



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 7, 2007

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
George P. Hartwick, III, Secretary

Dominic D. DiFrancesco, II, Vice Chairman - ABSENT

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; William Tully, Esq., Solicitor; Gary Serhan, Deputy Controller; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Shari Eagle, IT; Dave Schreiber, Personnel; Kay Lengle, Personnel; Jack Wright, Human Services Director's Office; Elke Moyer, Human Services Director's Office; C. Doran Vance, Esq., Solicitor's Office; Leila McAdoo, Solicitor's Office; Diane McNaughton, Commissioners' Office; Amy Richards, Commissioners' Office; Tom Guenther, Director of IT; Carolyn Thompson, Court Administrator; Jena Wolgemuth, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Commissioners' Office

GUESTS PRESENT

Garry Lenton and Jonathan Markelwitz

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the October 10, 2007 Legislative Meeting Minutes, the October 17, 2007 Workshop Meeting Minutes and the October 24, 2007 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Ms. Rebuck that the Board approve the October 10, 2007 Salary Board Meeting Minutes and the October 24, 2007 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: We met twice in Executive Session. The first was on the 25th of October, 2007 on matters of litigation. The second was on the 31st of October, 2007 to discuss matters of litigation.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

(There was none.)

SALARY BOARD

A complete set of Salary Board Minutes are on file in the Chief Clerk's Office.

PERSONNEL

Ms. Lengle: I have an Addendum. Are there any questions on the Addendum? I also need to point out on the Listing that I presented last week, New Hire #12 is actually a different title that he will be hired into. The Addendum shows Transfer #9 of an employee going into the Appraisal Assistant position.

Mr. Haste: Say that again.

Ms. Lengle: Personnel Change #9 that employee is going into the vacant Appraisal Assistant position and New Hire #12, in last week's Listing, is being hired into a Receptionist/Data Clerk position.

Mr. Haste: Same hourly rate?

Ms. Lengle: Yes.

One other change to New Hire #11, we are now requesting to waive the benefit waiting period.

Mr. Hartwick: Let me just make a note of this. I am going to make the request that we actually waive the waiting period for all the transitional folks from the Drug and Alcohol Department, based upon what is happening right now. There are a number of issues and we just need to make this a matter of process as individuals are hired and brought into those positions that we are going to waive the actual benefit waiting period.

Mr. Haste: Right.

Ms. Lengle: Very good.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Personnel Packet as amended; motion carried.

PURCHASE ORDERS

Mr. Baratucci: There are no changes from the Packet from last week other than we cleared up the budget issues. We did end up not adding that paving requisition for Schaffner back in. It is my understanding that they are going to wait until Spring and then we will resolve the whole issue at that point. That was pulled out. I didn't have to add it back in so the packet is the same.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Purchase Order Packet as presented; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the Board with his report, which is listed below.

Report from the Office of Budget & Finance November 7, 2007

- **October 26, 2007** transferred **\$14,793,011.21** to the **Payables** account and **\$1,699,505.06** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **November 2, 2007** transferred **\$450,923.19** to the **Payables** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$138,167.37 rate 4.540%**
- **Balance today in Community Banks investment account \$66,600,405.24 rate 5.250%**
(This rate is fixed for the month)
- **Balance today in Sovereign Bank investment account \$21,300,058.93 rate 4.570%** (This equals today's 1-month LIBOR rate of 4.720% minus 5 basis points)
- **Balance today in PNC Bank investment account \$1,000.00 rate 4.350%** (This equals today's Fed Funds rate of 4.500% minus 15 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 4.400%** (This equals today's Fed Funds rate of 4.500% minus 10 basis points)
- **Balance today in Commerce Bank investment account \$1,000.00 rate 3.170%** (This equals today's 90-day T-Bill rate of 3.920% minus 75 basis points)

Mr. Haste: We are scheduled for next week...

No T.R.A.N. Line of Credit required for 2007.

Mr. Yohe: The Courts are supposed to come back in Wednesday to present the Work Release Staffing Proposal. The budget will be on the table the Wednesday before Thanksgiving.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have nothing to report other than the continual update that we have not yet received anything from either the City or the City Authority regarding the Incinerator. Unless there are any questions of me that is all I have. (There was none.)

REPORT FROM SOLICITOR – WILLIAM TULLY, ESQ.

Mr. Tully: All the Matters Requiring Board Action have been reviewed and are in order. I would be happy to answer any questions you might have. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. 2007 Real Estate Tax Refunds:
 - 1. Dayton Parts, LLC, Parcel #07-055-030 - \$2,840.38
 - 2. PRGL Paxton Limited and Partnership, Parcel #35-043-170 - \$11,329.66
- C. Approval to Exonerate/Strike 2005, 2006 and 2007 Taxes – Parcel #34-026-005-138-0328 – Cedar Manor Mobile Home Community (Michelle Wagner) - \$380.26.
- D. Appointment of Gayla M. Bush to the Dauphin County Children and Youth Advisory Board. Term expires November 7, 2010.
- E. Purchase of Service Per Diem Rates between Children & Youth and:
 - 1. Community Specialists Corporation (The Academy)
 - 2. The Summit School, Inc.
 - 3. Bruce Schaffer
- F. Satisfaction Agreement for Toan V. Ha and Truc-Linh T. Nguyen for property located at 2317 Kensington Street, Harrisburg, PA 17104. This mortgage is a 1996 mortgage that carries a 10-year forgiveness clause.
- G. Subordination Agreement for Timothy L. Cleveland on property located at 142 N. Union Street, Pillow, PA 17080.
- H. First Amendment of Ground Lease between Dauphin County and AutoZone Development Corporation.
- I. Addendum for additional funding via the Radiation Emergency Response Funds Grant in the amount of \$16,878.00.
- J. CID Proposal to transfer a 1994 Ford Crown Victoria vehicle to Paxtang Borough.
- K. Dauphin County 2008 Juror Parking Agreement with Harrisburg Parking Authority. The 2008 Administrative fee is \$3,372.00. Additionally, 150 spaces will be available for use during Civil and Criminal Courts at the then current market rates and invoiced monthly.
- L. Agreement between Dauphin County and Internet Security Systems, Inc., an IBM Company, Service Order for Professional Services, to provide training and testing on Dauphin County's Internet Security. Total fixed fee of \$10,800.00.
- M. Agreement between Dauphin County and Hewlett-Packard Financial Services for buyout of computer equipment (for current operations that cannot be interrupted by an exchange of equipment). Buyout of Schedule(s) 103108000003R for Annex A Equipment in the amount of \$1,973.00.
- N. Lease Purchase Agreement Delivery and Acceptance Certificate between the County of Dauphin and M & T Bank for Contract No. 215-0061558-002, for Information Technology equipment at 2 South Second Street, Harrisburg, PA.
- O. Proposed Maintenance Agreement between Dauphin County and ESCO, Inc. for maintenance, inspection and testing of the fire system installed at 1690 S. 19th Street, Harrisburg, PA. Effective 11/1/07 – 10/31/08 for the sum of \$312.00.

- P. Dauphin County Solid Waste Management and Recycling 2008 Comcast Television Schedule for PSAs.
- Q. Purchase of Service Agreements between Children and Youth and:
1. Bruce Schaffer
 2. County of Tioga
 3. The Children's Institute of Pittsburgh, Inc.
 4. A Place to Go, Inc.
 5. Little Treasures Early Childhood Center, Inc.
 6. The Summit School, Inc.
 7. Community Specialist Corporation, Inc.
- R. Adoption Assistance Agreements 2007-18, 2007-19, 2007-20 and 2007-21.
- S. MH Purchase of Service Agreements between MH/MR and:
1. Elwyn
 2. Melmark, Inc.
- T. Purchase of Service Agreement Amendments between MH/MR and:
1. Riverside Associates, P.C. (Amendment #1)
 2. Pediatric Physical Therapy, Inc. (Amendment #1)
 3. Keystone Community Resources, Inc. (Amendment #1)
 4. Geisinger Community Health Services Living Unlimited Program (Amendment #1)
 5. Riverside Professional Development, LLC (Amendment #1)
 6. YWCA of Greater Harrisburg (Amendment #1)
 7. TMB Developmental Therapy & Infant Massage (Amendment #1)
 8. Sharp Visions, Inc. (Amendment #1)
 9. Capital Area Transit (Amendment #1)
 10. Goodwill Industries of Central Pennsylvania, Inc. (Amendment #1)
 11. Catholic Charities of the Diocese of Harrisburg, PA, Inc. (Amendment #1)
 12. Wyoming Valley Professional Ambulance Service, Inc. (Amendment #1)
- U. FY 2006/2007 and 2007/2008 LTSR/CRR Agreements between Cumberland, Perry and Dauphin County.
- V. Emergency Shelter Program Subrecipient Agreement between the City of Harrisburg and Dauphin County.
- W. Lease Agreement with Harold D. Engle for purposes of constructing and operating an unmanned telecommunications facility (cell tower).
- X. Easement Agreement between Dauphin County and Harold D. Engle on approximately 1 acre of land in Upper Paxton Township, Dauphin County.
- Y. Personal Service Contract for Right to Rent Real Property between Dauphin County and RSR Realtors for property at 2800 Paxton Street, starting 11/15/07 and ending 5/16/08.
- Z. Registration Form for Local Update of Census Addresses (LUCA) Program for the 2010 Decennial Census. Registration allows Dauphin County access to the U.S. Census database and ability to update new street addressees, etc. for a more accurate census count.

- AA. Short Form Lease for recording purposes to evidence Lease between County of Dauphin and AutoZone for Paxton Street site.
- BB. Approval to sell Parcel #9-28-42, 44 N. 17th St. from the Repository List to Bonnie Rogers in the amount of \$7,500.00.
- CC. Resolution #28-2008 – Adopting 2008 Action Plan from the Planning Commission for CDBG and HOME Programs.

Mr. Haste: We have Items requiring Board action, Items A through CC. Are there any items that need to be pulled out and voted on separately?

Mr. Hartwick: No.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve Matters Requiring Board Action Items A through CC, listed above; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Haste: I would just like to say congratulations to my two colleagues. It will be a pleasure, even though Nick is not here, to sit here four more years with you guys. I think we have made a pretty good impression upon the public. I had nothing but good comments yesterday as I went around.

Mr. Hartwick: The challenge was for the people who wanted to vote for all three of us.

Mr. Haste: I had a number of people come up to me and tell me the machine was malfunctioning. They would go in and Hartwick was on the left so they would push that and then go over to Nick and when they went to push mine it wouldn't light up so they would come out and say that the machine was not working. The one lady called into the Election Board to say the machine was malfunctioning.

Mr. Hartwick: In East Hanover I had a similar experience. That is a large Republican area. They said that they hit the Republican ticket and then it wouldn't let them hit mine.

Mr. Haste: It was an enjoyable day. Thanks to all the Election staff, IT and Bill. I understand everything went smoothly. IT had everything set up in time. It made things go a little easier.

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda, Items A through K, which will be handled by the staff appropriately.

- A. Notification from Keller Engineers advising that Derry Lodging LP is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities of a new hotel development in Derry Township.
- B. Notification from Fischbach Morgan & Associates, LLC advising that The Volunteers of America will be applying to DEP for a General NPDES Permit for a residential subdivision on Fishing Creek Valley Road, Middle Paxton Township.
- C. Notification from Rettew advising that they are applying to DEP for a GP-11 Permit for PennDOT Culvert Replacement Sites (5 sites) located in Lykens, Upper Paxton and Washington Townships.
- D. Notification from OES advising that Kimbob, Inc. is submitting an Air Quality Plan Approval Application to DEP for the installation of a crushing and screening operation and associated internal combustion engines at the McDermitt Concrete-Middletown Plant.
- E. Notification from Alpha Consulting Engineers, Inc. advising that Daniel Jorich is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities of a 3 lot single family detached residential subdivision on 1027 Matamoras Road, Halifax.
- F. Notification from Light-Heigel & Associates, Inc. advising that the PA American Water is applying to DEP for a General Permit (GP-5, Utility Line Crossing) for the installation of approximately 3,916 L.F. of 24" ductile iron water pipe.
- G. Notification from Glace Associates, Inc. advising that the Williamstown Borough Authority is applying to DEP for a BDWM-GP-5 Utility Line Stream Crossing Permit for sanitary sewer main extension and interceptor replacement in Williams Township and Williamstown Borough.
- H. Notification from Dauphin Engineering Co. advising that Molinari & Greenberg, LLC are applying to DEP for General Permits associated with the Hankin Sanitary Sewer Extension in Lower Paxton Township.
- I. Notification from Glace Associates, Inc. advising that the Elizabethville Area Authority is applying to DEP for a Water Allocation Permit to restore the same 125,000 gallon per day water allocation from the Authority's property in Washington Township, confirmed to the former Elizabethville Water Company.
- J. Notification from Rettew advising that the Borough of Highspire is submitting a Part II Water Quality Management Permit Application to DEP for the wastewater treatment plant biological nutrient removal upgrades.
- K. Notification from R. J. Fisher & Associates, Inc. advising that Hardik Patel is applying to DEP for a General NPDES Permit for stormwater discharges associates with construction activities in Swatara Township.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

Mr. Hartwick: Before I make a motion to adjourn, I would also like to congratulate Marie Rebeck on her resounding victory against herself.

Ms. Rebeck: Thank you.

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Haste that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz