



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**LEGISLATIVE MEETING**

**JUNE 6, 2012**  
**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Laura E. Evans, Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, II., Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Leila Brown, Solicitor's Office; Fred Lighty, Esq., Human Services Director's Office; Dale Klein, Clerk of Courts; August Memmi, Director of Community & Economic Development; Amy Richards Harinath, Press Secretary; Gary Serhan, Deputy Controller; Steve Suknaic, Chief Juvenile Probation Officer; C. Jeff Patton, Juvenile Probation; Linda Thompson, Juvenile Probation; Diane Thomas, Human Resources; Jeannette Long, Human Resources; Edgar Cohen, Director of Facilities Maintenance; George Connor, Community & Economic Development; Troy Smith, Juvenile Probation; Jake Huss, Juvenile Probation; Rob Parthemore, Juvenile Probation; Jeff Woollam, Juvenile Probation; Suzann Hobart, Juvenile Probation; Chris Hakel, Commissioners' Office; Fred Grove, Juvenile Probation; Terance Williams, Juvenile Probation; Lisa Feters, Treasurer's Office; Mario Mellinger, Commissioners' Office; Nicole Corbo, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Matt Miller

**MINUTES**

## **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the May 23, 2012 Workshop Meeting Minutes and the May 30, 2012 Legislative Meeting Minutes; motion carried.**

**It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the May 30, 2012 Salary Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

There was none.

## **PUBLIC PARTICIPATION**

There was none.

## **DEPARTMENT DIRECTORS/GUESTS**

### **A. Steve Suknaic, Chief Juvenile Probation Officer**

#### **1. Recognition of Juvenile Probation Officer Volunteers**

Mr. Suknaic recognized eleven of his probation officers who volunteer as coaches. These probation officers work with troubled juveniles and their families all day and then during the evenings, weekends and summers they coach young children or teenagers the rules and skills of a sport, as well as teamwork, discipline and leadership.

Jason Lester – Assistant Varsity Boys Basketball Coach at Harrisburg High School, also coached the Cougars 7<sup>th</sup> grade team or 9<sup>th</sup> grade team for the past eleven years

David Christian – Coaches various soccer teams, coached for four years at Harrisburg High School and currently coaches the Hampden/Monroe/Middlesex/Silver Spring Township U14 Girls Recreation League Team

Craig Hale – Head coach for the 7<sup>th</sup> and 8<sup>th</sup> grade Girls' Basketball Team and Assistant Coach for the JV and Varsity teams in the Millersburg School District

Troy Smith – Since 2005 he has volunteered his time to coach girls' softball, currently the head coach for the South Hanover Township Midgets Team and the Assistant Coach for the Susquehanna Slam U12 Travel Team

Jake Huss – Began coaching in Susquehanna Township in 2006, currently volunteers with midget baseball during the spring and summer, pony football during the autumn and girls' rec basketball during the winter

Rob Parthemore – Coached Minor and Midget baseball in Penbrook for the past 5 years, was President of the Penbrook Athletic Association for the past three years, coached the 5<sup>th</sup> Grade Boys' CYO Basketball Team at St. Margaret Mary's School

Jeff Woollam – Has been coaching children younger than 10 years old in the Pottsville area since 2003, coached one year of youth basketball and five years of soccer

Suzann Hobart – Currently is an Assistant Coach for the PA Mavericks Premiere Field Hockey Club, volunteers as Assistant Coach for the Red Land High School Field Hockey Team

Chris Hakel – Coached football for the Mechanicsburg School District for nearly two decades, for the past five years he has been the Head Varsity Football Coach for the Mechanicsburg High School

Fred Grove – Has been involved with youth baseball in Linglestown since 1992 and youth soccer since 2006

Terrance Williams – Has be coaching basketball in the Susquehanna Township School District since 2009, currently the Boys' Head JV Coach

The Commissioners acknowledge these probation officers with certificates. They also expressed their appreciation for volunteering their time through coaching. They provide the young children or teenagers with skills, leadership and guidance. Volunteers are the backbone of our communities and by providing youth activities in our communities it keeps the kids off the streets. The Commissioners thanked the probation officers for their volunteerism.

(Applause was given and pictures were taken.)

## **SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

## **HUMAN RESOURCES**

Ms. Thomas reported on the changes that were made to the Packet. There were no questions.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **PURCHASE ORDERS**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe made the following report:

### **Report from the Office of Budget & Finance June 6, 2012**

- **May 25, 2012** transferred **\$1,951,224.18** to the **Payables** account from the County's Concentration account for checks issued that week.
- **June 1, 2012** transferred **\$4,555,856.60** to the **Payables** account and **\$2,025,906.34** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$2,611,092.67**
- **Debt Service Payments since last report: \$267,239.19**
- **Total Term Investments**
  - 3/29/12 - **\$10,003,610.10** 6-mo. CD - Susquehanna Bank – **0.400%** - matures 9/27/12
  - 4/19/12 - **\$10,076,612.57** 12-mo. CD - Susquehanna Bank – **0.550%** - matures 4/18/13
  - 4/19/12 - **\$10,001,148.46** 6-mo. CD - Susquehanna Bank – **0.350%** - matures 10/18/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.68 rate 0.058%**

- **Balance today in Susquehanna Bank investment account #119002023: \$45,592,006.67 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,512,917.70 rate 0.450%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$26,707,759.56 rate 0.410%**
- **Balance today in PNC Bank investment account #5004319839: \$1,236.31 rate 0.100%**
- **Balance today in Susquehanna Bank investment account #1610000596: \$251,728.90 rate 0.250%**
- **Balance today in Metro Bank investment account #0536557523: \$101.49 rate 0.090%**

**No T.R.A.N. Line of Credit required for 2012.**

#### **PRESENTATION OF FISCAL YEAR 2012/2013 BUDGET**

Mr. Yohe presented the 2012/2013 Fiscal Year Budget.

He provided a summary of the funds that make up the FY Budget. The numbers reflect a 20% reduction in the block grant. These numbers could change and if they do the changes will be made prior to the adoption. The State has not approved their budget so there could be some changes. Children & Youth was the only one that had an increase. There is a decrease in the County share. There were two positions approved by the State for the Children & Youth Agency, which amounts to \$137,361.

The revenue sources of the \$82,363,564 FY 2012/2013 Budget are \$50,648,710 State funds, \$15,575,935 Federal funds, \$11,475,278 County funds and \$4,663,641 other.

The expenditure breakdown is \$19,642,891 Salary & Benefits, \$55,640,697 Client Care Provider Services, \$209,698 Capital Equipment & Inventory Items, \$1,719,499 Indirect Costs and \$5,150,779 Other Operating Costs.

The total Fiscal Year 2012/2013 Budget is \$82,363,564.

The Commissioners expressed their concerns with the State budget.

Commissioner Haste indicated that the costs to the County have doubled because of the State and Federal cuts. While he does not disagree with the State making some cuts, they need to allow us the flexibility to utilize the funds where they would be appropriate for Dauphin County.

Commissioner Hartwick discussed the cuts to MH/ID in the amount of \$5,043,293. This affects the individuals that have been transferred from the State hospitals to the community. There is no commitment to those individuals that have been transferred. The flexibility would give counties the ability to put funds where they are needed the most.

Commissioner Haste commented on the transition of the State hospital individuals and that they could end up in the criminal justice system, which is a system that is not designed for them. If they end up in the criminal justice system, it would be a direct hit on the County taxpayers.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board lay the 2012/2013 Fiscal Year Budget on the table for public review.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Yohe indicated that the budget will be placed online and a copy will also be available for review at the Receptionist's Desk in the Commissioners' Office.

#### **REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.**

Ms. Evans reported on the following:

- Later today officials will unveil three new rail trails in Dauphin County. At 1:30 p.m., the trail at Highspire Reservoir Park will be unveiled. At 3:30 p.m., the Lykens Valley Rail Trail will open and at 4:30 p.m., at the Millersburg Ferry landing, the gateway to the Lykens Valley Rail Trail will be unveiled.
- This weekend Dauphin County will host its annual Music and Wine Festival at Fort Hunter Park. Sixteen wineries will be on hand, and a host of popular recording artists will take the stage.

#### **SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR**

Mr. Curcillo indicated that Items A through Z and BB through II have been reviewed by the Solicitor's Office and are submitted for your approval.

#### **MATTERS REQUIRING BOARD ACTION**

- A. Training Packet.
- B. Partial Refund of 2012 Real Estate Taxes – Parcel #63-027-164 (950 Eisenhower Blvd.) – FMW RRI II, LLC - \$1,431.18.
- C. Partial Refund of 2012 Real Estate Taxes – Parcel #35-009-008 (4300 Linglestown Rd.) – Weis Markets, Inc. - \$2,732.03.

- D. Partial Refund of 2012 Real Estate Taxes – Parcel #35-053-179 (4949 Jonestown Rd.) – Pep Boys - \$1,565.01.
- E. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #27-007-036 (610 W. Market St.) – MI Windows & Doors, Inc. - \$13,037.71.
- F. Request to Waive 2010 & 2011 County/Library penalties and interest – Parcels #07-085-013, #07-085-014, #07-085-017 and #07-085-027 – Carolyn Carter - \$707.58.
- G. Request for Exoneration of current and outstanding taxes – Strohecker Mobile Home Park - \$3,613.16 – Parcel #29-001-004-040-0093 (30 S. Elmer Ave.), Parcel #29-001-004-175-0104 (15 S. Elmer Ave.), Parcel #29-001-004-014-0015 (28 N. Elmer Ave.), Parcel #29-001-004-042-0071 (38 S. Elmer Ave.), Parcel #29-001-004-043-0089 (42 S. Elmer Ave.) and Parcel #29-001-004-046-0026 (62 S. Elmer Ave.).
- H. Externship Affiliation Agreement between Dauphin County and Thompson Institute, LLC d/b/a Kaplan Career Institute.
- I. Performing Artist Contracts for the Dauphin County Sunset Series:
  - 1. Lindsay & The Lonely Hearts - \$600 (July 15, 2012)
  - 2. All Jacked Up - \$600.00 (July 22, 2012)
  - 3. John W. Traino, Jr., Giovanni & The 5<sup>th</sup> Element - \$900.00 (July 11, 2012)
- J. Application to Pennsylvania Commission on Crime and Delinquency for Dauphin County Juvenile Justice System Enhancement Strategy Grant - \$48,870.00.
- K. Letter of Compliance to Zelenkofske Axelrod LLC in connection with regard to the audit of the schedule of expenditures of Federal awards of the Dauphin County Prisoner Re-entry Initiative Program, Contract No. 2009-AJ-04-20751 for the period April 1, 2010 – September 30, 2011.
- L. HRG – Change Order No. 1 – Rutledge Excavating, Inc. (Highspire Reservoir Park Project) - \$19,456.70.
- M. Agreement between Dauphin County and Wm. Orr and Sons, Inc. for the Dauphin County Bridge Guide Rail Updates.
- N. Hotel Tax Disbursement – Lower Paxton Township - \$2,000.00.
- O. Hotel Tax Disbursement – Millersburg Borough - \$2,000.00.
- P. Hotel Tax Disbursement – Middletown Area Historical Society - \$2,000.00.
- Q. Purchase of Service Agreements between Dauphin County and Knight Security Systems for the following:
  - 1. 15 Magisterial District Justice Offices (except DJ Judy) – Security Systems Semi-Annual Inspections - \$4,680.00 (May 1, 2012 – April 30, 2013).
  - 2. 14 Magisterial District Justice Offices (except DJ Judy and DJ Wenner) – Fire Systems Semi-Annual Inspections – \$2,856.00 (May 1, 2012 – April 30, 2013).
  - 3. 14 Magisterial District Justice Offices (except DJ Judy and DJ Wenner) – Fire Systems Semi-Annual Inspections - \$952.00 (January 1, 2012 – April 30, 2012).

- R. Purchase of Service Agreement between Dauphin County and MCI Communications Services Inc. d/b/a Verizon Business Services for telecommunications services – Costars/CAT 2 under COPA Contract #4400006326.
- S. Purchase of Service Agreement between Dauphin County, South Central PA Counter Terrorism Task Force (SCTF) and Capital Area Communications for maintenance of the SCTF Microwave Network - \$40,000.
- T. Purchase of Service Agreements between Dauphin County, South Central Task Force and the following:
  - 1. Everbridge, Inc. for renewal and continuation of the Everbridge Aware Responder Alert and Notification System (July 1, 2012 – June 30, 2013) - \$40,270.00.
  - 2. Esri, Inc. for maintenance and support for ARC GIS server and user software products for GIS maps (May 1, 2011 – April 30, 2013) - \$17,853.01.
  - 3. Everbridge, Inc. for third year renewal for the Everbridge South Central Alert Public (mass) Notification System Services - \$174,000.00.
- U. Agreement between Dauphin County, South Central Task Force and the Borough of Highspire for Mutual Use of a Public Notification Service through designated users.
- V. Agreement between Dauphin County, South Central Task Force and the Borough of Hummelstown for Mutual Use of a Public Notification Service through designated users.
- W. Purchase of Service Agreement between Dauphin County and West Law for DVD Law Library - \$417.19 per month (12 months).
- X. FY 2012 Local Share Municipal Gaming Grant Application from NRC Summer Work Program requesting \$24,350.00 of Unrestricted Gaming Funds.
- Y. Grant Agreement No. 2011-50 for the 2010/2011 Local Share Municipal Gaming Funds – City of Harrisburg – Structural repairs and upgrades to buildings located at Broad Street Market - \$50,000.00.
- Z. Grant Agreements for the 2011-2012 Local Share Municipal Gaming Funds:
  - 1. Grant No. 2012-15: Swatara Township – Construct and expand recreational facilities at Schiavoni and McNaughton Parks - \$200,000.00.
  - 2. Grant No. 2012-16: City of Harrisburg – Purchase a replacement fire apparatus for Squad 8 - \$335,000.00.
  - 3. Grant No. 2012-23: Middle Paxton Township – Reduce debt incurred for construction of a new shared Municipal Services Building - \$125,000.00.
  - 4. Grant No. 2012-24: Middle Paxton Township – Repair the Potato Valley Road Bridge - \$60,000.00.
  - 5. Grant No. 2012-26: Lower Paxton Township – Replacement of the Jonestown Road Bridge over Beaver Creek - \$80,000.00.
  - 6. Grant No. 2012-28: Lower Paxton Township – Reduce debt incurred to perform renovations at the Linglestown Fire Company No. 1 - \$180,000.00.
  - 7. Grant No. 2012-29: Jewish Federation of Greater Harrisburg and Middle Paxton Twp. – Renovations and repairs as well as ADA compliance improvements at the Green Hills Swim Club - \$32,000.00.

8. Grant No. 2012-33: Susquehanna Area Regional Airport Authority – Demolish blighted structures on and adjacent to HIA in or to facilitate redevelopment - \$55,000.00.
  9. Grant No. 2012-36: Harrisburg River Rescue – Acquire a new utility vehicle for emergency, health and public safety services - \$85,000.00.
  10. Grant No. 2012-39: Dauphin County Industrial Development Authority – Serve as financing entity and/or owner of the new Magisterial District Office Facility - \$200,000.00.
  11. Grant No. 2012-40: Rush Township – Expansion of existing municipal garage facility - \$120,000.00.
  12. Grant No. 2012-41: Rush Township – Resurfacing of the western end of Stahl's Drive - \$12,000.00.
- AA. Changes to the Dauphin County, PA Deferred Compensation Plan:
1. Replace the Davis NY Venture A Fund (NYVTX) with the Vanguard Total Stock Market Index Fund Admin (VTSAX) as the Large Cap Blend investment option.
  2. Move the Vanguard Total Stock Market Index Fund Inv (VTSMX) into the lower expense share class – Vanguard Total Stock Market Index Fund Admin (VTSAX).
  3. Replace the Eaton Vance Large Cap Value A Fund (ETHAX) with the ING Corporate Leaders Trust Series B Fund (LEXCX)
- BB. Purchase of Service Agreements between AAA and:
1. Abel Personnel, Inc.
  2. Good News Consulting, Inc.
  3. Yoffe & Yoffe, P.C.
- CC. Addendum #1 to the Purchase of Service Agreement between Dauphin County and the Children's Home of Reading, Inc.
- DD. Adoption Assistance Agreement #2012-17.
- EE. Satisfaction Piece for Michael R. Poorman on the property located at 1820 Mountainview Road, Middletown, PA 17057 (\$3,000.00).
- FF. Subordination Agreement for Joseph W. Denne and Danielle T. Denne on the property located at 1440 Reigle Road, Harrisburg, PA 17112.
- GG. Hazardous Materials Emergency Response Preparedness Report for 2011.
- HH. Lease Agreement (#48 Refresh) between Dauphin County and Hewlett-Packard Financial Services Company, Schedule No. 103108000048, for 61 PCs to be distributed to the Prison and Adult Probation.
- II. Agreement between Dauphin County and Herbert, Rowland & Grubic, Inc. for NPDES MS4s Permit Renewal.
- JJ. Appointment of Timothy O. Shea to the Tourism Board. Mr. Shea's term will expire December 31, 2013.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through JJ, listed above.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

### **FORMER BUSINESS**

There was none.

### **NEW BUSINESS**

There was none.

### **COMMISSIONERS' DISCUSSION & ACTIONS**

There was none.

### **CORRESPONDENCE**

- A. Receipt of a letter from Frank Quigley advising that he is resigning from his position on the Tourism Board.
- B. Notification from Rettew advising that Conewago Township is applying to DEP for a General Permit 11 for the replacement of one existing culvert along White Pine Drive in Conewago Township.
- C. Notification from Civil & Environmental Consultants, Inc. advising that the Republic Services of Pennsylvania, LLC is applying to DEP for the reissuance of their permit. The reissuance is in association with Republic acquiring the property and existing assets at 205 Industrial Road, Highspire Borough.
- D. Notification from Aqua-Terra Environmental, Ltd. advising that Buckeye Partners, L.P. – Iron Top Run is applying to DEP for a permit for the Iron Top Run Exposed Pipeline Protection Project in Londonderry Township.
- E. Notification from Swatara Township Authority advising that they are applying to DEP for a NPDES Permit to discharge treated sewage into the Swatara Creek.
- F. Receipt of a copy of a letter from Wendell J. Dillinger to the PA Public Utility Commission regarding the application of Scott Downey for approval of the construction of an exempt sign of the crossing where SR 2018 crosses at grade the tracks of the Middletown and Hummelstown Railroad located in Middletown in Dauphin County.
- G. Notification from Irvette Timms advising that they are applying to DEP for a NPDES Permit for discharges of stormwater from construction activities at the Chapelshire Subdivision in Londonderry and Conewago Townships.
- H. Notification from Grove Associates advising that the Grantville Volunteer Fire Company is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities at the southwest corner of the intersection of Route 22 and South Hill Drive, East Hanover Township.

## **PUBLIC PARTICIPATION**

There was none.

## **ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.**

Transcribed by: Richie-Ann Martz