



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 9, 2011
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; William Tully, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Human Services Director's Office; Leila Brown, Solicitor's Office; Amy Richards, Press Secretary; Tom Wasco, Director of Veterans Affairs; Carl Dickson, Director of Parks & Recreation; August Memmi, Director of Community & Economic Development; J. Scott Burford, Deputy Chief Clerk; Greg Schneider, Budget & Finance; Matt Miller, Director of Work Release; Edgar Cohen, Director of Facilities Maintenance; Jim Zugay, Recorder of Deeds; Abby Gabner, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Matt Miller

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:13 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the October 19, 2011 Workshop Meeting Minutes and the October 26, 2011 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the October 26, 2011 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans: There was an Executive Session held this morning at 9:00 a.m. regarding matters of litigation.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Tom Wasco, Director of Veterans Affairs

1. Presentation of Training Video

Mr. Wasco: I'm here today to continue what we tried to show you last week. The VA called me and asked me to do a training video for them and to find a veteran or non-veteran for a pension they receive. Of course that is hard to do sometimes. I got ahold of a gentleman in the upper part of the County who was more than willing to do so.

(The video was shown.)

Mr. Haste: Is that the Philadelphia VA or the Lebanon VA?

Mr. Wasco: Philadelphia Regional Office, they do all the claims for New Jersey, Delaware, some of New York, Pennsylvania and Virginia. All the claims go to the Regional Office in Philadelphia. They do compensation and pension.

Mr. Haste: This is going to be used for training for?

Mr. Wasco: They use it for VA training at the Philadelphia Office to show exactly what happens. There is somebody behind that piece of paper. They have shown it to all the people that work in the pension office, from the director on down.

Mr. Haste: So, the people who are processing the claims will see it?

Mr. Wasco: Yes. They are going to use this film throughout the office. There are only three areas in the country that do pension. They are going to be using the training film all over the country. They finally got their website fixed. They did a news clip on it.

Mr. Haste: Very good job, thanks!

Mr. Hartwick: First of all I want to commend you on obviously trying to assist people who serve. Seeing them in a position like this has to be the reason why you got into doing this service. Obviously this was touching and a great credit to you and obviously changing someone's life around in that kind of way is a huge deal. That is why a lot of us have gotten into public service to be able to see stories like that where we can help people's lives.

One of the things that would be great for me to know, because we receive a lot of constituents that call in, do you have a comprehensive listing of all services that are provided for all of our veterans in sort of an easy way for us to be able to identify? There are people that call in related to homeless issues. I'm able to do some referring things, but I would like to see Veterans Affairs more involved with the Human Service Agencies in a planning process that will allow veterans to receive preference and to allow them the ability to get services. That is something that I would like to see a little bit more from the Veterans Affairs Office. Is there a comprehensive directory that is easy to find of services that veterans may be eligible for in this County that could serve for both human services agencies and for our offices to be able to provide information to the veterans?

Mr. Wasco: There was a catalog of all services that were available that the State did for the counties. It was a great pamphlet that they put together. Because of budget reasons, they stopped using it. It was probably one of the best publications that I have seen for veterans in a long time. When you go to the VA website, it doesn't explain a lot either. A lot of people call me and say I want Aid and Attendance for my mother who lives in an assisted living facility. There is not a whole lot there that tells you what the eligibility criteria is. What is the criteria? What is the maximum income? How much assets do you have? The VA is falling short on that. I have complained about that to the VA. I'm going to put something together to show exactly what it is and what is available.

Mr. Hartwick: We want to assist you in helping to get that kind of information out to folks so they know what they are eligible for and they can avoid bureaucracy and all this frustration. I wouldn't be opposed to a budget request this year that takes a look at how can I comprehensively breakdown the level of services for veterans in a way that is going to allow them to understand the forms, eligibility and where they need to apply and how they need to access services in an easier way. I'm confused. I understand the human service world. I still don't understand much about the veterans' world as it relates to services. I want to be able to get some help to you and our veterans to guide them in the right direction. Currently I don't have any of that kind of information.

Mr. Wasco: Tom and I have talked about this. We are going to sit down and redo my website to do all the eligibilities. I got the okay from the VA where I can use that tape and put it on our own County website so they can see what is going on and other videos that I have, but I didn't have the opportunity to show the videos to the families or the veterans, because I didn't have the right software on my computer. We are working on that to get a good comprehensive list of what is available for veterans, whether it is on our website or we can do publications.

Mr. Hartwick: If I could get a one-sheet document to take to places that would be great. We had that recent thing for homelessness up at the Farm Show where we try to connect folks with all the services that are provided. If we had something like that to hand to someone who is suffering; that would help them navigate through the system. We want to make it easier for the veterans. If you can work on something like that, it would be helpful for my office.

Mr. Haste: Something that we could use to cross-train our own. We have veterans that are going through the court system; we could show them this video.

HUMAN RESOURCES

Ms. Lingle: Do you have any questions on the Personnel Packet? I did include the 2012 Pay Schedule and the Holiday Schedule as well. (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: There are no changes on the Purchase Order Packet from last week, except for the budgetary items. The other item that I have is the Blackberry Request from last week for the District Attorney's Office out of Drug Forfeiture Funds.

Mr. Haste: Are there any questions of Randy? (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Blackberry Request

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Blackberry Request for the District Attorney's Office through the Drug Forfeiture Fund.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – No; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe made the following Report:

Report from the Office of Budget & Finance November 9, 2011

- **October 28, 2011** transferred **\$2,744,995.45** to the **Payables** account from the County's Concentration account for checks issued that week.
- **November 4, 2011** transferred **\$6,380,245.77** to the **Payables** account and **\$1,884,376.30** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$129,980.15**
- **Debt Service Payments since last report: \$0.00**
- **Total Term Investments**
 - 4/21/11 - **\$10,039,794.17** 12-mo. CD - Susquehanna Bank – **0.750%** - matures 4/19/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.31 rate 0.050%**
- **Balance today in Susquehanna Bank investment account #119002023: \$41,667,098.71 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,577,829.88 rate 0.520%**
(This rate equals today's PLGIT-Class interest rate of **0.020% plus 50 basis points**)

- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$0.00 rate 0.00%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$20,140,979.57 rate 0.550%**
- **Balance today in PNC Bank investment account #5004319839: \$1,075,772.40 rate 0.200%**
- **Balance today in Graystone Bank investment account #1610000596: \$250,901.11 rate 0.650%**
- **Balance today in Metro Bank investment account #0536557523: \$101.43 rate 0.120%**

No T.R.A.N. Line of Credit required for 2011.

Mr. Yohe: Do you have any questions on the budget amendments that are listed on the Agenda? (There was none.)

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans: I would like to thank the County's Office of Registration and Elections and all of the Election Board workers at the County's 159 polling places for their hard work and commitment to the election process yesterday.

Also, Dauphin County will begin conducting budget hearings on Monday, November 14th for the 2012 General Fund Budget. Department Directors will present their budgets to the Commissioners at this time.

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: All the matters that are listed for a vote today have been reviewed and are ready for action. I would be happy to answer any questions you might have on any of those.

Mr. Hartwick: Just Y with the Fort Hunter flood damage. That is all under the public part of the disaster recovery and we are going to be claiming reimbursement of up to 75% of those expenses.

Mr. Haste: Yes.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Piece for Paul R. Wertz, Jr. and Vicki J. Wertz on the property located at 177 Simon Blvd., Elizabethville, PA 17023 - \$3,500.

- C. Equipment Lease Agreement, Schedule No. 2 between Dauphin County and BI, Inc. for 12 additional Global Position Tracking Units for 52 months, effective December 2011.
- D. Ratification of Credit Application and Advertisement Time Purchase Agreement for Veteran's Day "Return the Favor" promotion sponsor on ABC 27.
- E. Community Development Block Grant funds for a Subrecipient Agreement between Dauphin County and Steelton Borough for rehabilitation/handicap accessibility of Felton Building conversion into apartments (2009) - \$83,333.
- F. Change Order for Work Release Additions and Renovations – PC 15, Lobar Construction Services to add fencing gates - \$2,756.
- G. Community Development Block Grant (CDBG) and HOME Program FY 2012 Annual Action Plan/2012-2016 Consolidated Plan.
- H. Repository Bids received from Catherine McMullen:
 - 1. Property #35-018-182 (1018 Balthaser St., Harrisburg, PA) - \$500.
 - 2. Property #35-018-204 (1016 Balthaser St., Harrisburg, PA) - \$500.
- I. Repository Bids received from Richard Rodriquez – Property #09-028-025 (1633 Regina St.) - \$400.
- J. Lease (Refresh) Agreement between Dauphin County and Hewlett Packard Financial Services – Schedule No. 103108000045 for 90 PCs and 7 laptops to be distributed to various County departments for 36 months.
- K. Purchase of Service Agreement between Dauphin County and Comcast for Comcast Business Class services for Northern Dauphin County Human Services Center for a term of 36 months.
- L. Purchase of Service Agreements between Children & Youth and:
 - 1. COBYS Family Services
 - 2. Community Services Group
 - 3. Harborcreek Youth Services
 - 4. It Takes a Village
 - 5. Jewish Family Services of Greater Harrisburg
 - 6. Presbyterian Children's Village
 - 7. Youth Services Agency
 - 8. Avanco International, Inc.
- M. Amendments to Purchase of Service Agreements between Children & Youth and:
 - 1. Diversified Treatment Alternatives, Inc. – Amendment #1
 - 2. Pinnacle Health Hospitals – Amendment #1
 - 3. YWCA of Greater Harrisburg – Amendment #1
- N. Adoption Assistance Agreement #2011-49.
- O. Child Welfare Education for Leadership (CWEL) Program Agreement between Dauphin County, the University of Pittsburgh and Matthew R. Wagner.
- P. Purchase of Service Agreement between MH/ID and Impact Systems, Inc.

- Q. Amendment #1 to Purchase of Service Agreement between MH/ID and Pressley Ridge.
- R. Human Services Development Fund (HSDF) Agreement between Dauphin County and the Central Pennsylvania Food Bank, Inc.
- S. Lease Purchase Agreement between Dauphin County and HP Financial Services for data communications and networking equipment upgrades in various County buildings for a term of 48 months.
- T. 2011 Local Share Municipal Gaming Grant Agreement between Dauphin County and the Susquehanna Area Regional Airport Authority for a program to attract new airline carriers to HIA and existing carriers to enhance service to additional destinations - \$375,000.
- U. PA State Department of Aging Cooperative Block Grant.
- V. Medicaid Waiver Agreement for Area Agency on Aging.
- W. Calendar year Budget Amendments for the third quarter ending 9/30/11 and Fiscal Year 2011-2012 Budget Amendments for the first quarter ending 9/30/11.
- X. Purchase of Service Per Diem Rates between Children & Youth and:
 - 1. Bair Foundation of Pennsylvania
 - 2. Chariots LLC
 - 3. COBYS Family Services
 - 4. Common Sense Adoption Services
 - 5. Drug & Alcohol Rehabilitative Service, Inc.
 - 6. Jewish Family Service of Greater Harrisburg, Inc.
 - 7. Youth Services Agency of PA
 - 8. Devereux
 - 9. Diversified Treatment Alternatives, Inc.
 - 10. Harborcreek Youth Services, Inc.
 - 11. Holy Family Social Services
 - 12. Philhaven
 - 13. Presbyterian Children's Village
 - 14. Sarah A. Reed Children's Center, Inc.
 - 15. Wordsworth Academy Residential Treatment Center
 - 16. New Love in Christ Church (Follow Me Child Care Center)
 - 17. Diversified Treatment Alternatives, Inc.
 - 18. Hempfield Behavioral Health, Inc.
 - 19. Carson Valley Children's Aid
 - 20. Wesley Spectrum Services
 - 21. Pinnacle Health Hospital – Women's & Children's Services
 - 22. YWCA of Greater Harrisburg
 - 23. Vision Quest National, Ltd.
 - 24. The Donegal Centre
 - 25. Pennsylvania Higher Education Assistance Agency Parents' Association, Inc.
- Y. Contracts for Fort Hunter 2011 Flood Damage:
 - 1. Service 1st Restoration & Remolding - \$9,962.40
 - 2. Restoration Unlimited, Inc. - \$3,821.20
 - 3. Business Design Solutions - \$8,008.00
 - 4. American Hungerford Building Projects - \$1,170.00
 - 5. Global Industrial Equipment - \$402.39

- 6. Valley View Masonry, Inc. - \$5,810.00
- 7. J.S. Mixon Electrical Contractor, Inc. - \$282.00

- Z. Settlement of the Richard B. Smith Case - \$5,000.

Mr. Haste: We have items A through Z on the Agenda for action. Are there any questions on any of those? Are there any that need to be pulled out and voted on separately?

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through Z, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda, Items A through H, which will be handled by the staff accordingly.

- A. Notification from Burget & Associates, Inc. advising that Covenant Christian Academy, Inc. is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities at Carter Drive, Susquehanna Township.
- B. Notification from John R. Shultz Funeral Home advising that they intend to renew their air quality permit to conduct human cremations on site with DEP.
- C. Notification from Gannett Fleming advising that the Borough of Palmyra is applying to DEP for a Water Quality Management Permit II and a Dauphin County Erosion and Sedimentation Control Permit with regard to the demolition of the existing wastewater pumping station in Dauphin County and the construction of a new pumping station in Lebanon County.
- D. Notification from Light-Heigel & Associates, Inc. advising that UGI Utilities, Inc. is applying to DEP for a permit with regard to the maintenance of an existing gas line along Richardson Rd., Lower Swatara Township.

- E. Notification from Light-Heigel & Associates, Inc. advising that UGI Utilities, Inc. is applying to DEP for a permit with regard to the maintenance of an existing gas line along a private drive at 6689 Blue Ridge Ave., Lower Paxton Township.
- F. Notification from Yellow Breeches Educational Center, Inc. advising that they are applying to DEP for a NPDES Permit for sewage discharge from property located at 1524 Pine Tree Ave.
- G. Notification from Steckbeck Engineering & Surveying, Inc. advising that the Manada Creek Mobile Home Park in East Hanover Township is applying to DEP for a minor amendment to their existing Public Water Supply Permit for the construction of 260 feet of 12" dia. pipe.
- H. Notification from Larson Design Group advising that the Porter-Tower Joint Municipal Authority is applying to DEP for a Water Obstruction and Encroachment Permit with regard to the wastewater treatment plant upgrade project.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

I would like to congratulate my two colleagues for a very good campaign and another four years. Serving with you two gentlemen makes this a rewarding job. Thank you!

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Transcribed by: Richie-Ann Martz