



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

OCTOBER 14, 2009

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; William Tully, Esq., Solicitor; J. Scott Burford, Deputy Chief Clerk; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Gary Serhan, Deputy Controller; Fred Lighty, Esq., Human Services Director's Office; Kay Lengle, Personnel; Diane McNaughton, Commissioners' Office; Amy Richards, Commissioners' Office; Leila Brown, Solicitor's Office; David Feidt, Solicitor's Office; Mike Pries, Director of Safety & Security; Brenda Hoffer, Commissioners' Office; Jena Wolgemuth, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Emily Opilo

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:09 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the September 23, 2009 Workshop Meeting Minutes and the September 30, 2009 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the September 30, 2009 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners, as you know there were no executive sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There were none.)

DEPARTMENT DIRECTORS/GUESTS

(There were none.)

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: There is an Addendum. Are there any questions regarding the item on the Addendum?

Mr. Saylor: Could I just ask on Judge Bratton's law clerk. I know there was some confusion about her last name. Can you make sure of her name whether it is her married name or maiden name?

Ms. Lengle: Yes, I will.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Personnel Packet and Addendum; motion carried.

PURCHASE ORDERS

Mr. Baratucci: On Page 20 there are a bunch of change orders for the Prison for the HVAC project out there. They are also Item U on your Agenda. I just wanted to bring that to your attention. Two additional ones were added to the Packet since last week. We got those in so the Packet has about \$1,000 extra on Page 28 under the electrical portion. All of them are listed on Item U and they match up with the ones on the Purchase Order Packet. That was the only change. There are six for electrical now. The budget issues were resolved. The Packet is there for your approval unless you have any questions.

Mr. Haste: Actually they came about because of the roof project. Once they tore the old roof off they got into some of the venting and found some things that needed to be corrected. I gave them the verbal okay last week to correct the situation.

Mr. Hartwick: I know the bids came in under what you were expecting. Is this taking us up higher?

Mr. Haste: We are about \$500,000 under. So, this is nowhere close.

Mr. Baratucci: There is \$20,000 worth of change orders.

Mr. Haste: I'm very impressed. They are moving along quite well out there.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Purchase Order Packet; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following report:

Report from the Office of Budget & Finance October 14, 2009

- **October 2, 2009** transferred **\$2,187,910.59** to the **Payables** account from the County's Concentration account for checks issued that week. (\$1.6 million delinquent tax distribution)
- **October 9, 2009** transferred **\$4,514,623.69** to the **Payables** account and **\$1,879,290.71** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
 - 4/13/09 - **\$20,000,000** 7-Month CD at Citizens Bank – **1.555%** - matures 11/10/09
 - 4/27/09 - **\$20,000,000** 8-Month CD at Citizens Bank – **1.500%** - matures 12/23/09

- **Balance today in INVEST account \$1,374.82 rate 0.264%**
- **Balance today in Susquehanna Bank investment account \$361,504.99 rate 0.500% (This rate is fixed for the month)**
- **Balance today in Sovereign Bank investment account \$0.00 rate 0.000%**
- **Balance today in Citizens Bank investment account \$57,483,472.52 rate 0.950% (This rate is fixed for the month)**
- **Balance today in PNC Bank investment account \$1,000.00 rate 0.200% (This equals today's Fed Funds rate of 0.250% minus 5 basis points)**
- **Balance today in Graystone Bank investment account \$1,000.00 rate 0.050% (This equals today's Fed Funds rate of 0.250% minus 20 basis points)**
- **Balance today in Metro Bank investment account \$100.00 rate 0.000% (This equals today's 90-day T-Bill rate of 0.070% minus 25 basis points)**

No T.R.A.N. Line of Credit required for 2009.

Mr. Yohe: I'm working with Mid Penn right now. They are looking to send a proposal in to compete with Citizens. When I get that I will bring that to you. Initially it started out real good. He was all excited.

Mr. Haste: For a CD or what?

Mr. Yohe: Actually just a money market. CDs they can't beat the rates I have on here.

Mr. Hartwick: Who is he?

Mr. Yohe: Brian Ridell from Mid Penn. As usual once he started talking with the back office, I haven't heard from him for awhile. They are going to be bringing some sort of proposal forward with the hope that they will be able to compete with Citizens and maybe we can diversify a little bit.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have two items. Richie and I have begun planning for next year. Unless I hear otherwise from you we are going to look to keep the meetings at Wednesday mornings at 10:00 a.m.

The other thing is I would like to draw your attention to Item V on the Agenda. I believe either Faye or I have spoken with you about that. This is the resolution. That is all I have unless there are questions for me?

Mr. Hartwick: One quick question for the Solicitor. Does Item G involve the gaming revenue?

Mr. Saylor: I don't believe that is gaming.

Mr. Haste: It is not gaming. This is the PIB loan that we are doing. If you recall this is to move the bridge that connects South Hanover to Derry Township. The road is going to be realigned at the Park. The road is going to come out to the traffic light as opposed to where it is now. We did a PIB loan. Derry Township piggybacked with the PIB loan sometime ago.

Mr. Yohe: Liquid Fuels reimbursement.

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: All the matters on the Report have been reviewed and are ready for a vote. I would be happy to answer any questions. (There were none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Piece for Mary and Kimberly Howard on the property located at 211 Cherrington Drive, Harrisburg, PA 17110 (\$3,886.00).
- C. Subordination Agreement for Natalie Hogan on the property located at 678 Radnor Street, Harrisburg, PA 17110.
- D. Ordinance #6-2009 amending Section 1 Rules #14 of Dauphin County Parks & Recreation Rules and Regulations.
- E. Purchase of Service Agreement between Dauphin County (Recorder of Deeds), ACS State & Local Solutions, Inc. for scanning services to preserve deed indexes.
- F. South Central Task Force Warehouse Agreement between Dauphin County and 381 Independence Avenue, L.P. for approximately 8,274 square feet of flex warehouse in Upper Allen Township.
- G. Infrastructure Bank Loan Agreement # 520964 between Dauphin County and the Commonwealth of Pennsylvania Department of Transportation for the roadway realignment project along Route 422 in Derry and South Hanover Townships.
- H. Purchase of Service Agreements between MH/MR and:
 - 1. James M. Petrascu
 - 2. Dr. Lou Picchio
- I. Purchase of Service Agreements between Children & Youth and:
 - 1. Eric Jones t/d/b/a Watch Me Grow Child Development Center
 - 2. Pennsylvania Clinical Schools, Inc. (Contract #1)
 - 3. Pennsylvania Clinical Schools, Inc. (Contract #2)

4. White Deer Run, Inc.
 5. New Beginnings Youth and Adult Services, Inc.
 6. Sleber Associates, P.C.
- J. Adoption Assistance Agreement #2009-61.
- K. Child Welfare Education for Leadership (CWEL) Program Agreement between Dauphin County, the University of Pittsburgh and Jamie E. Rhinehart.
- L. ITF Medicaid Waiver Service Agreements Amended and Restated between MH/MR and:
1. Goepfert Speech Associates
 2. Pinnacle Health Hospitals
- M. Amendments to Purchase of Service Agreements between MH/MR and:
1. Dr. Lou Picchio – Amendment #1
 2. Aurora Social Rehabilitation Services – Amendment #1
 3. Gaudenzia, Inc. – Amendment #2
 4. Paxton Ministries – Amendment #1
 5. Riverside Professional Development, LLC – Amendment #1
 6. Pinnacle Health Hospitals – Amendment #1
 7. Volunteers of America of Pennsylvania – Amendment #1
- N. Emergency Shelter Grant Agreements between MH/MR and:
1. Catholic Charities of the Diocese of Harrisburg, PA, Inc.
 2. YWCA of Greater Harrisburg
 3. Shalom House
- O. Emergency Shelter Program Grant Agreement (C000046058) between Dauphin County and the Commonwealth of Pennsylvania Department of Community & Economic Development.
- P. Homelessness Prevention and Rapid Re-Housing Program Grant Agreement between Dauphin County (MH/MR) and the PA Department of Community & Economic Development.
- Q. Treasury Management Services Agreement between Dauphin County and M&T Bank.
- R. LTSR Agreement between Dauphin County (MH/MR) and Cumberland/Perry Counties.
- S. Purchase of Service Per Diem Rates between Children & Youth and:
1. United Methodist Home for Children Emergency Shelter for Youth
 2. Balingier Brown
 3. Pamela and Dean McCloskey t/d/b/a McCloskey Family Counseling
 4. Hansel and Gretel Day Care Center
 5. New Beginnings Youth & Adult Services, Inc. #2
 6. Safe Haven Quality Care, LLC
 7. Sleber Associates, Inc.
 8. YMCA-Northern Dauphin County Branch
 9. Eric Jones t/d/b/a Watch Me Grow Child Development Center
 10. Drug & Alcohol Rehabilitative Service, Inc.
 11. Felder and Wright Independent Living and Aftercare Services, Inc.

12. Reading Specialists Educational Association t/d/b/a SafeGuards Specialized Foster Care
- T. Appointment of Garry Lenton to the Local Emergency Planning Committee as the Committee's media representative.
- U. Change Orders for the Dauphin County Prison Spring Creek Project:
1. Change Order #1 (General Contractor) - \$3,716.06 – new HVAC unit and ductwork added to the Control Center, removal of plaster ceiling and installation of acoustical tile ceiling.
 2. Change Order #2 (General Contractor) - \$9,864.93 – lowered soffit height approximately 16" and added slope top bulk head to encase relocated supply air duct located within Day Room.
 3. Change Order #1 (HVAC) – (\$439.75) – deleted spring isolators on A.H.U.'s, add neoprene pads.
 4. Change Order #2 (HVAC) - \$828.92 – added defrost timed control to E.R.V.'s for winter time usage.
 5. Change Order #3 (HVAC) - \$1,101.30 – added new ductwork and diffusers to Control Center due to new ceiling installation.
 6. Change Order #4 (HVAC) - \$2,299.00 – with removal of existing soffit in "K" Block, A.T.C. conduit and wiring required relocation.
 7. Change Order #1 (Electrical) - \$957.68 – added new lights in Control Center due to new ceiling installation.
 8. Change Order #2 (Electrical) - \$1,227.83 – upon removal of existing soffit, existing conduits required relocation for new ductwork installation.
 9. Change Order #3 (Electrical) - \$550.82 – relocate existing A.T.C. conduits to new panel.
 10. Change Order #4 (Electrical) - \$431.34 – existing motor overloads required replacing due to larger A.H.U. motors.
 11. Change Order #5 (Electrical) - \$744.20 – upon cutting new roof-opening for heat exchanger, an existing electrical conduit needed relocated.
 12. Change Order #6 (Electrical) - \$315.88 – added power to A.T.C. control panel required for new DCC system.
- V. Authorization to pay state tax for years 2006 and 2007 in the amount of \$1,063.43 based on software error in W-2 reporting of voluntary employee benefit deductions.
- W. Intragovernmental Transfer Agreement from the City of Harrisburg to Dauphin County for one (1) 2000 Ford Expedition.
- X. Service/Maintenance Agreement between Dauphin County and ESCO, Inc. to maintain, inspect, repair and/or replace all parts and test fire system at 1690 S. 19th Street.

Mr. Haste: We have Items A through X. Are there any that need to be pulled out separately?

Mr. Hartwick: Yes, N1.

It was moved by Mr. DiFrancesco and seconded by Mr. Haste that the Board approve Matters Requiring Board Action Item N1, listed above.

Question: Mr. Haste – Aye; Mr. DiFrancesco – Aye; and Mr. Hartwick – Abstained; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve Matters Requiring Board Action Items A through X, minus N1, listed above; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There were none.)

CORRESPONDENCE

Mr. Haste: We have correspondence on the Agenda, Items A through H, which will be handled by the staff accordingly.

- A. Notification from Light-Heigel & Associates, Inc. advising that Middle Paxton Township is applying to DEP for a Joint Permit Application for a PA Water Obstruction 7 Encroachment Permit and a U.S. Army Corps of Engineers' Permit for the Culvert Replacement under Stoney Creek Road Project in Middle Paxton Township.
- A. Notification from Martin & Martin, Inc. advising that they are applying to DEP for a permit to operate a Construction and Demolition Waste Transfer Station and Recycling Center at 205 Industrial Road, Highspire, PA.
- B. Receipt of a letter from the PA Department of Transportation advising that after their review of the program information contained in the single audit report, they concluded that it contained no reportable findings that pertain to or require action by PennDOT.
- C. Receipt of a letter from PA Dept. of Public Welfare advising that the Bureau of Child Support Enforcement considers the Dauphin County Domestic Relations Section Financial Retirement Audit for calendar year 2006 closed.
- D. Notification from William H. Nace advising that the Wiconisco Creek Restoration Association is applying to DEP for a General Permit 2 to construct a disabled handicapped fishing access and approach way to the creek on the Millersburg Water Authority Property along the Wiconisco Creek.
- E. Receipt of a letter from the U.S. Department of the Army regarding Bridge #122. The Department has determined that the work, if accomplished in accordance with the enclosed terms and conditions and the information included in the application, is authorized under the PA State Programmatic General Permit-3 as published in the Corps Special Public Notice 06-35 issued on June 12, 2006.

- F. Notification from The Forest Management Club advising that The Harrisburg Authority is applying to DEP for the pulpwood sales and timber sales (harvesting) at the Dehart Dam area.
- G. Notification from Dauphin Engineering Co. advising that Old Reliance Partnership is applying to DEP for a Joint Permit Application for the Old Reliance Farms – Section 18B project in Lower Swatara Township.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There were none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz