



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

OCTOBER 15, 2008

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Bruce Foreman, Esq., Solicitor's Office; J. Scott Burford, Deputy Chief Clerk; Stephanie Strayer, Human Services Director's Office; Melissa Wion, Personnel; Leila Brown, Solicitor's Office; Carolyn Thompson, Court Administrator; Gary Serhan, Deputy Controller; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Kay Lenge, Personnel; David Schreiber, Personnel; Diane McNaughton, Commissioners' Office; Amy Richards, Commissioners' Office; Tom Guenther, Director of IT; Mike Pries, Director of Security; Brenda Hoffer, Commissioners' Office; Jena Wolgemuth, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Garry Lenton and Amanda Unger

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the September 24, 2008 Workshop Meeting Minutes and the October 1, 2008 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Ms. Rebuck that the Board approve the October 1, 2008 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: We met in Executive Session on October 8, 2008 at approximately 9:00 a.m. to discuss personnel matters.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

(There was none.)

PERSONNEL

Ms. Lengle: I have an Addendum. Are there any questions on the Addendum? (There was none.)

There are no changes to the Packet I presented last week.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the Personnel Packet as amended; motion carried.

PURCHASE ORDERS

Mr. Baratucci: I have a couple items. The Packet from last week, the budget adjustments have been made.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet; motion carried.

Blackberry Requests

Mr. Baratucci: I have given you two Blackberry requests last week. Both are for personal use. They will be paying the \$50 themselves.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the two Blackberry requests for Tom Wasco (Veterans Affairs) and Judge Turgeon (Courts); motion carried.

Bid Award – Bridge #42

Mr. Baratucci: Hopefully in your Packet you will see the results of the bid that we opened up last week for Bridge #42. Ed Baker, from HRG, sent a letter recommending the low bidder. There should be a summary of the five bids that were received. He is recommending going with the low bid from Nestlerode Contracting Co., Inc. of Lock Haven for \$1,063,107.20. Ed was asking if this could be approved today. They would like to get started on the work. This is the bridge over Wiconisco Creek. Unless you have any questions of me or Ed, if you can vote on this that would be great.

Mr. Haste: It has been a long time coming.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board award the bid for the construction of Bridge #42, carrying T-550 over Wiconisco Creek in Washington Township, to the low bidder, Nestlerode Contracting Co., Inc. at a bid of \$1,063,107.20; motion carried.

Mr. Haste: A note of thanks to Solicitor Foreman for pushing this through. This has been a little longer getting this to the bid process.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following report.

Report from the Office of Budget & Finance October 15, 2008

- **October 3, 2008** transferred **\$455,832.42** to the **Payables** account from the County's Concentration account for checks issued that week.
- **October 10, 2008** transferred **\$8,020,559.19** to the **Payables** account and **\$2,078,751.78** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
 - **\$10,000,000.00** 90-day CD (matures 12/30/08) at PA INVEST - rate **3.790%**

- **Balance today in INVEST account \$170,605.85 rate 1.901%**
- **Balance today in Susquehanna Bank investment account \$986,434.40 rate 2.500%** (This rate equals the Susquehanna Bank 90-day T-Bill rate plus 108 basis points. It is fixed for the month)
- **Balance today in Sovereign Bank investment account \$88,529,254.39 rate 4.370%** (This equals today's 1-month LIBOR rate of 4.470% minus 10 basis points)

Mr. Yohe: One note on Sovereign, I did get an email this morning indicating that Sovereign will be bought by a bank out of Spain, Santander. It will all take place in the first quarter of 2009. It will be similar to how Citizens Bank is owned by the Royal Bank of Scotland. They still go by Citizens Bank.

- **Balance today in Citizens Bank investment account \$1,002,888.03 rate 2.750%** (This rate is fixed for the month)
- **Balance today in PNC Bank investment account \$1,000.00 rate 1.450%** (This equals today's Fed Funds rate of 1.500% minus 5 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 1.300%** (This equals today's Fed Funds rate of 1.500% minus 20 basis points)
- **Balance today in Commerce Bank investment account \$100.00 rate 0.090%** (This equals today's 90-day T-Bill rate of 0.340% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2008.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have nothing unless there are questions of me. (There was none.)

SOLICITOR'S REPORT – BRUCE FOREMAN, ESQ.

Mr. Foreman: I have nothing to add to the report that was circulated, but I would be happy to try to answer any questions. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Request for Exoneration – Mobile Home, Oak Knoll Estates (Denise Fahie) – Parcel #22-013-026-109-0109 - \$644.16.
- C. Partial Refund of 2008 Real Estate Taxes – Wilmer & Sara Stoltzfoos – Parcel #39-012-012 - \$715.23.
- D. Approval of Repository Sales:

1. Parcel #34-26-5-130-726 – GSP Management Co. - \$350.00
 2. Parcel #15-7-42 – Julian Davenport - \$300.00
- E. Appointment of Expert Witness (Ann M. Donovan, RN, MSN, CWOCN) for Jenkins v. CHR Case.
- F. Proposed Training Contract between Dauphin County and Life Esteem, Inc. for:
1. Three (3) Multigenerational Diversity in the Workplace Trainings
 2. Three (3) Conflict Resolution Trainings
- G. Addendum to Memorandum of Lease between Dauphin County and Harold D. Engle.
- H. Addendum to Easement Agreement between Dauphin County and Harold D. Engle.
- I. Consulting Services between Dauphin County and Affinity Technology Consultants, LLC for Emergency Management/First Responder technologies support planning services.
- J. 2009 Lease Agreement between Dauphin County and Harrisburg State Farm, Community Garden Plots Acreage for 1/1/2009 – 12/31/2009.
- K. Purchase of Service Agreements between Area Agency on Aging and:
1. It Takes a Village, Inc.
 2. United Cerebral Palsy of Central PA, Inc.
- L. Amendment #1 to Purchase of Service Agreement between Children and Youth and Family Care Services.
- M. Adoption Assistance Agreements #2008-52, #2008-66, #2008-67 and #2008-68.
- N. Subsidized Legal Custodianship Agreement #2008-04.
- O. Purchase of Service Agreements between the Drugs and Alcohol Department and:
1. Lower Paxton Youth Center
 2. Program for Female Offenders
 3. Choices for Quality Living
 4. Access
- P. MH Purchase of Service Agreements between MH/MR and:
1. Easter Seals of Central Pennsylvania
 2. Capital Area Intermediate Unit
 3. Impact Systems, Inc.
- Q. MR Waiver Purchase of Service Agreements between MH/MR and:
1. Portraits of Life Adult Day Services, Inc.
 2. Impact Systems, Inc.
- R. ITF Medicaid Waiver Service Agreements between MH/MR and:
1. Easter Seals of Central Pennsylvania
 2. Capital Area Intermediate Unit

- S. Amendments to Purchase of Service Agreements between MH/MR and:
 - 1. Boyo Transportation Services, Inc. – Amendment #1
 - 2. Country Meadows of Hershey – Amendment #1
 - 3. Family Service Partners – Amendment #1
 - 4. Sharp Visions, Inc. – Amendment #1
 - 5. Center for Independent Living of Central Pennsylvania – Amendment #1
- T. LTSR (Long-Term Structured Residents) Agreement between Dauphin County and Cumberland/Perry Counties.
- U. HCQU (Health Care Quality Utilization) Agreement between Dauphin County and Cumberland/Perry Counties.
- V. You-Pick Charity Agreement for the Dauphin County Community Recycling Day.
- W. Long Distance Contract between Dauphin County and XO Communications Services, Inc. for 10/1/08 – 9/30/2011.
- X. Addendum #2 to the March 21, 2007 Agreement between Dauphin County and Devnet.

Mr. Haste: We have Matters Requiring Board Action, listed A through X. Are there any that need to be highlighted or pulled out separately?

Mr. DiFrancesco: I would appreciate it if Mr. Guenther could speak to Item I, just briefly. I think I know exactly what it is, but I'm not 100% sure. As I understand this is to keep the ongoing relationship with us and the municipalities and the technology interfaces between the municipalities and us.

Mr. Guenther: Yes.

Mr. DiFrancesco: I just wanted to make sure that is what it was. Mr. Guenther you don't have to address the Board now. I have no other concerns.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve Matters Requiring Board Action, Items A through X, listed above; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda, Items A through G, which will be handled by the staff appropriately.

- A. Notification from Innovative Consulting Group, Inc. advising that Templar Development, LLC is applying to DEP for a General NPDES Permit & General Permit #4 for construction activities at the southwest corner of the intersection of N. Progress Avenue and Elmerton Avenue.
- B. Notification from Pennoni Associates, Inc. advising that the Milton Hershey School is applying to DEP for a General Permit 11 Application for the replacement of one collapsed top slab and reinforcement of two top slabs associated with the box culvert that carries the Tonawanda Stream for Milton Hershey School.
- C. Notification from Act One Consultants, Inc. advising that they are applying to DEP for an NPDES Permit for stormwater discharges associated with construction activities at 575 Bruwin Drive, Derry Township.
- D. Notification from Act One Consultants, Inc. advising that they are applying to DEP for an NPDES Permit for stormwater discharges associated with construction activities at Sandy Hollow Road at Piketown Road, West Hanover Township.
- E. Notification from CET Engineering Services advising that the Middletown Borough Authority is applying to DEP for a Water Quality Management Part II Permit relative to modifications to the existing wastewater treatment plant located in the Borough.
- F. Notification from Light-Heigel & Associates, Inc. advises that Dauphin Borough will be applying for a Joint Permit from the PA Department of Environmental Protection (DEP) to install a sewer main extension along River Road located in the Borough.
- G. Notification from R.A. Smith National advising that notice has been given to Washington Township that TS Elizabethville, LLC will be submitting an application for an NPDES permit for the construction of a retail building on SR 209 approximately 0.12 miles SW of Woland Rd. The NPDES Permit Application is being prepared by R.A. Smith National, Inc. for the release of stormwater from construction activities.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz