



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

SEPTEMBER 3, 2008

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; William Tully, Esq., Solicitor; Dave Schreiber, Personnel; Melissa Wion, Personnel; Bruce Foreman, Esq., Solicitor's Office; Amy Richards, Commissioners' Office; Tom Wasco, Director of Veterans Affairs; Carl Dickson, Director of Parks & Recreation; Mike Yohe, Director of Budget & Finance; Leila Brown, Solicitor's Office; Diane McNaughton, Commissioners' Office; George Conner, Community & Economic Development; Randy Baratucci, Director of Purchasing; Edgar Cohen, Director of Facilities Maintenance; Kay Lenge, Personnel; Kacey Truax, Commissioners' Office; Faye Fisher, Personnel; Mike Pries, Director of Safety & Security; Greg Schneider, Budget & Finance Office; Steve Chiavetta, Director of Registrations & Elections and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeremy Haste, Jim Sinkovitz, Garry Lenton, Loretta Prouse, Florence K. McGuire, Edna Koppenhaver, Donna Kauffman, Norma Shearer and Robert Hassinger

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the August 13, 2008 Workshop Meeting Minutes and the August 20, 2008 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebeck and seconded by Mr. DiFrancesco that the Board approve the August 13, 2008 Salary Board Meeting Minutes and the August 20, 2008 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: As you know we met twice in Executive Session. We met on August 27, 2008 and again this morning, the 3rd of September, 2008, to discuss matters of litigation.

ELECTION BOARD

A complete set of Election Board Meeting Minutes are on file in the Commissioners' Office.

PUBLIC PARTICIPATION

Mr. Haste: Is there anyone at this time that would like to address the Board? We are in public participation for the Commissioners' Meeting. (There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Commissioners

1. Presentation of Flag

Mr. Haste: It is my pleasure at this time to call forward, actually we were to have two individuals today, we were to have Brandon Braughler. Brandon was not able to change his work schedule and get here, but representing Brandon and the rest of their company is Army National Guard Specialist Jeremy Haste. He is with the Delta Company 112, which is a branch of the 56 Stryker Brigade to come forward. What we decided, as a Board, since there is a number of individuals from this area that are going

to be going to Iraq representing not only this area, but the United States, that we would take a County flag and present it to them and ask that they fly it in Iraq. We also included a Sharpie pen so that all the soldiers in that Brigade who are from Central Pennsylvania if they could sign the flag and then when they return we will frame this and put it in the Courthouse.

(Pictures were taken and applause given.)

Mr. Haste: On the 19th they leave for Mississippi and then January 2 they will head to Iraq.

Mr. Sinkovitz: Do you know where you will be going?

Specialist Haste: Northern Baghdad. We are supposed to get a holiday vacation and then leave on January 2.

Mr. Haste: One of the nice things about our National Guard here in Pennsylvania, we are the only National Guard in the nation that is a stryker brigade. It is a pretty important event for us and we are very proud of the Brigade.

Mr. Sinkovitz: Local National Guard.

Mr. Haste: Pennsylvania Army National Guard.

Mr. Sinkovitz: Is that at Fort Indiantown Gap?

Mr. Haste: They are from all over. This Brigade is actually out of Berks County.

Mr. Sinkovitz: So, the flag is going to fly in Iraq and it is going to be sent back.

Mr. Haste: When they come back. Actually we have a pen that we are going to put in there with it. We are going to ask the soldiers in that company to sign it. When they come back we will frame it and put it in the Courthouse.

Mr. Hartwick: We want this guy to bring it back.

Mr. DiFrancesco: I said keep your head low, but give them hell. We want to see you come back safely and all those that you are serving with come back safely. We know you are trained and we know your character and you are going to go over there and do your job. We just pray you have a safe return.

Specialist Haste: Thank you.

SALARY BOARD

A complete set of Salary Board Meeting Minutes is on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: I have an Addendum. Are there any questions on the Addendum? (There was none.) I have no changes to the Personnel Packet.

Mr. Haste: We did approve Items #13, #14 and #31 last week.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Personnel Packet as amended; motion carried.

PURCHASE ORDERS

Mr. Baratucci: The Packet has Page 11 added from last week. Those are the items for MDJ Shugars' Office that we discussed last week. You had approved them conditionally upon the Solicitor's Office review. They are comfortable with all of the items. Mr. Tully has sent out an email to all of us, so Page 11 has been added to the Packet. Otherwise it is the same as last week.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick (only if there are no more Shugars' bills) that the Board approve the Purchase Order Packet as presented; motion carried.

Mr. Baratucci: I have the Blackberry Request for Bradley Winnick of the Public Defender's Office. It is something that he is paying for personally and that would be up for a vote this week as well.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Blackberry Request for Bradley Winnick of the Public Defender's Office; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following report:

Report from the Office of Budget & Finance September 3, 2008

- **August 22, 2008** transferred **\$247,361.50** to the **Payables** account from the County's Concentration account for checks issued that week.
- **August 29, 2008** transferred **\$3,063,899.39** to the **Payables** account and **\$1,726,717.09** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**

- **Balance today in INVEST account \$170,285.00 rate 2.175%**

Mr. Yohe: This is the first month for our new RFP term. As you can see, when I presented this two weeks ago, Citizens Bank had the high bid. I reminded everybody when we sent out for the September rates that they have to be within 20 basis points of the high bid to get any money. Susquehanna stepped up and bumped up their basis points so they actually have the high bid for September. However, they wish to cap their amount of funds at \$60 million as opposed to getting up to the \$85 million range, which is alright by me. So, they actually are the high bid.

- **Balance today in Susquehanna Bank investment account \$60,002,301.63 rate 2.800%**
(This rate equals the Susquehanna Bank 90-day T-Bill rate plus 109 basis points. It is fixed for the month)
- **Balance today in Sovereign Bank investment account \$1,102,062.07 rate 2.440%** (This equals today's 1-month LIBOR rate of 2.490% minus 5 basis points)
- **Balance today in Citizens Bank investment account \$53,797,192.19 rate 2.750%** (This rate is fixed for the month)
- **Balance today in PNC Bank investment account \$1,000.00 rate 1.950%** (This equals today's Fed Funds rate of 2.000% minus 5 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 1.800%** (This equals today's Fed Funds rate of 2.000% minus 20 basis points)
- **Balance today in Commerce Bank investment account \$1,000.00 rate 1.440%** (This equals today's 90-day T-Bill rate of 1.690% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2008.

Mr. Yohe: Are there any questions? (There was none.)

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I just have one item. You may remember our annual report of the Economic Development Office from last year. We have received word from the Northeastern Economic Developers Association that, I guess Mr. Robinson had submitted this as part of an Association Literature and Promotions Competition, as one of a hundred entries. While we did not win, we were rated as excellent. A number of the comments of the judges are included. There were a lot of positive remarks about our publications. I think it is definitely worthy of note and very helpful, particularly efforts to promote Dauphin County to businesses and groups around the area that we're producing publications that are being judged to be very effective.

I have nothing else unless there are questions of me. (There was none.)

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: All of the matters requiring Board action have been reviewed and are ready for a vote. I would be happy to answer any questions you might have. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Space Rental Agreement for 2009 Pennsylvania Farm Show (January 10-17, 2009).
- C. HRG Proposal for the Environmental Site Remediation for 5415 North Front Street.
- D. SimplexGrinnell Proposal to replace the main fire panel at the Schaffner Youth Center.
- E. Amendment #1 to a Purchase of Service Agreement between Children and Youth and Hempfield Behavioral Health.
- F. Subsidized Legal Custodianship Agreement #2008-03.
- G. MH Purchase of Service Agreements between MH/MR and:
 - 1. Pennsylvania Counseling Services, Inc.
 - 2. Pressley Ridge
 - 3. Country Meadows of Hershey Associates t/d/b/a Country Meadows of Hershey
 - 4. Dauphin County Pretrial Services
- H. Family Center Grant Agreement between Dauphin County and Community Action Commission.
- I. Resolution #17-2008 establishing the FY 2008/09 Human Services building operating and rent costs.
- J. Access Agreement for 333 Market Street for certain space in the building for the installation of all radio equipment associated with the cell tower.
- K. Subrecipient Agreement between Dauphin County and Tri-County HDC, Ltd. for allocation of FY 2008 Federal HOME funds in the amount of \$85,740.00.
- L. Tax Collection Agreement for Millersburg Borough. **(Pulled)**
- M. Purchase of Service Per Diem Rates between Children and Youth and:
 - 1. King's Kids Camp
 - 2. Program for Female Offenders, Inc. of Greater Harrisburg Area
 - 3. Jo Ann Jankowski
- N. Request for Exonerations:
 - 1. Lenker Mobile Home Park – Parcel #65-031-017-087-0008 and #65-031-017-091-0010 - \$1,143.09.
 - 2. Pine Manor Mobile Home Community – Parcel #34-020-001-087-0078 - \$156.08.

- O. Purchase of Service Agreement between Dauphin County and Official Payments.
- P. Human Services Parking Garage Gate System Contract with Precision Time Systems.
- Q. Approval to replace the Hotchkis & Wiley Large Cap Value Fund A with the Eaton Vance Large Cap Value Fund A, effective October 13, 2008.

Mr. Haste: We have Items A through Q. Item L will be pulled. That needs further review. So, we have Items A through Q, minus L. Are there any items that need to be pulled out separately?

Mr. DiFrancesco: One question on the Training Packet. Item #19 appears to be an overnight stay over the 100 mile range. Right now travel is listed at \$175 and through that Enterprise Program I believe that is probably one that should be in that Enterprise Program. If we could keep it in the group, but adopt it as that revision.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action Items A through Q, minus L; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence that has been received by the Board, Items A through H, which will be handled by the staff appropriately.

- A. Notification from Skelly and Loy advising that Consolidated Scrap Resources, Inc. is applying to DEP for Water Obstruction and Encroachment Permit for the Paxton Creek Streambank Stabilization project in the City of Harrisburg.
- B. Notification from Liberty Engineering, Inc. advising that the Church of Jesus Christ of Latter-Day Saints is applying to DEP for a General NPDES Permit for Project #0741 in Derry Township.
- C. Notification from Mavickar Environmental Consultants advising that they are applying to DEP for a General Permit 8 for the Park Place Townhouse Development Project in Lower Paxton Township.

- D. Receipt of the York Haven Hydroelectric Project (FERC No. 1888) Relicensing Pre-Application Document Information Questionnaire.
- E. Notification from Glace Associates, Inc. advising that the Berrysburg Municipal Authority is applying to DEP for a minor amendment permit to add a fine bar screen for the removal of solids from the wastewater influent stream.
- F. Receipt of Post Construction Stormwater Management Plans and Report from Arora and Associates, P.C. for the Linglestown Corridor improvements for review and approval. This is a Lower Paxton Township Project that is being administered by PennDOT.
- G. Receipt of the Harleysville Life Insurance Company Group Master Application.
- H. Notification from EarthRes Group advising that Tulpehocken Spring Water, Inc. is submitting a modification application for the existing Indian Trails Mountain Spring facility for repairs to the Spring Collection System.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz