



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

SEPTEMBER 2, 2009

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; William Tully, Esq., Solicitor; J. Scott Burford, Deputy Chief Clerk; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Kay Lengle, Personnel; Dave Schreiber, Personnel; Edgar Cohen, Director of Facilities Maintenance; Larry Moore, Parks & Recreation; Leila Brown, Solicitor's Office; Greg Schneider, Budget & Finance; David Feidt, Solicitor's Office; Diane McNaughton, Commissioners' Office; Amy Richards, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jim Roxbury, Karen Marrasso, Patricia Pierce, Jennifer DeProspero, Bob Farbaugh, Renee Gaston and Eric Johnson

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:25 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the August 12, 2009 Workshop Meeting Minutes and the August 19, 2009 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebeck and seconded by Mr. Hartwick that the Board approve the August 12, 2009 Salary Board Meeting Minutes and the August 19, 2009 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners, as you know we met this morning in Executive Session to discuss personnel matters and real estate.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Proclamation – Life Insurers Awareness Month

Mr. Hartwick: It is my pleasure, along with my fellow Commissioners, to announce that this month is Life Insurance Awareness Month. I know we have several representatives that are in the audience that we will give recognition to. With as many kids as I have I don't think I could have enough life insurance if something were to happen. We understand and value those individuals who are making sure that individuals are aware of the importance of having life insurance and also making sure that people are handled in a way that is dignified. They also make sure that the people who are left behind as a result of the tragedy or passing are able to move on as a result of that professional service that has been given.

(Mr. Hartwick read the Proclamation.)

Office of County Commissioner

Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, proudly honor the life insurance agents in this county, this Commonwealth and this country who safeguard our families' financial security as we celebrate "Life Insurance Awareness Month" this September;

Whereas, especially during turbulent economic times such as these, when so many families are struggling, life insurance coverage is more important than ever, because most citizens have far fewer financial resources from which to draw in the event of a premature death in the family;

Whereas, despite the peace of mind that life insurance brings to millions of American families, the unfortunate reality is that 68 million adult Americans have no life insurance and most of those with coverage have less than experts recommend;

Whereas, the life insurance industry paid \$58 billion to beneficiaries in 2007 and continues to insure 75 million families, representing nearly 80 percent of U.S. households;

Whereas, we join the National Association of Insurance and Financial Advisors of Greater Harrisburg, the Life and Health Insurance Foundation for Life (LIFE), and a coalition of leading life insurance companies in designating September 2009 as "Life Insurance Awareness Month" and raising public awareness about this route to security;

Whereas, when we are at our most vulnerable—facing grief and loss—life insurers can help safeguard our financial security and allay our fears about the future;

Therefore, on behalf of the 256,000 residents of Dauphin County, we pay tribute to the critical role played by this industry as we formally declare September 2009 as "Life Insurance Awareness Month" in Dauphin County; and we heartily applaud the labors of love performed every day by life insurers who drive home the importance of planning for the future and safeguarding our loved ones against sudden, unexpected tragedies.

Mr. Hartwick: With us today, we have Karen Marrazzo, who is the President of NAIFA, accompanied by Bob Farabaugh and Jennifer DeProspo.

Ms. Marrazzo: I'm Karen Marrazzo, President of NAIFA of Greater Harrisburg, and we appreciate you recognizing life insurance awareness month. Many Americans are without, as you said. It is very important for us in our fields that we let everyone know the importance of life insurance. I thank you for taking the time to present this to us.

Mr. Hartwick: Thank you for all the work that you do. Does anyone else want to make any remarks? (There was none.)

(Pictures were taken.)

B. Dauphin County Commissioners

- 1. Proclamation Honoring the memory of Community Gardens Volunteer Albert Pierce (Mrs. Patricia Pierce to accept on behalf of her husband.)**

Mr. Haste: If Larry and Mrs. Pierce could come forward.

We were hoping to do this last Friday for the picnic. Each year, over the last few years, there has been a community picnic out at the Community Gardens for all the gardeners. It is a very fine event. I'm going to have a special dish that I will bring next year. Being alumni of the Community Gardens, it is always fun to go out there. There was a gentleman that we are going to recognize today that was sort of unofficially the mayor/leader of the gardens. Everyone could go to him and get questions answered or know what was going on. He was sort of the greeter and the person that you always knew was out there. He is no longer with us. It is our pleasure to honor him in a small way.

(Mr. Haste read the Proclamation.)

Office of County Commissioner
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, join together with the staff of Dauphin County's Parks and Recreation Department and the community at large in mourning the loss of Mr. Albert Pierce, and we are grateful for this opportunity to honor him for so generously serving as a volunteer at Community Gardens and Wildwood Park for more than twenty years;

Whereas, together with his wife Patricia, Mr. Pierce donated his valuable time and effort to helping with events at Dauphin County's beautiful parks, including the annual picnic at Community Gardens;

Whereas, Mr. Pierce was known for his generosity, flexibility, understanding manner and unselfish commitment to his loving wife, children, grandchildren and great grandchildren;

Whereas, a veteran of the United States Air Force and a retired postal supervisor, Mr. Pierce served his country and community with the utmost courage and character;

Whereas, throughout his volunteer efforts with Dauphin County, Mr. Pierce was well-respected and widely viewed as responsible, cooperative, and caring to all who had the pleasure of knowing him; he will be fondly remembered and very deeply missed;

Therefore, in honor of his impressive service to Community Gardens, his heart-warming legacy of love, and his cherished memory, and in grateful remembrance of his innumerable selfless acts, we do hereby proudly proclaim September 2, 2009 as "Albert Pierce Day" in Dauphin County.

(Applause was given.)

Mrs. Pierce: I would just like to thank all of you, not just for this presentation, but for the program itself. It meant a great deal to him and to me and to all the gardeners. We hope you will continue the program. It was a very important part of his life as it is mine. I hope to continue, God willing.

Commissioners: Thank you.

(Applause was given and pictures were taken.)

C. Renee Gaston, CLT/Constellation Energy

1. Update on Energy Program and Presentation of the Investment Grade Audit

Ms. Gaston: I'm Renee Gaston. I have Eric Johnson here from CLT. We are here to give you an update on the Investment Grade Audit and Energy Project that we are doing here at Dauphin County. First of all, I would like to thank you all for giving us the opportunity to come and give you an update on where we are in the process and to answer any questions you might have.

I would like to start off with the status/update of the project. Last time we talked we had just received the award to go ahead and do the Investment Grade Audit. We spent the last several months auditing the facilities throughout the County from the Courthouse, Administration Building, Human Services Building, Veterans Memorial Building, Schaffner Youth Detention, Prison, Adult Probation and Work Release, AAA Kitchen, Warehouse and Bulk Storage, District Justice Offices and Parks and Recreation. We spent a lot of time out there looking at the systems and getting a lot of feedback from the staff. I appreciate Edgar's help in walking us through the facilities, getting some more measurements for verification and savings. What we heard the project goals and objectives were for the County was to reduce the County-wide energy consumptions, reduce operating and ongoing maintenance costs, look at the Prison and try to reduce the water consumption there and control the water consumption, replace some of the aging equipment in some of the older downtown buildings, specifically the Courthouse, evaluate the economics of producing your own chilled water and steam in the downtown buildings, investigate renewal opportunities and offerings and looked at utilizing local labor pool. Just to summarize the project, we were able to look at comprehensive lighting, upgrades in all the buildings. One of the things in the Administration Building and the Courthouse is the older windows. We noticed that there were some drafts and some issues with the windows. What we were looking at doing is putting in a second window system, called "storm windows" to reduce those drafts and to keep the area more comfortable. In conjunction with that we are replacing the air handling units in the Courthouse. The County has already started replacing a few of those, but there are still some that are very old. Because of the way that they are designed and put in, it is hard to control the environment and temperature control in the building. Between the window upgrade and the controls and the new air handling units, there will be a lot better temperature control throughout the Courthouse. We are also going to re-commission the controls that are in the existing buildings that have controls and then expand the existing control systems in the other facilities. We are looking at water conservation in several of the buildings and specifically in the Prison again, we are going to put in some controls. This will limit the shower time for the folks in the Prison, as well as making sure that they can only flush so many times. It is going to really help controlling the water consumption at the Prison. We are also looking at the upgrade of some of the older electrical panels in the Courthouse.

What we are able to do in this project is upgrade over \$6,623,000 worth of upgrades and energy efficiencies, equipment and with reducing gas and electric, steam, chilled

water and water, we are able to produce an annual cost savings of about \$590,000, which gives the payback of less than 12 years. So, we were able to utilize your existing operating budget by saving energy to pay for these upgrades. Besides getting new equipment and saving energy, it also has an impact on the environment. Everyone likes to hear how it impacts the environment. With reducing 2.1 million kilowatt hours of electricity, almost 4,000 MCF of natural gas, 93,000 chilled water and over 4,000 Mlbs of steam, you get to reduce CO₂, Carbon Dioxide. What that looks like in layman's terms is that over the life of the contract, which is 15 years, we're able to preserve 250 acres of forest, remove approximately 6,500 cars from the road or not have to burn 83,000 barrels of oil. So, besides upgrading your facilities and saving energy, it really improves the environment as well.

How we set this project up to keep it moving and to allow the County to get the benefit of the savings as soon as possible, we are going to phase the project. I just spoke about the first phase. The second phase, some of the things that we are going to look at is installing new high voltage electrical services at the Prison, AAA Kitchen and the Warehouse Bulk Storage facility, because those services are very old and you can't get parts for them. We want to make sure they continue to be operable. We are going to look at renewable energy opportunities. We looked at some of those in the first phase, but because of the longer paybacks we are going to continue to investigate grants that will make them more attractive. We are going to continue to look at the boiler plants and chiller plants for the County downtown buildings, continue to look at water conservation in some of the other buildings, the water source heat pump replacements and refrigerator replacements that have longer paybacks, but with some rebates.

Now that we have completed the Investment Grade Audit, the next steps are to negotiate the contract. After we complete the contracts and schedules and get through all the terms and conditions, we'll start construction. We will start that with a kick-off meeting, because there is a lot of communications between the County and CLT to make sure that there is access availabilities. We will continue to have bi-weekly meetings, release subcontracts, order material and continue developing the second phase and continue to look at grants and rebates that will apply to this project.

That is the summary of the project and where we are to date. I would like to open it up to any questions that the Commissioners may have.

Mr. Hartwick: You talked about refrigerator rebates. What are those?

Ms. Gaston: What they do is in Dauphin County PP&L is offering some rebates and we were already looking at lighting and controls, like thermostats. Now there are some rebates that we can get so if you take an older refrigerator or older lighting and you put in newer efficiency they will grant you a rebate for putting those in. We are just investigating on how much that is to see if it will make sense to make the payback better for the County.

Mr. Hartwick: They are incentivizing it to try to speed up the process.

Ms. Gaston: They are incentivizing you to go to more energy efficient equipment and some of that is lighting and motors. Some of those are already in the project, but we are going to look at some other ones that are just coming out that might make some of the other projects.

Mr. Hartwick: Have we, in this process, taken a look at the Veterans Building?

Ms. Gaston: Yes.

Mr. Hartwick: Is there any recommendations for the Veterans Building that are included in this proposal?

Mr. Johnson: The quickest one that had the biggest return in investment, as far as the mechanical and HVAC systems in the building, the issue that you have there it is one of the more energy efficient that you have, because of the water source heat pumps. The County is in the process of doing that. Part of our proposal, initially, was to help them along with that so instead of just a budgetary replacement as they go bad to do it all at once to increase the efficiency. The payback, the economics are out there. It is one of the best systems that you can have.

Mr. Hartwick: I know we had to undergo a replacement in the last two to three years of almost everything in the Veterans Building. How could you creatively roll that into the program? Would it have to be something we do once the program kicks off? Is there timelines by which we can capture some of these expenses, instead of doing it as a budget expense? Can we do it this way and have a payback rather than just general fund dollars?

Mr. Johnson: Absolutely. Some of the ignizers that we do are along this process; even in Phase 2 with the high voltage upgrade that we are taking a look at over at the Prison complex. Same principle, there is very minimal energy savings that will be obtained, but the overall; it is in the County's need to do that because of the obsolescence of some of the switch gears. That is why we are definitely looking at that as the phased portion using savings from Phase 1 to help offset that cost.

Mr. Hartwick: I get what you are saying. The last question is what renewable energy options have you explored for the buildings and where are you at with those proposals?

Mr. Johnson: The biggest one is with the solar. We are looking at it for a couple buildings. The problem that we are seeing there is multiple fold. One is your utility rates are around 6 cents per kilowatt hour is what you would be saving. That savings potential with the area that we are constricted to doesn't have a great economic payback without grants and incentives that we are hoping to be able to capture here shortly. They are still working on a lot of these programs. New ones are coming along online all the time. You are falling in-between two areas. One is a low generation side that the homeowners are able to capture through tax credits. The other sides are

getting a lot of grants for large systems. Unfortunately you are kind of in the middle where nothing has freed up yet. So, the full burden of the cost is being incorporated into the project as opposed to being offset by grants and what have you. Some of the things that the County is already doing such as the geo-thermal systems in the district justice offices, looking to incorporate that, but knowing some of the possible long term plans for some of these offices that hasn't been fully developed to be Phase 1, but it is definitely stuff that we are looking at.

Mr. Hartwick: I know you talked about the renewable stuff before that make sure you are considering all options and present them to the Board. If it takes us to make a small investment in doing some of the renewables to be able to leverage other State or Federal dollars that may be available if we are actually putting up some dollars to do it, it may make some sense, because number one it is the right thing to do and number two don't assume that just because it doesn't make sense financially present us with a couple plans and options that are available to examine whether or not we think it is a worthwhile adventure and budgetary expense as we move forward.

Mr. Johnson: Absolutely.

Mr. DiFrancesco: The issues between Phase 1 and Phase 2, what is the defining line? Why are we phasing it and how much does Phase 2 issues like the chillers and boilers tie into the things that we are doing in Phase 1?

Ms. Gaston: Phase 1, the reason we are phasing it is pretty much timing. For the boilers and chillers it is kind of working through the contract with NRG. That is kind of delaying the process. We didn't want to have to hold up the project for that. We were told to go ahead and phase it. That is one of them. The electrical upgrades, which we are fairly close, in fact we have another meeting after this one with PP&L, but PP&L has to finalize the engineering to bring the electric service so far and then we would take it the rest of the way to the building. That is another one that is kind of being delayed outside our control of engineering or negotiation of contracts. Those are the two main ones, besides the renewable. The renewable we had in Phase 1 and we did actually present a few different options, but again without the grant money, we're hoping that the grants are freeing up. There are some for larger projects. We know they are pushing that. We are holding off a little bit to see if some grants open up in the next three to six months to make that a more attractive project for the County.

Mr. DiFrancesco: The decisions that we are making right now, this is for improvements to the downtown campus will work regardless of the option in Phase 2 going forward whether it is a centralized mechanical facility or if it continues to use NRG services.

Ms. Gaston: Exactly.

Mr. DiFrancesco: The Courthouse in particular has been just a patchwork of heating and cooling systems. Quite honestly I'm not sure how that building continues to survive

with the patchwork that has been done over the years. Does this resolve all of those issues or are we patching the patchworks?

Ms. Gaston: We are not patching the patchworks. We are actually removing the old air handling units and putting in brand new ones. We've actually worked with contractors and designed the air handling units, reconfigured them.

Mr. DiFrancesco: So, the system will be one system.

Ms. Gaston: Actually it will be controlled one system, but actually there will be more systems, because right now you have several fans controlling the whole area.

Mr. DiFrancesco: I guess what I'm getting at is it would be one...

Ms. Gaston: New system.

Mr. DiFrancesco: There is going to be a backbone basically rather than this was done during this reconstruction phase and this done during that one, etc.

Ms. Gaston: There are a couple new air handling units, obviously we are going to keep the controls on that. The old air handling units will be replaced with new air handling units and will be configured so it can actually control better.

Mr. DiFrancesco: That is what I was going to ask. Right now, we have these offices where the judges' chambers are subzero and the courtrooms are 900 degrees. We are going to resolve that, it is not just about economics, it is also about a system that works much better than the one that we have now.

Ms. Gaston: Exactly. That wasn't one of the better economic projects, but it was important for the County.

Mr. DiFrancesco: For a whole host of reasons I think it is a good idea to resolve that. Who is handling the whole discussion with NRG? Where is that?

Mr. Saylor: It is ongoing. We have had some meetings with them.

Mr. DiFrancesco: Who is the point? Is it the Solicitor's Office?

Mr. Saylor: It is a team. I believe I sent out an email. They are very appreciative that we included them in the process about talking to them about the situation. Right now we are waiting for them to make it worth our while.

Mr. DiFrancesco: I just wanted to make sure, because I'm a big fan of this project and seeing it split off in phases is great, but I want to see the whole thing moving forward as quickly as possible.

Mr. Saylor: I think we are set to meet with them very soon.

Mr. DiFrancesco: The electric hand dryers, do we currently have them over in the Courthouse?

Mr. Johnson: Yes, you do. This is an upgrade with the ongoing work that the County is doing with the restroom facilities. This is part of it. Right now there are some old ones. As the projects and the rest of the renovations happen we are providing the electrical and hand dryers themselves. They are more of an energy efficient model.

Mr. DiFrancesco: I know that most people hate air hand dryers. I couldn't remember if we had them in there are not.

Mr. Haste: We just put some out at the jail in certain areas to keep the place a little more sanitary. Certain clientele just for some reason aren't able to get paper towels into the receptacles.

Mr. DiFrancesco: That is a universal problem.

Mr. Haste: In some areas it appears to be worse.

Mr. DiFrancesco: People can't seem to make the basket and when they miss the basket they can't see fit to pick it up and put it in the basket.

Mr. Haste: That's because someone else is getting paid to do that.

Are we continuing with the waterless urinals out at the jail?

Ms. Gaston: Yes.

Mr. Haste: I know we tested some of those. Water consumption out there is huge.

Mr. Saylor: Do we have a handle on how much utilities the County is currently using? I've asked this question before, even of staff, and it is kind of hard to put a finger on. That is going to be an important measuring stick to success going forward here. How many gallons of water the Prison is going through currently? Were we able to gather that information?

Mr. Johnson: We were. We do have that in the IGA that has been provided.

Mr. Saylor: Yes, is the answer?

Mr. Johnson: Yes. I thought you wanted to know the actual number.

Mr. Saylor: You talk about savings ultimately we may be using less utilities, but as rates go up the dollar factor is not going to be there, but if we can show that we are using less utilities then I think we are able to...

Mr. Johnson: Absolutely.

Ms. Gaston: That's a good point.

Mr. Haste: Trim back the potential increase. It doesn't really show up as a savings, but it is.

Mr. Saylor: We can demonstrate that by showing how many fewer gallons we are using, how many fewer kilowatt hours, etc.

Mr. Hartwick: I don't know if they didn't have a baseline and an evaluation of what we are currently using, how they could talk about us reducing by these energy numbers without a baseline.

Mr. Saylor: A lot of products claim to use so many fewer kilowatt hours so if we are using these products then they just use that estimation and then total them all up.

Mr. Haste: Part of the difficulty is getting some of the numbers from the third party.

Mr. Saylor: Yes.

Ms. Gaston: Once we got those... They actual guarantee is in units of energy. We just translate it to dollars, because that is how everybody evaluates everything. To your point Chad, when rates go up the bill might not go down the \$600,000 but it would have been \$600,000 more had you not. We measure units of energy in the guarantee.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lenge: Are there any questions on the Personnel Packet or the Addendum? I have no changes to what was presented last week or in the Addendum. (There was none.)

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the Personnel Packet and Addendum; motion carried.

PURCHASE ORDERS

Mr. Baratucci: There are no changes from last week's Purchase Order Packet. We took care of all the budget adjustments that were necessary. The Packet is there for your approval, unless you have any further questions. (There was none.)

The other item that I wanted to ask is if you wanted to approve the Adult Probation Remote Access items. Is that on hold? I heard something that Mike Potteiger was going to come to talk about it.

Mr. Haste: Mike is coming next week.

Mr. Baratucci: I did finally get the two names from the Tax Assessment Office of the two assessors. Richie has those for you to sign. I got the two names. They are going to do the testing.

Mr. Hartwick: Who are they?

Mr. Baratucci: Jay Skaggs and Kenneth Gordon. Those are the two that Steve and Doug have chosen. Those are from a couple meetings ago.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Purchase Order Packet as presented; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report.

Report from the Office of Budget & Finance
September 2, 2009

- **August 21, 2009** transferred **\$240,461.47** to the **Payables** account from the County's Concentration account for checks issued that week.
- **August 28, 2009** transferred **\$4,278,366.71** to the **Payables** account and **\$1,848,305.89** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
 - 3/27/09 - **\$20,000,000** 6-Month CD at Citizens Bank – **1.510%** - matures 9/23/09
 - 4/13/09 - **\$20,000,000** 7-Month CD at Citizens Bank – **1.555%** - matures 11/10/09
 - 4/27/09 - **\$20,000,000** 8-Month CD at Citizens Bank – **1.500%** - matures 12/23/09
- **Balance today in INVEST account \$1,373.60 rate 0.286%**

- **Balance today in Susquehanna Bank investment account \$361,196.25 rate 0.500%** (This rate is fixed for the month)
- **Balance today in Sovereign Bank investment account \$100.89 rate 0.05%** (This rate is fixed for the month)
- **Balance today in Citizens Bank investment account \$4,456,815.81 rate 0.800%** (This rate is fixed for the month)
- **Balance today in Citizens Bank Flex CD Program \$32,985,358.95 rate 2.400%** (This is a 9-month CD maturing on 9/8/09 and the rate is fixed for the term)
- **Balance today in Citizens Bank Flex CD Program \$18,151,700.18 rate 1.510%** (This is a 6-month CD maturing on 9/6/09 and the rate is fixed for the term)
- **Balance today in PNC Bank investment account \$1,000.00 rate 0.200%** (This equals today's Fed Funds rate of 0.250% minus 5 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Metro Bank investment account \$100.00 rate 0.000%** (This equals today's 90-day T-Bill rate of 0.140% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2009.

Mr. Haste: What are you going to do with the two CDs that are maturing?

Mr. Yohe: On Friday, I'm going to straighten that all out. I probably will roll that into another term CD, but it probably won't be anywhere near the 1.5% that we are having.

Mr. Haste: So, you are having discussions with Citizens about that?

Mr. Yohe: Yes. Budget meetings have started and the process is well underway.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have nothing unless there are questions of me. (There was none.)

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: I have nothing to add either, but would be happy to answer questions. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Piece for Kinh Q. Pham and Loan T. Phan on the property located at 3520 Derry Street, Harrisburg, PA 17111 (\$3,500.00).
- C. Subordination Agreement for Dawn Bramble on the property located at 336 S. 17th Street, Harrisburg, PA 17104.
- D. Tax Refunds:
 - 1. Refund of 2009 Real Estate Taxes – John Travers, Parcel #35-107-241 - \$329.29.
 - 2. Partial Refund of 2009 Real Estate Taxes – Clinton & Kathleen Heverly, Parcel #35-072-160 - \$232.99.
 - 3. Partial Refund of 2009 Real Estate Taxes – Charlene & Sara Forney, Parcel #34-008-015 - \$345.58.
 - 4. Partial Refund of 2009 Real Estate Taxes – Calvary Wesleyan Church, Parcel #65-022-289 - \$158.62.
- E. Weatherization Assistance for Low-Income Persons Program Grant Contract between Dauphin County and the Commonwealth of Pennsylvania for \$783,413.00 for the period 7/1/2009 – 9/30/2010.
- F. Proposal to establish a PILOT for Baldwin Village.
- G. Contract for Services between Dauphin County and RSR Appraisers and Analysts.
- H. Purchase of Service Agreements between Children and Youth and:
 - 1. Sarah A. Reed Children’s Center
 - 2. Clear Brook, Inc.
 - 3. Family Support of Central Pennsylvania
 - 4. The Boy’s and Girl’s Club of Central Pennsylvania, Inc.
- I. Amendment #1 to Purchase of Service Agreement between Children and Youth and YMCA-Northern Dauphin County Branch.
- J. Adoption Assistance Agreements #2009-39, #2009-40, #2009-49, #2009-50, #2009-51, #2009-52, #2009-53, #2009-55, #2009-56, #2009-57 and #2009-58.
- K. MH Purchase of Service Agreements between MH/MR and:
 - 1. SpeechCare, Inc.
 - 2. Fetterhoff & Zilli
 - 3. Karen K. Reale, OTR/L
- L. ITF Medicaid Waiver Service Agreements between MH/MR and:
 - 1. SpeechCare, Inc.
 - 2. Karen K. Reale, OTR/L
- M. Resolution #19-2009 establishing the operating costs attributable to the rental area of the Dauphin County Human Services Building for fiscal year 2009-2010.

- N. Family Center Grant Agreement between Dauphin County and the Community Action Commission.
- O. Approval for Right-of-Way for Bridge #122.
- P. Approval of Memorandum of Agreement between the United States Army Corps of Engineers and the PA State Historic Preservation Officer regarding the Dauphin County Bridge No. 122 Replacement Project.
- Q. Hotel Tax distribution for First Generation Video Production for video production and editing of a 30-second commercial promoting tourism in Dauphin County.
- R. Resolution #20-2009 closing out Community Conservation Partnerships Grant Project (BRC-TAG-11.5-21).
- S. Request for exoneration for Charles H. Ridgeway – Parcel #08-006-027-000-0000 - \$4,694.17 for full settlement of 1991-2008 delinquent taxes and costs and full settlement of 2009 current year County & County Library taxes.
- T. Change Order #8 from Motorola, Inc. for the Cell Tower Project – No Change in Pricing.
- U. Ratification of County Sponsorship of Local Share Gaming Grant Application:
 - 1. Susquehanna Township - \$200,000 for replacement of the Rescue Fire Company's Tanker 37
 - 2. City of Harrisburg - \$14,922 – partnering with the Harrisburg Riverboat Society for repairs on the Pride of the Susquehanna
 - 3. Lower Paxton Township - \$250,000 for improvements to Spring Creek and Page Roads
 - 4. Harrisburg Regional Chamber and CREDC - \$150,000 for the Project Initiation Program
 - 5. Swatara Township - \$1.3 million for improvements to Swatara, Bressler and Rutherford Fire Companies
- V. Modification Agreement to Lease Agreement between Dauphin County and Edward M. Minnich and Nancy J. Minnich.
- W. Proposed Stipulation of Settlement for Berks County Real Estate Associates III, L.P. (Boscov), Tax Parcel #35-037-012.
- X. Compromise and Release Agreement by Stipulation Pursuant to Section 449 of the Workers' Compensation Act for Laura Miranda.
- Y. Termination of Harleysville Group Insurance effective October 31, 2009.
- Z. Approval for Whalen Insurance Group Coverage effective November 1, 2009.

Mr. Haste: We have Matters Requiring Board Action, Items A through Z. Are there any items that need to be pulled out separate or voted on individually? (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve Matters Requiring Board Action, Items A through Z, listed above.

Discussion:

Mr. Hartwick: With Weatherization Assistance, I know Commissioner DiFrancesco you had talked to a couple contractors discussing some of the Stimulus money that is going to be coming to Dauphin County as a result of the Federal Government's package. Because it is a larger amount we want to make sure that we are efficiently spending down the dollars to take care of those people who need help the most. We are going to be taking a look at the process by which we can start to engage some private contractors in assisting us in doing that work. I know you had mentioned it and I just wanted to give you a brief update.

Mr. DiFrancesco: I appreciate it. This is a great opportunity for the volume of money that is going to be coming in here. It is really a great opportunity for those who are willing to invest the time and effort to get certified by the State. Literally, new businesses could be formed based on this money coming in here on weatherization programs. There is a process that you have to go through to get certified and it would behoove people in the public to take a hard look at that and go out and get the certification.

Mr. Hartwick: The problem is you don't know if there is going to be continued funding after this Stimulus for the weatherization.

Mr. DiFrancesco: It is a solid foundation to start something and of course you would have to grow it. To me this is part of the Stimulus package that actually makes sense where you are putting people back to work and you are giving people the opportunity to go out and create new jobs. I would hope that the community takes advantage of it and there may be some people out there that have the expertise, they can get certified and then they can set themselves up in a career path that takes off based on the Stimulus funds.

Mr. Hartwick: We are also working with Tri-County Housing, as well as our own Home Rehab Program to also enhance what they are doing with some of those weatherization dollars.

Question: Mr. Haste – Aye; Mr. DiFrancesco – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence that was been received by the Board this week, Items A through G, which will be handled by the staff appropriately.

- A. Notification from HRG advising that Susquehanna Township is applying to DEP for a GP-3 Bank Rehabilitation, Bank Protection and Gravel Bar Removal Permit for the Paxton Church Road Streambank Stabilization Project.
- B. Receipt of a letter from Parente Randolph regarding their merger with another regional accounting firm, Beard Miller Company LLP.
- C. Receipt of a Notice of Intent to file License Application, Filing of Pre-Application Document, Commencement of Licensing Proceeding, and Scoping; Request for comments on the PAD and Scoping Document and Identification of Issues and Associated Study Requests from the U.S. Federal Energy Regulatory Commission regarding the York Haven Power Company, LLC.
- D. Notification from Fischbach Morgan & Associates, LLC advising that Luke Drayer is applying to DEP for a Permit for the Residential Driveway Wetland Crossing Project in Derry Township.
- E. Notification from Mavickar Environmental Consultants advising that the owners/developers of the Park Place Townhouse Development are applying to DEP for a General Permit 8 for the temporary stream crossing of the unnamed tributary of Beaver Creek in Lower Paxton Township.
- F. Receipt of the Scoping Document for the York Haven Project, P-1888-027 from the U.S. Federal Energy Regulatory Commission.
- G. Receipt of a letter from the PA Department of Environmental Protection advising that they received the signed copy of the Water Obstruction & Encroachment Permit.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz