



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JUNE 10, 2009
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; William Tully, Esq., Solicitor; J. Scott Burford, Deputy Chief Clerk; Tom Guenther, Director of IT; Randy Baratucci, Director of Purchasing; Michael Yohe, Director of Budget & Finance; Diane McNaughton, Commissioners' Office; Amy Richards, Commissioners' Office; Fred Lighty, Esq., Human Services Director's Office; Kay Lenge, Personnel; Dave Schreiber, Personnel; Lindsey Bierzonski, Solicitor's Office; Danielle Vayda, Solicitor's Office and Jena Wolgemuth, Commissioners' Office

GUESTS PRESENT

Dan Miller and Larry Bickford

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:21 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the May 20, 2009 Workshop Meeting Minutes, the May 27, 2009 Legislative Meeting Minutes and the May 27, 2009 Public Hearing Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Ms. Rebuck that the Board approve the May 27, 2009 Salary Board Meeting Minutes; motion carried.

ELECTION BOARD

A complete set of Election Board Meeting Minutes are on file in the Commissioners' Office.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: We met three times in Executive Session. This morning we met to discuss personnel and real estate matters. We met on the 29th of May to discuss litigation. We also met on the 27th of May to discuss a personnel matter.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

(There was none.)

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: On the Addendum, I would like to pull Vacancy #2 and New Hires #7, #8, #9, #10 and #11. In the previous listing, Personnel Changes #9 and #10 I would like to change the dates of the suspensions. #9 should be June 5 instead of June 4. #10 should be June 2, 3 and 4.

It was moved by Mr. Hartwick to approve the Personnel Packet as amended and seconded by Mr. DiFrancesco with the exception of Item #8 which Mr. DiFrancesco abstained.

Question: Mr. Haste – Aye; Mr. DiFrancesco – Aye on all but Item #8 which is an abstention; and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: All of the budgetary items were fixed from last week. I did have an approval from Commissioner Haste to add Page 4, which is a printer for my office. The one that I had for ten years died. It was more economical, according to our IT Department, to buy one for \$149 than to fix the ancient one. I asked to have that added since I need the printer.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet as amended; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following report.

Report from the Office of Budget & Finance June 10, 2009

- **May 29, 2009** transferred **\$601,205.20** to the **Payables** account from the County's Concentration account for checks issued that week.
- **June 5, 2009** transferred **\$5,233,219.72** to the **Payables** account and **\$1,995,198.97** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
 - 3/27/09 - **\$20,000,000** 6-Month CD at Citizens Bank – **1.510%** - matures 9/23/09
 - 4/13/09 - **\$20,000,000** 7-Month CD at Citizens Bank – **1.555%** - matures 11/10/09
 - 4/27/09 - **\$20,000,000** 8-Month CD at Citizens Bank – **1.500%** - matures 12/23/09
- **Balance today in INVEST account \$1,373.12 rate 0.408%**
- **Balance today in Susquehanna Bank investment account \$22,000,337.65 rate 0.500%**
(This rate is fixed for the month)
- **Balance today in Sovereign Bank investment account \$1,381.80 rate 0.450%** (This rate equals today's 3-month LIBOR rate of 0.650% minus 20 basis points)

- **Balance today in Citizens Bank investment account \$3,310.59 rate 0.500%** (This rate is fixed for the month)
- **Balance today in Citizens Bank Flex CD Program \$32,853,453.00 rate 2.400%** (This is a 9-month CD maturing on 9/8/09 and the rate is fixed for the term)
- **Balance today in Citizens Bank Flex CD Program \$30,075,754.29 rate 1.510%** (This is a 6-month CD maturing on 9/6/09 and the rate is fixed for the term)
- **Balance today in PNC Bank investment account \$1,000.00 rate 0.200%** (This equals today's Fed Funds rate of 0.250% minus 5 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Commerce Bank investment account \$100.00 rate 0.000%** (This equals today's 90-day T-Bill rate of 0.190% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2009.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have nothing unless there are questions of me. (There was none.)

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: All the matters requiring Board action have been reviewed and are ready for a vote. I would be happy to answer any questions you might have. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Pieces for:
 1. Kelly E. Fisher on the property located at 1113 Brook Lane, Harrisburg, PA 17111 (\$3,500.00).
 2. Chanin G. Wenz on the property located at 213 E. 2nd St., Hummelstown, PA 17036 (\$5,000.00).
- C. Subordination Agreement for Zahizi T. Ubaidillah and Mardelifah Salam Abu on the property located at 3222 Cloverfield Road, Harrisburg, PA 17109.
- D. Janitorial Services Agreement between Dauphin County and Dauphin County General Authority for cleaning services at 100 Chestnut Street.
- E. Owner-Architect Agreement between Dauphin County and L. Robert Kimball & Associates, Architectural and Engineering, Inc. for renovation & additions at the: Juvenile Court Facility at the Schaffner Detention Facility/Swatara Campus, New Female Work

Release Facility at the Swatara Campus and Central Court/Night Court/Central Booking Center renovations and additions to the Woodside Facility/Swatara Campus.

- F. Purchase of Service Agreements between Children & Youth and:
 - 1. Hoffman Homes, Inc.
 - 2. New Beginnings Youth and Adult Services, Inc.
 - 3. Tender Years, Inc.
 - 4. Bethany Children's Home, Inc.
 - 5. Ramona Thompson
- G. Adoption Assistance Agreement #2009-29.
- H. Purchase of Service Agreements between Drug and Alcohol and:
 - 1. Regal Entertainment Group Harrisburg Stadium 14 #1748
 - 2. LutraGroup SP
- I. Amendments to Purchase of Service Agreements between Drugs and Alcohol and:
 - 1. Substance Abuse Services, Inc. – Amendment #2
 - 2. Harrisburg School District – Amendment #1
- J. MH Purchase of Service Agreements between MH/MR and:
 - 1. Merle J. Crawford, M.S., OTR/L
 - 2. Julie E. Granito, M.A., CCC-SLP
 - 3. Heather Katchmore, M.A., CCC-SLP
 - 4. Barbara Weber, M.A., CCC-SLP
 - 5. Cherie M. Rodgers, M.A., CCC-SLP
- K. ITF Medicaid Waiver Service Agreements between MH/MR and:
 - 1. Merle J. Crawford, M.S., OTR/L
 - 2. Julie E. Granito, M.A., CCC-SLP
 - 3. Heather Katchmore, M.A., CCC-SLP
 - 4. Barbara Weber, M.A., CCC-SLP
 - 5. Cherie M. Rodgers, M.A., CCC-SLP
- L. Office of Developmental Programs Waiver Agreement between Dauphin County and Suson Akakpo-Martin.
- M. Medical Assistance Transportation Program Agreement between Dauphin County and Peditria HealthCare, LLC t/d/b/a Peditria HealthCare for Kids.
- N. LTSR Agreement between Dauphin County and Franklin and Fulton Counties.
- O. Off Campus Work Study Agreement between Dauphin County and Widener University.
- P. Approval of a Petty Cash Fund for the Department of Drug and Alcohol Services in the amount of \$100.
- Q. Tourism Grant – Millersburg Borough in the amount of \$2,000.
- R. Letter of Consent to Gaudenzia Foundation, Inc. for the encumbrance of a mortgage in the amount of \$300,000 from Manufacturers and Trades Trust Company.

- S. Memorandum of Lease between Dauphin County and Gaudenzia Foundation, Inc.
- T. HP Financial Services Lease Purchase Agreement. Leases #103120-13 for hardware and software upgrades for the County phone system. Lease Terms and conditions relative to HP Standard Terms & Conditions lease agreement approved by the Commissioners on May 5, 2004. Term: 48 months, Total Price: \$108,117.00, and Payments: 16 @ \$7,493.59
- U. HP PC Lease Agreement (#103108-32) for 60 PC's and 1 Workstation for installation at Dauphin County Prison and Adult Probation. Term: 36 months, Total Cost: \$41,990, and Monthly Rental Payment: \$3,500.25.
- V. HP Financial Services Lease Purchase Agreement (#103120-12) for HP server equipment for EMA. Term: 36 months, Total Cost: \$11,279.00, and Payment: 12 @ \$1,011.28.
- W. Proposed Stipulation of Settlement(s):
 - 1. M & J Properties
2008-CV-15579-TX
Parcel Tax ID # 63-27-169; 63-27-159; 63-27-150
63-27-134; 63-27-133; 63-27-130; 63-27-050
 - 2. American Tower, 325 Sand Hill Road
Parcel No. 24-052-261-001-0001
Dauphin County Docket No. 2008-CV-16326-TX
 - 3. American Tower, 582 Powells Valley Road
Parcel No. 29-018-020-001
Dauphin County Docket No. 2008-CV-16328-TX
- X. Hazardous Materials Response Fund Grant Application between Dauphin County and Local Emergency Planning Committee for 2009-2010 for \$332,857.45.
- Y. Maintenance Agreement between Dauphin County and G. R. Sponaugle for maintenance for Diesel Emergency System. Proposal No. PE6367 for 6/1/09 – 5/31/09 for \$500.00 annually.
- Z. Proposed Evaluation from the HayGroup of the Post Employment Benefit Plan. The fee is \$15,000.00.
- AA. Proposed repository offer by:
 - 1. Timothy East for the property located at 37 Linden St., Harrisburg, PA. Property ID: 09-011-027-000-0000; (\$300.00).

Mr. Haste: We have Matters Requiring Board Action Items A through AA. I would like to note that Item E will be contingent upon us owning the drawings. Are there any other items that need to be pulled out separately and discussed? (There was none.)

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action Items A through AA, with

Item E contingent upon the County's ownership of the drawings; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda Items A through M, which will be handled by the staff accordingly.

- A. Receipt of a copy of a letter from Post & Schell to the PA Public Utility Commission regarding a Letter of Notification of PPL Electric Utilities Corporation, Filed pursuant to 52 Pa. Code Chapter 57 Subchapter G, with respect to the aerial portion of the Harrisburg-Capital Park #1 & #2 138/69 kV Transmission Line in Dauphin County, PA.
- B. Notification from Evans Engineering, Inc. advising that Hershey Trust Company is applying to DEP for a BWM-GP-11 General Permit for the replacement of an existing concrete arch bridge structure.
- C. Notification from Skelly and Loy advising that the City of Harrisburg is applying to DEP for a General Permit for the City's Chestnut Street combined sewer separation project.
- D. Notification from HRG advising that Sheetz, Inc. is applying to DEP for a Part I NPDES Permit and a Part II Water Quality Management General Permit for a package wastewater treatment plant associated with a new store to be located in Reed Township.
- E. Notification from Light-Heigel & Associates, Inc. advising that Dauphin Borough is applying to DEP for a General Permit 5 for the installation of a sewer main extension along River Road.
- F. Receipt of the DCED-GLES-04 Annual Report of Municipal Authorities for 2008 and 2008 audited financial statements of the Susquehanna Area Regional Airport Authority.
- G. Notification from Hershey Entertainment & Resorts advising that they are applying to DEP for a NPDES/Erosion & Sediment Control Plan Permit for the Hershey Country Club East Course Improvement and Pond Expansion Project in Derry Township.
- H. Notification from HRG advising that Lower Paxton Township is applying to DEP for a General Permit 3 for gabion installation, roadway reconstruction and reinstallation of guide rail, posts, and signs project in Lower Paxton Township.
- I. Notification from the PA Game Commission advising that they plan to replace the bridge over Rattlin Run Creek in East Hanover Township.
- J. Notification from American Water advising that TA Operating, LLC is submitting a Permit Renewal Application to DEP for their sewage treatment plant located in West Hanover Township.

- K. Notification from YHPC, LLC advising that they are filing with the Federal Energy Regulatory commission a Notice of Intent and Pre-Application Document to commence the application process for a subsequent license for the York Haven Project.
- L. Notification from HRG, Inc. advising of Executed Change Order No. 1 for the Construction of Dauphin County Bridge No. 42, carrying T-550 over Wiconisco Creek, Washington Township, Dauphin County, PA.
- M. Notification from HRG, Inc. advising that the bridge inspection report for the following bridges: LPT-9, MPT-3, SQT-36, WT-3, MPT-2, SQT-27 and WT-1 are available under the Dauphin County NBIS Bridge Inspection Program (2005-2009), Bridge Inspection Reports (2009 Cycle).

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz