



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

June 8, 2011
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman

George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; William Tully, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Gary Serhan, Deputy Controller; Fred Lighty, Esq., Human Services Director's Office; August Memmi, Director of Community & Economic Development; Leila Brown, Solicitor's Office; Terry Kaufman, Solicitor's Office; Mike Yohe, Director of Budget & Finance; Bree Thomas, Commissioners' Office; Joshua Eisner, Commissioners' Office; Steve Chiavetta, Director of Registration & Elections; Beth Barb, Public Defender's Office; J. Scott Burford, Deputy Chief Clerk; Greg Schneider, Budget & Finance; Steve Libhart, Director of EMA; Brenda Hoffer, Commissioners' Office; Abby Gabner, Commissioners' Office; Julie Mackey, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

None

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:01 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the May 18, 2011 Workshop Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the May 25, 2011 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans: There was an Executive Session held this morning prior to this meeting regarding matters of litigation.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

(There was none.)

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Mr. Haste: I do not see a member of the Personnel staff here. Last week we approved Items 2, 8, 9 and 10.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet, with the exception of Items 52 to 61; which have been pulled.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: The Packet from last week has one addition, Page 19. It is for some networking equipment for the Juvenile project over in the Human Services Building. That was approved by Commissioner Haste as an add-on. I just laid something on your desk this morning that was approved by Commissioner Hartwick yesterday. It is for a new dishwasher out at Schaffner Center. The one that they had no longer works. I would like to add that to the Packet for approval as well.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet as amended.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Report from the Office of Budget & Finance June 8, 2011

- **May 27, 2011** transferred **\$2,113,845.37** to the **Payables** account from the County's Concentration account for checks issued that week.
- **June 3, 2011** transferred **\$3,761,840.55** to the **Payables** account and **\$1,997,196.46** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$5,327,533.30**
- **Debt Service Payments since last report: \$581,962.39**
- **Total Term Investments**
 - 1/13/11 - **\$10,020,910.44** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 7/14/11
 - 3/31/11 - **\$10,009,321.56** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 9/29/11
 - 4/21/11 - **\$20,012,326.89** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 10/20/11
 - 4/21/11 - **\$10,008,397.07** 12-mo. CD - Susquehanna Bank – **0.750%** - matures 4/19/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.09 rate 0.032%**
- **Balance today in Susquehanna Bank investment account #119002023: \$20,344,659.17 rate 0.250%**

- **Balance today in First National Bank investment account #97014743: \$7,557,505.41 rate 0.530%**
(This rate equals today's PLGIT-Class interest rate of 0.030% plus 50 basis points)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$100.00 rate 0.00%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$15,097,958.21 rate 0.650%**
- **Balance today in PNC Bank investment account #5004319839: \$24,755,408.49 rate 0.250%**
- **Balance today in Graystone Bank investment account #1610000596: \$250,216.16 rate 0.650%**
- **Balance today in Metro Bank investment account #0536557523: \$101.38 rate 0.120%**

No T.R.A.N. Line of Credit required for 2011.

Mr. Yohe: You have a copy of the Investment Report. Do you have any questions? (There was none.)

Presentation of 2011/2012 Fiscal Year Budget

Mr. Yohe: Today is the day that we advertised to do the Fiscal Budget to make it available for the 20-day public inspection period. We had a public hearing on Monday. The numbers were all laid out on Monday. There were no changes. I have some summaries here that I can hand out. Do you have any questions?

Mr. Pries: This will be on public display for?

Mr. Yohe: 20-days and it will be on the website for the same time period.

Mr. Pries: We'll vote on this when?

Mr. Yohe: June 29, 2011.

The only thing that I would point out is you are going to see a reduction in both the overall budget and in the County funds. The overall budget, most of that is because we moved a lot of grants from the State fiscal year fund to the General Fund. Are there any other questions? (There was none.)

It was moved by Mr. Pries and seconded by Mr. Haste that the Board lay the 2011/2012 Fiscal Year Budget on the table for 20-days.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans: The Wildwood Way Day Camp will be hosted June 13-17, 2011; which allows nature explorers, age 7 to 9, to experience science exploration and environmental education activities from 9:00 a.m. to 2:00 p.m.

SOLICITOR’S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: Nothing new to report. I would be happy to answer any questions. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Purchase of Service Per Diem Rates between Children & Youth and:
 - 1. Catholic Charities of the Diocese of Harrisburg, PA
 - 2. Keystone Children & Family Services, Inc.
 - 3. 120 Rider Avenue Operating Company
- C. Satisfaction Pieces:
 - 1. Erin N. LaVia on the property located at 450 S. 17th Street, Harrisburg, PA 17104 (\$5,000.00)
 - 2. Phung Kim Luong and Juy M. Luong on the property located at 1406 Fulton Street, Harrisburg, PA 17102 (\$2,596.00)
 - 3. Pamela M. LeMelle on the property located at 504 Graham St., Harrisburg, PA 17110 (\$3,097.00)
- D. Proposed Stipulations of Settlement for Tax Assessment Appeals:
 - 1. Prologis – Keystone CBC, LP, 600 Hunter Lane, Parcel No. 36-013-105
 - 2. Harrisburg Mall, 3601 Paxton Street, Parcel No. 63-024-055
- E. Partial Refund of 2006-2010 Real Estate Taxes – AMP Incorporated – 200 Amp Dr. (Parcel #35-034-013) - \$133,463.51.
- F. Partial Refund of 2006-2010 Real Estate Taxes – AMP Incorporated – 2801 Fulling Mill Rd. (Parcel #36-007-015) - \$40,605.80.
- G. Partial Refund of 2006-2010 Real Estate Taxes – AMP Incorporated – 2900 Fulling Mill Rd. (Parcel #36-007-086) - \$52,152.94.
- H. Partial Refund of 2010 & 2011 Real Estate Taxes – Shri Sai Middletown, LLC – 815 Eisenhower Blvd. (Parcel #36-007-081) - \$14,403.72.
- I. Partial Refund of 2011 Real Estate Taxes – Byerly Irrevocable Trust – Harman Rd. (Parcel #32-009-007) - \$71.17.

- J. Partial Refund of 2011 Real Estate Taxes – D. L. Weaver Enterprises LLC – 1456 Market St. (Parcel #09-022-021) - \$115.44.
- K. Partial Refund of 2011 Real Estate Taxes – Todd & Michelle Miller – 3943 Powell's Valley Rd. (Parcel #33-003-021) - \$320.79.
- L. Partial Refund of 2011 Real Estate Taxes – PAL Associates – 5050 Jonestown Rd. (Parcel #35-043-041) - \$3,999.62.
- M. Partial Refund of 2011 Real Estate Taxes – David & Teresa Kern – 3163 Steinruck Rd. (Parcel #34-004-068) - \$104.80.
- N. Refund of 1999-2003 Real Estate Taxes – Carl & Mary Baker – Frog Hollow Rd. (Parcel #43-035-052) - \$527.00.
- O. Refund of 2003-2008 Real Estate Taxes – Alan Sommerville – Unmapped Location (Parcel #29-000-062) - \$409.24.
- P. Refund of 2005-2010 Real Estate Taxes – Robert & Janet Latsha – McClellan Rd. (Parcel #29-001-024-001-0001) - \$463.14.
- Q. Refund of 2006-2011 Real Estate Taxes – BT-Newyo, LLC – 1821 S. 19th St. (Parcel #63-024-088 & #63-024-096) - \$22,642.68.
- R. Refund of 2011 Real Estate Taxes – Emily Pitts – 1000 Scenery Dr. (Parcel #35-068-082) - \$640.88.
- S. Request for exoneration of current and outstanding taxes for Oak Knoll Estates, Lot 83 (Kathy Pickel) – Parcel #22-013-026-083-0071 - \$1,874.24.
- T. Repository Bid received on Parcel #71-003-048 (206 East Street, Williamstown) - \$300.00 – Williamstown Borough.
- U. License Agreement between Dauphin County and the American Society of Composers, Authors and Publishers (ASCAP) for licensing for music events held by Dauphin County Department of Parks & Recreation.
- V. Hotel Tax Disbursement to Concerned Black Men, Inc. (CBM) - \$5,000.
- W. Hotel Tax Disbursement to Tour deMillersburg - \$2,000.
- X. Agreement between Dauphin County and the Pennsylvania State Police, Commonwealth Law Enforcement Assistance Network (CLEAN).
- Y. Letter of Engagement from Zelenkofske Axelrod LLC to provide services for the 2010 Dauphin County and 911 audits.
- Z. Change Order No. 1 – Rutherford House Roof Replacement Project for additional work and time extension - \$6,600.
- AA. 2010/2011 Local Share Municipal Gaming Grant Agreement – Grant No. 2010-36: Whitaker Center for Science and the Arts – Infrastructure and Facility Renovations and Refurbishment Work - \$375,000.
- BB. Purchase of Service Agreement between Children & Youth and Bethany Christian Services of Western Pennsylvania.

CC. Amendments to the following Purchase of Service Agreements between Drug & Alcohol and:

1. Barak, Inc. – Amendment #2
2. Halifax Communities That Care, Inc. – Amendment #3
3. White Deer Run, Inc. – Amendment #2

DD. Purchase of Service Agreements between MH/ID and:

1. Pennsylvania Grand Lodge, Inc. t/d/b/a Masonic Village at Elizabethtown
2. Sovia Therapy
3. Contact Helpline
4. Dauphin County Pre-Trial Services Agency
5. Gaudenzia, Inc.
6. Merle J. Crawford, M.S., OTR/L
7. TMB Developmental Therapy & Infant Massage, Inc.
8. Joanna K. Karns, MT-BC
9. SpeechCare, Inc.
10. Debra A. Ziegler, OTR/L
11. The Arc of Cumberland and Perry Counties
12. T. W. Ponessa & Associates Counseling Services, Inc.
13. Cherie M. Rodgers, M.A., CCC-SLP
14. The Advocacy Alliance
15. The ARC of Dauphin and Lebanon Counties
16. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
17. Aurora Social Rehabilitation Services
18. AHEDD
19. United Cerebral Palsy of Central Pennsylvania, Inc.

EE. ITF Medicaid Waiver Service Agreements between MH/ID and:

1. Sovia Therapy
2. Merle J. Crawford, M.S., OTR/L
3. TMB Developmental Therapy & Infant Massage, Inc.
4. Joanna K. Karns, MT-BC
5. SpeechCare, Inc.
6. Debra A. Ziegler, OTR/L
7. United Cerebral Palsy of Central Pennsylvania, Inc.
8. Cherie M. Rodgers, M.A., CCC-SLP

Mr. Haste: We have Matters Requiring Board Action, Items A through EE. Are there any that need to be pulled out and voted on separately or further discussed? (There was none.)

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Matters Requiring Board Action, Items A through EE, listed above.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda, Items A through D; which will be handled by the staff appropriately.

- A. Notification from CET Engineering Services advising that the Susquehanna Township Authority is applying to DEP for General Permits 3, 8 and 11 for the construction of the sanitary sewer project.
- B. Notification from Century Engineering advising that FedEx National LTL is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities for the dock addition and yard expansion project in Lower Swatara Township.
- C. Notification from Haines & Kibblehouse, Inc. advising that they are applying to DEP for air quality permits for the temporary operation of a portable crushing plant and associated diesel engines at the abovementioned location.
- D. Notification from Light-Heigel & Associates, Inc. advising that Jefferson Township is applying to DEP for a General Permit-3 for a Bank Rehabilitation and Bank Protection Water Obstructions and Encroachments Permit with regard to the Middle and White Oak Roads project.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn; motion carried.

Respectfully submitted,

Laura E. Evans, Esq.
Chief Clerk

Transcribed by: Richie-Ann Martz