



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 10, 2010

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; William Tully, Esq., Solicitor; Leila Brown, Solicitor's Office; Jack Lotwick, Sheriff; Jack Duignan, Jr., Sheriff's Office; Randy Baratucci, Director of Purchasing; Carolyn Thompson, Court Administrator; Mike Yohe, Director of Budget & Finance; Steve Chiavetta, Director of Voter Registration & Elections; Mike Madden, Prison; Gary Serhan, Deputy Controller; Amy Richards, Commissioners' Office; J. Scott Burford, Deputy Chief Clerk; Steve Shaver, Director of EMA; Greg Schneider, Budget & Finance; Tom Guenther, Director of IT; George Connor, Community & Economic Development; Dave Schreiber, Personnel; Joseph Cardinale, Solicitor's Office; Brooke Miller, Personnel; August Memmi, Director of Community & Economic Development; Brenda Hoffer, Commissioners' Office and Jena Wolgemuth, Commissioners' Office

GUESTS PRESENT

Pat Navagato, Matt Miller, C. Peter Carlucci, Esq., Frederick Clark, Karl Kauffman, Jonathan Cox, Esq., Lacy Reapsom and Christen Toomey

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the October 20, 2010 Workshop Meeting Minutes and the October 27, 2010 Legislative Meeting Minutes.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the October 20, 2010 Salary Board Meeting Minutes; motion carried.

ELECTION BOARD MEETING

A complete set of Election Board Meeting Minutes are on file in the Commissioners' Office.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners, as you know we met this morning in Executive Session to discuss personnel matters.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time?

Mr. Cox: I'm Jonathan Cox from Rhoads & Sinon and I'm here to update you on the Harrisburg Mid-Town Arts Center. We have made significant progress since we last met. I have copies of documents for you that I will leave with you today, including the Executive Summary, Feasibility Study, the projected financial statements for the project, a Preliminary Officials Statement and the Appraisal, which we received since we last discussed the project. These documents are still in draft form and at this point are subject to change. I would ask that they remain confidential at this point. I'll leave them with you today. As I said we received the Appraisal and we have completed the underwriting due diligence process. DelVal as the SBA lender is finalizing the application and will be submitting the paperwork to the SBA processing center in Sacramento, CA today. We are told that is a five to seven day business day process. They are going to press them for a response on the 17th.

Mr. Hartwick: You better hope it is a six-day process.

Mr. Cox: We hope that it is a five-day process so that we have a response by Wednesday. That is our objective. We have made it very clear to them that we agreed upon this at the last meeting. That is where we are. I would be happy to answer any questions you have about the project. We were able to add additional security collateral for the project. We obtained another \$1.6 million limited guaranty for the project that will enhance the credit for the project. That was critical for the underwriting. I think we have a complex, but very good, plan of finance at this point with the bond issue and the SBA loan. I spoke about the historic tax credit transaction, which is going to bring \$800,000 back into the project at the beginning to ensure their success while they ramp up operations.

Mr. Tully: Before you turn over those documents to the Commissioners, by all means we would be happy not to take any affirmative step to disseminate them, however, understand that once they are turned over they are technically public documents.

Mr. Cox: I believe there is a provision under the Right-to-Know Law for preliminary documents and confidential information.

Mr. Tully: I can't guarantee how those interpretations go down with the Open Records Office.

Mr. Cox: I understand. It is just a request. They are draft documents and are preliminary.

Mr. Haste: I look forward to seeing you next week.

Is there anyone else in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Karl Kauffman, Construction Manager, Quandel Group

1. Results of the Juvenile Court Bid

Mr. Kauffman: A copy of the bid results are in your Board packet, but if not I handed out a copy. This is for the Juvenile Court Relocation Renovation Project. Bids were received on October 21, 2010. I had 24 bids submitted for four packages for general trades, plumbing, HVAC and electrical contract work. The total responsible bids came in at \$1,867,800, which was 15.1% below the budget of \$2.2 million. Again, that is a sign of the bidding times. We are bidding these projects at a low point in construction right now and as a result you are getting excellent bid results. We are right where we wanted to be, coming in under budget. Again, on the General Trades, we had a total of 7 general trades' contractors submit bids. The responsive bidder is Simeral

Construction Company with a low bid of \$859,000. Two plumbing contractors submitted bids for the project with the low bidder being G.R. Sponaugle with a bid of \$136,300. We had 8 HVAC contractors submit bids with the low bid being from J.S. Fabrication with a bid of \$337,600. We have 7 electrical contractors submit bids, with the low bid being from Altamar Enterprises with a bid of \$534,900.

Fred Clark is with me from Clark Resources to go over how we achieved on our good faith efforts for diversity and women's business enterprises.

Mr. Clark: I would like to report that we have over 25% minority and women participation. The real good news is that 50% of the project is local. That means over half of the money spent is in Dauphin County. We are looking at maybe 51% of the project of local contractors, which is amazing. On top of that the workforce numbers haven't been calculated into those numbers. Right now, the way it stands, 51% of this project is local, 25% is MBEW, which is minority and women participation. Thank you!

Mr. Haste: You were satisfied with the process?

Mr. Clark: Because of the County Commissioners' emphasis on local participation, we would not have achieved these numbers. They are outstanding.

Mr. Haste: Any further questions?

Mr. Hartwick: Thanks for your professional process.

B. C. Peter Carlucci, Eckert Seamans

- 1. Veterans Building: Loan Consolidation and Refinancing/Additional Financing Requirements**
- 2. Acquisition of 3005 Hoffman St., Harrisburg Property/Financing Guaranty**

Mr. Carlucci: I'm Pete Carlucci and I'm here as Solicitor for Dauphin County Industrial Development Authority. I have before you for consideration/action today two debt ordinances. The first one is a refinancing of debt that is outstanding with respect to the Veterans Building, across the Street. You may recall that this building was acquired in 2005. At that time there was a loan from what was then Vartan Bank, now Centric. There was an additional borrowing in 2006 for completion of the build-out and then finally a couple of years ago, 2008, because of the water break and the HVAC the damage that resulted, we had a line of credit outstanding for \$1 million. The line of credit is coming due and it is time to be repaid. Pursuant to the direction of the Board of IDA, we solicited proposals for consolidation and refinancing of the outstanding debt. One of the reasons for that is currently Centric Bank has the mortgage on the property and if we were not able to refinance we would have had to deal directly with Centric. Of course, we would not have had perhaps the competitive environment that we had when we solicited proposals. We solicited proposals from various banks. I can tell you that

we received responses from Integrity, Metro, Graystone and Centric. After review, the IDA Board is recommending the proposal from Graystone Bank. It is a borrowing for \$1,900,000 and has a 10-year term; however it has a 20-year amortization. It is a fixed rate for the initial period of 5.7% and is scheduled to float after that at prime plus about .5%. Because of the use of the Veterans Building, we are not in a position to do this on a tax-free basis. This is a taxable rate on the loan. That is the first Ordinance. Not only will the refinancing be accomplished with this, but there will be an additional borrowing of approximately \$130,000 in order to complete the balance of the HVAC work that needs to be done.

Mr. Saylor: Ordinance #7-2010 is Item EE on the Agenda, which is the loan consolidation for the Veterans Building. Item FF is Ordinance #8-2010 and that is for the acquisition of the Hoffman Street property.

Mr. Carlucci: Going on to the Hoffman Street acquisition, we went through a similar RFP process with the banks. We received proposals. The most completed proposal, based upon our review, is the 20-year term, the semi-annual payments, the interest rate will be fixed for an initial period of 3.4% for 7 years and then after that it can either be re-fixed for additional 7-year intervals based upon the Federal Home Loan Bank 5-year rate plus approximately 3.2% or in the alternative it could float at 1-month LIBOR rate and 250 basis points. This is a tax-exempt rate.

Mr. Haste: Who makes that determination in seven years?

Mr. Carlucci: The Authority does. It is at the option of the Authority.

Mr. Hartwick: They would have the ability to refinance at that point.

Mr. Carlucci: Neither of these proposals for either one have any prepayment penalties. We have ultimate flexibility going forward if the market becomes more attractive or for other reasons.

Mr. Saylor: Were the Ordinances advertised?

Mr. Carlucci: They have been. They are ready for action whenever you are prepared to do so.

Mr. Haste: Are there any questions of Pete? (There was none.)

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Miller: Are there any questions on the Personnel Packet and the Addendum? There are no changes. (There was none.)

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet and Addendum.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: The Report hasn't changed from last week with the exception of adding Page 4, which is the item for the Security Department that I mentioned last week. It is repairing a couple x-ray machines. Otherwise, the Report is the same. Again nothing was over budget last week. It is there for your approval unless you have any questions.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance November 10, 2010

- **October 29, 2010** transferred **\$1,918,647.64** to the **Payables** account from the County's Concentration account for checks issued that week.
- **November 5, 2010** transferred **\$7,436,004.53** to the **Payables** account and **\$1,900,531.71** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
 - 3/18/10 - **\$ 5,000,000.00** 9-mo. CD - Graystone Bank – **0.900%** - matures 12/16/10
 - 7/15/10 - **\$20,112,539.63** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 1/13/11
 - 7/20/10 - **\$10,000,000.00** 5-mo. CD – Fulton Bank – **0.400%** - matures 12/20/10
- **Balance today in INVEST account #2100017144860: \$1,377.48 rate 0.127%**

- **Balance today in Susquehanna Bank investment account #119002023: \$15,410,555.93** rate **0.250%** (This rate is fixed for the month)
- **Balance today in First National Bank investment account #97014743: \$7,536,459.44** rate **0.580%**
(This rate equals today's PLGIT-Class interest rate of 0.030% plus 55 basis points)
- **Balance today in Citizens Bank Municipal Money Market account #6223510156 - \$15,496.67** rate **0.200%** (This rate is fixed for the month)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$11,546.51** rate **0.200%** (This rate is fixed for the month)
- **Balance today in Integrity Bank Money Market Checking account 1- #2206001209 - \$5,021,696.84** rate **0.850%** (This rate is fixed for the month)
- **Balance today in Integrity Bank Money Market Checking account 2- #2206001217 - \$5,025,533.83** rate **1.000%** (This rate is fixed for the month)
- **Balance today in PNC Bank investment account #5004319839: \$25,017,112.66** rate **0.350%** (This rate is fixed for the month)
- **Balance today in Graystone Bank investment account #1610000596: \$1,034.41** rate **0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Metro Bank investment account #0536557523: \$101.31** rate **0.120%**

No T.R.A.N. Line of Credit required for 2010.

Mr. Pries: The two balances, Account 1 and 2 at Integrity Bank, both checking accounts, both very similar over \$5 million. Why is one .85% and the other is 1.000%? Why wouldn't they be at the same amount?

Mr. Yohe: Because they were only allowed up to \$5 million at that special rate at 1% and then he said that he could take \$10 million, but it would have to be put in another account. It made little sense to me, but just more paperwork. They were running a special at 1%, but they would only take up to \$5 million. If you had another \$5 million they could take it, but we would have to open up another account and it will pay a little less.

Budget Hearings will begin next Tuesday, Wednesday and Thursday.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: Commissioners, I have nothing unless there are questions of me. (There was none.)

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: All the matters requiring Board action have been reviewed and are ready for a vote. If you have any questions, I would be happy to try to answer them. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Request to contribute the County's pro rata share for appraisal services and trial costs needed to ascertain the true value of the following:
 - 1. KMART – PAL Associates, 5050 Jonestown Road, Parcel #35-043-041, Dauphin County Docket No. 2010-CV-11167-TX (\$2,961.00)
 - 2. Town Associates, 700 Division Street, Harrisburg, a/k/a Uptown Shopping Plaza, Parcel #14-040-003 & 004, Dauphin County Docket No. 2009-CV-15302-TX (\$1,002.74)
- C. Proposed Stipulation of Settlement: Sam's Real Estate Business Trust, 6535 Grayson Road, Swatara Township, Parcel #63-018-112, Dauphin County Docket No. 2010-CV-11983-TX.
- D. Subordination Agreement for Steven M. Willis on the property located at 6187 Spring Knoll Drive, Harrisburg, PA 17111.
- E. Motion to return the unused funds received from the Pennsylvania Department of Community & Economic Development for the New Communities Grant Program #000019133 in the amount of \$45,808.
- F. Community Development Block Grant (CDBG) and HOME Program – FY 2011 Annual Action Plan. The estimated funding request is \$1,640,402 (CDBG) and \$633,762 (HOME).
- G. Resolution #42 – 2010 authorizing the submission of the 2011 Action Plan for Housing and Community Development.
- H. Emergency Management Communications Center Telecommunications Upgrade Project:
 - 1. Change Order #4 PlantCML from Verizon, crediting the Telecommunications upgrade project for an item no longer available from the manufacturer, under Contract 1-16M80D.
 - 2. Certificate of Acceptance – acknowledging completion and acceptance for the Telecommunications System Upgrade at 911 Gibson Blvd., as performed under Verizon Contracts #1-16M80D and 1-16QX6L.

3. Verizon Project Status Letter acknowledging Contracts #1-16K8CK and 1-187T1Q for the City of Harrisburg 911 upgrade, pending DEMA direction.
- I. Purchase of Service Agreements between Children & Youth and:
 1. The Bradley Center
 2. Pinnacle Health Hospitals, Inc.
 3. Children's Center for Treatment and Education
 4. Diakon Lutheran Social Ministries
 5. Hoffman Homes for Youth, Inc.
 6. Bethany Christian Services of Central Pennsylvania
 7. It Takes a Village, Inc.
 8. Eleanor Bush
 - J. Adoption Assistance Agreements #2010-64 and #2010-65.
 - K. Subsidized Legal Custodianship Agreements #2010-05, #2010-06 and #2010-07.
 - L. MH Purchase of Service Agreement between MH/MR and the County Commissioners Association of PA.
 - M. ITF Medicaid Waiver Service Agreements between MH/MR and:
 1. Alexcia Wheeler, M.A., CCC-SLP
 2. Lynn Cummings, M.S., CCC-SLP
 3. Stacy A. Foreman, M.S., CCC-SLP
 4. Karen T. Reale, OTR/L
 5. Heather Katchmore, M.A., CCC-SLP
 6. Pinnacle Health Hospital
 - N. Amendment #3 to a Purchase of Service Agreement between MH/MR and Pennsylvania Psychiatric Institute.
 - O. Emergency Debris Removal – Dauphin County Bridge No. 32, T-690 (North Duke Street) over Swatara Creek, South Hanover Township/Hummelstown Borough – Jbeitz Enterprises, Inc. - \$34,106.00.
 - P. Hotel Tax Distribution to Blackman MMA for \$2,000.
 - Q. Unrestricted Gaming Fund request in the amount of \$8,000 for Rutherford Youth Club.
 - R. Strike-off Request for 2009 County Real Estate Taxes for Derry Township's Lingle Avenue/East Chocolate Avenue/East Main Street joint PA/Derry Township/Palmyra Borough road realignment project for \$4,362.53 (Parcels #24-007-094, #24-007-095, #24-007-096, #24-007-097, #24-007-098 and #24-007-190).
 - S. Purchase of Service Per Diem Rates between Children & Youth and:
 1. Contact Helpline
 2. Cornell Abraxas Group, Inc.
 3. NHS of PA
 4. NHS Youth Services
 5. CHOR Youth & Family Services, Inc.
 6. It Takes a Village, Inc. (1)
 7. Sleber Associates, Inc.
 8. Pressley Ridge

- 9. Bethany Christian Services of Central PA
- 10. Hoffman Homes, Inc.
- 11. It Takes a Village, Inc. (2)

- T. Satisfaction Piece for Lauren E. Walter on the property located at 116 S. 29th St., Harrisburg, PA 17103 (\$5,000.00).
- U. Partial Refund of 2010 Real Estate Taxes – J.D. Oliver LLC – Parcel #63-027-196 - \$234.41.
- V. Partial Refund of 2010 Real Estate Taxes – MN Swatara Limited – Parcel #63-083-022 - \$2,627.94.
- W. Certification for Authorized Use of 9-1-1 Funds under the Public Safety Emergency Telephone Act.
- X. Agreement between Dauphin County and Eastern Time, Inc., Contract #RPA-0964 for modifications to the Fire Alarm Systems at Dauphin County Prison - \$235,860.00.
- Y. Amendment #2 to the HSDF Agreement between Dauphin County and Halifax Communities That Care, Inc.
- Z. Amendment #2 to the Dauphin County Adult Probation Grant-in-Aid Agreement.
- AA. Letters of Resignation of Lykens Borough Tax Collector Judith Musick, upon settlement of 2010 Real Estate Taxes.
- BB. Letter of Acceptance from Lykens Borough Council ,of the resignation of Judith Musick, Tax Collector, effective at the close of 2010 Real Estate Taxes; and appointment of Cathy Bopp to fill the vacated position, effective with the 2011 Real Estate Taxes.
- CC. Extension of Agreement between Dauphin County and Harrisburg University.
- DD. Amendment to the Commercial Energy Sales Agreement between Dauphin County and Champion Energy Services, LLC., effective 1/1/2011 – 1/1/2013.
- EE. Ordinance No. 7 - 2010. Loan Consolidation and Refinancing - Dauphin County Veterans Building.
- FF. Ordinance No. 8 - 2010. Acquisition of 3005 Hoffman Street, Harrisburg Property/Financing Guaranty.
- GG. Acceptance of low bidders for the Juvenile Court Bid. (Presented under Directors/Guests)

Mr. Haste: We have Matters Requiring Board Action, Items A through FF, but I will add GG, which is the bid document that we received from Quandel.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through GG, listed above under Matters Requiring Board Action.

Discussion:

Mr. Hartwick: I just want to point out Item E, which is a motion to return unused funds from the Department of Community & Economic Development, which was a result of having our Redevelopment Authority move forward and actually take over the Main Street Program in the northern end of Dauphin County. There was some concerns related to the spending down of the dollars and the ability to get projects completed, as well as an audit. Instead of losing resources for the northern end, the Redevelopment Authority has stepped up to be able to be the recipient of that grant and is working very diligently to put together a plan to increase the allocation for the northern end Main Street Program for facet improvements. So far it is going along extremely well. No longer will we be returning money, because it was being inefficiently utilized by another non-profit. The Redevelopment Authority has a good game plan and a list of projects and has been working with local municipalities to define those projects.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

Mr. Pries: I see Mr. Shaver is in the audience right now, our EMA Director. Steve, if you could come forward and give us an update on the status of 9-1-1 Centers within the County.

Mr. Haste: Dispatch centers or whatever you want to call them.

Mr. Shaver: The Deputy Chief Clerk and I met with the City of Harrisburg staff on October 28th. It appears that from comments that they have made there is a possibility that they may be going out of business. We did not see any documentation from either the Mayor's Office or from City Council. With regards to Middletown, I believe it is actually the second committee that has taken a look at their communications center. We have not heard anything from Derry Township. At this time of year, with budget hearings starting next week, it might be advantageous if we could actually get some additional information. Unfortunately, it would have to happen at your level.

Mr. Pries: That being said and with all the unknowns that are existing out there at this current time, I would suggest that we send a letter from the County to those entities that you just discussed asking where they are at and where they are going. As you appropriately mentioned, we are entering the budget phases for 2011 and it would be appropriate for us to know what is out there and what these other agencies and municipalities and the City are looking to do going into 2011. Do I need to ask for a motion to send a letter?

Mr. Hartwick: The City, I believe, only budgeted through June of this year for their Comm Center. What I would ask in the letter that we direct to the municipalities that we seek approval as we know there are multiple folks who can't speak for each other related to approval in the City. If in fact the City plans on moving in that direction we

want to require the actual commitment from City Council and the Mayor and a date certain, because let it be very clear that when they snap their fingers Dauphin County, even though we are required to, cannot step up and immediately take over their calls. We need the ability to ramp up staffing wise and I believe there is a nine-month training time. Just because the City can't plan or communicate doesn't it mean that it constitutes an emergency on our part, so we are asking that we get a consensus from the governing body, which includes the Mayor and City Council and a date certain, if that is the direction they choose to go. We can't play the guessing game nor are we going to spend County taxpayer dollars to ramp up if they can't get their act together.

Mr. Shaver: That is a great idea.

Mr. Haste: That part is critical. In the discussion that I had with you, I think you said it was six to nine months it takes to educate a caller into being able to handle the call on their own unsupervised. I think what these municipalities need to realize... It appears to be some of their actions are to just take an action and see where the chips fall. Unfortunately, if they do that, they are doing a great disservice to their citizens, because we will not be in a position to do that. In addition to that, they will continue to do a great service to the rest of the County during that phase. If they value their citizens at all, within their municipal boundaries, they will do this in a very well organized planned out way or they have the possibility of causing chaos for those very people that they are trying to take care of. We have to make sure that it is done properly. We want to make sure that it is done as efficiently as possible. The only way to do that is for them to have some sort of prior planning and authorization and let us know when that happens.

Mr. Shaver: I agree with that. It is a program or process that we have to go through to basically just to do the hiring, let alone as far as ramping up the room itself, as far as the technology is concerned. They would be doing a disservice to their citizens if they did not give us a proper amount of time. I think the 9-months window is something, you can always wish for more, but I think 9 months is something that we could actually live with from a program standpoint.

Mr. Saylor: Could I ask Steve to give a little bit more detail on the nature of the training and why it takes so long?

Mr. Shaver: From day one the telecommunicators are put into a classroom setting where more or less they get the book knowledge and skills. After a two month period they move from the classroom setting into actually the 9-1-1 Center. There they are supervised by another telecommunicator who is a trainer. The calls that they accept or take are actually monitored by a second person. We more or less double up in those periods of time. It usually takes, depending on the individual, probably between six to nine months to actually bring them up to speed that they might still be a telecommunicator trainee, however, they can actually take the calls on their own. It is a process. As an accredited center, as you are all aware, there are some other classroom settings that needs to take place. Then once they are in the position for a period of time so that they can actually get their certification from the Academy.

Mr. Haste: The other thing is a point that I sort of lost until you reminded me of it. The timeframe really starts in the recruiting. This is a position that we can't just take any person out there and put in this position. I see this out at the jail. Because of certain requirements, the person has to have, for the most part, a squeaky clean background, because of the access to sensitive material that they have on behalf of all the citizens. We have some requirements like that at the jail. I know that just those who apply by the time you do background checks it gets quite extensive in the background checks and before you can get the person ready for the interview and testing before we can set them down.

Mr. Shaver: It takes about two months to go through that. The other thing is even if you gave me authorization today to hire, it would take two to three months to do the advertising, bring those folks in and do the interviews. The first thing we do right out of the box is do the background check to make sure they are clean. The Commonwealth and also the Federal government do not like folks that have a record to have access to most of the information that is stored at our facility.

Mr. Haste: I think these municipalities need to understand how critical that is so that we do this properly.

Mr. Shaver: They just can't pull the trigger and all of a sudden we are in business to take their calls.

Mr. Pries: There's a lot of talk out there right now. This is very serious business. This is a major undertaking that would have to come to us and we would have to provide this service. If this is occurring, we want stuff in writing.

Mr. Shaver: The City itself, we kind of project somewhere between 15 to 16 additional staff members to gear up. Right now they are in the neighborhood of about 21 to 25 folks. We would actually have to gear up for that. They would have to go through the training, etc.

Mr. Saylor: How are these positions funded?

Mr. Shaver: Most of the money and Mr. Yohe could probably help me with this if necessary. Right now, we have two funds that we actually draw from. One is the Wire Line Fund which is actually the \$1.25 that people pay on wire line phones. The second is we actually apply for money through the Commonwealth, through the Emergency Management Agency for what is called wireless funds. Those are the dollar contributions that come from each cell phone user. Those particular funds sit in two different budget categories and then we more or less move the money from the one to the other to actually make purchases. Right now, both Funds are very soluble, which is a good thing. Even if we would unfortunately have to take over one of those centers in most cases at least the near future most of that funding would come out of the 9-1-1 Tariff and not the County coffers.

Mr. Haste: The Funds that we transfer over to the City for that now we would no longer transfer.

Mr. Shaver: Right now, we currently transfer no funds. We actually provide in-kind services to them with regards to some of the technology that they have onboard. We spend probably in the neighborhood of \$125,000 to \$150,000 a year on the technology that we actually put in place for them to answer 9-1-1.

Mr. Haste: That would end.

Mr. Shaver: That is correct.

Mr. Pries: Now that you laid out the timeline that it would take for this undertaking and the fact that this is such a serious issue – we are talking about public safety, not just for the City residents, but for other individuals around the County and other regions that come into the City. That is going to require assistance. This isn't an issue where we are going to get a call or accept a call at the end of their budget cycle telling us that they getting out of business and we need to jump the next day. We need time to prepare to make this happen.

Mr. Shaver: I'm not the Solicitor and I don't tend to speak for the Solicitor, but technically the only thing that I'm aware of that we are required to do is actually take 9-1-1 calls, because they have their own separate dispatch center.

Mr. Haste: Chad, how soon can you have a letter for us to sign?

Mr. Saylor: By later this afternoon.

Mr. Hartwick: Make it clear that it needs to come from Council and the Mayor representing the full committee of the governing body.

Mr. Shaver: I would have to agree and I thank you for making that recommendation.

Mr. Hartwick: You should do it for both, but technically in a Borough situation, the Council is the only one that you need approval. In the City, particularly in a Home Rule Charter Third Class City, it requires approval of both the Executive, as well as the Council. From my understanding Council only approved in their budget to pay for their Comm Center up until June 30 of this year pending shift of money from the administration to fill the commitment for the rest of the year. We were never notified of that.

Mr. Shaver: That's correct. The only number that we actually have is what they actually published in their 2010 Budget.

Mr. Pries: So, you're telling me that they put forth and approved a budget that only funded the 9-1-1 Center to take up to 11,000 calls a month for half the year.

Mr. Haste: I don't know why that is surprising to anybody, because they passed a budget that didn't include debt. I guess if you just don't budget for it, it doesn't exist. If you sit around long enough someone from New York will come in and bail you out.

Mr. Pries: We have enough people related to the Courts, the Sheriff, Court Administrator and others and the media to know that the 9-1-1 Center that deals with public safety was thought of as only a half a year budget is alarming to me.

NEW BUSINESS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have items of correspondence that has been received, Items A through F, which will be handled by the staff accordingly.

- A. Receipt of a Memorandum from Paul Zeigler of CPEC advising that CPEC and Pace have established the PPL Power (electricity) Bid to take place on November 4, 2010.
- B. Notification from Glace Associates, Inc. advising that the Berrysburg Borough Authority is applying to DEP for a Part II Permit for the construction of a new SBR Wastewater Treatment Facility.
- C. Receipt of the notification from the Governor's Office advising that Dale Elise Klein has been appointed as Clerk of the Court of the Court of Common Pleas for Dauphin County.
- D. Receipt of a memo from Kelly Wolf advising that the 2012 Municipal Waste Management Plan Notice has been sent to the PA DEP Offices.
- E. Notification from Light-Heigel & Associates, Inc. providing a County Land Use Letter that is to be submitted with their permit application to DEP for Zeager Bros., Inc. construction of Commercial Bldg., Drives, Parking Areas, and Stormwater Management facilities.
- F. Notification from Pennsylvania DEP advising authorization for morning glory spillway at Wildwood Lake Dam, located across Paxton Creek in the City of Harrisburg, Dauphin County.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz