



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**LEGISLATIVE MEETING**

**JULY 23, 2008**

**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
George P. Hartwick, III, Secretary

Dominic D. DiFrancesco, II, Vice Chairman (ABSENT)

**STAFF PRESENT**

Chad Saylor, Chief Clerk; William Tully, Esq., Solicitor; Randy Baratucci, Director of Purchasing; J. Scott Burford, Deputy Chief Clerk; Mike Yohe, Director of Budget & Finance; Mike Pries, Director of Safety & Security; Tom Guenther, Director of IT; Carolyn Thompson, Court Administrator; Steve Shaver, Director of EMA; Leila McAdoo, Solicitor's Office; Diane McNaughton, Commissioners' Office; Amy Richards, Commissioners' Office; Courtney Hair, Commissioners' Office; David Feidt, Solicitor's Office; Kay Lenge, Personnel; Faye Fisher, Director of Personnel; Dave Schreiber, Personnel; Melissa Wion, Personnel; Hector Ortiz, Human Services; Steve Libhart, District Attorney's Office; Fred Lighty, Esq., Human Services Director's Office; William Struemke, Solicitor's Office; August "Skip" Memmi, Community & Economic Development; Kim Monk, Children & Youth; Greg Kline, EMA; Gertrude Farling, Controller's Office; Mavis Nimoh, Director of Drugs & Alcohol; Larry Moore, Parks & Recreation; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Reggie Sheffield, Ebounie Simmons-Hall, Essence Hall, Stansfield Family, Al Loomis, Dave Wuenschel, Fred Bean, Suzanne Cassel, Kay Smith, James Pope, Johnny Berio, John Bowman, John Morris and Vickie Richards

**MINUTES**

## **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the July 2, 2008 Workshop Meeting Minutes and the July 9, 2008 Legislative Meeting Minutes; motion carried.**

Mr. Haste: We will hold the July 9, 2008 Salary Board Minutes until next week. The Salary Board consists of the three Commissioners and the Controller. We only have two members so we are not able to vote on those today.

## **ELECTION BOARD**

A complete set of Election Board Minutes are on file in the Commissioners' Office.

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Saylor: We met once in Executive Session on July 10, 2008 to discuss personnel matters.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

## **DEPARTMENT DIRECTORS/GUESTS**

### **A. Commissioners**

#### **1. County Cultural Celebration Essay Contest Winners**

Mr. Hartwick: It gives me great pleasure. We got a robust audience today. I wish they were here to see us, but we know they are here for a great celebration. This is going to

be our 4<sup>th</sup> Annual Cultural Celebration. It started out as a smaller celebration. We thought we would bring a sense of what makes Dauphin County so great and the differences between us actually are things that we should be celebrating. I come from Steelton which has a motto down the main street that says “many countries one people.” It is not just about getting to know somebody at work. It is getting to know somebody, about the culture that they go through, the different foods that they eat, the stresses that they go through in their lives and understanding what that brings to somebody in the workplace and in the community. In doing that, we have a much better appreciation towards our coworkers and to the place where we live. We have been extremely happy with the way the cultural diversity celebration has gone and even before we get started we are going to invite each and every one of you to a free event that we are having this year. It started from the back parking lot to now closing down the street and offering a concert and opening it up to the entire community to allow us to not only celebrate here in the workplace in Dauphin County, but to celebrate it as a community. We are proud of that. It is August 1 and I believe it begins at 4:30 p.m. We got a myriad of food. I love the food and the people. The ability to have a taste of every different culture at that location really makes it special. We got artists and three big bands that will be out on the street performing. It is going to be a phenomenal celebration and I expect to have a great turnout. It is free and I’m encouraging the entire community to attend. We have done things in the past by sending out emails, trying to give people the history of about everybody’s different culture, from the German to the Irish to Croatian to the African American to the Asian culture. It gives you a chance, from our standpoint, not just to talk about it, but to actually learn something new and to engage in learning something new about everybody’s different cultures and nuances. As a result of the individual’s participation in answering those questions they were entered into a big drawing and were able to receive I think this year they are going to give away gas cards. There is nothing better in our current day than to help out with gas and energy prices. That was the request this year. They also came up with one other unique way to engage our young people. We did our best to get the information out to all the school districts to actually have an essay done by young people and talk about how diversity is expressed in their community. To be able to talk about that and think about that as a youngster and hopefully enable our young winners who are here with us today to be the shapers of how diversity looks in the future as our future leaders, our future commissioners, future mayors, future CEOs and heads of the arena football leagues. We have the winners with us today. They are going to receive a monetary present. We have several different categories of winners who are with us here today.

First, I would like to give thanks to the Committee that judged the entries. They are all Dauphin County employees and they include Faye Fisher, Hope Rhode, Ramona Thompson, Bernard Carvaro and Hector Ortiz. We want to thank them for their commitment to the Cultural Diversity event and celebration.

We would like to recognize today for the Age Group 6-9 years – Essence Hall (1<sup>st</sup> place). We will have all of you come up at the end and will present you with your check and then a photograph will be taken. Age Group 10-14 years – Nailah Cintron (1<sup>st</sup>

place) and the 2<sup>nd</sup> place winner is Alaina Stansfield. Age Group 15-18 years – Brianna Stansfield (1<sup>st</sup> place) and the second place goes to Johnny Berio.

Essence is from Harrisburg. She is seven years old and attends the Northside Elementary School. She is in second grade. She enjoys jump roping, reading, dancing, plays basketball, swims and loves school. She sounds like my daughter. She loves Hannah Montana and the Jonas Brothers and Beyoncé. She seems to be a social butterfly and a person who we can certainly look to in the future for direct conversation as it relates to diversity.

Nailah is age 14 and is in eighth grade. She is going to attend John Harris School next year. She enjoys reading and listening to music, roller skating with friends, has three brothers and a sister. She plays the clarinet.

Alaina is from Millersburg, as well as Brianna. They have a household of women. Both enjoy writing, church, dancing, babysitting and working in consignment stores. They enjoy kids and teaching at church. Brianna has actually gone to Nicaragua on a mission trip. She sounds like she has a great future in trying to help others.

We would like to thank all of those individuals who participated. At this time could you come forward so we can present you with the gift? (Applause was given.)

(The Commissioners presented certificates and checks to the winners.) (Pictures were taken and applause was given.)

**B. Dave Wuenschel, Vice President, Benecon Benefits & Consulting Group  
Melissa Wion, Benefits Coordinator, Dauphin County**

**1. Benecon Health Care Benefits Presentation**

Ms. Wion: As you know it is that time of year to review healthcare coverage options for the County. There has been a small group assembled to review the County's options. Everything from fully insured to self-funded. As a result of those efforts, here with me today is Dave Wuenschel, Vice President of Benecon Benefits & Consulting Group, as well as Al Loomis, Senior Vice President, Municipal Division and Fred Bean, Vice President, Municipal Division. Dave is here to give an overview of their services and what they can bring to Dauphin County. At this time, I will turn it over to Dave to begin his presentation.

Mr. Wuenschel: I appreciate everybody's time that they devoted to reviewing this overall program. I prepared for you just a brief overview. Benecon is a company that is a privately held for profit company that actually operates out of Lancaster, PA. We have been in the benefit business for 30 + years. We currently have, as of today, 47 employees in various divisions throughout Benecon. We got our start in the municipal governmental business in 1991 and we started our first cooperative purchasing group with six municipalities in the immediate Lancaster area. That has grown to about 170

municipalities operating around 27 different states. We then took this whole model to the county platform and started the Pennsylvania County Health Purchasing Co-op in October 2005. I touched on the consulting advantages that Benecon brings to the table. We, over the years, working with counties have developed a rather extensive benefit planning experience. We are very intricately involved in helping counties negotiate with their unions as far as benefit programs, when those times arise. We really provide a full cadre of services in support to Melissa and some of the other departments within the County as far as operating and managing their benefit plan.

Another thing that I wanted to touch on was over the years, back in 1996, Benecon was actually appointed, at that time, by Capital Blue Cross and PA Blue Shield as a wholesale distributor and we worked collectively with both of those companies, even after the split took place in 2002. Even on staff internally with Benecon, we have senior executives that spent 28 years at Highmark, who is currently your carrier that you are working with. The size really over the years, since 1996, has grown to about, we manage about 150,000 members with the major carriers that are in the immediate area and represents in the neighborhood of 400 plus million in premium. If the County were to join the Pennsylvania Counties Health Insurance Purchasing Cooperative, in essence Benecon would be working closely with the County in several different areas relating to managing the co-op to working with the County in identifying where the costs are coming from and helping provide interventions that will help reduce overall costs over time. In addition, we have a lot of client support that we provide to all of the members of the Pennsylvania Health Insurance Purchasing Co-op.

Why would Dauphin County want to join the Co-op or what we refer to as PCHIPC? One of the reasons is simply we have developed over the years, since 2005, a rather significant membership that participate in developing this program. It is actually owned and operated by the counties that are members. You can see that Lebanon County, for example, Schuylkill County, all similar sized to your County, they joined January 1, 2007. I will tell you that we returned back to the County members last year \$1.7 million in surplus. It is actually a program that has been really working well for those county members that have joined. We are also in discussions with a number of neighboring counties that are similar to your size in evaluating bringing them into the actual program. It is actually a program that is owned and operated and controlled by the counties that participate in the program.

Mr. Hartwick: Are any of the like size counties in different funding arrangements?

Mr. Wuenschel: They are all under a self-funded, the whole co-op model operates under a self-funded model. The way we structured this program it really provides the counties the financial stability that they get from a fully insured program. In other words, the county is obligated and pays on a monthly basis their maximum liability. We never go back to any members and ask for any money, however, at the end of the year if all of the money that was paid in, based on actuarial assumptions of what we ought to be funding at, if any of that money is left over that money is returned back to the counties

individually. So, each county then operates on their own within the Cooperative Purchasing size of the group.

Mr. Hartwick: When you say fund maximum liability, is that the actual utilization or is that what is projected to be the utilization for the month?

Mr. Wuenschel: That would be the actual utilization trended forward would be the claim fund that we would be funding in as a county into the program. That represents, by the way, the neighborhood of about \$.81 or \$.82 of every dollar that is deposited into the Co-op as your own individual claim fund. The balance of it covers the reinsurance to the administrative costs that are associated with protecting any large claims that might happen during that policy year.

Mr. Hartwick: That is for the Stop Gap Insurance?

Mr. Wuenschel: Right. Any money that is left over in your claim... First of all it is an interest bearing account. We do use a PLGIT account. As far as the claim funds that \$.82 on every dollar that is being deposited in, so it is an interest bearing account to the County. From that account, we withdraw the claims as they are incurred by the members. At the end of the year if there is any money left over that money is then returned back to the county.

Mr. Hartwick: There is not an equal distribution based upon the total pile that's going to be, taking a look at our actual utilization versus what the actual costs were plus the stop gap insurance, anything above that comes back to the County.

Mr. Wuenschel: That is absolutely correct. That is reflected on the one page. Every member has their own autonomy and their own plan designs. They basically are free to negotiate whatever benefit structure they want for their county and then each county pays into the program based on their plan design, the make-up of their employee base and their historical claim experience. When the county is running really well you will be paying into the program less than maybe another member that is not having as good of a year. The other key important element in our opinion is this is a financing mechanism. Once the County is in the program we work individually with each of the counties in identifying where their claims are coming from.

Mr. Hartwick: This really spreads the risk for the stop gap insurance, is that correct?

Mr. Wuenschel: That is what gives you the financial responsibility that typically you would get under a fully insured type posture or funding arrangement. In essence it is combining really the best of both traditional funding methods under one program.

Mr. Haste: Do you assist in negotiating the rates with the carriers?

Mr. Wuenschel: Yes. As a matter of fact, a lot of times we actually develop what we think the rate ought to be in our own in-house actuarial department and then present

that to the carrier as far as what we feel is the appropriate amount that the county should be funding into the program, based on what we are seeing happen. Again the true costs to the county is when it is all said and done at the end.

Mr. Hartwick: In one of the discussions that we had in the past, it says what the doctor would normally charge, what actually they will accept from Highmark that is still depending on what provider we select that Highmark network price would still be the one that would be applicable, not what the doctor would normally charge. That was a question that was raised.

Mr. Wuenschel: Correct. Using Highmark as an example, we will actually be paying an access fee per employee per month to Highmark to give us access to their whole network and for them to process all the claims and provide all the reporting.

Mr. Hartwick: That is where you would help us negotiate the administrative fee that would be charged.

Mr. Wuenschel: Yes, we do get a volume discount through the Co-op, the larger we build this program. If we bring in additional counties that are also with Highmark that will benefit all members in producing a lower admin cost compared to being on a stand alone basis. You will get some volume discount just by other members as this thing builds over time.

Mr. Haste: The counties that are in the program are all their employees in or only a portion of their county employees are in the program?

Mr. Wuenschel: The employees that are eligible and covered under the benefit plan. Some of the counties do have retirees, but again they are paying an appropriate price and funding according to what they present as a risk to the overall program.

Mr. Hartwick: With how many members that we have I'm still certainly sure that we want to be aggressive in negotiating that administrative fee even though we are the only group using Highmark. I think we're still open for whoever gives us the best administrative fee and best network. Is that correct?

Are they going to be engaged and involved with the Rx side?

Ms. Wion: Yes.

Mr. Hartwick: Could you explain to me. Our thoughts, we were attempting to separate the Rx out from the healthcare. What would your role be on the Rx side?

Mr. Wuenschel: Actually our role in that whole process would be to work closely with Dauphin County in developing the RFP, they refer to as PBM (Pharmaceutical Benefit Managers). We would hold all of those RFPs and bring them back and evaluate them and make a recommendation back to the County as to what we have uncovered

through that RFP process. What we are looking for is what their discounts are, what their admin costs are and what rebates are they receiving and how much of those rebates are they passing back to the self-funded customer or client.

Mr. Hartwick: Would you recommend any oversight, because Melissa and I have had this conversation a number of times, we really need someone to manage the utilization, rebates almost on an ongoing basis in order to take advantage fully of those negotiated rebates as well as what the administrator is going to provide? What would you recommend in that area?

Mr. Wuenschel: Actually we get very involved in what they call “living in the data” with all of our cooperative members. Because they are under a self-funded plan that’s probably a good portion of our responsibilities and job is to continuously monitor the claim data and see if they are meeting up to what they said they would provide to us as an administrator and also where are the areas that we can educate the employees to try to control overall costs. It is a multi-faceted approach to really looking at your claim data and more of a microscopic detail.

Mr. Hartwick: And you are going to engage actively with us? We don’t need to go to any other outside vendor to do this?

Mr. Wuenschel: That’s correct.

Mr. Haste: So, you would have an administrative role and not just a review role.

Mr. Wuenschel: We will have an administrative role as it relates to the County Co-op along with a consulting role, along with an actuarial data monitoring and predictive monitoring roles.

Mr. Haste: Including the Rx side?

Mr. Wuenschel: Yes. That is one of the key drivers.

Mr. Hartwick: You are going to have somebody dedicated to us full-time out of your staff of 47 to be able to manage that?

Mr. Wuenschel: Yes.

Mr. Hartwick: You are comfortable with that arrangement?

Ms. Wion: Yes.

## **C. Vickie Richards, John Morris and Jack Bowman of Baltimore Mariners**

### **1. AIFA All-Star Harrisburg**



Mr. Morris: I'm John Morris, co-owner of the American Indoor Football Association. I want to thank the Dauphin County Commissioners for allowing us to come in and: 1) talk about briefly the AIFA, and 2) also this All-Star game, which we feel is very important to the kick-off of the 2009 season for the Harrisburg team. Currently we are still in the process of the name the team contest. We will be coming out with that hopefully within the next week or so. Then we are going to do a full fledged marketing campaign in Harrisburg to talk about this team. Most of you know that Marques Colston, with the New Orleans Saints, is a partner on the team with myself and we couldn't be more excited about that. The reason we want to do the All-Star game here and I appreciate the time that we have been given to do a short presentation is because we really feel that bringing athletes from all over the country will raise a level of awareness if you will with the new team that is coming. In addition to that if you notice in the packet (provided to the Commissioners earlier) the All-Star game was in Florence, South Carolina last year. This is the general manager of this arena who worked very close with us with the All-Star game and the championship game, talking on behalf of Florence and what it meant to the economy there as far as hotels, restaurants and the way we were able to showcase that city with the economical commercials and that type of thing. I think it is going to be a great situation for Harrisburg obviously a big winner for us if we can hold our All-Star game here in Harrisburg to kick-off the season. One of the other things that I printed was AIFA reaches an agreement on a TV deal with Fox Sportsnet. Right now we currently have so far this season in 2008 have televised a game of the week on Fox Pittsburgh region, which is in the Harrisburg region, nine games, one game a week prime time Monday night, which has been phenomenal. We really anticipate putting that deal together again in 2009. Should we do the All-Star game here we would be looking to televise that game on Fox as well. Last, but not least, there is an article that came out in this morning's paper in Baltimore, I believe it was the Observer, there has been some talk about building a new arena in Baltimore to the sum of \$450 million and they are trying to justify that by bringing a basketball and hockey team there, an AFL team there. Very flattering words from the general manager of that arena, if you get some time to take a look talking about the Baltimore Mariners and how they are extremely happy with the AIFA and their team being able to play in downtown Baltimore. They do not see the need to build a new arena to bring any other league into that city. Right now we are flying high. We are very excited about where we are in the AIFA. I really think that obviously coming to Harrisburg there has been some comments about Harrisburg was awarded a territory from the AIFA. We feel the opposite. We feel that we have been awarded a great territory in Harrisburg, simply because of the ability. We know that is one of the top ten cities for minor league sports in the country. We have done our homework. I really believe that with the assistance of the county helping us to bring this All-Star game here we'll almost be assured of having a strong kick-off to really introduce this new Harrisburg team to the community.

Mr. Haste: What do you need from us?

Mr. Morris: We estimate the cost of the All-Star game to be between \$17,000 to \$20,000. We are certainly not looking for the County to foot that bill. We are willing to

come to the party with some of that. We were hoping to get somewhere between \$7,000 to \$10,000 to assist us.

Mr. Hartwick: Correct me if I'm wrong, are you applying for a State tourism grant?

Mr. Morris: Yes.

Mr. Hartwick: That is supposed to be earmarked for this purpose. How does this help promote tourism and how would it market this area? What can we do to market the area? We had a brief conversation about how the TV coverage would work out.

Mr. Morris: Also, we will have some of our players and you will notice in some of our presentations that we talk about going out to the hospitals and visiting the children's homes. That is what we do. If you notice, I can sit here and talk until I'm blue in the face, but you have a general manager that is in an arena and in that city in Florence, South Carolina, just last year talking about the impact that we had. That is probably better coming from somebody else.

Mr. Hartwick: I'm talking about for the amount of investment we get some TV spots, commercial opportunities to be able to promote Hershey, Harrisburg regional attractions that would enable us to not only gain some higher visibility in this coverage area of why people would want to come, participate, work and play and visit for tourism reasons the Harrisburg area, but also the impact to the hotel rooms as a result of this.

Mr. Morris: Part of the package that you will have, you have a DVD in there, which is actually the televised game from last year and there are several commercials in there on Florence and what there is to do in the City. It promotes that city. We get half the inventory with Fox. The bulk of those commercials will really be centered around promoting the county.

Mr. Hartwick: We could work with Gregg Cook, which you have already met, as well as folks here in the county to put together the appropriate releases highlighting the regional tourism attractions that we are going to promote in the city and surrounding communities, particularly Hershey and the upper end. One other idea having each one of the All-Star players at maybe Hersheypark saying that this is a great facility, I took my family here and this is something that we would like to promote as well. Working through those ideas would be important to do with Greg Cook and our staff here in the County.

Mr. Morris: Sure. We have tentatively changed the All-Star date to allow us enough time to promote this. We really wanted to come to Harrisburg and do this, so we kind of held on to this city. I would feel more comfortable with a little more time to promote this and really get the word out.

Mr. Hartwick: For those who don't know when will you start playing the games and where?

Mr. Morris: We will be playing at the Farm Show Arena and we will be kicking off either late February or the first part of March.

Mr. Haste: That is when you start the season?

Mr. Morris: Yes.

Mr. Haste: So, the All-Star game would be prior to the season.

Mr. Morris: We are slated for February. It will be a really nice kick-off to the season.

Mr. Hartwick: And an opportunity to highlight Dauphin County.

Mr. Haste: Very good.

## **D. Courtney Hair**

### **1. Website Ordinances and Resolutions**

Mr. Saylor: Before Courtney comes forward to do her presentation I just want to point out that she is in her final days as one of our two summer interns. She has done a very good job over the past couple months. She has handled a number of different assignments, including work down in the Registration Office, Personnel and a number of different departments to give her an idea about county government from a larger perspective. Today she is going to present to you a special project she has been working on with our website.

Ms. Hair: For the website, a lot of people with Right-to-Know requests request to look at ordinances and resolutions. It is a big hassle to locate them and mail them out. We thought it would be a lot easier if they were available online for people to just download and print out themselves. This is the home page of the website. You would go to "about the county" and then on the left there is a tab that says "ordinances and resolutions." You can click there and if you wanted to see one of the most recent resolutions that have been passed you can click on 2008 and it lists them and opens in Adobe. They are all on there and they are current. I have them listed not only by number, but with a little sentence of what they are about.

Mr. Hartwick: Who is going to keep this updated when the summer interns leave?

Mr. Haste: Don't say Chad.

Ms. Hair: Amy.

Mr. Hartwick: We know it will get done then.

Mr. Saylor: Every time we have an intern we will get it updated.

Ms. Hair: Updated once a year. It is current right now. This is the staging website, but I can email IT and they can go live this afternoon.

Mr. Haste: What you should do when you go back to school monthly is check to see if it is updated. If it is not, send us an email so we know to get on Chad.

Thank you.

Mr. Hartwick: You always wonder if interns do meaningful work and what they are able to complete. Sometimes you are shredding paper, doing copying, etc. Obviously the interns that we have had so far have produced meaningful work products that they will be able to put on their resume. We appreciate your work.

## **E. Stephen Libhart, District Attorney's Office**

### **1. 2008-09 Justice Assistance Grant Local Solicitation**

Mr. Libhart: Briefly I have the annual Bureau of Justice Assistance Grant. This is the local solicitation, which is passed directly to the County and the City of Harrisburg annually. Usually every two to three years the Township of Lower Paxton is also included. This year it is just the County and the City that are entitled to these funds. They come directly to us from the Federal government. They are basically earmarked for us in each Federal budget, however, this particular stream of funding has been drastically cut over the last two years. Two years ago the County and the City received \$117,000 collectively. This year, collectively, we are receiving \$31,900. Conversely that's also the same stream of funding that funds the majority of PCCD's grant efforts. You can see what kind of a bind we are in, at least for the foreseeable future. In short, this money is going to be applied 50/50 again like we have in the past; 50% to the County and 50% to the City. That is the recommended allocation by the Federal government. Accordingly, the County's share is going to be used to fund victim witness advocacy. The City is going to use theirs to implement two remote police based stations in two of the housing projects. A majority of their share is going to go towards offsetting the costs of equipment acquisition. Otherwise, there is no signature page with this, because it is passed through to us, but we are required by law to at least present it publicly for comment. If you have any questions, I'll take them now.

Mr. Hartwick: What was the previous allocation versus current?

Mr. Libhart: Last year's allocation was roughly \$90,000 split between the two municipalities. This year it is not even half of that. Three years ago it was \$162,000. There are various reasons behind the cuts. Sometimes initially it is cut at the Federal level and then restored when it goes to Congress. This year we weren't as lucky as we were in the past.

## **SALARY BOARD**

Mr. Haste: The Salary Board matters will be held for next week, because we do not have a quorum.

## **PERSONNEL**

Ms. Lengle: I have an Addendum to the Packet. Are there any questions? (There was none.)

I have no changes to the Packet that was presented last week.

**It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Personnel Packet, as amended; motion carried.**

## **PURCHASE ORDERS**

Mr. Baratucci: There are a number of add-ons from last week. They were approved by both Commissioners Haste and DiFrancesco. On Page 5, Facilities Maintenance, it is the last item – Act 180 which has to do with some work out at MDJ Smith's Office for some curbing. That did cause that line item to go over budget. It still shows here, because it hadn't been fixed by the time I printed this, but it has been taken care of now. Commissioner Haste gave Mr. Cohen the approval to add that. In addition, Pages 16-21 are furniture for the new office of MDJ Wenner's Office. Last week we did have furniture for MDJ Margerum, but we didn't have the proposal for MDJ Wenner at that time. It was completed over the last week and they sent a request to have it added to the packet, because of the timeframe in getting the furniture ordered. It takes about four to six weeks and I believe they are shooting for a September 1 date for MDJ Wenner's Office. There are two purchase orders for Wenner and the one for Maintenance. There were three actual requisitions added. The other items were on the Workshop packet.

**It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Purchase Order Packet, as amended; motion carried.**

## **REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe gave the following report:

### **Report from the Office of Budget & Finance July 23, 2008**

- **July 11, 2008** transferred **\$731,556.09** to the **Payables** account from the County's Concentration account for checks issued that week.
- **July 18, 2008** transferred **\$2,480,578.74** to the **Payables** account and **\$1,775,284.22** to the **Payroll** account from the County's Concentration account for checks issued that week.

- **Total Term Investments – N/A**
- **Balance today in INVEST account \$169,971.83 rate 2.185%**
- **Balance today in Susquehanna Bank investment account \$92,600,081.85 rate 3.000%**  
(This rate equals the Susquehanna Bank 91-day T-Bill rate plus 114 basis points. It is fixed for the month)
- **Balance today in Sovereign Bank investment account \$1,099,882.41 rate 2.340%** (This equals today's 1-month LIBOR rate of 2.460% minus 12 basis points)
- **Balance today in Citizens Bank investment account \$31,000,315.98 rate 2.600%** (This rate is fixed for the month)
- **Balance today in PNC Bank investment account \$1,000.00 rate 1.850%** (This equals today's Fed Funds rate of 2.000% minus 15 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 1.800%** (This equals today's Fed Funds rate of 2.000% minus 20 basis points)
- **Balance today in Commerce Bank investment account \$1,000.00 rate 1.270%** (This equals today's 90-day T-Bill rate of 1.520% minus 25 basis points)

**No T.R.A.N. Line of Credit required for 2008.**

I sent an email out yesterday afternoon indicating that the RFP is ready to go for the next six months. I would like to get that out today. I want them returned by August 11, 2008. The only addition is Wachovia. I did make one change. Like on the report, Sovereign has a little bit over \$1 million in their account, yet they are still above the Invest rate. The last RFP stipulated that as long as they are above the Invest rate they would get 25%. I don't think it is real binding. This time I have that they have to be within 20 basis points of the high bidder just to cover that event. We are not giving them 25% just because they are in the mix. That is the only change to the language. Are you okay with that?

Mr. Haste: Yes.

Mr. Hartwick: Yes.

Mr. Yohe: On the Items for Approval is the budget amendments. Do you have any questions on those? (There was none.)

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor: I have nothing unless there are questions of me. (There was none.)

## **SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR**

Mr. Tully: Everything on the report is ready for action. I would be happy to answer any questions. (There was none.)

### **MATTERS REQUIRING BOARD ACTION**

- A. Training Packet.
- B. Approval of the Budget Amendments for the 2<sup>nd</sup> Quarter of the 2008 Budget and Final Budget Amendments for the 2007/08 Fiscal Year Budget.
- C. Request for Exoneration – Little Hollywood Mobile Home Court – Parcels #36-004-071-097-0142 (Stephen Moore) and #36-004-071-082-0124 (Kathy Rovak) - \$553.16.
- D. Refund of 2007 Real Estate Taxes – Parcel #59-015-021 – Steelton Lodge #382 - \$1,087.02.
- E. Approval of the following Repositories:
  - 1. Parcel #15-13-13 – Amelia Isom - \$300.00
  - 2. Parcel #15-13-14 – Amelia Isom - \$300.00
  - 3. Parcel #15-13-17 – Amelia Isom - \$300.00
  - 4. Parcel #15-13-18 – Amelia Isom - \$300.00
  - 5. Parcel #35-120-184 – Amelia Isom - \$300.00
  - 6. Parcel #10-15-11 – Ras M. Dean - \$300.00
- F. Fiscal Year 2008/09 Weatherization Work Plan.
- G. Satisfaction Agreements for:
  - 1. Ruth Sawatzky on the property located at 3204 N. 4<sup>th</sup> Street, Harrisburg, PA 17110. (This original mortgage from 1996 carries a 10-year forgiveness clause.)
  - 2. Lisa J. Rhone on the property located at 1245 Middletown Road, Hummelstown, PA 17036. (\$5,000.00)
- H. Professional Services Agreement between Dauphin County Emergency Management and South Central Regional Task Force (SCTF).
- I. National Elevator Inspection Services Contract for services at Dauphin County Prison.
- J. Renewal Food Service Management Agreement between Dauphin County and ARAMARK Correctional Services for the term 7/1/08 to 6/30/09.
- K. Baseline Documentation Report by Central Pennsylvania Conservancy for the Greenbelt Easement Property.
- L. Change Order to the Agreement between Dauphin County and Motorola.
- M. Purchase of Service Agreements between Area Agency on Aging and:
  - 1. ADDUS Health Care
  - 2. Community Action Commission

- 3. Extended Family Care
  - 4. Josè Johnson
- N. Senior Center Grant Agreement between Area Agency on Aging and The Steelton Community Development Foundation.
- O. Purchase of Service Agreements between Children and Youth and:
- 1. Family Support of Central Pennsylvania, Inc.
  - 2. Halifax United Methodist Church, Inc.
- P. Adoption Assistance Agreements #2008-30, #2008-31, #2008-36, #2008-37, #2008-38, #2008-39, #2008-40 and #2008-42.
- Q. MH Purchase of Service Agreements between MH/MR and:
- 1. Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc.
  - 2. Melmark, Inc.
  - 3. Lifestyle Support Services, Inc.
  - 4. Central Pennsylvania Supportive Services, Inc.
  - 5. Lynn Cummings, M.S., CCC-SLP
  - 6. Contact Helpline
  - 7. Starobin & Blanc Counseling Services
  - 8. Lizabeth Kelly t/d/b/a Pediatric Physical Therapy, Inc.
- R. MR Waiver Purchase of Service Agreements between MH/MR and:
- 1. Melmark, Inc.
  - 2. Lifestyle Support Services, Inc.
- S. ITF Medicaid Waiver Service Agreements between MH/MR and:
- 1. Lynn Cummings, M.S., CCC-SLP
  - 2. Lizabeth Kelly t/d/b/a Pediatric Physical Therapy, Inc.
- T. Medical Assistance Transportation Agreement between MH/MR and:
- 1. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a "Capital Area Transit"
  - 2. Boyo Transportation Services, Inc.
- U. Homeless Assistance Program Fund Agreements between MH/MR and Brethren Housing Association.
- V. Fiscal Year 2009/2010 MR Plan.
- W. Proposal from Kimball and Associates for a Space Study.
- X. Amendment #1 to Lease Agreement between Dauphin County and Washington Township (MDJ Margerum)
- Y. State and Local Government Master Operating Lease Agreement Schedule between Hewlett Packard and Dauphin County.
- Z. Energy Management Program Agreements between Dauphin County and The Keeler Company, Inc.



1. Keeler Formula 1810SR Chemical (Scale & Corrosion Inhibitor) and Keeler Formula 1597T chemical (Microbiocide) for 1-Marley Cooling Tower System in the Veterans Memorial Building 7/1/08 – 12/31/08.
2. Keeler Formula 6204 (Closed Loop Inhibitor) for 1-Plate Frame Heat Exchanger and 1-Closed Loop System, serviced quarterly, in the Veterans Memorial Building 7/1/08 – 12/31/08.

AA. Appointment of Peter Vriens to the Capital Area Behavioral Health Collaborative Board. (Replacing Sandy Moore)

Mr. Haste: We have Items A through AA listed on the Agenda for approval. Are there any that need to be pulled and acted on separately? (There was none.)

Mr. Hartwick: I would like to talk about W after the meeting.

**It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve Matters Requiring Board Action Items A through AA, listed above; motion carried.**

### **FORMER BUSINESS**

Mr. Hartwick: Scott, I hate to put you on the spot, but Edgar isn't here. Where are we at with that energy project? Are we taking a look internally and getting an RFP together?

Mr. Burford: Are you speaking of the guaranteed energy savings program through the Governor?

Mr. Hartwick: The ten year program.

Mr. Burford: Our internal team has been assembling the utility data that will be incorporated in the letter of interest that will go out to the 16 recognized ESCOs that are able to do the work that are approved by the Commonwealth. That letter of interest will go out by the end of the month. That is our plan. We met last week, Edgar and other members of the team, to get that issued. Once that happens then any ESCO that is interested in the program will submit their proposal. There is a process that will begin.

Mr. Hartwick: So, it is moving forward. We are close to...

Mr. Burford: Two weeks out.

Mr. Hartwick: The other one related to the new energy piece that was passed in the budget we read so much about in the Patriot-News. Evidently there is some additional money available for planning grants that can assist the county, regional entities, local municipalities in trying to take a look at best energy practices, make recommendations in order to be smarter about resources, as well as thoughts about omitting greenhouse gases. All of those things we are also trying to pursue as well.

Mr. Burford: Yes we are. That greenhouse gas inventory, I have been in discussions with our planning department and economic development, we have a conference call this afternoon scheduled for 3:30 to get that project moving. The plan there is to submit that application by August 29<sup>th</sup> which is the deadline for the grant application. Jack Wright in our grant writing department will be involved in that as well.

### **NEW BUSINESS**

(There was none.)

### **COMMISSIONERS' DISCUSSION & ACTIONS**

(There was none.)

### **CORRESPONDENCE**

Mr. Haste: We have correspondence listed on the Agenda, Items A through E that have been received by the Board and will be handled by the staff appropriately.

- A. Notification from K&W advising that RizkCOzann Foods Corporation is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities in the Borough of Steelton.
- B. Notification from dhi Engineering & Environmental Services advising that Dura-Bond Pipe LLC is applying to DEP for an air permit for the installation of a new air pollution control unit.
- C. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for a General Permit for the Trunk B Sanitary Sewer Relocation/Replacement in Lower Paxton Township.
- D. Receipt of the Capital Area Transit's Financial Report for the Fiscal Year ended June 30, 2007.
- E. Notification from J.T. Walker Industries, Inc. advising that MI Metals, Inc. is applying to DEP for the renewal of Title V Permit 22-5013 for the facilities located at 1517 Route 209, Millersburg, PA.

### **PUBLIC PARTICIPATION**

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

We have a Retirement Board Meeting, which we will convene in five minutes.

## **ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Haste that the Board adjourn.**

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz