



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**LEGISLATIVE MEETING**

**AUGUST 19, 2009**  
**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Dominic D. DiFrancesco, II, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Chad Saylor, Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; William Tully, Esq., Solicitor; J. Scott Burford, Deputy Chief Clerk; Randy Baratucci, Director of Purchasing; Ed Marsico, District Attorney; Mike Yohe, Director of Budget & Finance; Dave Schreiber, Personnel; Kay Lengle, Personnel; Brooke Miller, Personnel; Tom Guenther, Director of IT; Leila Brown, Solicitor's Office; David Feidt, Solicitor's Office; Jeannette Long, Personnel; Kim Robison, Director of Domestic Relations; George Connor, Community & Economic Development; Bob Christoff, Conservation District; Carolyn Thompson, Court Administrator; Diane McNaughton, Commissioners' Office; Melissa Wion, Personnel; Jack Lotwick, Sheriff; Amy Richards, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Robert Martin, Senator Jeff Piccola, Doug Dewill, D'Shawn Turner, Shawn Harrison, Dakota Pentz, Dylan Pentz, Dawn Pentz, Donna Mack, Jeffrey Mack, Derek Hart, Eugene George, Ronnie Wiley, Ray Burnett, Tony Towles, Josh Newill, Steve Solomon, Nick Glass, Robert Chase, Trent Gray, Jr., Courtney Mack Mike Solomon, Scott Hapt. Anthony Atticks, Anna Marie Atticks, Ken Atticks, Joey Bishop and William Dutrieuille

**MINUTES**

## **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:13 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the August 5, 2009 Workshop/Legislative Meeting Minutes; motion carried.**

**It was moved by Ms. Rebeck and seconded by Mr. Hartwick that the Board approve the August 5, 2009 Salary Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Saylor: There was one Executive Session held on August 7, 2009 to discuss litigation and some personnel matters.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

## **DEPARTMENT DIRECTORS/GUESTS**

### **A. Dauphin County Commissioners (Special Guests Senator Jeff Piccola and District Attorney Ed Marsico)**

#### **1. Reviving Baseball Inner-Cities (RBI) – Honoring Harrisburg RBI Junior and Senior Teams**

Mr. Haste: It is my pleasure, at this time, to call Senator Piccola and District Attorney Marsico forward and also Coach Chief Martin, Coach Ken Atticks.

This is an opportunity for us to thank Senator Piccola and District Attorney Marsico, we'll get to the coaches and players later, for reviving an institution that occurred in Harrisburg some time ago. It faded and it has been reinvigorated. Part of it is to

showcase the baseball talents of some of our young men in Central Pennsylvania. You've heard this Board talk many times about the quality of athletic skills that we have here. We have had the pleasure, over the last few years, to recognize a number of teams and individuals from football to basketball to wrestling, ice skating and ice hockey as well. Today, it is our opportunity to go outside the scholastic arena and the school sports and actually go to a community sport, and to thank some gentlemen who really made this happen and to pay special tribute to you, the athletes that from my understanding really put Central Pennsylvania on the map. You have had some very good competitions. In fact, I have to confess that I've coached a number of years and I had to ask Chief Martin this morning how in the world could we have a team that is 2-0 and not continue in a tournament. Then I heard the story. That is amazing, because I heard we were out of the tournament early and then I saw the record 2-0. There were very few tournaments that I've ever been in where you are out after 2-0. I guess weather didn't cooperate, but now we know what we have to do next time. Those of you who are pitchers shut out!!

Chief Martin: I first want to thank a man that couldn't be here today. He is out trimming trees on the highway, Harrisburg City, Aaron Johnson. None of us would be here without Aaron. (Applause was given.) A first class man and a first class human being who wants to get baseball back to the City of Harrisburg for those young men between the ages of 13 and 18. I know I'll speak for Kenny when I say we were blessed to be picked as the coaches to take that first step towards reviving baseball. Aaron's vision this year was to get baseball clearance from the City, as well as the outskirts of the City and put together a metropolitan team to take to New Jersey City. These young men that will be recognized today make a statement. When we arrived the second day for our second game in Jersey City, just a resident of Jersey City came up to myself and one of the other coaches and said you guys are from Harrisburg right, and I said yeah, because we beat New York City the day before and the guy says I wish you good luck, but from what I'm told you guys don't need it. These young men made a statement up there and we will continue that trend. I think more than the wins and losses what these young men proved is the chemistry. They came together in four short weeks from the City of Harrisburg, Steelton, Susquehanna, Lower Paxton and points East and West and came together as a team from diverse backgrounds. This is what America is about. They proved again the greatness of this country. We are blessed and we are going to continue to move on. There are a lot of things that are going to be done in the winter to continue to fund this program to bring baseball back to the City of Harrisburg, because baseball in the inner-cities across America has died. We cannot let that happen.

Mr. Atticks: I just would like to reiterate what he said. We only had four weeks to come together and I don't think there are probably more than four kids that knew each other out of 15. For us to go that short period of time and to just come together is just another example of how they dropped their backgrounds and came together and played. People didn't know where Harrisburg was in Pennsylvania, because Philadelphia was there. We drew from a small area compared to the people from Philadelphia. It was a very good experience to be a part of.

Mr. Marsico: I just want to congratulate the young men. I know this Board of Commissioners is very active in youth sports and trying to see that our youth have a chance to develop in the athletic arena. We are all on the same page in that regard. I played my Little League Baseball in the Harrisburg East League just a couple years ago. It has always been something special to me. I would love to see baseball take off again like it was when I was growing up.

Senator Piccola: Just echo the remarks of the District Attorney and the Commissioner. I want to congratulate the kids and also Chief Martin and all the coaches, because this doesn't happen, it's not a pick-up game, it has to be organized and you guys deserve the credit.

Mr. Hartwick: Where else, but sports do we have a chance to have so many individuals who oftentimes we read about or see on TV talking about the shootings in Harrisburg and all the issues that happen to young people. These are young people who have come together from various backgrounds. There were not fights or drama. There was a camaraderie that I already see among you and the opportunity that exists as a result of some men who wanted to make sure that opportunity was provided is something that we all have to join into. Those barriers that sometimes are there for individuals who live in urban areas, me being from Steelton, I know I'm always proud to beat my chest to be from Steelton, and I know you are proud to beat your chest to be a part of a baseball team that is going to put this region and area on the map. I do want to say thank you for putting those differences aside and making sure what came out was the best of you. It is often through athletics where that is revealed. Peoples' characters are not defined, but they are revealed during times of adversity. You reveal a character that is one that our elected officials and leaders want to get behind and support and make sure that pride that you feel today on how you represented this County and this region is one that is existing for individuals who come after you. Believe that you are trendsetters. Believe that you've set the mark and a high standard for those who are going to come behind you and that comes with responsibility. That comes with being a leader and making the right decisions even though they might not be popular, and you may be viewed as somebody who may be not as cool, you've come together for the right reasons. Guess what that's the kind of sellout that's going to be our next commissioner, mayor, district attorney and CEO. We need more leaders. We are proud of you and what you have been able to accomplish.

Mr. DiFrancesco: Just to echo Commissioner Hartwick's message. It's moments like these, it's these opportunities where we bring the young people in from our community and highlight their accomplishments. I think these are the times that give me the most pride sitting up here. We really do live in a quality community. If you want to strive to be the best that you can be, we are blessed to have just a great group of mentors. I take great pride in the fact that the adults that have come together to support this. The adults that came together and realized that there was an issue here that there was a very positive thing that could be done that not only is good for the people that get involved, but sends a strong message back out to the community. We have seen in the headlines some negative aspects, but the bottom line is in this community what makes it

so great is there is so much opportunity for positives and there are so many people that do take the time to mentor young people and give young people the opportunity to use their life, invest their life in a very positive way. As Commissioner Hartwick said the fact that you are sitting here and I hope each one of you takes great pride in what you have accomplished, because again when you can say that you helped put our community on the map that is a pretty neat thing. That is a really neat thing. It does come with responsibility. The responsibility is to realize that each one of you sitting out there may be as successful as you choose to be. When you invest your time and talents make sure that it is in a positive way. Make sure that you are sending a message to those younger kids who come behind you, you focus your attention on good things and good things will happen. Today, I just want you to know how proud we are of all of you for taking the time to get involved, to go out there and play the game and represent Harrisburg and the greater Harrisburg area. We do hope you stay involved and next year the outcome will be a little different and better. Thank you all for taking the time to get involved in something really positive.

Mr. Haste: Coach, do you want to recognize the players now?

Chief Martin: Some of my players, I'm a little short today, are high school football players at Harrisburg High and McDevitt.

Our first young man is our Steelton Legion representative. He is going to be a senior at East High. He will be controlling their outfield this spring – Ronald Wiley. (Applause was given.)

The next young man is a McDevitt football player and baseball player. Because there hasn't been baseball in the City he actually hasn't played summer baseball for a year. We picked him up and got him back on the pitching mound. He pitched five no run innings up in Jersey City. He pitched in all three games. He was there when I needed him. He is a great young man from the City of Harrisburg – Courtney Mack. (Applause was given.)

One of our starting pitchers, he hails from Susquehanna Township, but he is going to be a McDevitt senior this year. We look for him to be the lead pitcher of their baseball team. He will certainly go on to college to play baseball – Mike Solomon. (Applause was given.)

Harrisburg High football and baseball player, he is headed this fall for Shippensburg University. He is a great young man. He is just a gamer and a leader on any team that he is part of – Robbie Chase. (Applause was given.)

Team captain, Harrisburg High football and baseball player, Steelton Legion baseball player, a young man whose leadership on this team is going to be missed in the coming years - He is going to Temple University on a full academic scholarship. He is one of the finest young men that I've ever had the pleasure to be around – Trent Gray. (Applause was given.)

Mr. Atticks: I have quite a few more than the Chief has. It was a good experience for me being around baseball since I was five to be a part of this. We had a good time and I told them from day one that I like to have fun, but when it's time to be serious I want you to be serious. We had a lot of fun while we were away. When we were on the field we got the job done. I'll go through and announce the players that I have here: Eugene George, Shawn Harrison, D'Shawn Turner, Nicholas Glass, Steven Solomon, Ray Burnett, Joseph Julius, Joshua Newill, Derek Hart, Anthony Atticks, Dakota Pentz, two of my three coaches are here William Dutrieuille and Doug Newill, Tony Towles and then I had four players, Justin Heckert, Sam Sorenson, Joey Bishop and Sadiq Burkholder who are not here. (Applause was given.) Most of our kids didn't know about this until last night when I realized that I was supposed to communicate this to everyone. We have 12 out of 16 so that is a pretty good turnout.

## **B. Dave Wuenschel of Benecon**

### **1. Dauphin County Health Care Performance Update**

Mr. Wuenschel: I was asked to give an update as far as how the plan is performing as far as the employee medical and prescription drug coverage. We went January 1 to a self-funded model. I want to give you a past, present and how we are projecting moving to the future.

The report that I just gave you the first section or first three pages really address where you came from with Highmark. You were fully insured under the Highmark program through the end of December 2008. At the very bottom of that first page you'll see the amount of premium that was paid to Highmark Blue Shield - \$12,496,000. The overall claims were \$11,917,000, representing a 95.37% loss ratio. That probably was 7% higher than their break even. So, we did actually benefit in the 2008 period as far as being fully insured, but we did gain moving to self-funding. If you go a few pages in there is a chart, I was asked by your staff to go back and look in time, because there is a point in time when there was a feeling that your drug costs were the things that were running all over the place driving these erratic renewals and increases. Really what turned out was what you paid them in premium and what you had in claims was virtually a break even. What you do see, one your drug claims on a month-to-month basis are relatively consistent. That is running from January 2007 all the way through May 2009. Medical does have these erratic month-to-month payments. The way you are funding in the co-op is you are funding your maximum what we had set as your fund for claims under \$90,000. You will in a minute in the report see how you are tracking there and then you are also funding for claims that exceed \$90,000 and I will show you in the following report how we are performing on that basis. When you move from a fully insured to self-funded, any claims that were incurred prior to December 31, 2008 were on Highmark's dime. That number was \$955,862 was paid by Highmark for claims that were incurred on or before the 31<sup>st</sup> of December, 2008, which you do not have to pay. Your drug was around \$29,000. So, the total run out claims on your fully insured plan was at the tune of \$985,000.

When we did move to ASO there are a couple of things that we kind of benefited from. We do gain control of the financing of the plan. We have a lot more control there. We did see a \$400,000 reduction in administrative costs from fully insured to ASO. So, that is a pure savings directly to the County moving into 2009. We mocked up what a fully insured model would have looked like on your claim activity you are probably looking at another \$360,000 to \$400,000. So, the total is about \$800,000 that we literally saved by making that transition to go from fully insured to self-funded. That is a very quantifiable savings.

The other thing that we gained, you are starting to see more State mandates come down the line. The most recent one that affects this upcoming year is autism. It has been mandated in the State of Pennsylvania for fully insured plans to cover autism up to \$36,000. You as a self-funded plan have the option whether or not you want to include that as a benefit or not. You also have the option to decide whether or not you want to include the extended State mandated dependent care coverage, which now takes the eligible dependents all the way through age 29 to age 30 as an eligible dependent regardless of whether they are in school or not. That is another decision that we will be addressing at the renewal as to whether or not you want to embrace that. It is designed to cover those dependent children that really aren't employed yet and don't have coverage. That is something that we can address as we go down the line.

I want to go through the report and point out a couple things for you on each of the pages and then I can answer any questions you might have. The report looks at your medical claims and your prescription drug claims. We only have six months of self-funded data, but we do have all your historical data when you were fully insured, so this does give you a good picture as far as how the County is actually tracking. Page 1, you will see that the claims up to June 09 from January and then you look at a rolling 12-months. Rolling 12-months claim volume on medical for claims under \$90,000 is running right around \$10,307,000. That is looking back from June 2009 back the last 12 months. I will tell you that our first six months right now of this year compared to the last six months of last year, you don't see it on the page, represents about a 5% increase. Our medical claims are up by about 5%.

Mr. Haste: I noticed that the last four months are up.

Mr. Wuenschel: This is typical. You are going to see this on the medical. I think we'll show you some areas that we're actually addressing to try to continue to drive down the costs as far as the medical side. Also, I will show you measures that we are looking at taking for the prescription drug. The prescription drug is very consistent. We were actually at \$2,559,000 on a rolling 12 months for all of 2008. If you look at June and go back 12 months we are at \$2,582,000. It is very stable, but I think you will see in a minute on some other sheets how we can attack this to actually even drive this cost down. If you go to Page 3 it just combines the two together. Our overall volume from a claim standpoint, and again this is claims under \$90,000, is \$12,890,000 as far as actual data, looking on a 12 month period of time.

We do have an increase in covered members. We had basically 1,382 in January and we are up to 1,416 as far as covered employees. We did see a slight increase in covered employees under the program.

Pages 4 and 5 are key to understand. Page 4 is looking at the claims that are under \$90,000 and we basically actuarially projected for 2009 that your claim liability or the actuarial claim projection for claims under \$90,000 was \$14,125,314. Currently right now if we were to hit expected, in other words, what we felt that the expected should be, was \$11,771,095 with only six months data projected for the next six months for a full 12 month period of time, we're 112.8% above expected. We are below the max. We still have a surplus. You will see on the last page that we still have a projected surplus in the claim fund for claims under \$90,000 of \$847,000. We are not at max, but we are in-between expected and max. It is premature to say that is how this is going to shake out by the end of the year. I only have six months of actual. I think we will have a better picture in the next three months how it is actually performing.

Page 6 you will see where we actually have for claims over \$90,000 today we funded in \$645,000 and we've only used \$319,000. So, we are actually performing quite well there. We are at a 49% loss ratio for claims that we have had to pay that were over \$90,000 compared to what we have funded into the account. Of the top ten claimants, we do have six cancer related claims, three heart related claims and one kidney related claim. The cancers run from lung cancer, colon cancer, bone cancer, breast cancer and a prostate cancer. I think that one of the things that we probably really want to focus in on the medical side is to see what kind of intervention we can put in place to help to try to address those types of claims. We are exploring a diabetic program, which at some juncture we will present as a possible solution to address our diabetics. We have 219 diabetics in our population. There are areas there that we can actually take some proactive measures to try to control our medical costs. Do you have any questions so far? (There was none.)

Page 6 gives you the total cost of administrative costs, along with what we are funding into both the claim fund and also for claims over \$90,000. As you can see, six months in, if we were to project going forward and trending claims out for the rest of the year, we are potentially at an \$847,000 surplus. Again, I show caution that this can radically change over a three/four month period of time.

Page 7 gives you a massaging of a three month average cost. We are up slightly higher for April/May/June of this year compared to the earlier part of the year. This will actually fluctuate up and down. These last two little groupings of pages, we're going through each of your therapeutic classifications of drugs. This is an area that I know that the staff is looking at it and we are looking at it as far as any plan designs or ways of educating to the employees. I wanted to give you the detail on this, because it is sort of eye opening. The first category looked at was drugs used for controlling cholesterol. Lipitor was our number one drug. It uses an analogy of what is the cost per pill and what is the employee paying and the county paying for prescription drugs that are being



used by the employees and their dependents. When you go to the bottom line of this it looks at the generic drugs and the brand name drugs and if you go to the summary page, which is three pages in, you are going to see and not everybody is going to transition to a generic drug, but if those people taking brand named drugs were to actually move to a generic drug used for controlling cholesterol the savings to the county would be \$98,000. The next category that we looked at was proton pump inhibitors. This is your Nexium, acid reflux. This is even more astounding. Members within the group are actually, all but one, using brand name drugs that are out there. I want to point out that the cost per drug, if you look at Nexium the employee is paying 43 cents for every pill that is dispensed on retail and 23 cents for every pill that is dispensed on mail order. The county is paying \$4.43 versus \$4.13 on mail order. A lot of people are also using the generic form. What is astounding is that the generic form for a drug that can treat the same conditions, the employee pays 16 cents retail and 11 cents mail order and the county pays \$1.11 for retail and \$1.06 for mail order. It has a significant differential in overall costs. Now, whether or not everybody can use the generic form has to be determined. They may or may not, but I believe that it is worthwhile to pursue this, because if you look at the bottom line by substituting a generic equivalent drug or a generic drug in the same therapeutic classification we can lower the overall cost just on that one type of therapeutic treatment by \$120,000 to the county. We will continue to look at your categories of drugs that are being used to determine what the potential savings are if one were to actually implement some type of a program that helps move people more to the generic versus the brand name drugs.

Mr. DiFrancesco: I'm just curious with any of the groups that you are working with is there any, probably more on the corporate side I guess, I'm not sure if the public entities would do it or not, that are using on staff either physician assistants or doctors? They have actually gone out and hired somebody to be a full-time member of the staff and be available to the employees; the same thing with using a full-time personal trainer on staff. The reason I'm asking is first of all obesity now plays such a huge role in some of the medical conditions that costs us a lot of money and I'm seeing reports across the corporate spectrum as well that a lot of businesses are really trying to focus their attention on trying to help out the employees with overcoming obesity which leads to diabetes and so many other problems. It almost seems like if you can have a material impact on just a few people you can clearly offset the costs of having those services available for you staff. For instance, put a physician's assistant on staff for common colds and things of that nature, they go here, they miss less work time plus it would have an impact on our medical costs as well. Do you see examples of that type of thing anywhere else?

Mr. Wuenschel: Yes. You are seeing a trend. You are seeing some pharmacists taking an approach of being a corporate pharmacist or in essence they look at their ability to purchase, first of all you need to purchase the prescription drugs in bulk or have bulk access from a discount standpoint. You are actually seeing somewhat of a trend there as far as having an on staff, generally what they are doing is contracting with the employers. They are not necessarily an employee of the county, but they are basically on site. As far as on site physicians, I don't think you are seeing as much of a

movement, but I think you are seeing more of a physician or a physician's assistant will be available. Sometimes you get some resistance from the employees as far as embracing it, because of their comfort level with physician relationships that they might have, but it is not a bad idea. Here is another area that I think we are starting to see, you are seeing more of an out crop of third party entities getting into the lab test arena. There is a franchise, I believe there are four in the state right now. I'll give you an example, the standard lab test was \$49 versus going to a regular facility and paying maybe \$125 just for the lab test. There are opportunities. The last question as far as having an on staff wellness coach, someone who can help people, I think based on the respective sizes of your groups that makes sense. I think they actually have sort of embraced those. The combination of making people healthier, I think yes our biggest problems are overweight, the diabetes program that we are exploring has had some demonstrable returns. The Lancaster Business Group on Health has run it for three years now. They had 42 diabetics, bottom line is the employer saved \$5,850 for the year per diabetic on average in reduced medical claim costs, because the members were actually monitoring their blood sugar correctly. The advent of going one step further and having coaches, healthcare navigators or people helping a patient really gets you that extra mileage as far as a savings. The voluntary programs have been around for years by the carriers. Generally I only see 10 or 15% participation. The question is are we really getting our bang for the buck in savings.

Mr. Hartwick: I don't want to be overly optimistic by these numbers initially. The reason why is I see medical claim costs are up in these six months. There is no reason why we should be standing here and shouting for joy while we are not exceeding the amount that we budgeted, we knew that we were budgeting an amount that was to the far extreme end so we wouldn't have to come back and put any additional dollars into this. I think the success side is to see where we have been at with the stabilization of our RX side and the ability for us to manage those with some suggestions and some incentives and some disincentives as we are talking about plan design as we move forward. Those are areas that I definitely want to explore, because we could see some tangible reductions in the amounts if we are making it more expensive to use name brand drugs. We are going to try to drive individuals to use the generic drugs that are going to be hopefully as effective and save significant dollars. That is one area that I remain optimistic on. The healthcare side, we still have a lot of work to do. The 12 or 13% increase in healthcare costs is not trending in the right direction when we are self-funded. We need to figure out and I guess some of that is attributed to additional folks being on the plan, as well as maybe some utilization issues that we are trying to draw out. It goes to the point that the suggestions for us, even within the healthcare side, are going to have to still continue to allow employees to understand that every time they spend money for the entire amount it is costing the county that amount and to try to make choices in a consumer driven way that is going to have the least impact on the county is something that we need to figure out how we can get through the workforce. We should do it in both an incentive way, a coaching way, but also if it is going to affect somebody's ability to bring home more money in that process I think that will also allow people to pay attention and to reward, quite frankly, our employees who are making those right consumer driven choices. It is going to be coming before the Board some

plan design changes that are going to enable us to address some of those issues, because I still have concerns. When we took over the stop-loss side, it could take one catastrophic event to throw us over in those areas. If we keep trending 12% higher that goes up to 15% higher, we are going to be pushing the threshold as it relates to what we have budgeted. The idea is to carry over a healthy fund balance so in future years we don't have to put that large revenue in to fund the maximum liability. So, while we have good news that we are not over, that maximum liability I think we see some good things on the RX side. I think we still need to be serious about trying to continue to control costs particularly on the healthcare side and do it in a proactive way. I think it is going to come through a combination of wellness, spending and directing and targeting the way we invest our wellness dollars to address these specific trends that we are seeing, as well as some plan design changes to help us curb those costs. I wanted to make sure that was part of the record.

### **SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

### **PERSONNEL**

Ms. Miller: Did each of you receive the small Addendum?

All: Yes.

Ms. Miller: There is one thing that I would like to point out on the Personnel Transactions from August 12<sup>th</sup>, #24, the current hourly rate, proposed rate and range and step were not filled in. I just want to make sure that you are aware of the rate, range and step. The current hourly rate is \$21.22. The proposed hourly rate is \$22.02. The range is 112, Step 8. On the Addendum for this week, #14 and #15 of the New Hires the start date is going to be changed to the 14<sup>th</sup> instead of September 7<sup>th</sup>. Do you have any questions about the packet? (There was none.)

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Personnel Packet as amended; motion carried.**

### **PURCHASE ORDERS**

Mr. Baratucci: You should have all received your Purchase Order Packet yesterday. It is the exact same one as last week. The one over budget item has been corrected. It is a small Packet. Unless you have any questions, I would ask for your approval.

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Purchase Order Packet; motion carried.**

Mr. Baratucci: I did leave with you one Blackberry Requisition that was not given to you last week, but it was resolved in the meantime and it is for your Chief Clerk. I would like to propose that you take a vote on this today unless there are any questions or problems. My understanding is that this is something that you want him to have so I assume it is okay.

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Blackberry Request for Chief Clerk Chad Saylor; motion carried.**

## **REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe presented the following report:

### **Report from the Office of Budget & Finance August 19, 2009**

- **August 7, 2009** transferred **\$3,403,431.32** to the **Payables** account from the County's Concentration account for checks issued that week. (\$2.4 million Library Tax and \$670,000 RE Transfer Tax)
- **August 14, 2009** transferred **\$4,965,342.63** to the **Payables** account and **\$1,856,663.21** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
  - 3/27/09 - **\$20,000,000** 6-Month CD at Citizens Bank – **1.510%** - matures 9/23/09
  - 4/13/09 - **\$20,000,000** 7-Month CD at Citizens Bank – **1.555%** - matures 11/10/09
  - 4/27/09 - **\$20,000,000** 8-Month CD at Citizens Bank – **1.500%** - matures 12/23/09
- **Balance today in INVEST account \$1,373.60 rate 0.304%**
- **Balance today in Susquehanna Bank investment account \$361,196.25 rate 0.500%** (This rate is fixed for the month)
- **Balance today in Sovereign Bank investment account \$100.82 rate 0.05%** (This rate is fixed for the month)
- **Balance today in Citizens Bank investment account \$2,656,815.81 rate 0.800%** (This rate is fixed for the month)
- **Balance today in Citizens Bank Flex CD Program \$32,985,358.95 rate 2.400%** (This is a 9-month CD maturing on 9/8/09 and the rate is fixed for the term)

- **Balance today in Citizens Bank Flex CD Program \$22,151,700.18 rate 1.510%** (This is a 6-month CD maturing on 9/6/09 and the rate is fixed for the term)

This is the one that we had to tap into last week. Those Flex CDs are where we have some leeway as to taking money in and out of. I mentioned two weeks ago that we are going to have to start tapping some of that to pay our bills. Last week was the first one. We had to take \$8 million out of that one.

- **Balance today in PNC Bank investment account \$1,000.00 rate 0.200%** (This equals today's Fed Funds rate of 0.250% minus 5 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Metro Bank investment account \$100.00 rate 0.000%** (This equals today's 90-day T-Bill rate of 0.180% minus 25 basis points)

**No T.R.A.N. Line of Credit required for 2009.**

### **REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor: I think you all have a copy of the Memorandum of Understanding. The legislature established special accounts for row offices that are not under the direct purview of the county commissioners. That has resulted in issues being created from time-to-time. In an attempt to resolve or hopefully mitigate some of these issues we have developed a memorandum of understanding, which you have copies of. Bruce Foreman and I have met with the row officers to discuss that. We also met with the President Judge. We came up with I think is a complete list of all the different funds that exist. I wanted to present these to you as a kind of reminder. I'm not asking for a vote on these at this point. We are going to go to the row officers and have them sign it and then you can authorize it. I don't anticipate that this will solve all the problems, but hopefully will prevent them from happening in the future. Unless you have questions of me that is all I have. (There was none.)

### **SOLICITOR'S REPORT – WILLIAMI TULLY, ESQ., SOLICITOR**

Mr. Tully: All the matters listed requiring Board action has been reviewed. I would be happy to answer any questions. (There was none.)

### **MATTERS REQUIRING BOARD ACTION**

- A. Training Packet.
- B. Satisfaction Pieces for:
  1. Christopher Straining on the property located at 2740 Elm Street, Harrisburg, PA 17103 (\$5,000.00).

2. Holly A. Pilsitz on the property located at 109 Legion Avenue, Highspire, PA 17034 (\$2,778.00).
  3. Khuong Phui and Laren Phui on the property located at 5009 Earl Drive, Harrisburg, PA 17112 (\$5,000.00).
  4. Brian and Sarah Harrison on the property located at 3741 Rutherford Street, Harrisburg, PA 17111 (\$3,895.00).
- C. Subordination Agreements:
1. Regina Y. Williams on the property located at 2455 Rudy Road, Harrisburg, PA 17104
  2. Judith Sine Dori on the property located at 1842 Lakeside Drive, Middletown, PA 17057
- D. Repository offer made by the Estate of Edward Stover, Sr., Gary Garver, Administrator on Property #24-049-020-006-0001 located at 6 Stoverdale Road, Hummelstown - \$300.00.
- E. Individual Permit Application to the Commonwealth of Pennsylvania Department of Environmental Protection for continued coverage for Dauphin County under NPDES Phase II regulations for small municipal stormwater systems (MS4).
- F. Purchase of Service Per Diem Rates between Children and Youth and:
1. Boy's & Girl's Club of Central Pennsylvania, Inc. (2009/2010)
  2. YMCA – Northern Dauphin County Branch (2008/2009)
- G. Tax Refunds:
1. Partial Refund of 2009 Real Estate Taxes – Richard & Anthea Tallman – Parcel #66-015-024 - \$161.45.
  2. Partial Refund of 2009 Real Estate Taxes – Robert Mentzer – Parcel #08-029-026 - \$90.29.
  3. Partial Refund of 2009 Real Estate Taxes – David & Vickie Spotts – Parcel #35-014-404 - \$462.83.
  4. Partial Refund of 2007 Interim, 2008 and 2009 Real Estate Taxes – Jeffrey & Angela Finney – Parcel #62-019-093 - \$401.46.
- H. Children and Youth Needs Based Plan and Budget for 2010/2011.
- I. Request for exoneration – Little Hollywood Mobile Home Court (Bradley Zeiders) – Parcel #36-004-071-132-0292 - \$803.80.
- J. Addendum to Consultant Agreement between Dauphin County and Terry Haines.
- K. Senior Center Grant Agreement between Area Agency on Aging and Harrisburg Housing Authority (Jackson Lick Towers).
- L. Purchase of Service Agreement between the Department of Drug and Alcohol and Advanced Treatment Systems, Inc.
- M. Purchase of Service Agreements between Children and Youth and:
1. Devereux, Inc.
  2. Institute for Children and Families, Inc.
  3. International Service Center, Inc.

4. New Beginnings Youth and Adult Services, Inc.
  5. Philhaven
- N. Amendments to Purchase of Service Agreements between Children and Youth and:
1. ChildFirst Services, Inc. (Amendment #1)
  2. Silver Springs/Martin Luther School (Amendment #1)
- O. Child Welfare Education for Leadership (CWEL) Program Agreement between Dauphin County, the University of Pittsburgh and Eva L. Domalski.
- P. Adoption Assistance Agreements #2009-48 and #2009-54.
- Q. MH Purchase of Service Agreements between MH/MR and:
1. Capital Area Intermediate Unit
  2. Center for Independent Living of Central Pennsylvania
  3. Goodwill Keystone Area
  4. Lynch Homes-Montgomery County, Inc.
  5. Pinnacle Health Hospitals
  6. Riverside Professional Development, LLC
  7. Northwestern Human Services of the Susquehanna Valley t/d/b/a Susquehanna Developmental Services
  8. Strategic Community Care Solutions, LLC
  9. Allegheny Valley School
- R. ITF Medicaid Waiver Service Agreements between MH/MR and:
1. Capital Area Intermediate Unit
  2. Pinnacle Health Hospitals
- S. Appointment of Joe Massaro as the Commissioners' designee for the Wayfinding in the Dutch County Roads Region.
- T. Reappointment of Michael Musser, II to the Dauphin County Housing & Redevelopment Authorities. Term expires August 26, 2014.
- U. Contract – Project Agreement and Bonds Forms from HRG submitted by T.G.W. Corp. to Dauphin County for Dauphin County Prison Roof Replacement.
- V. Summary of Personnel expenses to be posted in the Pennsylvania Emergency Management Agency's Circular, *Emergency Management Performance Grant (EMPG) Annual Submission*.
- W. Memorandum of Agreement between EMA, Dauphin County Solid Waste Management and the following municipalities for Temporary Debris Storage and Reduction Sites (TDSR sites) in the event of an emergency in Dauphin County:
1. Lower Paxton Township Compost Facility (Conway Rd.)
  2. Middle Paxton Township, Township Maintenance Garage (50 Elizabeth Ave.), Hagy Park, Fishing Creek Community Building, Upper Towpath Area and Hagy Road Extension
  3. Halifax Fire Department
  4. Swatara Township Compost Facility

- X. Letter of Mutual Agreement to extend the Household Hazardous Waste (HHW) Agreement between Dauphin County Solid Waste Management & Recycling and Curbside, Inc. for door-to-door HHW collection from 10/1/2009 to 9/30/2010.
- Y. Strike-Off of 2007 Penalties/Interest for – Carolyn & Robert Carter – Parcels #07-085-013, #07-085-014, #07-084-017, #07-085-027 and #62-042-163 - \$631.35.

Mr. Haste: We have Matters Requiring Board Action, Item A through Y. Are there any that need to be pulled out and discussed or voted on separately? (There was none.)

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through Y, listed above; motion carried.**

### **FORMER BUSINESS**

(There was none.)

### **NEW BUSINESS**

(There was none.)

### **COMMISSIONERS' DISCUSSION & ACTIONS**

(There was none.)

### **CORRESPONDENCE**

Mr. Haste: We have correspondence listed on the Agenda, Items A through E, which will be handled by the staff accordingly.

- A. Receipt of a copy of a letter from the PA Department of Environmental Protection to Penny Supply, Inc. regarding Surface Mining Permit No. 7175SM1A1C11, Hummelstown Quarry Operation in South Hanover Township.
- B. Notification from Light-Heigel & Associates, Inc. advising that Middle Paxton Township is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities at Stoney Creek Road (Road Culvert Replacement at the Bechtel Property) in Middle Paxton Township.
- C. Notification from Dauphin Engineering Co. advising that Cornerstone at Meadowview, L. P. is applying to DEP for Notice of Intent for Coverage under the Pennsylvania General Permit for Discharges of stormwater from construction activities at Meadowview Village in Lower Paxton Township.
- D. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for a Water Quality Management Part II Permit relative to the enlargement of approximately 2,255 feet of sanitary trunk sewer and associated manholes as part of its overall Mini-Basin AR-A sanitary sewer replacement project.



- E. Notification from Steckbeck Engineering & Surveying, Inc. advising that they are applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities for the Oak Ridge Manor Subdivision in Conewago Township.

### **PUBLIC PARTICIPATION**

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

### **ADJOURNMENT**

**There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board adjourn.**

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz