



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

AUGUST 15, 2012
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
George P. Hartwick, III, Secretary

Mike Pries, Vice Chairman (ABSENT)

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Faye Fisher, Director of Human Resources; Mike Yohe, Director of Budget & Finance; Robert Christoff, Conservation District; Amy Richards Harinath, Press Secretary; Kay Lenge, Human Resources; Peter Vriens, Director of Human Services Director's Office; Joel Rimby, Solicitor's Office; Catharine Kilgore, District Attorney's Office; Dominick DeRose, Prison Warden; Greg Schneider, Budget & Finance; Tony DiFrancesco, Director of Veterans Affairs; George Connor, Economic Development; Edgar Cohen, Director of Facilities Maintenance; Brandon Johnson, Treasurer's Office; Ruby Doub, Commissioners' Office; Brenda Hoffer, Commissioners' Office; Abby Gabner, Commissioners' Office; Julie Mackey, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Matt Miller, William Jones and Tom Young

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:12 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the July 25, 2012 Workshop Meeting Minutes and the August 1, 2012 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebeck and seconded by Mr. Hartwick that the Board approve the August 1, 2012 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there was one Executive Session held on August 8, 2012 at 9:30 a.m. to discuss litigation.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. William Jones, Executive Director of CAT

1. Update on the Northern Dauphin Service

Mr. Jones and Tom Young updated the Commissioners on the Northern Dauphin service. Mr. Young oversees operations and is the former Share A Ride Manager. Mr. Jones made a presentation to the Board of Commissioners on June 20th to discuss the financial condition of CAT. The Northern Dauphin office was nice. All the services are duplicated here in Harrisburg. There has been minimum change with regard to employees. There has been some change in service. CAT has contractual arrangements with PennDOT and in some instances some of the rules were bent, such as customers being dropped off at other sites instead of the scheduled site. CAT is holding accurate to the contract. This move will save \$100,000. A letter was sent to all customers that rode Share A Ride during the past two years notifying them of the change.

Commissioner Haste asked how it works now if a resident in Millersburg wants a ride.

Mr. Young indicated that the call is routed to Harrisburg. There are three agents answering the phones now.

Mr. Jones indicated that the scheduling is done in Harrisburg and it is more efficient and useful. In the past there was no guarantee a driver in Northern Dauphin would pick up a Northern Dauphin person. Harrisburg drivers go up and fill the void. Northern Dauphin drivers took the buses home and now the buses are in Harrisburg every night so they can be cleaned and serviced. Liability wise it is better having them back in Harrisburg as opposed to the drivers' homes.

Commissioner Hartwick indicated that there is a need for a transportation subcommittee for Northern Dauphin. The residents were comfortable talking with a person that they knew at Northern Dauphin. There is a need for more service in Northern Dauphin and an effective transportation system. What is the cost difference in having someone drive the bus to Northern Dauphin as opposed to having the buses there overnight? The lease arrangement costs approximately \$12,000 a year. You discontinued the services, but there are two years remaining in the term of your lease.

Mr. Jones indicated that he was hoping to renegotiate something. It is a budgeted item until the end of the year.

Mr. Young indicated that there are several agencies that are interested in the space at Northern Dauphin.

Commissioner Hartwick indicated that those agencies are part of the Dauphin County General Fund. The County contracted with CAT to have a one-stop shop for human services. With two years remaining in the lease, this is an expenditure of \$24,000 that the County didn't anticipate. It is anticipated that CAT will come to our budget hearing and ask for more money. The discontinuation of services has had a negative financial impact on Northern Dauphin.

Mr. Jones indicated that the County has been an outstanding supporter of transportation. CAT is not going to short the County. It will find a way to pay.

Commissioner Hartwick indicated that the service needs of Northern Dauphin are critical and when there isn't public transportation they have to have a better chain of people to rely on such as friends, relatives and neighbors. They are frustrated in Northern Dauphin, because they are the first place to make cuts. This Board needs to continue to advocate for the residents of Northern Dauphin.

Commissioner Haste indicated that it is like the issue the County has with the State. You have to be more efficient with the cuts that are made. A lot of this is perception, which is more powerful and facts and figures. In 1996 I suggested a Northern Dauphin Government Center. Northern Dauphin said they wanted less government, not more. In rural areas, the perceptions of the tax base and infrastructural needs are different.

The County now has a Northern Dauphin Human Services Center and the residents love it. CAT teased them for a few years and now are leaving. This is a service that is needed. The three call takers need to get up to the Center so they can get to know the people. CAT needs to deal with the perception issue. It can't just walk away.

Mr. Jones indicated that the friendly attitude in Northern Dauphin led to not properly doing things. Customers were calling the same day they had a doctor's appointment expecting to get a ride. It is against the rules. There are fixed route buses that go to Elizabethville and Millersburg daily. In CAT's reorganization it created a customer experience manager. This person finds out how CAT can do better. CAT can't expand if it doesn't have the funds.

Commissioner Hartwick indicated that CAT has to have checks and balances. The level of feed back to residents is crucial.

Mr. Jones indicated that CAT will work to increase the relationship with the folks from Northern Dauphin.

B. Catharine Kilgore, District Attorney's Office

- 1. Dauphin County IP Program – Work Release Center (Project Modification)**
- 2. Victim/Witness – Rights & Services Act**
- 3. VOJO Grant**

Mr. Kilgore briefed the Commissioners on the above three grants. The IP Grant is for an additional allocation of \$27,660 from PCCD to be used at the Work Release Center.

The Rights and Services Act (RASA) grant is in the amount of \$290,948. The Victim/Witness Assistance Program will provide all the rights and services afforded to each crime victim in Dauphin County under the crime victims act on behalf of Dauphin County. The \$290,948 reflects the full two year entitlement for Dauphin County.

The Victims of Juvenile Offenders (VOJO) Grant is in the amount of \$37,053. This grant is for services to victims and witnesses of juvenile offenses in Dauphin County. This is a reduction from when the grant was first received. It is hoped that the level of funding will be the same amount.

Commissioner Hartwick asked what the effects are on the District Attorney's Office.

Ms. Kilgore indicated that the funds offset the position of Jacky Kline.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the submission of the Dauphin County IP Program-Work Release Center (Project Modification) Grant, the Victim/Witness – Rights & Services Act Grant and the VOJO Grant.

Question: Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Fisher indicated that there are no changes to the Personnel Packet.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci indicated that there are no changes to the Purchase Order Packet.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance August 15, 2012

- **August 3, 2012** transferred **\$1,251,262.02** to the **Payables** account from the County's Concentration account for checks issued that week.
- **August 10, 2012** transferred **\$7,924,827.75** to the **Payables** account and **\$1,914,431.10** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$185,104.29**
- **Debt Service Payments since last report: \$0.00**
- **Total Term Investments**
 - 3/29/12 - **\$10,013,681.66** 6-mo. CD - Susquehanna Bank – **0.400%** - matures 9/27/12

- 4/19/12 - \$10,090,553.80 12-mo. CD - Susquehanna Bank – 0.550% - matures 4/18/13
- 4/19/12 - \$10,009,960.68 6-mo. CD - Susquehanna Bank – 0.350% - matures 10/18/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.86 rate 0.053%**
- **Balance today in Susquehanna Bank investment account #119002023: \$29,269,252.57 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,521,442.42 rate 0.450%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$26,722,483.95 rate 0.310%**
- **Balance today in PNC Bank investment account #5004319839: \$1,236.62 rate 0.100%**
- **Balance today in Metro Bank investment account #0536557523: \$101.52 rate 0.090%**

No T.R.A.N. Line of Credit required for 2012.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported that for the 16th year, Dauphin County Commissioners and community partners will come together to raise money for worthy causes in the community. This year's event will take place tomorrow, starting at 8:00 a.m. at Dauphin Highlands. The golf outing has raised more than \$46,000 this year to be provided to local charities. Over the years, the Dauphin County Commissioners have raised more than \$456,000 for worthy causes, including Sheriff Lotwick's K9 program.

SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR

Mr. Curcillo indicated that all items reviewed by the Solicitor's Office are on the Agenda for your consideration.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Piece for Daniel R. Shambaugh and Stacy L. Shambaugh on the property located at 864 Highland Street, Steelton, PA 17113 (\$2,386.00).
- C. Refund of 2004-2009 Real Estate Taxes - Daniel Rogers - Parcel No. 43-035-098 (Fishing Creek Valley Road) - \$994.64.
- D. Partial Refund of 2007-2011 Real Estate Taxes - Joseph Caloiero - Parcel No. 24-043-022 (840 Linden Rd) - \$943.40.

- E. Partial Refund of 2007-2012 Real Estate Taxes – Margaret Pelen – Parcel No. 36-009-323 (491 Hamilton Dr.) - \$556.68.
- F. Partial Refund of 2007-2012 Real Estate Taxes – James Hale Baker – Parcel No. 25-018-139 (166 Timber Ridge Rd.) - \$1,431.90.
- G. Partial Refund of 2009-2011 Real Estate Taxes – Diane Dugan – Parcel No. 35-003-081 (2231 Earl View Dr.) - \$86.25.
- H. Request to Strike 2010 County and Library Real Estate taxes on three Redevelopment Authority properties totaling \$174.74:
 - 1. 171 N. 15th Street – Parcel No. 09-016-011 - \$60.07
 - 2. 41 N. 14th Street – Parcel No. 09-018-012 - \$101.22
 - 3. 335 S. 16th Street – Parcel No. 02-023-024 - \$13.45
- I. Agreement for the Sale and Purchase of Agricultural Conservation Easements between Dauphin County and Ray D. and Amy L. Kennedy and Dale K. and Thelma E. Kennedy for: Parcel No. 34-013-031 - \$100.00 and Parcel No. 34-008-042 - \$100.00.
- J. Agreement for Mutual Use of a Public Notification Service through Designated Authorized Users – South Central Alert – Lower Paxton Township.
- K. Professional Services Agreement between Dauphin County and Navarro & Wright Consulting Engineers, Inc. for consulting services to EMA for preparation of site design and stormwater management plans and permits.
- L. Purchase of Service Agreement between Dauphin County (AAA) and Widener University, Inc.
- M. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 - 1. The Children’s Aid Society of Franklin County Pennsylvania, Inc.
 - 2. Community Specialist Corporation, Inc.
 - 3. Kidspace National Center, Inc.
 - 4. The Summit School, Inc.
 - 5. Knowledge Learning Corporation, Inc. (KinderCare Learning Center-Enola):
 - 6. Knowledge Learning Corporation, Inc. (KinderCare Learning Center-Vartan Way)
 - 7. New Love in Christ Church, Inc.
 - 8. Eleanor Bush, Esquire
- N. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Catholic Charities of the Diocese of Harrisburg, Inc.
- O. Subsidized Legal Custodianship Agreement 2012-02.
- P. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Lawrence J. Vuxta.
- Q. Human Services Development Fund (HSDF) Certification Statement.
- R. Proposed Purchase of Service Agreement between Dauphin County and Verizon Wireless for cell phone services for the Department of Facilities Maintenance.

- S. Proposal – Change Order for additional Environmental Remediation Services for the Dauphin County Central Court/Night Court/Central Booking Project – L.R. Kimball Project No. 10-2200-0719 - \$13,261.00.
- T. Renewal of the Greater Harrisburg YWCA Access and Visitation Grant - \$53,936.00, Commitment No. 4100046250, SAP Vendor No. 139086-025 for the period 10/1/12 to 9/30/13.
- U. Proposed Stipulations of Settlements:
 - 1. Comcourt Investors, L.P., Susquehanna Twp.; 2601 Market Place, Parcel No. 62-021-162, 2010-CV-10162-TX.
 - 2. Comcourt Investors, L.P., Susquehanna Twp.; 2605 Interstate Drive Parcel No. 62-021-190, 2010-CV-10176-TX.
 - 3. Schaedler Yesco Distribution, Inc., 3982 Paxton Street, Parcel Nos. 63-001-017, 020, 022, 023, 024, 037, 51, 59, Dauphin Co. Docket No. 2011 CV-10808-TX.
- V. Contract with Groundwater Services Corporation at \$167.25 per hour plus costs and with Brickhouse Environmental at \$175 per hour plus costs for review of Old Fort Hunter Station environmental remediation.
- W. Budget Amendments for the quarter ending June 30, 2012. (Second Quarter for calendar year budget & final quarter for Fiscal Year Budget).
- X. Appointment of Christie L. Kerr to the County of Aging Advisory Board. Ms. Kerr's term will expire December 31, 2014.
- Y. Appointment of Curtis Bauer to the MH/ID Advisory Board. Mr. Bauer's term will expire December 31, 2014.
- Z. Hotel Tax Distribution – Handles Entertainment - \$2,000.

Mr. Curcillo asked that Item N be pulled for further review.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve Items A through Z, pulling Item N listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received and will be handled by the staff appropriately.

- A. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for a NPDES permit for the Mini-Basins PC-5D, PC-5E and BC-6B (N) Sanitary Sewer Replacement.
- B. Notification from TeamAg advising that Brendon Zimmerman is applying to DEP for a General NPDES Permit for the construction of new poultry barns, access drives and associated stormwater facilities in Conewago Township.
- C. Notification from Glace Associates, Inc. advising that the Susquehanna Area Regional Airport Authority is applying to DEP for a NPDES Permit #PA 0044598 Renewal for the existing wastewater and stormwater discharges in Middletown.
- D. Notification from Herbert, Rowland & Grubic, Inc. advising that Mount Joy Township is applying to DEP for a BWM-GP-11 General Permit, a Water Obstruction and Encroachment Permit for the Koser Road Bridge Replacement over Conewago Creek in Conewago Township, Dauphin County and Mount Joy Township, Lancaster County.
- E. Notification from Norfolk Southern Corporation advising that they are applying to DEP for a NPDES Industrial Wastewater Permit Renewal for the Norfolk Southern Railway Company Rutherford Intermodal Project.
- F. Notification from the Swatara Township Authority advising that they are applying to DEP for a permit to rehabilitate a sewer interceptor which crosses under Beaver Creek.
- G. Receipt of a copy of a letter from DEP to Meadowbrook Coal Co., Inc. advising that the information that was submitted in support of the Annual Bond Reviews for Surface Mining Permit No. 22070201 (Williams Township) has been determined by both the Compliance and Technical Services Sections of the Pottsville District Mining Office to adequately represent current and planned site operating conditions and is acceptable to the Department.
- H. Receipt of a copy of a letter from DEP to Meadowbrook Coal Co., Inc. advising that the information that was submitted in support of the Annual Bond Reviews for Surface Mining Permit No. 22030201 (Wiconisco Township) has been determined by both the Compliance and Technical Services Sections of the Pottsville District Mining Office to adequately represent current and planned site operating conditions and is acceptable to the Department.
- I. Receipt of a letter from UGI advising that the price change per Mcf for the County's alternate fuel pricing category, effective for service rendered on and after August 1, 2012 is \$3.85.
- J. Receipt of a letter from H. Edward Black and Associates, Ltd. advising that ZUG Group, LP is applying to DEP for a NPDES Permit for stormwater discharges associated with the

subdivision of 12 single family lots with the potential of 5 additional lots in South Hanover Township.

- K. Receipt of a letter from the Pennsylvania Office of Administration advising that effective July 1, 2012, the Office of Public Safety Radio Services is transferred from the Office of Administration to the Pennsylvania State Police and as a result Agreement #4400005898 has been assigned to the Pennsylvania State Police.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Haste that the Board adjourn.

Transcribed by: Richie-Ann Martz