



DAUPHIN COUNTY BOARD OF COMMISSIONERS

Commissioner's Legislative Meeting

Wednesday, January 26, 2005 (10:00AM)

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Bill Tully, Solicitor; Bob Dick, Treasurer; President Judge Kleinfelter; Bruce Foreman, Assistant Solicitor; Skip Memmi, DCED; Elke Moyer, Human Services; Garry Esworthy, Risk Manager; Tom Guenther, IT Director; Faye Fisher, Personnel Director; Donna Price, Controllers Office; Mike Yohe, Budget Director; Edgar Cohen, Facilities Maintenance Director; Randy Baratucci, Purchasing Director; Rita Frealing-Schultz, Domestic Relations Director; Kim Robinson, Domestic Relations; Diane McNaughton, Press Secretary; Carolyn Thompson, Court Administrator; Kacey Truax, Commissioners Office; Richie Martz, Commissioners Office; Julia Nace, Assistant Chief Clerk; Lena Martinez, Commissioners Office; Guy Beneventano, Assistant Solicitor; Jena Wolgemuth, Commissioners Office

GUESTS PRESENT

(There were none.)

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: We have the December 29, 2004 Legislative Meeting, the December 29, 2004 Salary Board, January 5, 2004 Workshop, January 12, 2004 Legislative Meeting and January 12, 2004 Salary Board Meeting minutes. Is there a motion to approve these five minutes?

Mr. DiFrancesco made the motion to approve the December 29, 2004 Legislative Meeting, the December 29, 2004 Salary Board, January 5, 2004 Workshop, January 12, 2004 Legislative Meeting and January 12, 2004 Salary Board Meeting minutes. Mr. Hartwick seconded the motion. All were in favor. Motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

(There were none.)

PUBLIC PARTICIPATION

(There was none.)

DEPARTMENT DIRECTORS/GUESTS

(There was none.)

SALARY BOARD

(A full report of Salary Board minutes is on file in the Chief Clerks office.)

PERSONNEL

Ms. Fisher: There is a Workshop Agenda Vacancies Listing addendum. There is a Workshop Agenda New Hires listing addendum and I would like to pull New Hire #5.

Mr. DiFrancesco: Off of the addendum?

Ms. Fisher: Yes.

Mr. Hartwick: That would be the Schaffner Youth Center position?

Ms. Fisher: Yes, that is correct. Finally we have the Workshop Agenda Changes Listing Addendum. There is a correction that I would like to make in the original Personnel

Packet behind your yellow sheet. On the Changes Listing, on page 4, I would like to change that effective date to January 25, 2005.

Mr. DiFrancesco: Which one?

Ms. Fisher: Number 32 on page 4 of the Changes Listing. Change the effective date to January 25, 2005. Then on page 5, I would like to change the effective dates listed on all three of them to January 18, 2005. There are no further changes.

Mr. Haste: Is there a motion to approve the Personnel Packet as amended?

Mr. DiFrancesco made the motion to approve the Personnel Packet as amended. Mr. Hartwick seconded the motion. All were in favor. Motion carries.

PURCHASE ORDERS

Mr. Baratucci: There were no changes from the Purchase Order last week, except to say that the budget adjustments that were needed were made. Except for the \$0.44 on the last page, which Mike said he will cover out of his pocket. The rest of the packet is the same as last week with those budget adjustments there for your approval.

Mr. DiFrancesco made the motion to approve the Purchase Order packet. Mr. Hartwick seconded the motion. All were in favor. Motion carries.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Report from the Office of Budget & Finance January 26, 2005

- **January 14, 2005** transferred **\$959,990.32** to the **Payables** account **from the County's Concentration account** for checks issued that week.
- **January 21, 2005** transferred **\$7,910,511.96** to the **Payables** account and **\$1,906,425.23** to the **Payroll** account **from the County's Concentration account** for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$122,684.14 rate 2.08%**
- **Balance today in Community Banks investment account \$7,800,759.43 rate 2.45%** (This rate is good through 1/31/05)
- **Balance today in Commerce Bank investment account \$15,600,810.72 rate 2.60%** (This rate is good through 1/31/05)

- **Balance today in Waypoint Bank investment account \$7,800,552.77 rate 2.50%**
(This rate is good through 1/31/05)

\$15M TRAN Line-of-Credit Status at PNC:

- Draw #1 on 2/5/04 - \$2,850,000.00
- Draw #2 on 2/19/04 - \$1,800,000.00
 - o Total \$4,650,000.00
- April 1, 2004 – TRAN was paid back with \$11,232.21 for interest expense.

Mr. Yohe: Any questions on the investment report? (There were none.) Next Wednesday Lou Verdelli and David Twaddell will be in. PNC was the winning quote for the TRAN and they will be in to present that. I would ask, if we could, to sign it next week in the event that we may need it. Although I don't suspect we will, but all the papers are ready to go. Thank you.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have nothing, only to note that the entire county is tingling in anticipation for the State of the County event, which will be taking place next Wednesday evening. Other than that I don't believe there is anything I need to report.

SOLICITOR'S REPORT—BILL TULLY, ESQ., SOLICITOR

Mr. Tully: Nothing to add to the actual Solicitor's report, but I'd be happy to answer questions. One observation, if Mike is covering the \$0.44 we're pretty sure we don't need the TRAN.

MATTERS REQUIRING BOARD ACTION

Mr. Haste: Matters requiring board action, we have Items A through T. Is there anything that needs to be pulled out separately or discussed? (There was none.)

Mr. Hartwick made the motion to approve Items A through T. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

- A. Training Packet
- B. Approval of FY04/05 Per Diem Rates between Children & Youth Agency and:
Boy's and Girl's Club of Pennsylvania, Inc. \$20.85/day
- C. Report of County Liquid Fuels Tax Fund for 2004 to be submitted to The PA Dept. of Transportation, Bureau of Municipal Services.
- D. Re-appoint the following individuals to the Children & Youth Advisory Board. (Terms expire January 26, 2008).

1. Kim Smith
 2. Bradford Dorrance
 3. Aishah Muhammad
- E. Re-appoint Georgeann Zogas to the MH/MR Advisory Board. (Term expires 12/31/07).
- F. Agreement for Release of Protected Health Information and Proprietary Data between Highmark and Dauphin County so that Alpha will be able to receive the deductible report directly from the Highmark to pay deductibles for Dauphin County employees.
- G. Extended Warranty and Support Services Agreement with BI Incorporated for renewal of existing Maintenance and Service Agreement for Juvenile Probation.
- H. Agreement with PPL Electric Utilities Corporation and the Dauphin County Weatherization Department. The Dept. will be a facilitator of the WRAP Program.
- I. Approval by the Board of Commissioners to contribute its *pro rata* share (\$3,424) for appraisal services needed to ascertain the true value of property owned by Colonial Park Properties, LLC located at 800 King Russ Road, Lower Paxton Township, Harrisburg – Tax Parcel No. 35-067-008.
- J. Approval by the Board of Commissioners to accept the proposed Settlement figure for the Tax Assessment Appeal of Paul Peffley, Jr. for property located at 2307 North 4th Street. Tax parcel #10-031-054.
- K. Amendment #1 to Adoption Assistance Agreement 1996-02.
- L. Adoption assistance Agreements:
1. 2004-26
 2. 2004-27
- M. Purchase of Service Agreement for fiscal year 04/05 between Mental Health/Mental Retardation and Quest Inc.
- N. Emergency shelter agreements for fiscal year 04/05 between Mental Health/Mental Retardation and
1. Catholic Charities.
 2. Shalom House
 3. YWCA of Greater Harrisburg.
- O. Subordination Agreements for:
1. Agnes and Olamae Kent for property located at 546 S. 20th Street, Harrisburg
 2. Linda M. Wilson (Puliti) for property located at 118 Houston Avenue, Harrisburg

- P. Approval of MERP Plan Document, Summary Plan Description and Exhibit A – HIPPA Information Document.
- Q. Hold Harmless Agreement with the Harrisburg Area Road Runners Club to utilize certain roadways/lands at the Wildwood Lake Sanctuary on Sunday, November 13, 2005
- R. Equipment Lease Agreement with BI Incorporated to purchase replacement electronic monitoring equipment for Adult Probation.
- S. Consultant Agreement between Dauphin County and Terry R. Haines. (Eco. Dev.)
- T. Authorize the Chairman of the Board to execute the Dauphin County FY05/06 request for renewal of the Family Centers.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Hartwick: Just one comment. I'd like to wish the little town with the big heart, Steelton, PA, a happy 125th birthday today. I'd like to invite you all to the borough's celebration from 6:00 to 8:00PM this evening. The celebration will be ongoing through the summer, as most celebrations do not end early in Steelton. We'll certainly welcome all of you to come down to the borough and spend your hard-earned cash all for the County taxpayer dollar. Happy birthday Steelton.

Mr. Haste: Is today the actual day?

Mr. Hartwick: Yes.

Mr. DiFrancesco: Two issues. We will probably have a vote on an Act 56 Plan from Emergency Management at our next Workshop Meeting. It will require a vote at the Workshop and I just wanted to give you a heads up so it wasn't a last minute issue. I believe the Solicitor's Office is still reviewing.

Mr. Tully: We just received it and will have it ready for February 2, 2005.

Mr. DiFrancesco: Because there is a time deadline, but also motivation to get it in before that time deadline, simply to have it reviewed and approved in an adequate time frame so money can begin to flow. That's why we are going to try and push it and get it done for next week's Workshop.

Just to report to the Board also, the Wellness Committee did have it's first meeting and it was well attended. The discussion was very good and I am optimistic that we can get a good program going. There are a lot of eager people around the table. Again, Highmark offers a lot of very good programs that we can implement here at the County. I believe we can really take some time and invest in our employees and give them a good quality work environment. Just wanted to let you know.

Mr. Haste: Just a note, we will have Retirement Board immediately following the Commissioner's meeting. It is my understanding we will be led by our Treasurer since Marie is not here.

CORRESPONDENCE

Mr. Haste: You see the items of correspondence received by the Board lettered A through G that will be handled by the staff appropriately.

- A. Notification from ISG Steelton, LLC indicating they intend to submit an application to DEP for renewal of its existing Title V Operating Permit (Permit #22-05012).
- B. Notification from The Department of Public Welfare indicating plans to close the Harrisburg State Hospital in Dauphin County by December 30, 2005.
- C. Notification from Alpha Consulting Engineers, Inc. indicating that Capitol Self Storage intends to apply to DEP for a NPDES for discharge of stormwater associated with construction activities of an storage building totaling 41,194 square feet and an associated 1,200 square foot office/apartment located at 1851 Arsenal Boulevard.
- D. Notification from CET Engineering Services, indicating that Susquehanna Township Authority intends to apply to DEP for a NPDES for discharge of stormwater associated with construction activities at the Susquehanna Township Authority Sanitary Sewer Extension and Wayne Avenue Ejector Station.
- E. Notification from Glace Associates, Inc., on behalf of Gratz Borough Municipal Authority, indicating they intend to apply for renewal of the NPDES permit for discharges of waste water into an unnamed tributary of the Wiconisco Creek in Gratz Borough, Dauphin County.
- F. Received from GSA Mid-Atlantic Region, U. S. General Services Administration an update on the plans to acquire a site for the construction of a new federal courthouse in Harrisburg, PA.
- G. Notification from Bohler Engineering, Inc., on behalf of High Real Estate Group, indicating they will be applying to DEP for a general NPDES permit for proposed construction of a shopping center with associated parking and storm water management basin behind the Wyndham Hotel property located at 4650 Lindle Road, Swatara Township, Dauphin County.

PUBLIC PARTICIPATION

(There was none.)

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. Hartwick made the motion to adjourn. Mr. DiFrancesco seconded the motion. All were in favor. Meeting adjourned.

Transcribed by: Jena Wolgemuth
Jan. 28, 2005

Respectfully submitted,

Chad Saylor, Chief Clerk/Chief of Staff

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