



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JULY 9, 2008
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman

George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; William Tully, Esq., Solicitor's Office; J. Scott Burford, Deputy Chief Clerk; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Leila McAdoo, Solicitor's Office; William Struemke, Solicitor's Office; David Feidt, Solicitor's Office; Diane McNaughton, Commissioners' Office; Amy Richards, Commissioners' Office; Kay Lengle, Personnel; Ken Rapp, Chief Public Defender; Jena Wolgemuth, Commissioners' Office; Kacey Truax, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

None

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. DiFrancesco and seconded by Mr. Haste that the Board approve the June 18, 2008 Workshop Meeting Minutes and the July 25, 2008 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebeck and seconded by Mr. DiFrancesco that the Board approve the June 25, 2008 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: There were none.

PUBLIC PARTICIPATION

Mr. Haste: Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

(There was none.)

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lingle: In the Personnel Packet, New Hire #8 the hourly rate should be \$18.43. Effective July 14, 2008, the rates will change per the contract. That is the only change.

Mr. Haste: The Addendum.

Ms. Lingle: Yes.

It was moved by Mr. DiFrancesco and seconded by Mr. Haste that the Board approve the Personnel Packet, as amended; motion carried.

PURCHASE ORDERS

Mr. Baratucci: There are no changes other than the new fiscal budgets are in. All of the items that were showing over budget last week are now fine. It stands as presented last week for your approval.

It was moved by Mr. DiFrancesco and seconded by Mr. Haste that the Board approve the Purchase Order Packet; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report.

Report from the Office of Budget & Finance July 9, 2008

- **June 27, 2008** transferred **\$2,472,445.48** to the **Payables** account from the County's Concentration account for checks issued that week. (RE Transfer Taxes - \$903,000)
- **July 3, 2008** transferred **\$4,890,490.56** to the **Payables** account and **\$1,739,448.22** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$169,673.19 rate 2.143%**
- **Balance today in Susquehanna Bank investment account \$94,023,107.41 rate 3.000%** (This rate equals the Susquehanna Bank 91-day T-Bill rate plus 114 basis points. It is fixed for the month)
- **Balance today in Sovereign Bank investment account \$1,096,945.76 rate 2.340%** (This equals today's 1-month LIBOR rate of 2.460% minus 12 basis points)
- **Balance today in Citizens Bank investment account \$31,023,298.24 rate 2.600%** (This rate is fixed through 7/31/08)
- **Balance today in PNC Bank investment account \$1,000.00 rate 1.850%** (This equals today's Fed Funds rate of 2.000% minus 15 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 1.800%** (This equals today's Fed Funds rate of 2.000% minus 20 basis points)
- **Balance today in Commerce Bank investment account \$1,000.00 rate 1.650%** (This equals today's 90-day T-Bill rate of 1.900% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2008.

Mr. Yohe: By the end of the month we will be doing another RFP, which will start in September. I had a request from Wachovia to be included in that RFP. I will get you input if there are any other banks that you want me to send it to as well. Wachovia came in and made a personal request. They said that they didn't think they could match these kinds of rates that we were getting, but they would like to have an opportunity to respond.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have nothing else to add unless there are questions of me.

SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

Mr. Tully: All the matters scheduled are ready for action. The only add-on that wasn't in the Solicitor's Report was "Y". It was inadvertently in the Personnel Packet. It has been reviewed and is ready to go. I would be happy to answer any questions.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Real Estate Tax Refunds:
 - 1. Refund of 2007 & 2008 Real Estate Taxes – Parcel #09-001-008 – PA Chamber of Business & Industry - \$3,869.31.
 - 2. Refund of 2007 Real Estate Taxes – Parcel #35-003-047 – Ajazuddin Ajazuddin - \$522.61.
- C. Request for Exoneration – Shady Back Acres Mobile Home Community (William Hacknett) - \$780.06.
- D. Approval of the following Repositories:
 - 1. Parcel #8-18-8 – David McNair - \$350.00
 - 2. Parcel #8-27-14 – David Kiscadden - \$300.00
 - 3. Parcel #11-3-46 – David Kiscadden - \$300.00
 - 4. Parcel #15-7-25 – David Kiscadden - \$300.00
 - 5. Parcel #15-8-22 – David Kiscadden - \$300.00
 - 6. Parcel #2-49-11 – David Kiscadden - \$300.00
 - 7. Parcel #9-68-5 – David Kiscadden - \$300.00
- E. Change in IRS issued mileage rate for expense reimbursement. Effective July 1, 2008 rate will adjust from 50.5 cents per mile to 58.5 cents per mile.
- F. Satisfaction Agreements for:
 - 1. Laureen K. Deiterick on the property located at 20 North Lingle Avenue, Hershey, PA 17033 (\$2,000.00).
 - 2. Jessica Nailor on the property located at 209 Ridgewood Drive, Millersburg, PA 17061 (\$2,300.00).

- G. Client Service Agreement between Dauphin County and Rutherford for risk management and insurance brokerage services.
- H. Purchase of Service Agreements between Area Agency on Aging and:
 - 1. Masonic Homes Adult Daily Living Center
 - 2. Vision Healthcare Services, Inc.
 - 3. Grayson Harrisburg Limited Partnership t/d/b/a Grayson View Harrisburg Assisted Living Community
 - 4. Yoffe & Yoffe, P.C.
 - 5. Capital Care of United Cerebral Palsy of Central Pennsylvania (1)
 - 6. Capital Care of United Cerebral Palsy of Central Pennsylvania (2)
 - 7. Emerald Senior Services, LLC
 - 8. Lee's Industries, Inc.
 - 9. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
 - 10. Pinnacle Health Medical Services
 - 11. Visiting Nurse Association of Central Pennsylvania
 - 12. Jewish Family Service of Greater Harrisburg
- I. Purchase of Service Agreements between Children and Youth and:
 - 1. Community Action Commission
 - 2. Hempfield Behavioral Health, Inc.
 - 3. Pride of the Neighborhood Academies, Inc.
- J. Adoption Assistance Agreement #2008-28.
- K. MH Purchase of Service Agreements between MH/MR and:
 - 1. Ann Meckley Panchik, MA t/d/b/a Provad Professional Voice Advantage
 - 2. Stacy A. Foreman
- L. MR Waiver Purchase of Service Agreement between MH/MR and Bayada Nurses, Inc.
- M. ITF Medicaid Waiver Service Agreements between MH/MR and:
 - 1. Ann Meckley Panchik, MA t/d/b/a Provad Professional Voice Advantage
 - 2. Stacy A. Foreman
- N. Homeless Assistance Program Fund Agreement between MH/MR and Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc.
- O. Homeless Assistance Program Assurance of Compliance.
- P. Administrative Entity Agreement between Dauphin County and Pennsylvania Department of Public Welfare.
- Q. Hotel Tax Escrow Agreement between Dauphin County, Dauphin County Treasurer, Dauphin County Controller and the Township of Derry Industrial and Commercial Development Authority and Township of Derry General Authority.
- R. Hotel Tax Support Agreement between Dauphin County, Dauphin County Treasurer, Dauphin County Controller and the Township of Derry Industrial and Commercial Development Authority and Township of Derry General Authority.
- S. Quit Claim Deed between Dauphin County and KDR Investments LLP.

- T. Amended Cooperation Agreement between the County of Dauphin and Capital Region Economic Development Corporation for the 10th & Walnut Streets Project.
- U. Addendum No. 1 amending the Agreement dated March 21, 2007 between the County of Dauphin and Devnet, Inc.
- V. Amendment #1 to the Purchase of Service Agreement between Lynn Cummings, M.S. and Dauphin County.
- W. Purchase of Service Agreement between Dauphin County and DataQuest, Inc.
- X. Resolution #15-2008 authorizing the Mount Pleasant Homes Project for construction of 25 affordable housing units in Allison Hill.
- Y. Proposal from Morgan Lewis to prepare the 2008-2009 Affirmative Action Plan.

Mr. Haste: We have Items A through Y for Board action. The only thing that I would note on the Training Packet, I believe #5 Richie was going to be adjusting those rates. We found a cheaper airfare and we just need to amend #5.

Mr. DiFrancesco: What is Item W?

Mr. Saylor: That is for IT.

It was moved by Mr. DiFrancesco and seconded by Mr. Haste that the Board approve Matters Requiring Board Action Items A through Y; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence that has been received by the Board this week, Items A through M, which will be handled by the staff appropriately.

- A. Notification from Pennsy Supply advising that a change of location notice will be submitted to DEP to operate a Portable Nonmetallic Mineral Processing Plant at the Fiddlers Elbow Quarry in Lower Swatara Township.

- B. Notification from Dawood advising that Girish Patel is applying to DEP for a General Permit 4 for the Outfall Structure along Manada Creek, 253 Harper Drive in West Hanover Township.
- C. Notification from Unilever Foods North America advising that they are applying to DEP for an air emission permit renewal application for their manufacturing facility located at 523 S. 17th Street in Harrisburg.
- D. Receipt of the 2007 County Adult Probation and Parole Annual Statistical Report from the PA Board of Probation and Parole.
- E. Receipt of the Dauphin County General Authority 2007 Audit Report.
- F. Notification from Pennoni Associates, Inc. advising that they are applying to DEP for a General Permit 11 for the replacement of the existing concrete culvert with a new concrete culvert over a tributary to Swatara Creek.
- G. Notification from Dauphin Engineering Co. advising that H. Kenneth Myhre is applying to DEP for a General Permit for stormwater discharges associated with the construction of Tudor Drive Extension in Susquehanna Township.
- H. Notification from Rettew advising that Michael Pavone is applying to DEP for a General Permit 11 for a Pavone Parking Deck Site at 1006 Market Street, Harrisburg.
- I. Notification from CEDG Engineers advising that Turkey Hill, L.P. is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities at the Turkey Hill Convenience Store project in West Hanover Township.
- J. Notification from R. J. Fisher & Associates, Inc. advising that McNaughton Company is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities for the Summit View Phase 3, Lot 3 project in Swatara Township.
- K. Notification from the Dauphin County Conservation District advising that they are applying to DEP for a General Permit 4 for the remediation of erosion at stormwater outfalls located at the County Prison on Mall Road and the Schaffner Youth Center on Gibson Boulevard.
- L. Receipt of a copy of the recorded final signed Drawings authorizing Acquisition of Right-of-Way for State Route 0230, Section 014 R/W in the city of Harrisburg and a copy of the Property Description Tract to be appropriated by the Commission from Norfolk Southern Railway Company.
- M. Notification from Herbert, Rowland & Grubic, Inc. advising that West Hanover Township is applying to DEP for a BWM-GP-11 General Permit for the replacement of an existing culvert on Fairville Avenue in West Hanover Township.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Haste that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz