



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**LEGISLATIVE MEETING**

**SEPTEMBER 28, 2011**  
**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; Guy Beneventano, Esq., Solicitor's Office; Michael A. Larks, Schaffner Youth Center; Sara Steckbeck, Director of Schaffner Youth Center; Mike Yohe, Director of Budget & Finance; August Memmi, Director of Community & Economic Development; Steve Libhart, Director of EMA; Amy Richards, Press Secretary; Fred Lighty, Esq., Human Services Director's Office; Tom Guenther, Director of IT; Randy Baratucci, Director of Purchasing; Kay Lengle, Human Resources; Lorrie Bushman, Human Resources; Kacey Crown, Human Services Director 's Office; Brad Winnick, Chief Public Defender; J. Scott Burford, Deputy Chief Clerk; Leila Brown, Solicitor's Office; Greg Schneider, Budget & Finance; Luke Salamon, Economic Development; Brenda Hoffer, Commissioners' Office; Abby Gabner, Commissioners' Office; Julie Mackey, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Bill Cluck

**MINUTES**

**CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:08 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the September 7, 2011 Workshop Meeting Minutes and the September 14, 2011 Legislative Meeting Minutes; motion carried.**

**It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the September 14, 2011 Salary Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Ms. Evans: There were no Executive Sessions held between meetings.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

## **DEPARTMENT DIRECTORS/GUESTS**

### **A. Dauphin County Commissioners**

#### **1. Presentation of Proclamation to Michael A. Larks**

Mr. Hartwick: It is my honor this morning to be able to provide public recognition to an employee that, quite frankly, on his job and outside of his job, his passion and service has been exemplary; particularly to the youth and to our community. We all know that there has been a significant shift in Schaffner. We know change can sometimes be a challenge, but ultimately we want to evaluate and judge the people that have donated their lives to serving others and serving the community will supersede any kind of issues that would be going on that would get in the way of that. Whether it is in a physical way or whether it is in a passionate way or a spiritual way, I guarantee you; you won't stand in front of Michael Larks in his passion to serve our community and our kids. You are going to see through a number of examples today of why we are honoring Mr. Larks, but he has embraced a change in philosophy, an ability to provide additional programming at Schaffner, specific genders, specific programming, starting a birthday

club to provide some dignity and honor to our young people while they are in a temporary stay in the facility. In his own personal time, he is a member of the Omega Psi Phi Fraternity, who is a big part of our mentoring program that we have matched up our young kids with positive role models and mentors. Mr. Larks plays a specific role, not only just in his job, but also in his personal life in providing the mentorship and the direction to be able to make positive changes in our kids' lives. I know Mr. Larks, at times, can be reserved. I know he can also be very vocal and passionate. I also know that when he believes in something and it is true to his heart, he will stop at nothing to achieve it. It is those kinds of dedicated employees that we're grateful are providing services to the 268,000 residents of our County. Mr. Larks takes a strength-based approach with our residents trying to focus on what is right rather than what's wrong with individuals. We are always too quick to point out something negative. We really need to provide an approach that talks about what's right with our kids and Mr. Larks does that on a consistent basis. He has been employed with the County for nearly two decades. He started out at Woodside in 1994. He is currently a 30-year member of Omega Psi Phi Fraternity. He is involved with the Uplift Program as I had mentioned. Mr. Lark's has initiated many programs and today we are also going to honor him for what he and his wife Angela have done for the United Way.

(Mr. Hartwick read the following Proclamation.)

Office of County Commissioner  
**Dauphin County, Pennsylvania**

## Proclamation

*We, the Dauphin County Board of Commissioners, are delighted to join the community at large in recognizing Michael A. Larks, an extraordinary person who devotes himself, heart and soul, to residents at Schaffner Youth Center as well as other programs in Dauphin County;*

*Whereas, Mr. Larks takes time to speak with the residents, leaves positive notes of encouragement in their mailboxes and has been affectionately known to be called "my Schaffner father" by some of the residents, who may be struggling with academic, behavioral, and social challenges, and give them love, stability, strength and hope;*

*Whereas, we commemorate the selflessness of Mr. Larks, who volunteers his time as a 30 year member of the Omega Psi Phi Fraternity involved with "uplift program", as well as his involvement with "at risk kids", to make positive changes in the lives of hundreds of teens, so that they might have a happier, healthier and brighter future;*

*Whereas, Mr. Larks, a 18 year employee of Dauphin County spearheaded the "Birthday Program", "Exercise Program" and "Community Service Program", which allows residents to earn hours towards their community service (outside their current living quarters), including co-facilitate the "Girls Circle Program";*

*Whereas, We the Dauphin County Commissioners, commend Mr. Larks in being the highest contributor for the United Way in 2012, and thank him for his caring heart, in the true mission of helping others and applaud him for his continued commitment to the United Way;*

*Therefore, we are truly grateful for the unselfish acts of Mr. Larks who opens his boundless heart to at-risk youth; we urge everyone to consider becoming a mentor in order to create hope today for a better tomorrow; and we do hereby proudly declare September 28, 2011 as "Michael A. Larks Day" in Dauphin County.*

(Applause was given.)

Mr. Pries: I think Commissioner Hartwick has made a lot of appropriate comments and speaks on behalf of all three of us and all the residents of the County. Thank you very much for all you have done and continue to do. I appreciate it.

Mr. Haste: I would just like to say thank you to both of you for what you do in the community. One of the things, as we sit here as Commissioners, I've often said a lot of times it is like a coach, we can go out and we can get strategy and do whatever, but really what makes this County a great County are the employees and the folks that live here and put their effort back into the community. You are a shining example of that and I want to say thank you very much to both of you for what you do.

Mr. Hartwick: We want to get a couple pictures, but if you want to come up and share any of your thoughts or ideas that would be great.

Mr. Larks: I'm just glad to be here. I appreciate you guys. It is a team. It is not just me out there. Everybody plays a big part in it. As you said we have made a lot of changes, but we are trying to be the best in the State. People out there work hard. They believe in what they are doing. It is not just a job. I see these kids at games and I've even had relatives that have unfortunately come through those doors, and I still have to remain professional. The kids that come through there, when you work in there as much as I do and you put in as much time and effort you become attached to these kids, whether you are supposed to or not. If I can tell a kid what to do all day and he or she writes me a letter and I can't say I hope you are doing well then I think that knocks my credibility on all those things that I was telling you. I can always find time for a kid no matter what I'm doing. I'm there for them, because that's how I approach my job.

Mr. Hartwick: You are a shining example to your co-workers, to our community and to the kids that look up to you that you significantly made a difference in their lives. We are appreciative of that and congratulations on your day in Dauphin County.

(Applause was given and pictures were taken.)

## **SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

## **PERSONNEL**

Ms. Lengle: There are no changes to the Personnel Packet. Are there any questions? (There was none.)

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **PURCHASE ORDERS**

Mr. Baratucci: The only change in the Packet is on Page 15. It is for some security equipment at the Prison. It included three large monitors and we reduced that down to two. Actually it is a reduction from what was on the Packet last week. Other than that, the budgetary items were fixed and everything is there for your approval unless you have any questions.

Mr. Haste: Do you have any questions of Randy? (There was none.)

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe gave the following report:

### **Report from the Office of Budget & Finance September 28, 2011**

- **September 16, 2011** transferred **\$954,776.35** to the **Payables** account from the County's Concentration account for checks issued that week.
- **September 23, 2011** transferred **\$5,390,364.52** to the **Payables** account and **\$1,986,557.51** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$10,424,291.86**
- **Debt Service Payments since last report: \$274,974.07**
- **Total Term Investments**
  - 3/31/11 - **\$10,023,169.52** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 9/29/11
  - 4/21/11 - **\$20,040,014.62** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 10/20/11
  - 4/21/11 - **\$10,027,264.58** 12-mo. CD - Susquehanna Bank – **0.750%** - matures 4/19/12

- **Balance today in PA INVEST account #2100017144860: \$1,378.16 rate 0.050%**
- **Balance today in Susquehanna Bank investment account #119002023: \$4,579,101.20 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,571,122.24 rate 0.520%**  
(This rate equals today's PLGIT-Class interest rate of **0.020%** plus 50 basis points)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$100.00 rate 0.00%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$15,123,734.20 rate 0.650%**

Mr. Yohe: I did get a phone call from our representative from Integrity that they are looking for another \$5 to \$10 million. I'm going to get \$5 million transferred tomorrow and probably another \$5 million later in the year when the next CD...

Mr. Haste: At what rate?

Mr. Yohe: At the .65%. A minimum of \$5 million, I'm not sure if I can get another \$5 million to them as our cash isn't coming in anymore, but I'm going to do my best to do that later in the year.

- **Balance today in PNC Bank investment account #5004319839: \$17,871,011.06 rate 0.250%**
- **Balance today in Graystone Bank investment account #1610000596: \$250,767.53 rate 0.650%**
- **Balance today in Metro Bank investment account #0536557523: \$101.41 rate 0.120%**

**No T.R.A.N. Line of Credit required for 2011.**

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.**

Ms. Evans: I have a couple of items to note. First, Dauphin County is continuing under its Declaration of Local Emergency.

Secondly, that we have our rescheduled Jazz Festival this weekend. It will take place on Saturday, October 1 and Sunday, October 2 from 4:00 p.m. to 9:00 p.m. at Fort Hunter Park. Doors will open at 3:30. Tickets can be purchased at the Whitaker Center, Mr. Mike's Records and Dauphin County Parks & Recreation Office for \$20 in

advance and tickets are on sale for \$25 at the gate. It is free for children under the age of 12.

Lastly, I wanted to point out the display to my right of the baskets that have been assembled by employees to benefit the United Way. Thank you!

### **SOLICITOR'S REPORT – GUY P. BENEVENTANO, ESQ.**

Mr. Beneventano: I have nothing to report in addition to the written report, but I would be happy to take any follow-up assignments or directions the Board wishes to give.

Mr. Haste: Are there any questions of Guy? (There was none.)

### **MATTERS REQUIRING BOARD ACTION**

- A. Training Packet.
- B. Satisfaction Piece for Bintou Jobarteh and Michael Doyle on the property located at 1843 N. 4<sup>th</sup> Street, Harrisburg, PA 17102 (\$5,000.00).
- C. Business Class Service Agreement between Dauphin County and Comcast for services at Fort Hunter.
- D. Business Class Service Agreement between Dauphin County and Comcast for services at Dauphin County Prison.
- E. Event Agreement between Dauphin County and Jones, Lang, LaSalle Americas, Inc./TD Bank (Harrisburg Mall) for temporary FEMA Disaster Recovery Center.
- F. Motorola Simulcast IP Upgrade Contract to upgrade part of the radio network to current technology.
- G. Partial Refund of 2011 Real Estate Taxes – Susquehanna Masonic Home Association of Millersburg - Parcel No. 45-002-12 (269 Market St.) - \$1,125.26.
- H. Partial Refund of 2009-2011 Real Estate Taxes – 227 Market Street Venture, LP – Parcel #03-001-045 (227 Market St.) - \$883.77.
- I. Exoneration of 2009, 2010 and 2011 Taxes – Alex Acres Mobile Home Community, Lot #19 (55 Spruce Lane) – Parcel #29-007-077-019-0013, totaling \$413.21.
- J. Letter of Support for the Tri-County Regional Planning Commission's Application for funding through the HUD Sustainable Communities Regional Planning Grant Program.
- K. Hotel tax disbursement to Alpha Kappa Alpha Sorority - \$2,000.
- L. Purchase of Service Agreement between AAA and Amy M. Mehl.
- M. Purchase of Service Agreement between Children & Youth and:
  - 1. Christian Psychotherapy Services, Inc. – Contract #1
  - 2. Christian Psychotherapy Services, Inc. – Contract #2
  - 3. Archie Group, LLC

4. The Boys and Girls Club of Central Pennsylvania, Inc.
  5. Ballinger R. Brown
- N. Addendum #1 to Purchase of Service Agreement between Children & Youth and Bethany Christian Services of Central Pennsylvania, Inc.
- O. Adoption Assistance Agreements #2011-41, #2011-42, #2011-43, #2011-45, #2011-46, #2011-47 and #2011-48.
- P. Purchase of Service Agreements between Drug & Alcohol and:
1. Life Esteem, Inc.
  2. Communities in Schools, Inc.
- Q. Purchase of Service Agreement between MH/ID and The Presbyterian Church of Harrisburg.
- R. Amendments to Purchase of Service Agreements between MH/ID and:
1. T.W. Ponessa & Associates Counseling Services, Inc. – Amendment #1
  2. NAMI, Pennsylvania, Inc. – Amendment #1
  3. The ARC of Dauphin and Lebanon Counties – Amendment #1
  4. Edgewater Psychiatric Center, Inc. – Amendment #1
  5. Heather Katchmore, M.A., CCC-SLP – Amendment #1
  6. NHS Pennsylvania – Amendment #1
  7. Northwestern Human Services of the Susquehanna Valley t/d/b/a Susquehanna Development Services – Amendment #1
  8. Pennsylvania Grand Lodge, Inc. t/d/b/a Masonic Village of Elizabethtown – Amendment #1
  9. United Cerebral Palsy of Central Pennsylvania, Inc. – Amendment #1
  10. Youth Advocate Programs, Inc. – Amendment #1
  11. Wyoming Valley Professional Ambulance Services, Inc. – Amendment #1
  12. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit – Amendment #1
- S. Medical Assistance Transportation Program Participation Agreement and Assurance of Compliance between Dauphin County and the Commonwealth of Pennsylvania Department of Public Welfare.
- T. Human Services Development Fund (HSDF) Agreements between Dauphin County and:
1. Pinnacle Health Hospitals, t/d/b/a Children’s Resource Center of Greater Harrisburg
  2. Christian Churches United of the Tri-County Area, Inc.
  3. CONTACT Helpline, Inc.
  4. Community Action Commission, Inc.
  5. International Service Center, Inc.
  6. PROGRAM for Female Offenders, Inc.
  7. Salvation Army, Inc.
  8. Shalom House, Inc.
  9. VNA Private Duty, Inc.
  10. Capital Area Coalition on Homelessness, Inc.
  11. Halifax Communities That Care, Inc.
- U. Appointment of Meron Yermane to the Dauphin County Drug and Alcohol Advisory Board. Mr. Yermane’s term will expire December 31, 2014.



- V. Ratification of the following Emergency Procurements made during the 2011 Flood:
  - 1. Tower Services Unlimited – complete restoration of an existing room at the Derry Township Facility - \$28,210.00.
  - 2. Tower Services Unlimited – Foundation Design for a 12' x 30' shelter on raised piers to be located at the base of the Derry Township tower - \$6,400.00.
  - 3. Capital Area Communications – removal of all damaged site equipment from the Derry site, transport to Harrisburg for storage - \$4,800.00.
- W. Amendment #2 to Quandel Contract.
- X. Proposal from Morgan Lewis for the preparation of the 2011-2012 Affirmative Action Plan.
- Y. Lease Purchase Agreement between Dauphin County and Hewlett-Packard Financial Services Company for a 36-month FMV Lease for refresh of enterprise data center server technology including VMWare support.
- Z. Lease Purchase Agreement between Dauphin County and Hewlett-Packard Financial Services Company for a 60-month Capital Lease for refresh of enterprise data storage technology.

Mr. Haste: We have Matters Requiring Board Action, Items A through Z listed on the Agenda. I would just like to note under the Training Packet that I received a phone call this morning, but I didn't get a chance to get it in on time. I would like to add to the Training Packet three individuals, Warden DeRose, Deputy Warden Nichols and Deputy Warden Carroll to be able to attend the PA County Corrections Association Fall Conference in State College. There is no cost to the County and that would be from October 2-5, 2011. I would like to add that to the Training Packet.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through Z, listed above, including the addition to the Training Packet.**

#### **Discussion:**

Mr. Hartwick: I know we are going to be voting on the Human Services Development Fund Contracts today and I just wanted to provide you with a quick update of the impact of those cuts. They are pretty significant and you probably will be reading about it in an article that's going to be done by the Patriot-News. This was another year that the Human Services Development Fund cuts were at 37% over significant cuts that have happened in the past. There was talk about eliminating HSDF altogether. A lot of our staff in our Human Services Department is funded through the HSDF funds. The actual amount that we started with in Dauphin County, back in 2003 and 2004, the first year that I was in office was \$774,000. This year's allocation was \$278,000, which is a significant reduction. We are aware that this is the only flexible funding that Dauphin County has to fill service gaps, which continue to exist, because of the reduction in both State and Federal funding. This year the impact of those cuts has had a

direct effect on service provision. We are no longer funding entire programs. The programs that were completely cut out this year were Catholic Charities Outpatient Counseling, Family Support of PA, Child Abuse Prevention, Pressley Ridge In-Home Parent Education and Outpatient Psychiatric Therapy and the YWCA Job Counseling. Again, we had to make some extremely tough choices in trying to prioritize things. We could not cut out transportation for dialysis and other life-serving things that we needed to accomplish like temporary shelter, assistance with utilities, heat and rent. Those are all direct needs that have to be met. There was a significant reduction for all of the HDSF providers and we want to keep our eye on this as we move forward. We are hoping, in several of the proposals we have from our CCAP subcommittee on multi-purpose grants, to be able to use HDSF as a way for us to reallocate unspent dollars and to ease regulations and use HDSF as a vehicle to be able to continue to do that. This year it has had a direct impact on services and almost all programs have been cut by close to 70% since I started as a Commissioner in 2004. The good thing is, at some point, I've got a document that we have just finalized and I want to share with both my colleagues about some very interesting proposals that have come out of our multi-grants subcommittee about easing regulations and breaking down silos; things that we talked about for years. Absent the ability to do these successfully, we are going to be in a really difficult position next year. We are moving. We are taking this as a challenge and an opportunity to really rethink the way we do business. Hopefully we will be able to do that without having a large impact on our taxpayers.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

### **FORMER BUSINESS**

(There was none.)

### **NEW BUSINESS**

(There was none.)

### **COMMISSIONERS' DISCUSSION & ACTIONS**

(There was none.)

### **CORRESPONDENCE**

Mr. Haste: We have correspondence listed on the Agenda that has been received by the Board this past week, Items A through I, which will be handled by the staff appropriately.

- A. Notification from Larson Design Group advising that the Porter Tower Joint Municipal Authority advising that they are applying to DEP for a Water Quality Management Permit

for Waste Water Treatment Plan Upgrade, Chapter 105 Water Obstruction & Encroachment – US Army Corps of Engineers Section 404 Joint Permit and a NPDES Permit for stormwater discharges associated with construction activities for a project in Porter Township, Schuylkill County and Williams Township, Dauphin County.

- B. Notification from Lake Roeder Hillard & Associates advising that Village Glen Associates, LLC is applying to DEP for a General NPDES Permit for the discharge of storm water associated with construction activities in West Hanover Township.
- C. Notification from Penn State Milton S. Hershey Medical Center advising that they are applying to DEP for the renewal of a Title V – Synthetic Minor Operating Permit in Derry Township.
- D. Notification from Herbert, Rowland & Grubic, Inc. advising that the Susquehanna Area Regional Airport Authority is applying to DEP for a BWM-GP-11 General Permit, a Water Obstruction and Encroachment Permit for the Culvert Replacement Project in Dauphin County.
- E. Notification from Dauphin Engineering Co. advising that S & A Custom Built Homes, Inc. is applying to DEP for a General Permit for stormwater discharges associated with construction activities in Lower Paxton Township.
- F. Receipt of a letter from the Pennsylvania Historical & Museum Commission advising that the Steelton High School in Steelton Borough was placed in the National Register of Historic Places on September 8, 2011.
- G. Notification from Gannett Fleming advising that South Hanover Township is applying to DEP for permits regarding the culvert failure on Knight Drive, South Hanover Township.
- H. Notification from R. J. Fisher & Associates, Inc. advising that Eastern Communities L.P. are applying to DEP for a NPDES Permit Renewal for the Astoria Knoll Subdivision project in Lower Paxton Township.
- I. Notification from the PA Department of Environmental Protection advising that they have some changes to the Hazardous Waste Permit of ArcelorMittal Steelton, LLC.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

## **ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.**

Transcribed by: Richie-Ann Martz