application.

Mr. Hartwick made the motion to approve Items A through CC . Item CC is contingent upon review of the application by the Solicitor's Office. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

- A. Training Packet
- B. Approval of FY05/06 Per Diem Rates between the Children & Youth Agency and:
 - 1. Western PA Child Care
 - Detention \$290.00/day
 - Treatment \$299.00/day
 - Shelter \$200.00/day
 - 2. St. Michael's School, Inc.
 - RTF (JCAHO-Level I (Purcell) \$270.04/day
 - RTF (JCAHO-Level II (Caulfield, Hobans, Schmidt) \$245.32/day
- C. Real Estate Tax Refunds/exonerations:
 - 1. Refund of 2002, 2003, 2004 & 2005 real estate taxes to Wesley United Methodist Church, 52 Ann Street, Middletown, for parcels #40-003-070 & 40-003-071, Middletown Borough, in the amt. of \$806.61.

- D. Satisfaction Piece(s) with Community and Economic Development Affordable Housing Fund and the following individuals:
1. Samantha Schoffstall for property located at 419 N. Progress Ave.
 2. Dawn Crosson for property located at 38 S. 28th Street
 3. Christy N. Ritter for property located at 114 Catalpa Street, Middletown
 4. Adrienne M. Pauls for property located at 1368 Roundtop Road, Middletown
 5. Timothy L. Mellott for property located at 5300 Earl Drive, Harrisburg.
- E. Authorized Provider Agreement between Schaffner Youth Center and the American Red Cross to continue to provide First Aid/CPR training for line staff at the Schaffner Youth Center.
- F. Food Services Agreement between Spring Creek and Keystone to provide services at the State Hospital.
- G. Maintenance Contract Renewal between Emergency Management Agency and Intergraph Corporation for the County's Computer Aided Dispatch System.
- H. Commissioners Approval to contribute the County's *pro rata* share (\$319.00) for appraisal services and trial costs needed to ascertain the true value of property owned by Thomas A. & Mary J. Bowen Trust 104 Hunt Court, South Hanover Township – Tax Parcel No. 56-006-287.
- I. Approval of Proposed Settlement Agreement with Thomas Carlock for property located at 4423 N. Front Street, Harrisburg
- J. Cooperation Agreement with the City of Harrisburg extending HUD Section 108 loans jointly to Advanced Communication Agency, Inc. (Community and Economic Development)
- K. First Amendment to the Intergovernmental Cooperation Agreement with the City of Harrisburg and the County to combine resources for the creation and operation of the County's Department of Solid Waste Management & Recycling.
- L. Community Development Block Grant Subrecipient Agreements with the Borough of Steelton for the Acquisition and Spot Clearance at Adam and Ridge Streets and Engineering and Improvements to Boat Dock area facilities. (Community & Economic Development)
- M. Employee Assistance Program Services Agreement between Dauphin County and Mazzitti & Sullivan
- N. Ground Lease between Dauphin County and AutoZone Development Cooperation. (Community & Economic Development)
- O. GIS License Agreement between Information Technology and LEGG, Inc.
- P. Family Center (FC) Grant Agreement with the Community Action Commission and the Human Services Director's Office.
- Q. Purchase of Service Agreement for FY05/06 between Mental Health/Mental Retardation and Lynch Homes-Montgomery County.

- R. Purchase of Service Agreements for FY05/06 between Children & Youth Agency and:
 - 1. Associate Marine Institutes, Inc.
 - 2. Western PA Child Care
- S. Amendment #1 to Purchase of Service Agreement for FY05/06 between Children & Youth Agency and Kidspace National Center, Inc.
- T. Adoption Assistance Agreement No. 2006-02.
- U. Subsidized Custodianship Agreement No. 2006-01.
- V. Community Based Volunteer Transportation Agreement between Area Agency on Aging and S.E.B.O.S.
- W Approval of 2006 Engagement Letter with Wolf Block for Spring Creek.
- X. Adopt Resolution No. 7-2006 authorizing Parks & Recreation to apply to the Dept. of Conservation and Natural Resources for a grant for the purpose of the Fort Hunter Station Acquisition.
- Y. Mutual Aid Agreement for Emergency Coroner Services for the County of Dauphin and surrounding counties (Coroner's Office).
- Z. Approve a request for sale of parcel #10-14-90 from the Repository List to Daniel O. Webber in the amount of \$300.00.
- AA. Agreement for Municipal Waste Collection, Transportation and Disposal Services between Dauphin County and Penn Waste, Inc.
- BB. Approval of Work Change Directive No. 1 to Contract 05-04 (Mechanical Contract) in an add amount of \$3,200.00 between Dauphin County and Total Heating & Cooling, Inc., for District Justice Office #12-2-05.
- CC. Resolution No. 8-2006 authorizing application to the PA Dept. of Community & Economic Development Department, on behalf of the Northern Dauphin Revitalization Committee, in an amount of \$290,000 for funding of a Northern Dauphin Regional Coordinator Program.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. DiFrancesco: I would like to ask Chad and Mike to reach out to our landlord at District Justice Shugars Office and work with them. We have been contacted with a request to look at that business deal. They are requesting that we possibly may renegotiate it. I do not know if that is in our best interest but I would like the two of you

to sit down and talk with them to review the request that they are presenting before the Board gets it to review.

I read in yesterday's Business journal and I did not have time to research this and I am not exactly sure what has gone into this and what has changed, but there was a report that time may be running out for the Lemoyne rail overpass. I am sitting here a little confused and not quite certain why all of a sudden Norfolk Southern gained ground where they can move the project forward at the expense of this regional project. As far as my understanding goes, the Lemoyne connector, that section of land would need to be acquired by Norfolk Southern. I believe is currently owned by PENNDOT and is being protected and preserved for the Corridor One project. I am not quite sure what is at play here but Norfolk Southern's opinion really should not matter a lot when it involves a regional transportation project that involves public interest like the Corridor One project. Jeff, do you have any more information?

Mr. Haste: The article is not accurate. The bigger issue is that all the players have a finger in this pie and I think there is a compromise being worked out. CAT was meeting today to review a resolution by Cumberland County. I believe that resolution needs some changes. There is at least a hand shake agreement to move forward.

Mr. DiFrancesco: Do you know if Norfolk Southern would need PENNDOT to bend on that Lemoyne Connector? Do they have the ability to purchase from a private interest?

Mr. Haste: I believe Norfolk could move forward if they wanted to. The article was not accurate.

CORRESPONDENCE

Mr. Haste: You see the items of correspondence received by the Board lettered A through I that will be handled by the staff appropriately.

- A. Notification from Buchart Horn, Inc., on behalf of Derry Township, indicating they intend to apply to DEP for a general permit for a stream embankment rehabilitation along Bullfrog Valley Road in Derry Township.
- B. Notification from Raudenbush Engineering, Inc., on behalf of Middletown Borough, indicating they intend to apply to DEP for a water quality management permit for the Woody Waste Recycling Facility located in Lower Swatara Township.
- C. Notification from Millersburg Area School District indicating they have submitted an application to DEP for an air quality permit for the two Burnham 3 pass generators.
- D. Notification from Millersburg Area School District indicating they have submitted an application to DEP for an air quality permit for a H. B. Smith, hot water boiler.
- E. Notification from Herbert, Rowland, & Grubic, Inc., on behalf of the Mid Penn Bank, indicating they intend to apply to DEP for a NPDES permit for discharge of stormwater in reference to Mid Penn Bank, Washington Township.

- F. Notification from Navarro & Wright Consulting Engineers, Inc., on behalf of the McNaughton Company, indicating they intend to apply to DEP for a joint permit for stream enclosures, floodplain impacts, stormwater discharge, minor roadway crossings, and utility crossings due to construction of single family detached units, Chambers Pointe, Felty and Bitner Residential subdivision.
- G. Notification from Light-Heigle & Associates, Inc., indicating Turkey Hill will be applying to DEP for a general NPDES permit for stormwater discharges associated with construction activities at Paxton Street & 29th Streets, Swatara Township.
- H. Notification from the Pennsylvania Gaming Control Board indicating that they will be holding a Board Public Input Hearing concerning Mountainview Thoroughbred Racing (Penn National) to be held on April 6 & 7, 2006.
- I. Received a letter from Regal Entertainment Group in reference to the Whitaker Center movies.

PUBLIC PARTICIPATION

(There was none.)

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. DiFrancesco made the motion to adjourn. Mr. Hartwick seconded the motion. All were in favor. Meeting adjourned.

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff

Transcribed by: Kacey Truax

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