



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 23, 2011

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Deputy Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; William Tully, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Kay Lingle, Human Resources; Amy Richards, Press Secretary; Carl Dickson, Director of Parks & Recreation; Kelly Wolf, Director of Solid Waste & Recycling; Heather Reardon, Human Resources; Steve Chiavetta, Director of Registration & Elections; Fred Lighty, Esq., Human Services Director's Office; Tom Guenther, Director of IT; Steve Libhart, Director of EMA; Mike Yohe, Director of Budget & Finance; Leila Brown, Solicitor's Office; Stacey Glickman, Controller's Office; Greg Schneider, Budget & Finance; Brad Winnick, Chief Public Defender; Brenda Hoffer, Commissioners' Office; Abby Gabner, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Matt Miller, Joe Lahr and WGAL

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:09 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the November 2, 2011 Workshop Meeting Minutes and the November 9, 2011 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Burford: There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Haste: Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Kelly Wolf, Director, Dauphin County Solid Waste & Recycling Center

1. Electronics Recycling Contract

Ms. Wolf: Our Department issued a RFP for electronics recycling contract back in August. We received 9 proposals. Today, I would like to make a recommendation to the Board that we move forward in contracting with the proposal that is giving us the most revenue. Our current contract for electronics recycling, we pay 23 cents per pound to get rid of the electronics. We have a grant through DEP that reimburses us 50% of that cost. We are able to offset a lot of our costs through fees that we charge at the Recycling Center. The good news is this new contract will actually provide revenue to us rather than us paying the contractor. The reason being is for Act 108, the Covered Device Electronics Recycling Act, which the Legislature passed back in November 2010.

What I provided to you today is a spreadsheet with each of the 9 proposals that we received and the rebates for each item, which they have proposed. My recommendation to the Board is to go with our current contractor, Eco International. Based on our 2010 tonnage, that would estimate that we would receive \$38,470 for 2012. I certainly anticipate that to be a lot more than \$38,000.

Mr. Haste: Why do you say that?

Ms. Wolf: We aren't going to be able to charge due to the new legislation. We are not able to charge as of January 1 to businesses or out-of-county residents. That is based on the disposal ban for those items. Now that we are going to be receiving revenue for these items, I imagine that more people will be willing to come to our facility to recycle their items from Cumberland County where they don't have a program. The more material we receive at the Recycling Center the more revenue we'll generate.

Mr. Haste: How much revenue do you lose by not being able to charge the fee?

Ms. Wolf: Definitely not \$38,000. If anything I would say \$5,000, based on the electronics that we receive from businesses and such.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board accept the proposal submitted by Eco International.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Lengle: Do you have any questions on any items in the Personnel Packet?

Mr. Hartwick: No, we will eventually be moving forward with that Human Services position. It just needed to be retooled.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: You should have received your Packet yesterday. There was one small change in it. It was for the Court Reporters for the maintenance on their steno system. There were some differences there in the type of coverage they wanted. There was a small increase in the total, but it is well within what they have budgeted. There were different types of agreements they could take. They made a change to it. The budget

items have been cleared up. Are there any questions regarding the Packet? (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Remote Access Requisition

Mr. Baratucci: This is the one for Juvenile Probation for the school-based.

It was moved by Mr. Pries and seconded by Mr. Haste, with Mr. Hartwick voting no, to approve the Remote Access Requisition for the Juvenile Probation Office.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – No; motion carried.

Cut-Off Date for Requisitions

Mr. Baratucci: I just wanted to send out something to the departments regarding the cut-off date for 2011 purchase orders. In looking at the dates of the meetings I have a request. The next meeting cycle is November 30 and December 7. To cut them off on December 7th would be a little difficult, because they would have to have the requests in by this coming Monday to get into next Monday's Workshop. If you go to the next round, we are looking at December 14th Workshop and December 21st Legislative, which will be a little late. So, my request would be to cut them off on the 14th, a Workshop Meeting. Normally we have the week to look at stuff, but I was hoping that we could look for approvals at the Workshop Meeting on the 14th. That will give us enough time to do our end of the year stuff and it would not be a hardship on the departments. If you are okay with that I'll send something out and will ask them to get everything in order and ready to go for the Workshop. I'll make sure the budget items are cleaned up when I bring them to the Workshop.

Mr. Haste: They need to get things to you by the 9th.

Mr. Baratucci: Yes, Friday the 9th. I would accept them on Monday mornings, but I will tell them December 9th is the cut-off to get things to me for approval on the 14th. It just depends on how the meetings fall.

(The Commissioners were in agreement.)

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Investment Report

Mr. Yohe provided the following Investment Report:

Report from the Office of Budget & Finance November 23, 2011

- **November 10, 2011** transferred **\$4,009,502.93** to the **Payables** account from the County's Concentration account for checks issued that week.
- **November 18, 2011** transferred **\$3,590,382.70** to the **Payables** account and **\$2,196,080.32** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$10,070,549.10**
- **Debt Service Payments since last report: \$3,198,637.38**
- **Total Term Investments**
 - 4/21/11 - **\$10,039,794.17** 12-mo. CD - Susquehanna Bank – **0.750%** - matures 4/19/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.31 rate 0.050%**
- **Balance today in Susquehanna Bank investment account #119002023: \$25,867,098.71 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,577,829.88 rate 0.520%**
(This rate equals today's PLGIT-Class interest rate of 0.020% plus 50 basis points)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$0.00 rate 0.00%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$20,140,979.57 rate 0.550%**
- **Balance today in PNC Bank investment account #5004319839: \$1,075,772.40 rate 0.200%**
- **Balance today in Graystone Bank investment account #1610000596: \$251,039.22 rate 0.650%**

- **Balance today in Metro Bank investment account #0536557523: \$101.43 rate 0.120%**

No T.R.A.N. Line of Credit required for 2011.

Mr. Yohe: I just heard this morning that apparently Susquehanna Bank and Graystone are merging. I don't know what that means for our rates. I hope our relationship doesn't change, because they have been very willing to work with us over the last five years or so. Are there any questions on the Investment Report? (There was none.)

Presentation of 2012 Budget

Mr. Yohe: The second item on the Agenda today is to make the proposed 2012 Dauphin County Budget available for the required 20-day inspection period. This has been advertised. I have a summary that I will hand out.

As you are aware, we have two budget cycles here at the County. This, by far, being the main one. This is the one that is required by County Code. We also do one in the spring for July to June State Fiscal Year. This is the one that we focus on year-round. This includes our main operating account, the General Fund.

Mr. Hartwick: Until after the news from the County Commissioners' Conference. The one in the State fiscal year is going to be one that we will need to be focused on.

Mr. Yohe: The State fiscal one is important, but the bulk of our funding all runs through this program, which supports those funds. I agree. That one is getting more challenging every year as well.

Mr. Hartwick: You have no idea how much more challenging. It could have a real monkey-wrench affect on this current budget. I mean significant.

Mr. Yohe: As you know this process starts in July every year. I meet with all departments. Just last week, we had four days worth of public hearings. We made a few changes there. Everybody had a chance to present their case. Again, I don't know if you picked up...as far as I can tell the last several years our department directors have received the message to live within their means. We had very few requests for new positions, equipment or anything. I'm happy to report that given that we were able to put a good budget out on the table again for 2012.

The first page is a summary of all the funds that run on this calendar year basis. I'm going to focus on the General Fund, which is the first one.

Mr. Haste: Because you don't specify, that is the expenditure side of the budget, not the revenue side that you are showing here.

Mr. Yohe: That's correct. We're looking at for 2012 for the General Fund, a \$198,750,584 budget, which is actually a slight decrease from the current year. I don't

remember, without some extenuating circumstance, that happening. We were able to actually put a budget together that's pretty much status quo with what we had the year before.

Mr. Hartwick: We had healthcare increases and salary increases. This is before we take a strategic look at other areas of County government and potentially cut even more from this particular first laid out budget. But, having it be less than last year's General Fund is a good start.

Mr. Yohe: I agree. If you look at that summary most of the funds are in fact a reduction from the previous year. We're living within what we have to operate with and it shows on that first page.

Page 2, every year I try to put together just what makes up the budget. You can see I have ten items here. First and foremost, 2012 will not require a tax increase. I believe that will be the 7th straight year of no tax increase. Again, we are going to maintain a salary and benefit adjustment to account for the vacancies that pop up throughout the year and the requirement to withhold filling most of those on a quarterly basis that generates actually in excess of that, but we maintain that as a conservative budget estimate. The salaries in the budget for next year, there are only one or two actual union contracts that are settled. Those numbers are in the budget. Any that are unsettled, we built in a 2% for now. Obviously if a union contract is settled between now and December, I'll get those new numbers into the budget. Non-union, we have a 2% built in for next year. The pension is based on our ARC estimate for 2012. Hopefully it is the same thing that we did for 2011. As you are aware, the 2011 actual budget came in much less than that. I'm hoping that happens again for 2012. I know our actuaries are pretty conservative on their ARC estimates each year. Of all the budgets that I received there were only seven new positions that were requested. Two are in here and those two are not new. They demonstrated a way to either eliminate a position or save money elsewhere in order to justify the addition of the position. The other five that were requested that were actually just additions have been removed at the public hearings. They were discussed and were not approved at the public hearings. There are actually two new positions, but the cost of those two new positions were actually less than the previous year. If you look the actual salary that is in there for 2012 is less than a 1% increase over our estimated cost for this year. That includes the 2%. That means to me that we are eliminating positions where we can. Some of the people that are coming in to replace are coming in at a lesser salary. If you look at the history of the salaries, we don't see that even in a good year. Usually the salaries go up by 2% or 4%.

The one thing that we knew was coming is that we are anticipating some General Fund dollars to fund EMA operations next year. We knew that was coming as the tariffs have been declining in recent years. I understand there is some effort to change that formula and maybe we won't need that, but at this point in time it is in there to be safe. That is something that we might want to address with the State.

Mr. Haste: That and the administrative fee for Solid Waste are Legislative priorities for CCAP this year. We'll have to keep an eye on those.

Mr. Yohe: We knew this was coming, but we've had five or six years without having to put any money in there with the tariffs. We know with the land lines going away and we don't have as much control over the wireless tariffs that this was coming.

Mr. Hartwick: I think there is going to be a real effort to address this from the State level.

Mr. Yohe: Next year I don't see any reason for any kind of a cash flow need at the beginning of 2012. We should be okay without any kind of a TRAN.

Again, we got a General Fund budget that is actually less than the 2011 Budget. I think that is a point to highlight.

Page 3 illustrates how the General Fund supports all the other County funds.

Page 4 shows the two positions that are new for 2012, both of which are offset by reductions in other areas of their budget.

The next four pages are the old Commissioner Petrucci charts that he liked to see that I've thrown in there. They make for good viewing. It just breaks down the revenue and expenditures. One thing to point out on Page 6, the salary and benefit piece of that pie is down to 45%. In other years, that is a component of maybe the General Fund budget going up somewhat. That number is generally higher. The other areas of the County are actually growing a little bit faster than this piece to push that under 50% of the total pie.

Page 9 is a breakdown...no tax increase required for 2012. At the bottom it shows the assessed values of the County tax, which have been unchanged since 2005.

The last four pages are just summary by department for anybody that wants to review them rather than sifting through the whole 100 page document.

Do you have any questions?

Mr. Haste: Final action is scheduled for?

Mr. Yohe: December 14th.

Mr. Hartwick: We talked about taking some additional steps to look at department-by-department. We talked about this over the last year of even further defining the specific roles of what we are required to provide as a Third Class County. There may be some additional actions taken to further reduce the overall expense side of the budget. Stay tuned, because we are still in active process and are attempting to make some

decisions over the next couple of weeks before we finalize the budget. The only way you are going to structurally be able to change it is by focusing on or reducing the costs you can't control, which are those pension costs, healthcare costs and salary costs. You do that by reducing employees in areas where you may have the ability to save some money. I think we are going to take a serious and hard look at areas where that may be possible. I also want to throw a significant caution to the wind. We spent a lot of time over the past couple days discussing the impacts of the Department of Public Welfare's budget on counties. We are going to have to take a real hard look at legally what services we are required to provide, because there are rumors of significant, I'm not going to say numbers yet, because I don't know if they are confirmed, but I'm talking about millions of dollars of impact directly to our mid-year budget. The kind of cuts that we're talking about here will make some of the cuts to public schools look small. They are going to be coming from DPW so we need to prepare. I'm going to have some conversations with my colleagues, but we are going to take a strong fiscal stance and not have the cuts that are going to be made to balance the State budget be pushed on the backs of taxpayers in this County, even if it means taking a look at the core and fundamental services we are required to provide and any of the ones that are not adequately funded we can have the State start to figure out a way to run them, because they are not going to continue to push down those expenses on County taxpayers. We are talking to other counties in order to make sure that message is very clear. There is a battle looming and one that we should all be aware of. It is going to be very significant and happening mid-year. Great job on the budget and great job to my colleagues! To come in with a General Fund that is less than last year, despite those costs and us being responsible for taking care of the incinerator payments and all of that kudos to the management and the directors and staff, they stepped up in a way that is really responsible again. Without their partnership and commitment we could not have done it.

Mr. Haste: I think if you look at the areas that kept this budget from being even better than what it is are the pension costs, benefit costs and healthcare costs. Those are the three areas across the board that way outpaced everything else. I think our departments really do get the fact that we are here working for the taxpayers and they keep that in check. This is also something for the media. The issue that Commissioner Hartwick raised is a huge landmine about ready to go off. If what we heard over the weekend is true there is an attempt to do some serious shifting of funds from the State to the County level, which one of two things is going to have to happen...either the counties are just going to say we are going to assume it or more likely I think the counties will be drawing a line in the sand. There is going to be a great battle between county governments and the State government over what is mandated, what is not mandated and who is going to fund it. This is one of those times in relationship history between the Commonwealth and the counties where I think there is going to be a battle. The numbers we heard are going to be absolutely amazing. If it pans out that way, I think we are in for a really tough couple of years, which is just a kick in the pants, because you sit here and do all the stuff that we've done to get ourselves in a good position, have seven years in a row where we've been able to tow the line on a budget

and other folks, outside of our realms, are going to take the knees right out from under us.

Mr. Hartwick: We're not going to go down without a fight. We are already mounting the effort.

Mr. Haste: Very good job to the departments and hopefully as you are talking to those folks out there that the taxpayers realize how well all county employees have worked for them this year and have kept them at the forefront. Thanks and we'll see what we can do between now and the 14th.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board lay the 2012 General Fund Budget on the table for 20-days.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Yohe: The hard copy will be at the Reception Desk and it will be on our website as well.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – J. SCOTT BURFORD

Mr. Burford: The County is once again partnering with the Salvation Army on the Red Kettle Drive. County employees who would participate in that would do so on their lunch hour starting next week on the 28th between the hours of 12:00 Noon and 2:00 p.m. Unless you have any questions of me, that is my report. (There was none.)

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: All the matters requiring Board action today have been reviewed and are ready for your vote. If you have any questions I would be happy to address them? (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Pieces for:
 - 1. Eunice M. Davenport on the property located at 5805-D Hidden Lake Drive, Harrisburg, PA - \$3,500.00.
 - 2. Matt A. Glaspey on the property located at 3233 Brookfield Road, Harrisburg, PA - \$2,328.00.
- C. Agent and Depository Memorandum of Understanding between Dauphin County, Dauphin County Treasurer Julie Ann Wilt, Tax Collector, Lower Swatara Township. The County and Treasurer agree to accept appointment to receive and collect real estate taxes for the period 1/1/2012 to 1/2014.

- D. Dauphin County Juror Parking Agreement for 2012. Harrisburg Parking Authority to provide 150 parking spaces for the period 1/1/2012 to 12/31/2012.
- E. Repository Bids:
 - 1. Leila R. Nelson – Parcel #09-041-009 (108 Sylvan Terrace) - \$500.00
 - 2. Carlos A. Soto – Parcel #10-008-016 (670 Schuylkill Street) - \$500.00
 - 3. Jose Raul Cruz – Parcel #10-015-016 (611 Radnor Street) - \$500.00
- F. Lykens Valley Rail Trail – Transportation Enhancement Program Funded Section, Construction Contract with Kinsley Construction, Inc. - \$209,743.05.
- G. Lykens Valley Rail Trail – Transportation Enhancement Program Funded Section, Construction Inspection Contract with Wilson Consulting Group, PC - \$24,517.39.
- H. Purchase of Service Agreements between Children & Youth and:
 - 1. Bair Foundation, Inc.
 - 2. Donegal Centre, Inc.
 - 3. New Love in Christ Church, Inc.
 - 4. Youth Advocate Programs, Inc.
- I. Amendment #1 to Purchase of Service Agreement between Children & Youth and VisionQuest National, Limited.
- J. Purchase of Service Agreements between MH/ID and:
 - 1. Invo Healthcare Associates, Inc.
 - 2. Nancy Deaven
- K. ITF Medicaid Waiver Service Agreement between MH/ID and Invo Healthcare Associates, Inc.
- L. Amendment #1 to HealthChoices Behavioral Health Agreement.
- M. Renewal Proposal for Excess Workers Compensation Insurance – 1/1/2012.
- N. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-331-0527 (331 Caravan Court) – Gary Siders - \$26.70.
- O. Partial Refund of 2006-2011 Real Estate Taxes – Parcel #24-094-009 (476 English Ivy Court) – Donna Cronin - \$15,850.05.
- P. Partial Refund of 2006-2011 Real Estate Taxes – Parcel #35-123-044 (2032 Covey Court) – Michael & Kelley Finkelstein - \$1,045.26.
- Q. Partial Refund of 2006-2009 Real Estate Taxes – Parcel #29-020-114 (40 Matamoras Rd.) – Earl & Lori Wilson - \$357.33.
- R. Partial Refund of 2011 Real Estate Taxes – Parcel #24-049-020-035-0001 (35 Stoverdale Rd.) – Miriam Baker - \$33.66.
- S. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-329-0499 (329 Caravan Court) – Donald & Shirley Stiles - \$18.63.

- T. Partial Refund of 2011 Real Estate Taxes – Parcel #34-032-032 (Poplar Island) – Wallace & Faye Hipple - \$33.01.
- U. Partial Refund of 2011 Real Estate Taxes – Parcel #36-022-112-001-0013 (22 Hummel Lane) – Michael & Brenda Heffelfinger - \$17.94.
- V. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-400-0380 (400 Caravan Court) – David Cyzeski - \$16.83.
- W. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-311-0415 (311 Caravan Court) – Melissa Dickason - \$12.34.
- X. Partial Refund of 2011 Real Estate Taxes – Parcel #36-021-004-076-0076 (76 Lake Dr.) – Edward & Olga O'Connor - \$121.51.
- Y. Partial Refund of 2011 Real Estate Taxes – Parcel #36-030-001 (1301 Swatara Park Rd.) – C.D. Farr - \$294.53.
- Z. Partial Refund of 2011 Real Estate Taxes – Parcel #42-034-003 (815 E. Main St.) – Rudolph & Minerva Malesic - \$128.80.
- AA. Partial Refund of 2011 Real Estate Taxes – Parcel #36-020-008 (1356 Vine St.) – Ronald & Sylvia Pickel - \$104.68.
- BB. Partial Refund of 2011 Real Estate Taxes – Parcel #34-035-001-090-0001 (90 Shelly's Island) – Mary Zimmerman - \$5.43.
- CC. Partial Refund of 2011 Real Estate Taxes – Parcel #31-055-049 (16 Kokomo Ave.) – Jeremiah Burrows - \$176.39.
- DD. Partial Refund of 2011 Real Estate Taxes – Parcel #56-009-026 (129 Victor St.) – Brian & Shelly Eby - \$103.28.
- EE. Partial Refund of 2011 Real Estate Taxes – Parcel #56-011-027 (198 W. Canal St.) – Michael & Sandra Yavoich - \$166.25.
- FF. Partial Refund of 2011 Real Estate Taxes – Parcel #56-012-103 (121 W. Canal St.) – Anita Kreiser - \$103.99.
- GG. Partial Refund of 2011 Real Estate Taxes – Parcel #62-006-066 (106 Miller Lane) – Elizabeth Woolley - \$105.64.
- HH. Partial Refund of 2011 Real Estate Taxes – Parcel #62-006-065 (104 Miller Lane) – Elizabeth Woolley - \$115.50.
- II. Partial Refund of 2011 Real Estate Taxes – Parcel #31-033-005 (32 Village Rd.) – Douglas & Debra Reitz - \$87.73.
- JJ. Partial Refund of 2011 Real Estate Taxes – Parcel #31-033-014 (34 Village Rd.) – Douglas & Debra Reitz - \$83.72.
- KK. Partial Refund of 2011 Real Estate Taxes – Parcel #24-006-226 (1116 E. Caracas Ave.) – Donald Fry - \$70.46.
- LL. Partial Refund of 2011 Real Estate Taxes – Parcel #34-030-002-055-0001 (55 Beshore Island) – Charles Bleyer - \$20.04.

- MM. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-041 (814 Hoffer St.) – Larry & Renee Byers - \$208.69.
- NN. Partial Refund of 2011 Real Estate Taxes – Parcel #29-004-006 (165 Black Shoulder Lane) – Morris Rill - \$155.64.
- OO. Partial Refund of 2011 Real Estate Taxes – Parcel #34-35-001-173-0001 (173 Shelly's Island) – Debbie Grauel - \$13.44.
- PP. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-090 (9132 Joyce Lane) – John Moyer - \$140.30.
- QQ. Partial Refund of 2011 Real Estate Taxes – Parcel #34-001-019 (1930 Swatara Creek Rd.) – Ronald & Cherie Klinger - \$108.47.
- RR. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-344-0344 (344 Caravan Court) – William Sandstrom - \$70.91.
- SS. Partial Refund of 2011 Real Estate Taxes – Parcel #25-006-015 (966 Manada Bottom Rd.) – Dennis Grouse, Jr. - \$103.05.
- TT. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-024 (725 Maple Rd.) – Maple Four Associates - \$263.21.
- UU. Partial Refund of 2011 Real Estate Taxes – Parcel #24-006-227 (1126 E. Caracas Ave.) – George & Patricia Ramsden - \$131.20.
- VV. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-055-0547 (55 Caravan Court) – Danielle Lewis - \$81.23.
- WW. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-315-0517 (315 Caravan Court) – Dixie Jacobs - \$20.64.
- XX. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-326-0565 (326 Caravan Court) – Scott Lokey & Dorothy Howard - \$44.07.
- YY. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-314-0269 (314 Caravan Court) – Elizabeth Fortress - \$15.04.
- ZZ. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-031-0407 (31 Caravan Court) – Barry Grove - \$17.72.
- AAA. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-061-0012 (61 Caravan Court) – Gerald Marx - \$10.55.
- BBB. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-055 (732 Hoffer St.) – Nathan Hileman & Cassandra Miller - \$157.30.
- CCC. Partial Refund of 2011 Real Estate Taxes – Parcel #42-033-027 (645 Few Ave.) – Carol & Samuel Hoffman - \$148.54.
- DDD. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-016 (803 Hoffer St.) – Dale & Nancy Pilsitz - \$132.62.

- EEE. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-022 (720 Maple Rd.) – Narendra Ramcharitar & Barbara Costik - \$229.10.
- FFF. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-045 (708 Maple Rd.) – Jeanne Costik - \$236.74.
- GGG. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-027 (750 Few Rd.) – Craig Costik - \$149.51.
- HHH. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-048 (9101 Joyce Lane) – Daniel Roller - \$143.14.
- III. Appointment of the following to the Local Emergency Planning Committee (LEPC):
1. Frank Hess (Pinnacle Health Systems)
 2. Lee Groff (Penn State Hershey Medical Center)
 3. Scott Spangler (Dauphin County Chiefs of Police Assoc.)
 4. Michael Ibberson (Dauphin County Fire Chiefs Assoc.)
- JJJ. Proposed Stipulation of Settlement for Verdelli Farms, Inc., 7800 Witmer Dr. & 7505 Grayson Rd., Swatara Township – Parcel #63-018-046 & 63-018-116 – Dauphin County Docket No. 2010-CV-137701-TX.
- KKK. Irrevocable Directive of Draw Proceeds (Exhibit A) – Rutledge Excavating, Inc. - for the Reservoir Park and Nature Preserve in Highspire Borough.
- LLL. Corrections to the following Tax Refunds that were approved on October 26, 2011:
1. Barbara Faloney - \$34.68
 2. John & Treva Aldinger - \$84.89
 3. Charles Gingerich - \$29.94
 4. Theral Craig - \$17.69
 5. Sharon Knopic - \$112.50
 6. Kenneth Shafer - \$117.44
 7. Judy Horetsky - \$16.74
 8. Joanne Rebo - \$114.37
 9. Bonnie Burrows - \$26.88
 10. Barry & Susan Bathurst - \$168.07
 11. Neil Scott - \$125.21
 12. Althena Witmer - \$36.80
 13. Gary Klawitter - \$17.07
- MMM. Resolution #27-2011 appointing Jeffrey T. Haste, Chairman, and as his alternate Fredrick W. Lighty, Assistant County Solicitor as the County's member of the Municipal Financial Recovery Advisory Committee for the City of Harrisburg.

Mr. Haste: We have matters on the Agenda for Board action. They are Items A through MMM. Are there any that need to be pulled out and voted on separately? (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through MMM, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Haste: We have a Retirement Board meeting and this one is scheduled to be one of the longer ones. We will attempt to go into Retirement Board at 10:50.

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda, Items A through I, which will be handled by the staff appropriately.

- A. Notification from Light-Heigel & Associates, Inc. advising that Middle Paxton Township is applying to DEP for a General Permit #11 for a culvert replacement at Potato Valley Road near Huckleberry Lane, Middle Paxton Township.
- B. Notification from Light-Heigel & Associates, Inc. advising that Middle Paxton Township is applying to DEP for a General Permit #11 for a culvert replacement at Stoney Creek Road @ Sam Hill Lane, Middle Paxton Township.
- C. Notification from Light-Heigel & Associates, Inc. advising that Middle Paxton Township is applying to DEP for a General Permit #11 for a culvert replacement at Stoney Creek Road @ Fry Lane, Middle Paxton Township.
- D. Notification from Hoover Engineering Services, Inc. advising that St. Matthew's Church is applying to DEP for a NPDES Storm Water Discharge Permit for the construction of a one-story Sanctuary Workshop Building and parking project at a location in Middle Paxton Township.
- E. Receipt of a copy of a letter from the PA Department of Transportation to the Gratz Historical Society regarding the status of the Luxemburg Road Bridge over Pine Creek in Lykens Township. The bridge will receive significant rehabilitation and bidding is anticipated to take place in March of 2012 with anticipated completion in the fall of 2013. The bridge will remain closed due to safety concerns.
- F. Notification from Evans Engineering, Inc. advising that The Hershey Company is applying to DEP for a General Permit #11 for the repair of a damaged culvert from the recent flooding that is located in a stream on The Hershey Company property at 100 Crystal A Drive, Hershey.
- G. Notification from Entech advising that they are submitting a renewal application of their Synthetic Minor Operating Permit Application for the Orograin Bakeries Manufacturing, Inc. Williamsport Plant.

- H. Notification from HRG advising the Dauphin County Commissioners are applying to DEP for a General Permit #11 for the Dauphin County Bridge #32 Rehabilitation Project in Hummelstown Borough/South Hanover Township.
- I. Notification from Light-Heigel & Associates, Inc. advising that the Supervisors of Jefferson Township will be applying to DEP for a General Permit #11 for the repair of an existing 8' diameter culvert/construction of second 112"x75" corrugated metal pipe arch culvert at Carsonville Road.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz