



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

DECEMBER 9, 2009

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; William Tully, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Chief Clerk; Kay Lengle, Personnel; Dave Schreiber, Personnel; Diane McNaughton, Press Secretary; Amy Richards, Commissioners' Office; Carl Dickson, Director of Parks & Recreation; Faye Fisher, Director of Personnel; Melissa Wion, Personnel; Jeannette Long, Personnel; Garry Esworthy, Director of Risk Management; Fred Lighty, Esq., Human Services Director's Office; Bruce Foreman, Esq., Solicitor's Office; Carolyn Thompson, Court Administrator; August Memmi, Director of Community & Economic Development; Leila Brown, Solicitor's Office; Stephen Libhart, District Attorney's Office; Larry Moore, Parks & Recreation; Jena Wolgemuth, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Emily Opilo, Christopher Vates, M.D., Stacey McCleary, Kathy Hay, Ph.D., Brock Harris, Tracell Collins-Smith, Mary Smith and Gregg Cook

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:14 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the November 18, 2009 Workshop Meeting Minutes and the November 25, 2009 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. DiFrancesco that the Board approve the November 25, 2009 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the November 18, 2009 and the November 25, 2009 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners, there were no executive sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There were none.)

DEPARTMENT DIRECTORS/GUESTS

A. Larry Moore, Parks & Recreation and Gregg Cook, Hershey/Harrisburg Regional Visitors' Bureau

1. National Step Championship

Mr. Moore: We are very pleased to be here today. Right now I would like to introduce Brock Harris from New York City, the founder and CEO of the Youth Step U.S.A. organization. Brock is kind of like us. He's really into his position as a volunteer for the Step organization, and he also works for the City of New York as a Director of Children & Youth. He handles over 20,000 cases. We might want to have someone take a look

at him before he lives. He seems like he is one of our guys. Without further ado, Mr. Brock Harris.

Mr. Harris: I want to say thank you for giving me the opportunity to host our Youth Step National Championship here in Harrisburg. We just happened to be here. It was kind of sketchy coming up due to the weather. The parents will be happy. I want to say a special thank you to Commissioner Hartwick for his interest in Youth Step U.S.A. When I came up here I see the vision that we had in bringing Youth Step to Harrisburg due to the rich history that Harrisburg has in hosting national high school championship tournaments. I want to say a special thanks to Commissioner Hartwick.

Our Youth Step Program was started in 1999. We have 7,000 adolescents who participate in our program such as Youth Step, Step for competition, Mentoring and Reading Programs. The inspiration for this program came about due to our history in promoting collegiate step shows around the country. I had the opportunity to promote the first-ever national step competition out of Disney. We used to do that from 1992 to 1996. This is really part of what I really love to do. This is my passion along with, as Larry stated, working with the Administration for Children Services.

We have one of our championship teams out of New York from Christ the King High School. They are the Christ the King girls. They just won the Manhattan Championship for us and in a couple minutes they are going to come out and give you a quick routine to show you what you are going to see over the weekend and in 2010. I definitely have to give a special thanks to Gregg. Gregg is someone who really extended himself to me when I first came up here, the whole Tourism Board here in Harrisburg. It's like coming back to visit a family that you haven't see for a while. This is going to be a great tradition that we can build here with the support of the County along with Mr. Moore who told me that I should have the championship here and not in Atlanta, Georgia. He said "Are you crazy? Why are you taking your program to Atlanta, Georgia?" I said "You know what, Larry? You are right." Without further ado, I would also like to thank Wesley Alexander and Tracell Collins-Smith. We established a host committee. We have 20 teams in the championship on May 29.

Mr. Moore: I would like to introduce Gregg Cook. He is the sports director for the Hershey/Harrisburg Regional Visitors' Bureau and he has a special announcement for us.

Mr. Cook: I just wanted to say that on behalf of our Bureau and our President Mary Smith, who is also in the room today, that we appreciate the ongoing support of the County and the Board of Commissioners to the events and business that we try to bring to the region, whether that be sporting business or conventions, whatever the case may be. We appreciate the support that you give us. My thanks to Larry Moore for bringing this event here. It is a good sign when organizations like Dauphin County Parks & Recreation and the Visitors' Bureau can work together. Our thanks to Brock for listening to Larry and actually bringing this event here. I'm excited because it gives me an opportunity to work on something a little different. It is not a basketball tournament

or a baseball tournament, it is Youth Step U.S.A. It is going to be an educational process for me and something that I'm looking forward to and I think everybody, given the opportunity to see what is involved in this, is going to be pleased. It goes to show the diversity of our region and the things that we can host here. We are looking forward to this event and Brock, thanks again.

Mr. Moore: Commissioners, any comments at this time?

Mr. Haste: We'll save them until the end.

Mr. Moore: We would like to introduce the group from Christ the King of New York City.

(The ladies from Christ the King performed.)

(Applause was given.)

Mr. Harris: I just want to mention the coaches. (Applause was given.) They also work for the school system in New York City and volunteer their time for these types of programs. They are great mentors and role models for the young people that they work with. I would like to say a special thanks to the Commissioners for hosting our Youth Step Clinic on Saturday. We have about 200 young people from Harrisburg that are going to participate in the camp. We will have a team to represent this area at the National Championship in May 2010.

Mr. Haste: You are going to be surprised.

Mr. Moore: We are very excited about the Commissioners' Step Clinic, the bus and also for the food for the kids coming in. Thank you very much. As Brock said we have about 200 kids that have registered for Saturday morning so we are excited about that. The other thing too just to see how we can hold our own here in Harrisburg and the surrounding area compared to New York. As Brock also said, the tournament will be held over the Memorial Day Weekend at the Forum. A bunch of things will happen from then on. Thank you very much for everything.

Mr. DiFrancesco: I just want to thank everyone for coming down. Ladies, that was fantastic. I know it was a long ride this morning, but I am very excited and very much looking forward to the competition. It was a good taste of what it is going to be like. Thanks for coming down.

Mr. Hartwick: Doing that without stretching, I've got to give you kudos. Walking straight off the bus, getting your coats off and then being able to stay in rhythm shows why you are the champs. I think Harrisburg might have a little something for you. Now that is only meant to raise the level of competition and is also meant to highlight beyond the Step competition that you are involved with all the other great things that your organization has done with providing positive opportunities for kids besides what they see inside their household every day and doing it without cost to you and making sure

that it is accessible for each and every one of you and also giving you an opportunity to go to different places outside of the areas that you see every day and to be able to compete on a national stage, as well as making sure that we are engaging kids in physical fitness. All of those things are critical to the program and are things that are part of trying to get our region as excited as other parts of the country in order to step up. I think your organization has made a great choice with Harrisburg. Again, we have been in competition with Disney World, Atlanta, Georgia, places on the eastern and west coast that were all in consideration for this event. They chose Harrisburg. That is something that we are very proud of from this Board and to talk about providing this level of event, the ability for people to have a good time in Hershey and Harrisburg, make sure your families enjoy this as part of a yearly opportunity to be able to get out and understand all the things that this region has to offer. We will make sure that all of you are treated like family when you come back. Even though there is going to be a level of competition we want all of your experiences when you get here to be a whole lot better than your trip down, but filled with a lot of exciting opportunities that this region has to offer. We are excited to have you. I'm excited for the competition. Thank you for your time. Thanks for coming and not stretching out a hamstring just getting off the bus. Thanks for your rhythm and showing other kids that there are positive things our young folks do. It is not just about the negative stuff that you hear about all the time. You are engaged in positive things and you can become role models and examples for other kids. Thanks again for your performance.

Mr. Haste: I too would just like to thank each one of you for being trailblazers. You may not think about that in your mind, but opening up a new venue here in Harrisburg, being part of a team to allow that to happen and I think hopefully it develops into a very good rivalry between our two cities over the next number of years as this goes on. I would ask that when you come here over the Memorial Day Weekend that you take some of our folks aside and tell them your experience and tell them what it's meant to you, because that is really what this is about to show our youth, just as you have seen, the advantages of doing something positive and being a role model. Each one of you has been a great role model today and I want to thank you for that. We have a little token of appreciation for you. This is something so you have a snack on the way back. We refer to our County as the "Sweetest County" because we are home to Hershey Chocolate. Hopefully you will see that on your way back or when you come back to visit us in May.

(The Commissioners presented a Hershey Bar to the Youth Step organization.)

Mr. Moore: Brock does have an announcement to make. Just to show you what type of group this is, I said to Brock "Are you going to bring some t-shirts for the kids?" and he said "Yes, Larry, I got some t-shirts for all the kids in the clinic". The reason why is he is bringing some of the homeless kids from the shelters in New York City on Saturday. That is what it is all about. For Brock to stop by the shelters in New York City to bring some kids to Harrisburg, that is a great organization.

Mr. Hartwick: The connection with the colleges and universities and the ability for you to create those connections for kids from Harrisburg, Steelton, Middletown, Central

Dauphin and be able to open up scholarship opportunities through your networking that you have been able to establish is something that is also exciting for our kids in our area.

Mr. Harris: One final announcement: we will have a Commissioners' team that may be stepping at the championship. It is going to be a team that is representing you guys.

Mr. Hartwick: I'm going to have to be involved.

(Applause was given and pictures were taken.)

Rezina: Being a part of the Steps means so much to us. It takes us away from stress at home and gives us something to look forward to. Being part of the team helps you for the future when you get out there and are working and need to work with your co-workers and everyone it helps with things like that. It helps to be able to be in front of crowds and speak and perform.

Christelle: We are very proud to be here today and honored that you chose us as the spokespeople for Youth Step. We hope that we can be role models to many other kids around the U.S.A. We just want to show everyone that stepping is a big part of our lives and everyone can do it. You just have to try your hardest and work at it.

B. Christopher Vates, M.D., Penn State Hershey Medical Center

1. RAMPART Study

Dr. Vates: Because the study that I'm going to detail involves what is called the "Exception from Informed Consent", specific FDA rules dictate that we have a public disclosure and community consultation program. In short, if you are seizing, you don't have the ability to consent to be part of a research study. So, what we do is seek comments prior to anyone being enrolled to see if anyone has any objections. Everyone is given the opportunity to opt out if they wish.

The study is called "RAMPART". It only enrolls people in what is called "status epilepticus". Status Epilepticus is a life-threatening condition. It is a seizure that lasts for more than five minutes or multiple seizures back-to-back without a return to your baseline level of consciousness. It can cause the following things: brain damage, direct nerve injury to your brain and other parts of your body, organ damage, muscle and kidney damage and even death.

The first-line medications are all called benzodiazepines, the most common of which is valium. Midazolam and Lorazepam are also members of the benzodiazepines family and they are both used commonly in hospitals and pre-hospital situations. In short, we don't know which of them is best and we need to find out. You can imagine in a pre-hospital environment someone seizing and a paramedic attempting to start an IV would be very difficult. What we want to figure out, is it possible to give them an intramuscular

injection that is as fast or faster than them trying to start an IV and giving them intravenous medication? There is an auto-injector, which is very similar to an epinephrine pen that you would use in severe allergy or anaphylaxis. These are given to the public. They will be issued to the paramedics that participate in this study. It is already labeled and is sort of shrink-wrapped with the appropriate medication.

It is a randomized study. In short what that means is that neither we nor the patients will know which group you have been entered into. When EMS arrives at the scene, any seizing patient would be considered for enrollment. There are, of course, exclusion criteria. One of those exclusion criteria is a pulse less than 40 that cannot be corrected with medication, a prisoner, even if that means that you are currently under arrest, but not incarcerated, you cannot give consent to be in a study that theoretically might be traumatic related so they have been excluded. Lastly, trauma patients and those with low blood sugar, because it complicates the study too much. Low blood sugar you can simply correct that, and the seizure would usually stop. If you are allergic to any of the medications, of course, you would not get them. Any person or patient wishing to opt out of the study can be provided a RAMPART Opt Out Bracelet, similar to the LiveStrong bracelet. The medics would be trained to look for that and if they are wearing one they simply go with their standard protocols as opposed to the study protocol. Anyone who is pregnant cannot be enrolled.

How would it work? The paramedics arrive on scene to a seizing patient. The patient does not have an opt-out bracelet, they check his sugar by sticking their finger in a glucometer and if it is normal, they can then be enrolled. They would open a study box. That study box is set up by myself and has within it an audio recorder. When they open it they say the time, date and they have a patient seizing that is going to be enrolled. They unshrink the auto-injector and deliver an auto-injector into the patient's thigh. That auto-injector is either a placebo, saline, or active medication. They then proceed to establish an IV line and give the second medication. That second medication, if the first was active drug, will be saline. If the first medication, the IM injection, was saline then the IV will be active drug. The most important part of this, for you to understand, is that everyone gets active drug. We know both of these drugs work, but we don't know which is better. There will be no patient that receives no medication. Everyone gets an active drug. If the seizure does not stop following the delivery of both those medications, after 10 minutes, they would then re-establish medical command with their primary medical command facility, be that my facility at Hershey or another, and follow their standard pre-hospital protocols.

Why are we here? Because, I can't ask permission of the seizing patient. It is too late. They are already in the seizure. So, what we try to do is have your input and the public's in general about this process. This study has been approved in multiple centers nationwide and big cities; the biggest of which are Austin, San Antonio, San Jose and San Francisco. They seek to enroll 800 to 880 patients to properly power the study and already nearly 200 have been enrolled.

Once that patient arrives at the hospital, of course, we would seek post-enrollment consent. What we wish to do at that point is follow them for the next 24 hours whether they are discharged to home or whether they are admitted to the hospital. We need their permission to access their medical records. At that point, after the emergent condition has been resolved, we seek their permission or if consciousness never occurs we seek the permission from their family members.

We need your input, yours as County Commissioners and the public-at-large. We are going to be talking to multiple community groups, a targeted population of epilepsy patients within Hershey Medical Center and this community. Consultation and public disclosure activity have been approved by our investigation review board at Hershey Medical Center. Our strategic service personnel at Hershey have arranged to put ads in papers and do public announcements. At the end of the study we will notify the community of the results of that study. In short, I have here what we would provide. This study is what is called a "hub and spoke model". The hub of this study is in Michigan. We, at Hershey Medical Center, are a spoke on Temple University Hospital's hub. It is Michigan and then the two hubs off of Michigan are Temple and the University of Pennsylvania. Locally the University of Pennsylvania has recruited the Wellspan Network. You can see that they have already enrolled patients. We are talking about Penn State Medical Center. It would be beneficial for population reasons to eventually enroll both Pinnacle Health and Holy Spirit, but at the moment we have IRB approval for only Penn State.

When will it begin? I need to train the pre-hospital personnel. That will take about a month or two. Once that occurs we can get delivery of the medication. So, you are talking about a timeframe of two or three months. I listed a whole bunch of web resources, which can be provided to you. Some of them are videos describing exactly what is going on. Some of them are actually videos of pre-hospital personnel arriving on scene and performing this enrollment in a simulated environment. In addition, we have established a phone number at Hershey Medical Center that is dedicated to this RAMPART Study and you, of course, are welcome to make comments as Commissioners and the public-at-large. I welcome any comments you might have.

Mr. Haste: Have you met with the EMS community yet?

Dr. Vates: I met with the Life Lion EMS community people. I have not met with Life Team here in Harrisburg. I intend to go across the river to Cumberland County and meet with them as well. Again, I only have IRB approval for the Life Lion area of service. That would involve the area immediately surrounding the Medical Center.

Mr. Haste: When will you know if the rest have gotten approval?

Dr. Vates: I have State approval EMS-wise to do the study. Each individual service can opt to decline. The IRB at Hershey has approved me only for the Life Lion group and that includes six communities. Because the major population center is Harrisburg, it would be preferential to get more people enrolled, but because I was not directly

affiliated with the Life Team personnel, I knew the Life Lion guys myself, because they are part of the Medical Center, we decided to do it step-wise and get the Life Lion people first and then serially proceed and get more centers later. The answer is I don't know when.

Mr. Hartwick: What are the six municipalities?

Dr. Vates: Derry Township, Palmyra, Swatara Township, Hummelstown Borough, South Hanover Township...

Mr. DiFrancesco: You may want to reach out to the Dauphin County EMS Council, because all of the ambulance associations meet under that umbrella organization and just let them know what is going on. It is a one-stop shop. I think they meet monthly or bi-monthly.

Dr. Vates: The more the merrier. The more people we have, the better the study will show results.

Mr. Hartwick: Of the medications that you are suggesting to be used in the case of seizures, are they available and frequently administered by current technicians or is it going to be a completely new set of medicines? Being involved with the Department of Drug and Alcohol, a lot of these medications have addictive qualities and we don't want them to have access to those kinds of medications in a setting where somebody may be in a position to abuse those drugs.

Dr. Vates: Absolutely. All these medicines are commonly used pre-hospital and in hospital. The current State protocol calls for valium to be used intravenously with a rescue if you are unable to establish an IV of rectal administration of valium. That rectal administration, because it means that the medicine has to transit the rectal mucosa, takes ten minutes or so. The medics now carry that medication. Additionally, some EMS crews are licensed to carry Lorazepam or Ativan. That is one of the study medications also used intravenously. It will not be well absorbed by muscle. Midazolam is another study medication pre-approved for flight services, not for ground, and it is used commonly within hospitals intramuscular, as well as intranasal. All of them are addictive if used long-term. They are double locked by the standard EMS and FDA guidelines.

Mr. Hartwick: I was unaware of that.

Dr. Vates: They currently carry them with the exception of the IM medication.

Mr. DiFrancesco: So, actually, the medications that you are talking about would not be foreign to patients already under treatment for epilepsy?

Dr. Vates: No, not at all. In fact, the same class of medications is actually prescribed prophylactically in the rectal form so that patients or their families when they fall over

and begin seizing have an ability to give a medication rectally to try to terminate the seizure prior to EMS arrival. All we are really trying to do is we know each of these medications work. We are trying to see which one works best and fastest. EMS guys are getting needle stick injuries, because they are trying to stick IVs in seizing people. We want to try to prevent that. If we can give an auto-injector with no risk to the EMS crews and it works just as well, let's do that.

Mr. Haste: You said it started in Michigan.

Dr. Vates: This is called the net. In short, there are 22 different university settings that have been approved for NIH money for this reason. Part of that was to go and establish a network of subordinate facilities of which Hershey is one off of Temple's hub. The idea is that by doing that you form a nationwide network. So, not only will this study occur, but follow-up studies, some of which are exception from informed consent, others of which involve conscious patients and will not follow the exception from informed consent rules. Nonetheless once that network is established, follow-up studies will flow downhill a little more quickly.

Mr. Haste: Are there preliminary results yet from some of the other?

Dr. Vates: There have been almost 200 patients enrolled of the 800 to 880 to adequately power the study. At each point, the institutional review board of the main hospital, Michigan, will review a safety profile and there has been no safety violation. Therefore, the study is continuing. They have not broken the blind to determine any outcomes yet.

Mr. DiFrancesco: Again, today's presentation is simply for public information.

Dr. Vates: That is exactly right. If anyone wishes to call that number and provide comments or wants an opt-out bracelet or if anyone would like to be enrolled or have a member of their family enrolled, this is where they can get more information. That is why I am here.

Mr. Haste: For now, only if they are in that Life Lion area.

Dr. Vates: That's correct. Only those six communities and I apologize for not having them. The eventuality will be hopefully enrollment of larger population centers. Hershey Medical Center has Life Lion within its scope. That is where we started.

Mr. Haste: If you are outside of that area and have interest should they still notify you so that when the other areas come on...

Dr. Vates: Absolutely, anyone can comment publicly.

C. Stephen Libhart, District Attorney's Office

1. ARRA/Byrne Justice Assistance Grant for the Crime Victim Advocate Position (Listed as Item V under Matters Requiring Board Action)

Mr. Libhart: I have a Recovery Act Funding announcement that PCCD released recently for your approval today. It is going to be used initially to fund the first year of a crime victim advocate at the Swatara Township Police Department to cover salary and benefits. It has no match from us or the municipality. It is understood by the municipality that the advocate is only funded for a year. At the end of that period they will re-evaluate the contributions of the advocate and will decide whether or not they will continue the program. This gives them an opportunity to get it off the ground. Additionally, this funding announcement, in particular, allows us to pursue other prongs of the applications, which I anticipate I will have before you in the next three weeks. They have a due date of December 31, 2009. This is the first of three. I would ask for your approval today.

In addition, this morning I was notified by PCCD that our Juvenile Offenders Grant that the Board approved roughly six months ago was originally funded entirely by State funds, which were drastically cut by the budget that was adopted. They have moved that also into the Recovery Act funding to keep all the announcements at the original funding level. The only action that we need to take is to sign an additional signature page. I have included that for your signature as well. There is no change whatsoever in the announcement that was originally approved six months ago. That is all I have and concludes my presentation. Do you have any questions? (There were none.)

D. Carl Dickson, Director of Parks & Recreation

1. Grant

Mr. Haste: Carl is not on the Agenda, but we have a need to ratify a grant application that had to occur yesterday.

Mr. Dickson: I'm asking for the Chairman's signature on a grant request to PA DCED for \$15,000. I do apologize for bringing it to you at this late time. We were given very little notice on Friday. In fact, we received the phone call to apply and get it in electronically by Tuesday. So, we were invited to apply for this. Elizabeth and Larry worked quickly to put the application together. \$7,500 will be used for existing festivals and another \$7,500 is for a celebration planned in conjunction with PA DCED in November 2010. It is the 100th anniversary of the U.S. Civil War Colored Troops Grand Review. At the end of the Civil War the troops were paraded and reviewed in Washington D.C.? The black troops were denied participation in Washington. Harrisburg was the only site that hosted a Grand Review for the colored troops. We are planning, with DCED, a celebration on November 6 that will include a parade, a ball and an educational Chautauqua at the Keystone Building. That is what we are going to be involved in my department in planning that. That is what the funds will be used for.

Mr. Hartwick: It was explained to us that the review is put on by the good women of the Harrisburg area. The history of that was explained to us recently. It is something that we are certainly proud to be a part of and would support and endorse.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve a grant application in the amount of \$15,000 with the Pennsylvania Department of Community and Economic Development; motion carried.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: Are there any questions on the Addendum? I have no changes to the other listings that were presented.

Mr. Saylor: Kay, while the Commissioners are reviewing that, we have been talking about vacancies and taking a harder look at vacant positions given our fiscal situation heading into next year. Are there vacancies that have been approved, but the positions, for whatever reason, were never filled? Are there some hanging out there?

Ms. Lengle: There are a few.

Mr. Saylor: Could you make a list of those for me so the Commissioners can review that?

Mr. Haste: I think what we should do for that first meeting that we have in January I would like to have a list of all of those, the funding source of them, because my inclination right now, and I haven't firmed up, there are going to be very few vacancies that I'm going to vote for next year. I think we are just going to have to take a hard look. Departments need to understand that when people leave we are just going to tighten the belt next year. There may be some exceptions, but my intention is that I don't intend to vote for very many vacancies and I would like to know what they are ahead of time so we can deal with that at the first meeting.

Ms. Lengle: Okay.

Mr. Saylor: Do you want to reauthorize the hiring windows or just...

Mr. Haste: That is in that standard operating procedure right now. We will go with that. I'm going to be very selective next year even in those windows.

Mr. Saylor: I know, for example there is one in the Personnel Packet for Aging, an Administrative Officer, but that is 100% State funded so it has little impact to the General Fund.

Mr. Hartwick: As Commissioner Haste asked, let's get them in advance so we are able to ask whatever questions and find out the rationale behind it prior to us sitting here and making the decision to eliminate or hire.

Mr. Haste: If you could by the 23rd have a list to us so that way we can have from then until the first meeting in January to take a look at everything.

Mr. DiFrancesco: I will echo my colleagues and say that I hope the department heads are listening loud and clear that next year it is going to be a worse budget year than this year was and departments need to be looking at those vacancies and really only advancing the ones that they truly need, because they are going to hear a lot of noise next year. That makes it unanimous. Hopefully our department heads will pick up on that and take heed. It is going to be a tight year.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the Personnel Packet as amended; motion carried.

PURCHASE ORDERS

Mr. Baratucci: The Packet this week has a couple items that were added to it. I wanted to draw your attention to those. The first one is on the first page. It is for your office. It is a printer for Richie. Page 7 is the Court Reporters equipment and software. Page 9 is the one that we discussed last week. Those three items have been added since the last Packet. Also on this Packet, you will see some over budgets. That is because the Budget Director was hunting and didn't get a chance to fix them. I'm assured by him that they will be taken care of. It is there for your approval unless you have any questions.

Mr. Hartwick: I know some of them were part of the budget package for the Court Reporters. Carolyn, were all these things outlined in the proposal to bring the new court reporters on?

Ms. Thompson: They were. We're getting them this year, because we have the money in the budget.

Mr. Hartwick: It is not going to be beyond what you have asked for the three court reporters that we are going to have to approve?

Ms. Thompson: No.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Purchase Order Packet; motion carried.

Mr. Baratucci: Next week is a Workshop session, but our cutoff for submitting requisitions is this Friday. What I would like to do next week, if it is okay with you, is to ask for approval at the Workshop. Any requests that come in with 2009 funds, we try to get the orders in and the bills paid as much as possible in 2009. Waiting an additional week, the 23rd, would give us less time. Since my cutoff will have passed, if you could approve them at Workshop next week and then if we have any dire emergencies I'll bring those up on the 23rd. (Commissioners gave approval.)

Mr. Haste: I was given a note by Diane. For those that are interested, the seizure study surveys that were passed out if anyone wants to complete them when you leave you can lay them on the table in the back. Put them face down. They will be collected and turned over to the Medical Center.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following report:

Report from the Office of Budget & Finance December 9, 2009

- **November 27, 2009** transferred **\$1,189,689.50** to the **Payables** account from the County's Concentration account for checks issued that week. (Delinquent Taxes were paid this week)
- **December 4, 2009** transferred **\$4,407,291.64** to the **Payables** account and **\$2,032,106.37** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
 - 4/27/09 - **\$20,000,000** 8-Month CD at Citizens Bank – **1.500%** - matures 12/23/09
- **Balance today in INVEST account \$1,375.07 rate 0.193%**
- **Balance today in Susquehanna Bank investment account \$12,799,818.32 rate 0.500%**
(This rate is fixed for the month)
- **Balance today in Sovereign Bank investment account \$0.00 rate 0.000%**
- **Balance today in Citizens Bank Municipal Money Market account \$57,095,724.00 rate 0.950%** (This rate is fixed through 12/31/09)
- **Balance today in Citizens Bank Municipal Money Market Checking account \$2,007,367.11 rate 0.800%** (This rate is fixed through 12/31/09)
- **Balance today in PNC Bank investment account \$1,000.00 rate 0.200%** (This equals today's Fed Funds rate of 0.250% minus 5 basis points)

- **Balance today in Graystone Bank investment account \$1,000.00 rate 0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Metro Bank investment account \$100.00 rate 0.000%** (This equals today's 90-day T-Bill rate of 0.030% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2009.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: Commissioners, I would only note that we have an item on the Agenda, I believe it is S, for the mileage rates. The IRS reduced the reimbursement rate from \$.55 to \$.50. That is there for your approval. Other than that, unless there are questions of me, that is all I have to report. (There were none.)

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: All the Matters Requiring Board Action have been reviewed and are ready for a vote. I'm happy to answer any questions you might have. (There were none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Purchase of Service Per Diem Rates between Children and Youth and:
 - 1. Jundu Corporation d/b/a Prescott House
 - 2. Vision Quest National, Ltd.
- C. Satisfaction Piece for Patricia J. Best on the property located at 601 Erie Street, Dauphin, PA 17018 (\$4,144.00).
- D. Subordination Agreement for Janelle Wade on the property located at 403 Radnor Street, Harrisburg, PA 17110.
- E. South Central Task Force (SCTF) Contract for Professional Services for the employment of a planning specialist.
- F. Amendment #1 to the Purchase of Service Agreement between Children & Youth and Hempfield Behavioral Health, Inc.
- G. Adoption Assistance Agreements #2009-74 and #2009-78.
- H. (Revised) License Agreement with Commonwealth of Pennsylvania, Office of Administration, Office of Public-Safety Radio Services for the use of tower sites.
- I. Risk Retention Management Guide.
- J. Proposed Payment-in-Lieu of Taxes (PILOT) Agreement for Mohn Street Accessible Housing, Inc.

- K. Resolution #30-2009 adopting the Dauphin County Safety Policy Statement and appointing Donna S. Miller as the Accident and Illness Prevention Program Coordinator.
- L. Resolution #31-2009 changing the amount of assistance to first-time homebuyers from \$5,000 to \$3,000 and the program will process 15 subordinated 2nd mortgages per month beginning 1/1/2010 under the Affordable Housing Program.
- M. Hotel Tax Distribution for Middletown Area Historical Society for \$2,000.00.
- N. Natural Gas Service Contract between Dauphin County and Centerpoint Energy Services, Inc.
- O. Natural Gas Service Contract between Dauphin County and Central Penn Energy Consortium/PACE.
- P. Delta Dental Renewal for 2010.
- Q. United Concordia Renewal for 2010.
- R. Exoneration of 2009 County Taxes – St. Paul’s Episcopal Church – Parcel #10-052-016 - \$3,467.76.
- S. Mileage Rate for 2010 - \$.50 per IRS guidelines.
- T. Approval for the Tax Claim Bureau to implement a 30-day interest-free grace period for the 2009 delinquent real property taxes.
- U. Purchase of Service Agreement between Dauphin County and Stenograph for three (3) new Diamante Writer Stenograph Machines and three (3) Case CATalyst Licenses.
- V. ARRA/Byrne Justice Assistance Grant for the Crime Victim Advocate Position.

Mr. Haste: We have items before the Board today for action, Items A through V. Are there any that need to be pulled out separately or discussed further?

Mr. Hartwick: Item T, again we are going to be attempting to, what we have seen with the ability to collect taxes without having to pay the interest penalty for the 30-day grace period. We are going to be implementing that program in an attempt to get more revenue in quicker with the interest rates lower. I don’t know how much that is going to mean in actual returns. It is an opportunity for taxpayers to get it in prior to having to provide notification and giving them that grace period in order to do so. We are going to follow last year’s policy.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through V, listed above; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. DiFrancesco: Now that the 2009 Election season has come to a complete close, I need to step down from the Election Board as I expect to be a candidate in the 2010 election cycle. I would like to direct the Chief Clerk to contact the President Judge for an appointment to fill my vacancy.

Mr. Hartwick: We have also lost two public servants in the last week who were very close to me; A. J. Sallusti and most recently Jerry Kling. Actually A. J.'s brother and I were fraternity brothers in Bloomsburg. Jerry and I worked closely for some time in a number of projects in Hummelstown. As a matter of fact I saw him Monday night. It is a real shock and a real loss to our community to lose a competent public servant. We want to send our best wishes, on behalf of the residents of Dauphin County, to both families. We will keep them in our prayers.

CORRESPONDENCE

Mr. Haste: We have correspondence on the Agenda, Items A through E, which have been received by the Board and will be handled by the staff accordingly.

- A. Receipt of the Revised Scoping Document for the York Haven Project, P-1888-027 from the Federal Energy Regulatory Commission.
- A. Notification from Greenhorne & O'Mara advising that the PA Department of Transportation Engineering District 8-0 is applying to DEP for a General Permit 11 for the Nyes Road Restoration Project in Lower Paxton Township.
- B. Notification from the Pennsylvania Fish & Boat Commission advising of a proposed fish habitat improvement project under the direction of the Cooperative Habitat Improvement Program, which is a requirement of DEP's General Permit for Fish Habitat Enhancement Structures.
- C. Notification from CET Engineering Services advising that the Lykens Borough Authority is applying to DEP for a General Permit 11 regarding the Rattling Creek Watermain Encasement Project.
- D. Notification from York Haven Hydro Station that they filed with the Federal Energy Regulatory Commission, in response to their additional information request #20, electronic copies of the fisheries surveys/reports cited in the York Haven Project Pre-Application Document.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz