



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**LEGISLATIVE MEETING**

**JUNE 22, 2011**  
**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; Bruce Foreman, Esq., Solicitor's Office; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Bree Thomas, Commissioners' Office; Joshua Eisner, Commissioners' Office; Amy Richards, Commissioners' Office; Steve Libhart, Director of EMA; Terry Kaufman, Solicitor's Office; Fred Lighty, Esq., Human Services Director's Office; August Memmi, Director of Community & Economic Development; Dave Schreiber, Human Resources; Key Lengle, Human Resources; Leila Brown, Solicitor's Office; Gary Serhan, Deputy Controller; Julie Mackey, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Clint Cullison

**MINUTES**

**CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the June 1, 2011 Workshop Meeting Minutes and the June 8, 2011 Legislative Meeting Minutes; motion carried.**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the June 8, 2011 Salary Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Ms. Evans: There was an Executive Session held on June 14, 2011 at 1:30 p.m. regarding matters of litigation.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

## **DEPARTMENT DIRECTORS/GUESTS**

(There was none.)

## **SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

## **PERSONNEL**

Ms. Lengle: I have no changes to the Personnel Packet. Do you have any questions on any of the items?

Mr. Hartwick: This one particular item, if I could ask a couple more questions and just table it for one week. Item #12, I just have a couple of questions.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet, noting that Item #12 is tabled until next week.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **PURCHASE ORDERS**

Mr. Baratucci: A couple of things today. To invoke a quote from our former Chief Clerk is this is the first mistake I ever made. I was not able to print a new packet. There are no changes to the original packet from last week. If you could approve that packet I would appreciate it, unless you have any questions. (There was none.)

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.**

### **Discussion:**

Mr. Hartwick: The furniture for the Juvenile Court Center is it within the budget that has been established?

Mr. Baratucci: That is on my list here.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **Bid Award – Schaffner Food Service Contract**

Mr. Baratucci: The second item is the bid for the Schaffner Food Service Contract. Aramark opted out of the contract, based on the lower population. They said they couldn't continue. We did bring in a company on a temporary basis that the State recommended. It was Linton Managed Services. They are one of the bidders. We had to put it out for bid for hopefully a July 1 start date. There was one company that was far lower than everybody else and they gave me a call right after the bid and said that they made a mistake and they wanted to withdraw their bid. That brought us to Canteen Correctional Services, which was the second bidder at \$8.26 per average meal price. After review by Schaffner and the State, the recommendation from everyone is to accept Canteen's bid at a bid price of \$8.26 per average meal price. There are a couple of documents that the State needs to have signed today. We will have a formal contract that will be reviewed by the Solicitor's Office and should be on your agenda for the next cycle

Mr. Haste: Just for the record this is a yearly contract, not a six month contract.

Mr. Baratucci: Actually it is a three-year contract, but there are options on every year to renew or not renew. We can do it up to three years.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board award the bid for the Food Service Contract at Schaffner to the low qualified bidder, Canteen Correctional Services, at an average meal price of \$8.26.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried

### Juvenile Court Furniture Proposal

Mr. Baratucci: The last item is the furniture for the Juvenile Court Center. We have been working on it diligently for awhile. There have been a number of revisions to it. The original proposal started out at over \$100,000. This one is coming in around \$70,000. The items are broken out by each of the sections over there on the 7<sup>th</sup> Floor. You can see what the subtotals are. We have a few little things that we have to tie up and this will appear on next week's packet in a different format, because it will be by manufacturer, since all of the items were off State contract. We have to do a PO for each manufacturer. After working real hard on this with the Courts and Laura, we were able to whittle it down by using some existing furniture that we found from the old Children & Youth items. Some items they are bringing from their current location. This would be the total, or at least real close to the total, that would appear on the purchase order packet next week.

Mr. Haste: This is just informational right now.

Mr. Baratucci: No, there is a long lead time for this furniture, because it does come directly from the manufacturers. There is about a four to six week lead time. We are hoping to get a preliminary okay from you guys to get started on the whittling process, again, with the idea that everything will appear on the next packet. That was our intent. I'm not sure if Laura wants to add anything to it.

Mr. Haste: The question Commissioner Hartwick asked was how does this fall within the budget?

Mr. Baratucci: I would have to defer on that, because I don't have the budget figure.

Ms. Evans: The information that I was provided from the bond deal, we had set aside certain monies for all of the projects. I think that comes in around \$300,000. Specifically for the Center, we were looking at around \$80,000. So, we are \$10,000 under budget.

Mr. Hartwick: Is this going to be the final purchase order we see for furniture for this project?

Mr. Baratucci: It should be. There are a few other purchase orders that will be coming, but not for furniture. I understand that there is some office supplies, sound system items, copier and shredder.

Mr. Haste: It would still fall under this \$80,000 right? (There was a yes head shake.) Just keep an eye on that.

Mr. Baratucci: Okay. I'm not sure what those other ones are going to be.

Mr. Hartwick: That is my concern. I don't want it to move out of the realm. This should be the last furniture purchase. Let them know that there is this amount of money left.

Mr. Haste: They have basically a little over \$9,000 left. That is what they have to live with.

Mr. Baratucci: The copier will be a lease and that is a couple hundred dollars a month. I don't have any of the information yet on the window treatments or the filing system items. Are you okay if we get started on this?

Mr. Haste: Stay within budget.

## **REP ORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe presented the following Report:

### **Report from the Office of Budget & Finance June 22, 2011**

- **June 10, 2011** transferred **\$561,145.56** to the **Payables** account from the County's Concentration account for checks issued that week.
- **June 17, 2011** transferred **\$3,580,864.98** to the **Payables** account and **\$1,995,466.23** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$2,663,972.62**
- **Debt Service Payments since last report: \$681,188.30**
- **Total Term Investments**
  - 1/13/11 - **\$10,020,910.44** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 7/14/11
  - 3/31/11 - **\$10,009,321.56** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 9/29/11
  - 4/21/11 - **\$20,012,326.89** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 10/20/11

- 4/21/11 - \$10,008,397.07 12-mo. CD - Susquehanna Bank - 0.750% - matures 4/19/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.09 rate 0.035%**
- **Balance today in Susquehanna Bank investment account #119002023: \$18,444,659.17 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,561,017.06 rate 0.530%**  
(This rate equals today's PLGIT-Class interest rate of 0.030% plus 50 basis points)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$100.00 rate 0.00%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$15,097,958.21 rate 0.650%**
- **Balance today in PNC Bank investment account #5004319839: \$24,755,408.49 rate 0.250%**
- **Balance today in Graystone Bank investment account #1610000596: \$250,358.33 rate 0.650%**
- **Balance today in Metro Bank investment account #0536557523: \$101.38 rate 0.120%**

**No T.R.A.N. Line of Credit required for 2011.**

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.**

Ms. Evans: On Monday, we celebrated "Ride to Work Day." We raised over \$400 dollars for the Feel Your Boobies foundation. We had approximately 40 participants during the daytime activities and 13 employee riders and then approximately 35 participants in the evening activities. It was a very successful event. We want to thank Abby for all of her hard work in putting this together and our sponsors as well.

This morning we were notified that there was a mosquito sample collected on June 16 in Susquehanna Township that tested positive for West Nile Virus. This is the first positive sample of the 2011 mosquito season. The Dauphin County West Nile Virus Control Program personnel have increased mosquito surveillance and control efforts in that area. Additional samples have tested negative. They will continue to monitor this and work to reduce the populations in the county.

## **SOLICITOR'S REPORT – BRUCE FOREMAN, ESQ.**

Mr. Foreman: The Solicitor's Report has been distributed and I have nothing to add, but would be happy to answer any questions you might have. (There was none.)

### **MATTERS REQUIRING BOARD ACTION**

- A. Training Packet.
- B. Purchase of Service Per Diem Rates between Children & Youth and:
  - 1. Hansel & Gretel Day Care Center
  - 2. Bethany Christian Services of Western PA
  - 3. Catholic Charities of the Diocese of Harrisburg, PA
  - 4. Keystone Children & Family Services, Inc.
- C. Satisfaction Piece for Tracy M. Crosson on the property located at 1733 Herr Street, Harrisburg, PA 17103. This original loan from 1996 is forgivable.
- D. PCCD Grant Modification request to add \$98,596.00 to the Neighborhood Reporting Center Grant.
- E. Satisfaction of Real Estate Taxes for Parcel No. 35-034-064-001-0001, Cell Tower at 6680 Allentown Blvd., Lower Paxton Township - \$609.15.
- F. Planned Maintenance Agreement between Dauphin County and Cummins Power Systems, LLC for Emergency Power Generator System for EMA and Work Release Centers for the period 6/1/2011 – 5/31/2012.
- G. Hotel Tax Disbursement to Danny Lansanah Tournaments of Champions - \$2,000. Funds to be provided to the Dauphin County Economic Development Corporation for distribution.
- H. Hotel Tax Disbursement to Middletown Area Historical Society for the Middletown Area Historical Society Fair - \$2,000.
- I. Hotel Tax Disbursement to Londonderry Township for Fourth of July event - \$3,500.
- J. Hotel Tax Disbursement to Jump Street - \$2,000.
- K. Unrestricted Gaming Funds to Emergency Services Consulting International to conduct a Comprehensive Countywide Fire Study - \$161,391.
- L. South Central Task Force (SCTF) Contract for Professional Services. SCTF to employ R. Brian Radcliffe as Planning Specialist.
- M. Dauphin County Hazardous Materials Emergency Response Preparedness Report for 2010 – Local Emergency Planning Committee.
- N. Purchase of Service Agreements between Area Agency on Aging and:
  - 1. BRY & WMS Medical, Inc. t/d/b/a ComForCare Senior Services
  - 2. Care 4 U Unlimited, LLC
  - 3. Alma Health, LLC, t/d/b/a MedStaffers

4. Susquehanna Seniors, LLC, t/d/b/a Senior Helpers
  5. Abel Personnel, Inc.
  6. United Cerebral Palsy of Central Pennsylvania, Inc.
  7. Messiah Home Inc.
  8. Bayada Nurses, Inc.
  9. Angels On Call, LTD.
  10. Home Care Solutions, LLC
  11. C&R Rhoads Enterprises, Inc.
  12. Harrisburg Senior Care, LLC t/d/b/a Graysonview Harrisburg Assisted Living Community
  13. Emerald Senior Services, LLC
  14. Cumberland/Perry ARC t/d/b/a Life Time Adult Day Care
  15. The Hetrick Center P.C.
  16. Safe Haven Quality Care, LLC
  17. Portraits of Life Adult Day Services, Inc.
  18. Dr. Michael Greevey
  19. Lee's Industries, Inc.
- O. Purchase of Service Agreements between Juvenile Probation and:
1. Alternative Rehabilitation Communities, Inc. (Neighborhood Reporting Center)
  2. Alternative Rehabilitation Communities, Inc. (Summer Work Program)
- P. Purchase of Service Agreements between Children & Youth and:
1. Perseus House, Inc.
  2. Common Sense Adoption Services, Inc.
  3. William Shreve, Esq.
  4. Carrie E. Smyth, Esq.
  5. Marisa K. McClellan, Esq.
- Q. Adoption Assistance Agreement #2011-18.
- R. Purchase of Service Agreement between Drug & Alcohol and:
1. Alder Healthcare Services, Inc.
  2. Barak, Inc.
  3. Catholic Charities of the Diocese of Harrisburg, Pennsylvania Inc.
  4. The Center for Champions of PA, Inc.
  5. Clear Brook, Inc.
  6. CONTACT Helpline
  7. Daystar Center for Spiritual Recovery
  8. Eagleville Hospital
  9. Firetree, Ltd.
  10. Gaudenzia, Inc.
  11. Genesis House, Inc.
  12. Halifax Communities That Care, Inc.
  13. Hamilton Health Center, Inc.
  14. Lower Dauphin Communities That Care
  15. Lower Paxton Youth Center
  16. Mazzitti & Sullivan Counseling Services, Inc.
  17. Naaman Center
  18. Olmstead Regional Recreation Board, Inc.
  19. Pennsylvania Counseling Services, Inc.
  20. Pennsylvania Recovery Organizations Alliance, Inc.
  21. The Pennsylvania D.U.I. Association, Inc.



22. Shalom House
23. Spanish American Civic Association for Equality, Inc.
24. Substance Abuse Services, Inc.
25. Susquehanna Conference of the United Methodist Church, Inc.
26. Treatment Trends, Inc.
27. T.W. Ponessa & Associates Counseling Services, Inc.
28. White Deer Run, Inc.
29. YMCA of Greater Harrisburg
30. YWCA of Greater Harrisburg
31. Advanced Treatment Services, Inc.
32. Center for Behavioral Health H.A., Inc.

S. Purchase of Service Agreement between MH/ID and:

1. Central Pennsylvania Supportive Services, Inc.
2. Lawrence J. Vuxta
3. Beth Diehl, M.S., CCC-SLP
4. Bonnie Quackenbush, M.A., CCC-SLP
5. Center for Independent Living of Central Pennsylvania
6. Commonwealth Clinical Group, Inc.
7. Community Services Group, Inc.
8. Lynn Cummings, M.S., CCC-SLP
9. Stacy A. Foreman, M.S., CCC-SLP
10. Gayle Z. Goepfert, M.S., CCC-SLP
11. Living Unlimited, Inc.
12. James M. Petrascu, Esq.
13. Volunteers of America of Pennsylvania, Inc.
14. Barbara Weber, M.S., CCC-SLP
15. Philhaven, Inc.
16. Pennsylvania Psychiatric Institute
17. Pennsylvania Counseling Services, Inc.
18. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries
19. Harrisburg Senior Care, LLC t/d/b/a Graysonview Harrisburg
20. Alexcia Wheeler, M.A., CCC-SLP
21. Pediatric Physical Therapy, Inc.
22. Karen K. Reale, OTR/L
23. Heather L. Katchmore, M.A., CCC-SLP
24. Julie E. Granito, M.A., CCC-SLP
25. Rachel Bechtel, M.S.
26. Goodwill Keystone Area
27. NAMI PA
28. George Shultz, Esq.
29. 106 Law Office
30. Advantage Medical Transport, Inc.
31. CMU, Inc.
32. Elwyn, Inc.
33. International Service Center
34. Patch-n-Match, Inc.
35. Dr. Luciano Picchio
36. Roxbury Psychiatric Hospital
37. The Vista Foundation
38. National Mentor Healthcare, LLC t/d/b/a Pennsylvania Mentor
39. Wyoming Valley Professional Ambulance Service, Inc.
40. Youth Advocate Programs, Inc.

T. ITF Medicaid Waiver Service Agreements between MH/ID and:

1. Beth Diehl, M.S., CCC-SLP
  2. Bonnie Quackenbush, M.A., CCC-SLP
  3. Lynn Cummings, M.S., CCC-SLP
  4. Stacy A. Foreman, M.S., CCC-SLP
  5. Gayle Z. Goepfert, M.S., CCC-SLP
  6. Living Unlimited, Inc.
  7. Barbara Weber, M.S., CCC-SLP
  8. Alexcia Wheeler, M.A., CCC-SLP
  9. Pediatric Physical Therapy, Inc.
  10. Karen K. Reale, OTR/L
  11. Heather L. Katchmore, M.A., CCC-SLP
  12. Julie E. Granito, M.A., CCC-SLP
  13. Rachel Bechtel, M.S.
  14. The Vista Foundation
- U. Medical Assistance Transportation Program (MATP) Agreements between MH/ID and:
1. Center for Community Building, Inc.
  2. Philhaven, Inc.
  3. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
  4. Boyo Transportation Services, Inc.
  5. Pediatric HealthCare, LLC t/d/b/a Pediatric HealthCare for Kids
  6. NHS Pennsylvania, Inc. t/d/b/a NHS Capital Region
- V. Homeless Assistance Program Fund (HAP) Agreements between MH/ID and:
1. Brethren Housing Association
  2. Catholic Charities of the Diocese of Harrisburg, PA, Inc.
  3. Shalom House
  4. YWCA of Greater Harrisburg
  5. Christian Churches United of the Tri-County Area
  6. Gaudenzia, Inc.
- W. Purchase of Service Agreement between Dauphin County and Central Pennsylvania Food Bank, Inc.
- X. Amendments to Human Services Development Fund Agreements between Dauphin County and:
1. CONTACT Helpline, Inc. – Amendment #2
  2. Family Support of Central Pennsylvania, Inc. – Amendment #2
  3. Shalom House, Inc. – Amendment #2
- Y. Resolution #17-2011 establishing the operating costs attributable to the rental area of the Dauphin County Human Services Building for Fiscal Year 2011-2012.
- Z. HRG - Supplemental Proposal for Engineering Services for work associated with the Dauphin County Judicial Center – PennDOT Highway Occupancy Permit \$3,800 and Water Flow/Pressure Testing \$2,000.
- AA. Resolution #18-2011 authorizing and approving the retention of Gershman, Brickner & Bratton, Inc. as solid waste management consultants to assist the County in connection with the sale and transfer of the Harrisburg Resource Recovery Facility.
- BB. Appointment of Joyce A. Zandieh and Jeffrey Vargo to the Drug and Alcohol Advisory

Board. Terms will expire December 31, 2014.

CC. Supplemental Agreement between Dauphin County and Harrisburg University.

Mr. Haste: We have Matters Requiring Board Action, Items A through CC listed on the Agenda. Item CC will be voted on separately. Are there any other items that need to be voted on separately?

Mr. Hartwick: I just need to note that I'm going to recues myself on B3, R3 and V2

**It was moved by Mr. Hartwick (abstained on Items B3, R3 and V2) and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through BB, listed above.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye (except for Items B3, R3 and D2, which he abstained); motion carried.

**It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Matters Requiring Board Action, Item CC, listed above.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – No; motion carried.

### **FORMER BUSINESS**

Mr. Pries: I would like to add that June 26<sup>th</sup>, as I mentioned numerous times, is the date for the police dispatch transition between Harrisburg City and Dauphin County. Our EMA Director, Stephen Libhart, is here in the room in case we have any questions for him. I believe we are ready to go at the flip of the switch on June 26<sup>th</sup>.

### **NEW BUSINESS**

(There was none.)

### **COMMISSIONERS' DISCUSSION & ACTIONS**

(There was none.)

### **CORRESPONDENCE**

Mr. Haste: We have correspondence that has been received by the Board that is listed on the Agenda, Items A through K, which will be handled by the staff appropriately.

- A. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for permits for the replacement of approximately 7,350 linear feet of sanitary sewer and associated manholes and laterals.

- B. Receipt of Environmental Covenants from Herbert, Rowland & Grubic, Inc. for the following tax parcels: 25-007-025-000-0000, 25-007-010-000-0000, 25-007-013-000-0000 and 25-007-028-000-0000.
- C. Notification from Stewart-Amos advising that they are submitting a State-Only Permit Renewal Application to DEP for the following existing sources: Spray painting inside Stewart-Amos shop facility located at 4400 Paxton St.
- D. Receipt of a copy of a letter from the Governor's Office of General Counsel to the PA Public Utility Commission regarding the Petition to Modify Secretarial Letter dated October 29, 2007 regarding the application for approval of the alteration of two crossings and abolition of two crossings where the track of Norfolk Southern Railway Company crosses Armstrong Street, Market Street, Rise Street and Front Street in the Borough of Halifax all in accordance with the Federal Grade Crossing Program and the allocation of costs incident thereto.
- E. Notification from Light-Heigel & Associates, Inc. advising that the Supervisors of Jackson Township are applying to DEP for a General Permit #3 for a Bank Rehabilitation and Bank Protection Water Obstructions and Encroachments Permit for the Creek Road Project in Jackson Township.
- F. Notification from Gannett Fleming advising that the Pennsylvania American Water Company is applying to DEP for a General Permit 5 for the proposed replacement of approximately 160 feet of water main at the PennDOT bridge replacement project site.
- G. Notification from Exelon advising that they are submitting a Synthetic Minor State Only Operating Permit Renewal Application to DEP.
- H. Receipt of a copy of a letter from the Federal Energy Regulatory Commission to the York Haven Power Company, LLC regarding their comments on the initial Study Report and Meeting Summary.
- I. Notification from Light-Heigel & Associates, Inc. advising that Dauphin Borough is applying to DEP for a NPDES Permit for monitoring and reporting the quality of treatment plant effluent for the sewer system in Dauphin Borough and surrounding community.
- J. Notification from DEP advising that a Local Municipality Involvement Process Meeting has been scheduled for July 28, 2011 at 10:00 a.m. in the Highspire Borough Building to discuss the application submitted by Edie's Waste to increase their daily tonnage from 250 to 500 tons per day and to accept municipal and selected residual waste in addition to construction/demolition waste that is already permitted.
- K. Receipt of a copy of a letter from DEP to C & M Coal Company, LLC advising the granting of a waiver from the requirement to obtain a permit to conduct coal exploration under Pennsylvania Code, Section 86.133.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

We do have a Retirement Board Meeting, which we will convene at 10:25 a.m., if everyone is present.

**ADJOURNMENT**

**There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.**

Respectfully submitted,

Laura E. Evans, Esq.  
Chief Clerk

Transcribed by: Richie-Ann Martz