



DAUPHIN COUNTY BOARD OF COMMISSIONERS

Commissioners' Legislative Meeting

Wednesday, August 15, 2007 (10:00AM)

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk/Chief of Staff; Marie Rebuck, Controller; Randy Baratucci, Purchasing Director; Kay Lenge, Personnel and Payroll Office; Tom Guenther, Director of Information Technology; Kacey Truax, Commissioners' Office; Elke Moyer, Human Services Directors Office; Richie Martz, Assistant Chief Clerk; Diane McNaughton, Press Secretary; Michael Yohe, Director of Budget and Finance; William Tully, Esquire, Solicitor's Office; Scott Burford, Commissioners' Office; Dave Schreiber, Personnel and Payroll Office; Brenda Hoffer, Commissioners' Office, Michael Pries, Safety and Security; Steve Suknaic, Director of Juvenile Probation; Jeff Patton, Juvenile Probation; Carolyn Thompson, Court Administrator; Kim Robison, Director of Domestic Relations; Faye Fisher, Director Personnel/Payroll; Bruce Foreman, Esquire, Solicitor's Office; Skip Memmi, Economic Development; Tory Pinto, Intern; Sandy Moore, Director of Human Services.

GUESTS PRESENT

Garry Lenton, Patriot News; Lindsay Beckmeyer, Pam Beckmeyer, Janis Creason, Bob Ambrose, Dan Caraccio, Robin Zellers,

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: We have the July 18, 2007 Legislative Meeting Minutes and the July 25, 2007 Workshop/Legislative Meeting Minutes for approval.

Mr. DiFrancesco made the motion to approve the July 18, 2007 Legislative Meeting Minutes and the July 25, 2007 Workshop/Legislative Meeting Minutes. Mr. Hartwick seconded the motion. All were in favor. Motion carried.

Mr. Haste: We have the July 18, 2007 Salary Board Meeting Minutes and the July 25, 2007 Salary Board Meeting Minutes for approval.

Ms. Rebuck made the motion to approve the July 18, 2007 Salary Board Meeting Minutes and the July 25, 2007 Salary Board Meeting Minutes. Mr. DiFrancesco seconded the motion. All were in favor. Motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: There were three Executive Sessions held. One on August 7, 2007 to discuss litigation and personnel, August 14, 2007 to discuss labor related contractual issues and August 18, 2007 to discuss legal issues.

PUBLIC PARTICIPATION

Mr. Haste: We are now at Public Participation. Is this county related or campaign related?

Mr. Taylor: Personnel related. You ask me that all of the time.

Mr. Haste: I need to.

Mr. Taylor: With this campaign I will give you that. Good morning Commissioners. I am Alvin Taylor one of the ministers in the area here and what I have for you is a letter from a lady named Ann Marie. Her name is Ann but for the public she will be known as Ann Marie. I told her that I would be at the meeting today. Her husband has some health issues. I have three copies, one for each of you. I told her I would be at the meeting today and that I would deliver it and that someone from the Commissioners Office would contact her. That is the only thing that I have.

DIRECTORS/GUESTS

There were none.

PERSONNEL

Ms. Lengle: We have an addendum. I need to pull new hires from the listing I provided last week. They are new hires 35 and 40.

Mr. Hartwick made the motion to approve the Personnel Packet as amended. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

PURCHASE ORDERS

Mr. Baratucci: I have no changes from the packet least week other than we resolved the one budget issue.

Mr. DiFrancesco made the motion to approve the Purchase Order Packet. Mr. Hartwick seconded the motion. All were in favor. Motion carries.

REPORT FROM BUDGET & FINANCE – Mike Yohe

- **July 27, 2007** transferred **\$2,214,084.93** to the **Payables** account from the County's Concentration account for checks issued that week. (\$1.6 million Delinquent Taxes)
- **August 3, 2007** transferred **\$15,537,518.76** to the **Payables** account and **\$1,614,716.03** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **August 10, 2007** transferred **\$817,134.37** to the **Payables** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$137,007.88 rate 5.130%**
- **Balance today in Community Banks investment account \$77,620,617.22 rate 5.250%** (This rate equals today's Community Banks 90-day TBill rate of 4.950% plus 30 basis points)
- **Balance today in Sovereign Bank investment account \$24,250,091.53 rate 5.210%** (This rate equals today's 1-month LIBOR rate of 5.330% minus 12 basis points)
- **Balance today in PNC Bank investment account \$102,244.51 rate 5.100%** (This rate equals today's Fed Funds rate of 5.250% minus 15 basis points)

- **Balance today in Graystone Bank investment account \$103,010.00 rate 4.920%** (This rate equals last month's average 1-month LIBOR rate of 5.320% minus 40 basis points)
- **Balance today in Commerce Bank investment account \$102,801.18 rate 4.520%** (This rate equals today's 90-day T-Bill rate of 4.770% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2007.

Mr. DiFrancesco: Will PNC be bidding in the future?

Mr. Yohe: I will get into that. They did bid. Next week I will be getting into the results of the RFP. We had four that did not submit a bid including M&T. They decided that they could not compete with the rates that we were getting. Actually Centric Bank requested to get in then decided not to bid. Mid Penn and PA State Bank did not bid either. Everything was pretty much the same as the last couple RFPs except Citizens threw us a big curve. I am still looking at that. They proposed an arrangement where we buy CDs that come off at certain times. The rates are fairly attractive but it is not in the spirit of the RFP that we sent out. It is not on equal footing as the rest of them. I will look at that. I will explain in further detail. I spoke to Vera Anderson at length about it yesterday. We need to decide if we want to lock up a bulk of the money for six months at a set rate. It isn't as high that I would like it to be if we were going to do that. I will go over all of that next week. All of these other banks have accounts that need set up. We could set it up real quick with no time lag. If we decide to use Citizens we will need to set up an account and that could take a while. We may need a vote next week in order to get that done.

Mr. DiFrancesco: The point I wanted to make is that at some point we need to clean up. I don't want to see eight-twelve or so accounts with \$100,000 in them just to keep them open. It sounded like to me that PNC wasn't interested in the money. I am assuming they are since they submitted a bid.

Mr. Yohe: I agree. Commerce was even worse. Commerce clearly wants out. I am going to clean it up.

Mr. DiFrancesco: Or at least drop it down to the minimum.

Mr. Yohe: I will clean it up and drop it down to maybe \$1,000.

Mr. Hartwick: So there is no minimum balance requirement by these accounts?

Mr. Yohe: No.

Mr. Hartwick: I agree with Commissioner DiFrancesco to clean those others.

Mr. Yohe: Technically we need to allocate the interest over twenty funds. If you have an account with \$1,000 and you get \$9 interest. How do you divide that up among twenty accounts? It may not be material for a certain amount. I will check with the Controller's Office about that.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: As a general rule I try to believe everything I read in the Patriot. As you know it was reported last Thursday that City Council did act on a financing plan for the incinerator. I want to note for the record that we have not received anything and our Solicitor's Office has not received copies of what was actually passed. We have no way of knowing what was passed and if our concerns were met.

We have a couple last minute additions to the agenda and some of which you are well aware of and some I want to point out. Item CC is for leasing office space in Royaltown for Judge Judy's Office. Also the Juvenile Justice Needs Based Plan is on there. The rest have been workshoped and reviewed by the Solicitor's Office.

SOLICITOR'S REPORT—WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: Nothing to add but would be happy to answer any questions you may have.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Exonerate/Strike current and outstanding taxes in the amount of \$180.58 on Parcel #34-026-005-118-0759, Audrey Martin – 118 Cedar Manor (Cedar Manor Mobile Home Community).
- C. Refund of 2007 Real Estate Taxes in the amount of \$567.38 on Parcel #42-004-021, Richard & Patricia Meredith, Middletown, PA.
- D. Refund of 2007 Real Estate Taxes in the amount of \$75.88 on parcel #09-024-056, Gregory Oden, Harrisburg, PA 17103.
- E. Amendment to the Municipal Services Agreement between the County of Dauphin, City of Harrisburg, School District of Harrisburg and Dauphin County General Authority for Forum Place.
- F. Reappointment of George Connor to the Housing and Redevelopment Authority Boards. Mr. Connor's appointment will expire August 26, 2012.
- G. Waive the Clean and Green roll-back tax levy for the years 2000 to 2006, totaling \$6,199.77 on Parcel #68-024-170, Capital Baptist Church, 100 N. Hershey Road, West Hanover Township.
- H. Purchase of Service Per Diem Rates for FY 2006/07 between Children and Youth and Community Action Commission.

- I. Purchase of Service Per Diem Rates for FY 2007/08 between Children and Youth and:
 - 1. Community Action Commission
 - 2. Bethany Home, Inc.
 - 3. Laurel Youth Services

- J. Satisfaction Pieces for:
 - 1. Julie Ann Davis for property located at 701 S. 27th St., Harrisburg, PA 17111. This mortgage from 1996 carries a 10-year forgiveness clause.
 - 2. Tasha M. Wright for property located at 647 S. 27th St., Harrisburg, PA 17104 (\$3,002.00).
 - 3. Dorothea Maria Thompson for property located at 3013 N. Third St., Harrisburg, PA 17110 (\$2,996.80).
 - 4. Lawrence Hunter for property located at 1702 Glenside Dr., Harrisburg, PA 17109. This mortgage from 1996 carries a 10-year forgiveness clause.
 - 5. Elizabeth A. Malestinic for property located at 534 High St., Steelton, PA 17113. This mortgage from 1996 carries a 10-year forgiveness clause.
 - 6. Aly Abdully for property located at 1911 Green St., Harrisburg, PA 17102. This 1996 mortgage carries a 10-year forgiveness clause.
 - 7. Shirlene Betha for property located at 1625 Derry St., Harrisburg, PA 17104 (\$2,525.00).
 - 8. Jessica Moyer for property located at 2342 Ellerslie Street, Harrisburg, PA 17111 (\$3,500.00).

- K. Adopt Resolution #19-2007 approving a grant for administrative funding of the Capital Area Coalition on Homelessness (CACH).

- L. Emergency Shelter Grant Program for \$123,674 – Contract #C000029328.

- M. Purchase of Service Agreements between Area Agency on Aging and:
 - 1. Lee's Industries
 - 2. Bayada Nurses

- N. MH Purchase of Service Agreements between MH/MR and:
 - 1. AHEDD
 - 2. Quest
 - 3. Riverside Professional Development, LLC
 - 4. Pennsylvania Association of Area Agencies of Aging, Inc.
 - 5. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit

- O. MR Purchase of Service Agreements between MH/MR and:
 - 1. AHEDD
 - 2. Quest
 - 3. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit

- P. Human Services Development Fund Certification Statement.

- Q. Supportive Housing Program Renewal Grant Agreement between Dauphin County and the U.S. Department of Housing and Urban Development.

- R. Grant Agreement between Dauphin County and the Foundation for Enhancing Communities.

- S. U.S. States Attorney Grants (No match, non-renewable) through the District Attorney's Office for the following:
 - 1. Project Safe Neighborhood Grant #18601 - \$11,300. Grant for video monitoring equipment.
 - 2. Project Safe Neighborhood Grant #18666 - \$3,400. Grant for overtime costs associated with focused patrols to deter gun crimes.
- T. Proposal for Phase I Environmental Site Assessment from Herbert, Rowland and Grubic for 5415 North Front Street.
- U. Performing Artist Contract & Rider for Inaugural Dauphin County Jazz Festival featuring national Performing Artist, Marcus Johnson.
- V. Purchase of Service Agreements between Children and Youth and:
 - 1. Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc.
 - 2. Holy Family Social Services, Inc.
 - 3. Kendu Corporation, Inc.
 - 4. Pressley Ridge, Inc.
 - 5. Pyramid Healthcare, Inc.
 - 6. United Methodist Home for Children, Residential Care, Inc.
 - 7. United Methodist Home for Children, Emergency Shelter, Inc.
- W. Purchase of Service Agreement Amendments between Children and Youth and:
 - 1. YWCA of Greater Harrisburg – Amendment #1
 - 2. The Bair Foundation of Pennsylvania – Amendment #1
 - 3. Kidspace National Centers, Inc. – Amendment #2
- X. Improvement Guarantee Agreement between Dauphin County (MH/MR) and Swatara Township.
- Y. Resolution #20-2007 – Designating a Representative of the County (Steve Howe) to meet with the Dauphin County IDA regarding a proposal for the amendment of the Harrisburg East Mall tax increment financing district project.
- Z. Adopt Resolution #21-2007 – Designating Dauphin County Department of Community and Economic Development to be the Industrial Development organization to represent the County in all matters and for all purposes of the Industrial Development Law.
- AA. Adopt Resolution #22-2007 for Streetscape improvements at 28 Dewberry Street through contract obtained from PA Department of Community and Economic Development's Housing Redevelopment Assistance Program for \$586,100.00.
- BB. Letter of Engagement with McKonly & Asbury not to exceed \$5,000.
- CC. Amendment #1 to the Lease Agreement between Dauphin County and Thomas Coble.
- DD. Contract between Dauphin County and the Commonwealth of Pennsylvania Department of Community and Economic Development for Weatherization Assistance for Low-income persons. Contract No. C000029369 for \$586,520 effective 7/1/07-9/30/08.

- EE. Grant Agreement between Dauphin county and PA Historical Museum Commission for FY 2007-08. Archives and Records Management grant is for \$15,000 for the Prothonotary's Office. Effective 8/07 – 6/30/09.
- FF. Dauphin County Children and Youth Services and Juvenile Justice Services Needs Based Plan.
- GG. Parking Tax Agreement between SARAA, Middletown Area School District, Lower Swatara Township, Borough of Middletown and County of Dauphin.

Mr. Hartwick: Item X is allowing us to finally move forward with the facility that is going to be managed by Gaudenzia next to the Schaffner Youth Detention Center. It will house 16-20 forensic inmates who are in need of mental health help. I was excited with Item E. We charged Mr. Dickson and Larry Moore to come up with innovative programs and ways of producing profits and the Jazz Fest is just one way to improve our Parks and Recreation System. The grant between Dauphin County and the Foundation for Enhancing Communities is a perfect example of how our Human Services Department is partnering with other agencies with shared issues in Human Services. The Foundation for Enhancing Communities is actually giving us \$5000 towards the county match for the Homeless Management Information System.

Mr. Haste: Parks and Recreation has been working with the Jazz Association to expand the festival.

Mr. Hartwick made the motion to approve Items A through GG. Mr. DiFrancesco seconded the motion. All were in favor. Motion carries.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Haste: Tomorrow is the Dauphin County Charity golf outing. I believe we are in the mid \$30,000 to give to charities.

CORRESPONDENCE

Mr. Haste: You see the items of correspondence received by the Board lettered A through G that will be handled by the staff appropriately.

- A. Notification from the PA Department of Transportation indicating their intent to submit an application to DEP for a SR 0025, Section 004, Bridge Replacement Project in Mifflin Township, Dauphin County.

- B. Notification from Pennsy Supply indicating their intent to submit an application to DEP to move a portable nonmetallic processing plant to their Hummelstown quarry to process recycled asphalt material.
- C. Notification from Rettew advising that Mittal Steel is submitting a General Permit 11 Application for the replacement of a collapsed bridge over the former Pennsylvania Canal, at an entrance off of Front Street.
- D. Receipt of the Spring Creek Rehabilitation and Health Care Center Semi-Annual Update 7/1/07.
- E. Notification from Buchart Horn, Inc. advising Hershey Trust Company is applying to DEP for a General NPDES Permit for a new entrance drive off of Bullfrog Valley Road for a new building, the Hershey Center for Applied Research and associated parking.
- F. A copy of a letter from HRG to the PA Department of Transportation enclosing 1 bridge inspection report for each of the following bridges: Bridges #1, #14, #15, #42, #43, #44, #46, #51, #52, #53, #54S and #HSB-2.
- G. Notification from Samuel T. Huffman advising he is applying to DEP for a General Permit C-P-7 for the replacement of a culvert in a small tributary to New England Run in Halifax Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. Hartwick made the motion to adjourn. Mr. DiFrancesco seconded the motion. All were in favor. Meeting adjourned.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Kacey Truax